

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420			MEETING 2019	
Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 8/27/19	Time: 8:00AM – 12:30PM	
Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter				
Present: Theresa Garcia; County Administrator				
Others Present: Kelly Askins, Jerri Miller, Jan Day, Cayla Shreffler, Tom Fullen, Chris Hilton, Bob Kusmer, Township Trustees (see sign in sheet)				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:45am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 8/22/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Review of External board / Meetings Attended by Commissioners	Commissioner Miller attended the Sandusky County EDC meeting on Thursday afternoon. They did discuss the Nexus pipeline project and the fact that no anticipated revenue has come from the project. They also discussed how roads were being protected/restored from the pipeline project. There were several events connected to the Chamber of Commerce that were discussed by the board. Commissioner Miller reviewed with the board many updates connected to the county including the Health District's Fall Levy coming up. The Board discussed the CRA they are considering in Clyde. SCEDC Exec. Dir., Beth Hannam, talked about the west side business development area in Fremont. She provided an update the County's Comprehensive Plan data collection activities. All Commissioners attended the networking event that followed their board meeting.	Scott Miller Scott Miller, Russ Zimmerman, Kay E Reiter		

Commissioners and Administrators Discussion	Administrator Garcia reviewed the Dog Warden on-call pay policy. It was mirrored after the Facility Management policy. This will help with the Executime program and to identify who will be called after hours. The Commissioners approved the policy.	Theresa Garcia		*Motion: Move to Approve certificate Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	Commissioner Zimmerman wanted to talk about the fair tent. He is not sure what the need for the tent is. He had more questions from people when he was walking around the fair. Commissioner Miller suggested a combined tent with other county offices. We need to think about how we may change where we are at the fair and how we can make it better. The thought of a larger County tent may be considered. Through the year we will have more discussion with the other county departments for their input.	Russ Zimmerman		
	Administrator Garcia talked about Facility Management staff changes. They are short staffed and need to post for a couple of positions. Ron Hiser would like to post for an electrical apprenticeship position. The Commissioners all agreed this would be a great way to fill this position.	Theresa Garcia		
* Then /Now Documents	One certificate was presented by County Court #1. Due to the liquidation of the NO-Bar's grant, the court will be billed for services from Oriana House, Inc., for the remainder of the year and PO's were not in place. One invoice makes up this certificate. Oriana-House Inc. - \$1,164.00		\$1,164.00	*Motion: Move to Approve certificate Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
* Personnel	None			
* Travel Requests	None			
Dog Kennel (9:00am)	Kelly Askins – Dog Kennel. Kelly came in for her monthly meeting with the Commissioners. See attachment A for agenda items. They have impounded 64 dogs in July which is higher than normal. She does have one of her deputies going to the Humane Agent training so there will be 2 certified persons. The SC Fair went really well for her dept. Kelly reviewed upcoming events. Going into 2020 she would like to focus on the law enforcement areas of the Dog Kennel. The Dog Kennel is in good shape and she feels it's time to concentrate on the law enforcement. Kelly updated the commissioners on humane related cases she is currently working on. She is hoping to identify a few more foster homes for animals they have to seize.	Kelly Askins – Dog Warden		

Auditor (9:30am)	Jerri Miller – Auditor. Jerri did not attend her regularly scheduled monthly meeting with the Commissioners. This is the third monthly meeting Jerri was unable to attend due to her calendar conflicts. Jan Day, Deputy Auditor, came into the meeting to answer any questions if needed. The Commissioners reviewed the 2019 year-to-date sales tax report; year-to- date sales tax collection is down compared to the 2018 year but keeping in mind that 2018 numbers were over what was budgeted. We are currently tracking the same as the 2017 sales tax collection year. The Commissioners discussed that the 2018 Nexus pipeline program could have positively impacted the county's sales tax collection in 2018.	Jan Day, Duty Auditor		
* Resolutions (10:00am)	2019 - 275 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTY COURT IDAT FUND TRANSFER OUT (\$15,000.00) FOR TRANSFER TO COUNTY COURT INDIGENT DRIVER FUND		\$15,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	2019 -276 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTY COURT INDIGENT DRIVER INTERLOCK FUND CONTRACT SERVICE (\$15,000.00) FOR NO BARS INVOICES		\$15,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
Senator Portman's Office (10:30am)	Cayla Shreffler – Senator Portman's Office. Cayla is new to the Senator's office and is coming to the Commissioners' meeting to introduce herself. She is available to help with letters of support for grants or any widespread issues in the County we need assistance with. Her office is in located Downtown Toledo and she covers 18 counties. Sen. Portman is working on a couple of local legislative issues. She shared his office is working with Terra State Community College. She reminded the Commissioners to contact her to help make arrangements for the Senator to participate in future events.	Cayla Shreffler – Senator Aid		
Sheriff (11:00am)	Chris Hilton – Sheriff. Sheriff came in for his regular meeting. Commissioner Miller thanked the Sheriff for his presence at the fair with his staff and their tent. Sheriff appreciated the comments and he wants to make sure there is a presence by his office. Sheriff mentioned the 2 altercations that occurred on Saturday evening and he plans on meeting with the Fair Board to discuss what they could do different/better. The one thing they will do	Chris Hilton - Sheriff		

	<p>is coordinate more with Fremont Police Dept. Sheriff is waiting for his Dispatch Supervisor to return from sick leave. Commissioner Miller mentioned the building upgrades coming to the jail through the "Better Building" Project. Sheriff talked about the TASK force one of his detectives is on with the FBI. The TASK force deals with exploited children and trafficking. Sheriff has a new SRT vehicle and he needs to find a heated garage to house it in. Sheriff also has special detail on Put-In-Bay to asset with "The Bash on the Bay" on Thursday. Six officers will be on detail and Ottawa County will pay for the wages.</p>			
<p>Township Trustees (11:30am)</p>	<p>Bob Kusmer – Ballville Township Trustee. Trustee Kusmer requested to meet with the Commissioners regarding the Public Health District Levy and the concerns regarding the Health Department coming after township funding to make up the revenue deficit for the Levy. He presented a letter from the Sandusky County Township Trustee Association to the Commissioners regarding this matter. They are working at the State level to make changes on who is responsible for the additional funding needed for the Health Department. Trustee Kusmer presented a copy of the letter with signatures along with a spreadsheet on how this affects each Township, ORC documents and news articles on the subject he reviewed. Commissioner Reiter shared that they should consider identifying a couple State Legislators who has past experience as a Township Trustees to lead the legislative change they are looking for. She also shared that the legislative changes they are looking for can take over a year before it makes its way to the Gov. desk. She felt it was important for the State Township Association has future communication with the State County Commissioners Association on this issue. Commissioner Zimmerman commented he understands the view of the Trustees and he would have liked to see the Health Department go for the renewal and an increase in the levy to assure they had funding for their programs. The Commissioners have the same concern if the levy doesn't pass. Some of these responsibilities may fall on the Commissioners as well. The Commissioners have no control over the Health Department Budget or their Board. Matt Hofelich, Green Creek Township Trustee, noted the township has had a raw sewage issue in the township for six years and they are not receiving help from the Health Department. He felt they keep pushing it down the road. Jim Newsome</p>	<p>Bob Kusmer – Ballville Township Trustee Multiple Townships had attendees (see attached sign in sheet)</p>		

from Green Creek Township asked if the Townships will be assessed automatically if the levy doesn't pass. It sounds as if that may be the case. Matt Hofelich also noted the loss of funding the Townships have realized over the past 5 years and they are still responsible for roads. The group asked if the County Engineer was going to take over this responsibility and assist if the Townships funding is cut. The majority of the Townships funds are used for road maintenance expenses and this could devastate the Townships budgets. Commissioner Reiter asked what they are asking from the Commissioners today; they would like to see the Commissioners put pressure on the County Budget Commission to push the levy and to consider the hardship on the Townships budgets if the levy would fail. Ellen Ickes, Ballville Township Fiscal Officer, shared with the group that Jerri Miller, Sandusky County Auditor, had stated to her the townships may have to make cuts in their budget such as health insurance for their employees. The Commissioners heard from the attendees that not all townships offer insurance. Ms. Ickes does not feel the burden should shift because the Health Department is up against hard times. She stated that townships have already made cuts due to what they have lost and they can only do so much. The townships stated they are not sympathetic when the Health Department seems to show no concern over the issue it causes others to fix their funding problems. Trustee Ken Bonnigson, Green Creek Township, stated their township has already dropped health insurance for their Board and it saved money for their township so that isn't an option for them. Commissioner Miller stated we have little control of the levy, funding and budget for the Health Department and the Commissioners are doing what they can. The first directive to the group from the Commissioners is to get the levy passed. The Commissioners understand the issues the Trustees are presenting. Trustee Paul Lotycz, Sandusky Township, asked how they are campaigning for a successful levy this fall and he wanted to also know what they can do to help pass the levy. Commissioner Zimmerman shared there will be billboards, along with yard signs. Commissioner Reiter suggested the Township Association secretary maybe reach out to the levy committee to get more involved and to get levy yard signs. Trustee David Sachs, Riley Township, feels the

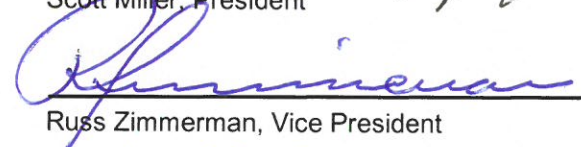
group is talking about the wrong issues. He shared that he believes this is all due to mis-management of the Health District's funds. He is concerned that even if the levy passes the money management will still be an issue. Trustee Bonnigson, stated there is some misconception on the two different health levies. The Mental Health Board recently passed their levy and some people get confused that they are two different programs. Trustee Paul Runion, Woodville Township, asked if county municipalities have come in to discuss how the Health Levy will affect them. The Commissioners shared that they have not requested any meetings. The group shared that they appreciate that the Commissioners have no control, however, when they reach out to take townships/cities funding shouldn't the management of the funds be taken away from the Health Dept. Commissioner Zimmerman agreed with everything being said but he is not sure what the answer is for this issue. Trustee Rick Geyer, Ballville Township, shared with the group that he believes the Health Commissioner recently received a raise. The Commissioners were asked if the County has the responsibility of providing a building for the Health Dept. The group suggested that maybe their office should be in a different building with a lower cost. Trustee Hofelich shared that in a recent meeting with the Health Board and one of the items the levy funding will cover is wage increases for staff. He felt this shouldn't be something that is first in-line for the use the levy money. He feels the Health Department will need to be very cautious in their spending if the levy is passed. The Commissioners had asked what the Plan B was if the levy failed – at this point we have no knowledge of what Plan B is. The Commissioners agree there needs to be more oversight on the budget for the Health Department. Commissioner Reiter questioned the attendees if it was shared with them what the Budget Commission needs to do if they have to pull funding from the Townships; is there a public hearing process? After a brief discussion it was agreed that the Commissioners will reach out to the Budget Commission at their next meeting to see if we can get more information on how the process works. The Commissioners will keep the group updated through Trustee Kusmer and the Township Association Clerk, Lori Kepus. Trustee Harold Overmyer, Washington Township, wanted to make a comment on the County

	Engineer. He stated that Carlos Beaz has done a great job keeping the Townships informed on what he is doing. In closing the Commissioners shared they will make sure the Townships get Health Levy yard signs.			
Public Open Session	Citizens Attendees – see sign in sheet Media Attendees – Tom Fullen, Eagle 99 Elected Officials – Chris Hilton, Sheriff			
* Adjournment (12:30pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3/

Signature of:



Scott Miller, President



Russ Zimmerman, Vice President



Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

Scheduled/Completed Trainings

Fire Extinguisher Training for this department has been completed by 2 of my staff. I will schedule an appointment with Fremont Fire Department to have the remaining 3 complete it.

CAD training with the Sheriff's Office is still a work in progress, although dates have now been released.

Deputy Gibbs is scheduled for Humane Agent training in September.

Accomplishments

All 2019 Licenses are entered into the system.

To Discuss

Nothing at this time.

Events

14th Annual Fremont Farmer's Market Dog Days of Summer went very well.

From August 20th through 25th, we will be at the Sandusky County Fair. We share a tent with Sandusky County EMA and will be located next to the Fire Departments on the north end of the grounds by the Show Barn. Everything went well at the fair this year.

In conjunction with the Sandusky County Parks District, on Saturday, September 7th from 10am to 2pm will be Dog Days at the Beach Fall Roundup.

Parkview Care Center's 14th Annual Dog Show is on Thursday, September 19th from 6:00pm to 7:30pm. The Dog Warden's Office will be a guest judge for the contest. This is the 3rd year being a part of this event.

Communications

Requested one hour sit-ins at the Dispatch Center to help the deputies with radio communication skills. The request was emailed on June 14th, and we are currently waiting to be scheduled.

Questions?

County Commissioner's Meeting

Dog Warden's Office

August 27th, 2019

2019 Dog License Sales

1 Year Dog License	10,469
1 Year Dog License Late	578
1 Year Partial License	31
3 Year Dog License	105
3 Year Dog License Late	13
3 Year Partial License	2
Dangerous Dog License	13
Duplicate License	6
Duplicate Free	0
Kennel License	22
Kennel License Extra	31
Permanent Dog License	16
Service Dog License (Free)	11
Transfer In	4
Total	11,302

Kennel Census

August 2019

- Impounded-44
- Redemptions- 15
- Adoptions- 5
- Euthanized- 2
- Transferred- 0

July 2019

- Impounded- 64
- Redemptions- 18
- Adoptions-35
- Euthanized- 3
- Transferred- 0

Requested graphs and charts are attached.

Sandusky County Dog Warden

Kelly Askins, Chief Dog Warden

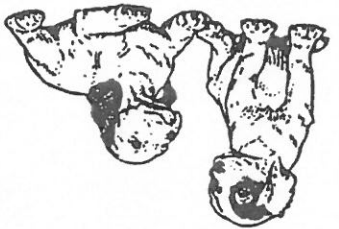
A department under the Board of County Commissioners
 Charles Schwochow Kay E. Reiter Scott Miller

Impound Statistics Date Filter: 1/1/2019 - 12/31/2019

Month	Adopted	Transferred	Redeemed	Euthanized	Deceased	Impounded	Live Release Rate
January	10 33.3%	0 0.0%	19 63.3%	1 3.3%	0 0.0%	30	96.7%
February	5 25.0%	0 0.0%	15 75.0%	0 0.0%	0 0.0%	21	100.0%
March	16 47.1%	0 0.0%	17 50.0%	1 2.9%	0 0.0%	34	97.1%
April	20 41.7%	0 0.0%	26 54.2%	2 4.2%	0 0.0%	48	95.8%
May	21 37.5%	0 0.0%	32 57.1%	3 5.4%	0 0.0%	58	94.6%
June	28 53.8%	1 1.9%	23 44.2%	0 0.0%	0 0.0%	52	100.0%
July	35 62.5%	0 0.0%	18 32.1%	3 5.4%	0 0.0%	64	94.6%
August	5 22.7%	0 0.0%	15 68.2%	2 9.1%	0 0.0%	44	90.9%
Total	140 39.9%	1 0.3%	165 47.0%	12 3.4%	0 0.0%	351	96.2%

Excluding Not Adoptables 99.0%

- 9 Not Adoptable Animals
- 0 Caused Exposures/Bites
 - 1 Owner Surrender - Euthanasia
 - 5 Aggressive
 - 5 Injured or Unhealthy
 - 0 Dog Aggressive
 - 0 Deceased



Public Session Sign in Sheet

8/27/2019

Name	Signature	Contact Information
Cayla Sweffler	Cayla Sweffler	Cayla-Sweffler@portman. wa.gov
Bob Kusmer	Bob Kusmer	VP Sand Co. Trap Association
Brian Gibbs	Brian Gibbs	Gibbsaerospray@gmail.com
Bill Lavalie	Bill Lavalie	blavalie@yahoo.com
Paul Runion	Paul Runion	Woodville Trap.
Bruce Hammer	Bruce Hammer	Woodville Trap
Tom Newson	Tom Newson	Green Creek
Bruce Meggitt	Bruce Meggitt	Zorwood
Phil Klausz	Phil Klausz	Ballville
Gilbert Overmyer	Gilbert Overmyer	Sandusky Trap
Colleen Baker	Colleen Baker	Washington Trap
Math Holcic	Math Holcic	Green Creek
HAROLD OVERMYER	HAROLD OVERMYER	Washington
Richard A. Geyer	Richard A. Geyer	Ballville Trap
Ed Holcic	Ed Holcic	Sandusky Trap
Dennis Jacobs	Dennis Jacobs	Ruby

Ken Baumgartner
Ellen Jacobs

Ken Baumgartner
Ellen Jacobs

Green Creek Trap.
Ballville Township