

**Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420**

**MEETING 2019**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date:8/22/19

Time: 8:00AM – 11:47AM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Ron Hiser, Bill Hammer, Craig Shoup

(\*action items)

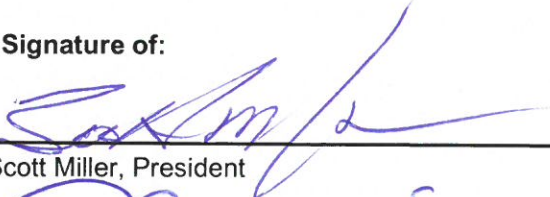
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 8/20/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		<b>*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3</b>
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioner Reiter met with Maureen Townsley, OSS Clerk, about the collections coming up this year. They reached out to the CWP Coordinator to set up the times. There was some question on whether or not they could make the collections and how many inmates he can bring. Administrator Garcia is going to reach out to him and find out more information.	Kay E Reiter		
	Commissioner Reiter attended the TMACOG Executive Committee Meeting on Wednesday. The newly formed AG committee meeting had 32 people present at the first meeting last week. The next meeting is scheduled for November 6th. The Farm Community along with the Regional Farmer Bureau is heavily involved. The TMACOG Board made a change in their rules and regulations to accept the AG Committee to fall under their Water Quality Committee. They held the AG Committee meeting prior to making changes to the regulations to make sure there was interest. There will	Kay E Reiter		

	<p>be meetings for funding local road projects that will be coming up and the Engineer will most likely attend this meeting for our County. ODOT was present and talked about hosting a meeting in October for Sandusky, Seneca and Ottawa Counties with road related projects.</p>			
	<p>Commissioners met with Leadership of the Chamber of Commerce of Sandusky County last Tuesday morning. The Chambers 75th anniversary is in 2021 and they are planning a Legacy Project for their anniversary. They talked to the Commissioners about the possibility of doing a project for the County. There was discussion on what could be done to help celebrate. The Commissioners suggested that a possible project could be the rehab of the Veteran's (Flag Park) Park fountain.</p>	<p>Scott Miller, Russ Zimmerman, Kay E Reiter</p>		
<p><b>Commissioners and Administrators Discussion</b></p>	<p>The Commissioners have been at the Sandusky County fair this week. The meeting on Tuesday after the fair opening went well. They have had a lot of people at the tent and talked to a lot of citizens. Topics of concern have been very current. Commissioner Reiter noted the tent set up is very nice and she thanked the staff for all their hard work.</p>	<p>Scott Miller, Russ Zimmerman, Kay E Reiter</p>		
	<p>Commissioner Zimmerman had Gary Shively talk to him about the Sugar Creek Ditch at North CR 55. Administrator Garcia will reach out to Ditch Maintenance to find out where they are in the process with this petition.</p> <ul style="list-style-type: none"> <li>• Jenna Sommers, Drainage Engineer, responded; they have flown over the entire ditch with a drone and are now getting log jam counts for the entire ditch and are working on the plans.</li> <li>•</li> </ul>	<p>Russ Zimmerman</p>		
	<p>Commissioner Reiter shared her concern about a video she saw on social media. It was from a dungeon tour that recently happened. The video was of the connecting tunnel and the mechanical/boiler room in the courthouse. Administrator Garcia is going to reach out to Visitors Bureau about making sure they are watching what individuals are videoing and taking pictures of. This could be a future security concern.</p>	<p>Kay E Reiter</p>		

<p><b>* Then /Now Documents</b></p>	<p>One certificate was presented by the Sheriff's Office. 2018 medical services and 2018 PO's for 2018 are utilized. One invoice makes up this certificate. Promedica Transportation Network - \$142.41</p> <p>Two certificates were presented by the Commissioners Office. PO's were done once the appropriation was received, however, this was after the charge date on the invoices. Two Invoices make up these certificates. GLCAP - \$1,718.00 GLCAP - \$1,718.00</p>	<p>Scott Miller, Russ Zimmerman, Kay E Reiter</p>	<p>\$142.41</p> <p>\$1,718.00 \$1,718.00</p>	<p>*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3</p>
<p><b>* Personnel</b></p>	<p>None</p>			
<p><b>* Travel Requests</b></p>	<p>None</p>			
<p><b>Facility Management (8:30am)</b></p>	<p><b><u>Ron Hiser – Facility Management.</u></b> Ron came in for his bi-weekly meeting with the Commissioners. See attachment A for agenda items. Ron had samples of the front door replacement at the Commissioner building. The cost of the door and the security locks is \$16,000.00. This can be included in the Better Building Project. The Commissioners picked the color for the door and Commissioner Reiter moved to have the doors and security work done.</p> <p>Ron also had a quote to replace the remaining locks in the jail. The quote was for \$23,000.00 to finish up the doors. The Commissioners asked Ron to put this in his 2020 budget.</p> <p>Ron continues to work with Clyde Court on their addition and with the Adult Probation on their update. Ron wants to get a quote to route the door locks to the generator at the courthouse. If he continues with the key change and takes keys from the doors the generator will have to be able to lock and unlock the doors. He feels it will be about \$6,500.00. Administrator Garcia will work with Ron on getting a PO for this once he receives the quote. Commissioner Reiter wants to set up a meeting with the brick layer for the 2020 monument and would like Ron to attend the meeting.</p>	<p>Ron Hiser – Director</p>	<p>\$16,000.00</p>	<p>*Motion: Move to Approve door quote Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3</p>
<p><b>Woodville Township Trustee (9:25am)</b></p>	<p><b><u>Bill Hammer – Township Trustee.</u></b> Bill was in Fremont and stopped to see the Commissioners and update them on how the EMS move is going. He is very happy with how things are going. It has been a successful transition.</p>	<p>Bill Hammer – Township Trustee</p>		

<p><b>* Resolutions (10:00am)</b></p>	<p>2019-271 APPROVING SUPPLEMENTAL APPROPRIATION TO JJC BEHAVIORAL HEALTH FUND BENEFIT ACCOUNT (\$6,855.00) FOR HEALTH INSURANCE TRANSFER</p>		<p>\$6,855.00</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3</p>
	<p>2019 - 272 IN THE MATTER OF RESCINDING RESOLUTION 2019 - 270 APPROVING SUPPLEMENTAL APPROPRIATION TO JAG GRANT OTHER EXPENSE</p>			<p>*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3</p>
	<p>2019 - 273 APPROVING APPROPRIATION TRANSFER FROM JAG GRANT WAGES (\$4,232.82) TO OTHER FINANCING</p>		<p>\$4,232.82</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3</p>
	<p>2019 - 274 APPROVING TRAVEL AND EXPENSES FOR, SHERIFF CHRISTOPHER HILTON, CHIEF ED HASTINGS AND CAPTAIN ZACH ZENDER FOR OUT OF STATE TRAVEL TO MYRTLE BEACH SOUTH CAROLINA FROM OCTOBER 20 THRU OCTOBER 24, 2019 FOR POLICE DISCIPLINE SEMINAR *** Sheriff will be using FOJ funding for his registration and travel.</p>			<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3</p>
<p><b>Public Open Session</b></p>	<p>Citizens Attendees – none Media Attendees – Craig Shoup – News Messenger Elected Officials – none</p>			
<p><b>* Adjournment (11:47am)</b></p>	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3</p>

Signature of:

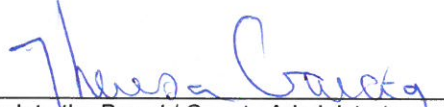
  
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Scott Miller, President

  
\_\_\_\_\_  
Russ Zimmerman, Vice President

  
\_\_\_\_\_  
Kay E Reiter

**Board of County Commissioners, Sandusky County Ohio**

Attest:

  
\_\_\_\_\_  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio

# Sandusky County Commissioners Agenda




## Topics of Discussion for the meeting Dated August 22, 2019

\* Denotes action needed

1. \* Font door up-grade for the commissioner building (cost)
2. \* The remainder of the H.D. locks (17 each) at the jail needs to be replaced because of obsolesce (costs).
3. Capitol Aluminum is scheduling the installation of the Commissioner Building windows for next week.
4. We're working on securing quotes for the cabinetry work needed for the new courthouse X-ray machine.
5. Installation of the new HVAC controls and VAV boxes at the Service center is going well. All of the VAV units have been replaced and next we will be focusing on flushing and filling the hydronic system, getting the water and air balancing done, installation of the controls on the boilers, chillers, and air handlers, and finishing the programing and commissioning of the controls.
6. We are continuing to meet with the Poggemeyer Design Groups. Going over print reviews, meeting with end users (Adult Probation, Clyde Court, and COC), meeting with Parker Energy Solutions to up-date energy savings, and advancing and refining the scope of work.
7. The courthouse ADA ramp has been going well with the brickwork complete, the ice melt system installed and the concrete flatwork being poured. Hand rails, exterior lighting, and final electrical installation and commissioning to follow.
8. The sky-lights at the EMS/Sanitary Engineers were installed August 13<sup>th</sup> and 14<sup>th</sup>.
9. We are working on securing quotes for the new electronic monitoring office at the communications bld.
10. The Jail, JDC and Courthouse generators are getting new block heaters and flush and fills. The Jail generator will repeat the load bank test.
11. Working with the sheriff office to address call-in security issues at the Clyde and Woodville locations.
12. The new keying system at the courthouse is going well with all of the elected officials reviewing the changes and signing —off on their departments access control. We may need to do some additional electrical work so that during a power outage the card readers will work.
13. We are working with the veterans on development of scope and layout for the new Veterans Memorial Park.
14. All fire extinguisher training was completed August 13<sup>th</sup> – 15<sup>th</sup>.
15. PO#'s have been issued for a new UPS unit for the Communications Center and for new Batteries, fans, and capacitors for the JDC location.
16. We installed a new HVAC unit for the EMS location last week.

# Public Session Sign in Sheet

8/22/2019

Name	Signature	Contact Information
Bill Hammer		
John Ham	