

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 8/29/19

Time: 8:00AM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Ron Hiser, Kim Foreman

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 8/27/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Kay E Reiter 2nd: Scott Miller Yes - 3
Review of External board / Meetings Attended by Commissioners	Visitors Bureau did not meet on Wednesday. They usually do not meet the week after the fair.	Kay E Reiter		
Commissioners and Administrators Discussion	Commissioner Miller asked Commissioner Reiter for information in regards to Workforce Area 7 and the value and purpose of Area 7. She explained this is a regional board consisting of twelve counties. They provide funding and assist our local Job Stores. This Board helps allocate the funds on an as-needed basis in each county to allow for the best use of the funds. It is a strong group that has worked well together for multiple years.	Scott Miller		
	Commissioner Miller wanted to mention Kendall Reiman was very complimentary of the Commissioners at the SCEDC meeting for assisting the SC Regional Airport in the repair of the runway apron.	Scott Miller		
* Then /Now Documents	None presented			

* Personnel	None			
* Travel Requests	None			
Facility Management (9:00am)	Ron Hiser – Facility Management. Ron was not scheduled. He came in to review the final Better Building Projects and the costs. This is what he turned in to Bond Council for the financing. Ron Hiser mentioned his concerns about how to bid the project. He would like to break the project into phases and manage them in house. He would rather have the ability to hand pick the prime contractors and keep the mark ups minimal. Commissioner Reiter asked Ron if he felt he could handle the scope of the projects. Ron did ask if Commissioner Zimmerman would be willing to assist when needed. Commissioner Zimmerman agreed to do this and was happy to do so. There was discussion on how to bid the projects. Once financing is in place we will work with Poggemeyer Design Group on the bid process.	Ron Hiser - Director		
Treasurer (9:55am)	Kim Foreman – Treasurer. Kim came in at the request of the Commissioners to discuss the short-term investment of the CD from the sale of the Nursing Home. The original thought was to reinvest the funds, however, the Commissioners were going to assist in the funding for the SC Regional Airport apron repair. This will be a loan and the airport board is required to repay the county over a 2-yr period of time. Administrator Garcia also notified Kim the funding for the Better Building Project should come in by the end of September. The Commissioners would like the majority of the funds to be placed in an interest bearing account until needed in the same manner as the funds for the Courthouse Renovation were invested.	Kim Foreman - Treasurer		
* Resolutions (10:00am)	2019 – 277 APPROVING SUPPLEMENTAL APPROPRIATION FOR BOARD OF ELECTIONS CYBER SECURITY FEES ACCOUNT (\$315.00)		\$315.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 278 APPROVING APPROPRIATION TRANSFER FOR SHERIFF FROM CONTRACT SERVICES TO CAPITAL OUTLAY (\$5,000.00) AND SUPPLEMENTAL APPROPRIATION TO K-9 FUND SUPPLIES (\$4,000.00) AND CONTRACT SERVICES (\$1,800.00)		\$5,000.00 \$4,000.00 \$1,800.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3

	2019 - 279 APPROVING SUPPLEMENTAL APPROPRIATION TO CLERK OF COURTS COMPUTER FUND BENEFITS (\$20,000.00) FOR HEALTH INSURANCE TRANSFERS		\$20,000.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Kim Foreman, Treasurer			
	At 10:35am the Commissioners recessed until the 12:00pm Commercial Building Code Workshop			
Commercial Building Code Workshop (12:00pm)	***See attached minutes			
* Adjournment (am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: 2nd: Yes - 3

Signature of:



Scott Miller, President



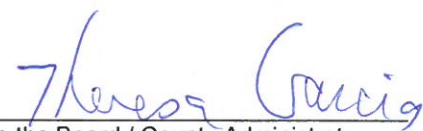
Russ Zimmerman, Vice President



Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Commercial Building Code Workshop Second workshop	Location: Commissioners' Conference Room	Date: 8/29/19	Time: 12:00PM
<p>Present:</p> <p>Commissioner Miller Commissioner Zimmerman Commissioner Reiter Chief Dave Foos – Fremont Fire Assistant Chief Dean Schneider – Fremont Fire Beth Hannam – EDC Mark Mulligan – Assistant Prosecutor</p>			
<ul style="list-style-type: none"> • This was the second workshop for the Building Code Department. Commissioner Reiter received expense, revenue and budget information from Ottawa County. They also forwarded job descriptions from their Building Code Department. There are decisions on what classifications of inspectors we would employ. Commissioner Reiter informed the group the suggestion would be to follow the State Code. The expense and revenue sheets from Ottawa County from 2016 through year to date were reviewed. Commissioner Reiter reminded the Contractors do not have to use the local department they do have the option to take their plans to the State. Ottawa County noted the largest stumbling block was start-up funding and marketing it to the local contractors. The local Contractors in Sandusky County have been ready and on board for years. The Contractors Association is willing to assist with start-up funding. 			
<ul style="list-style-type: none"> • The question was do we hire the Chief Inspector and then build the department or the other way around. The plan is also to form an advisory board with representatives from different facets of the community to make it a diverse board. The Chief Inspector could be a retired individual with the knowledge and qualifications regarding Commercial Building Codes and Inspections. The plan would be to have the department in place January 1, 2020. The plan would still be to roll out the Commercial Inspections and move in to Residential down the road. 			
<ul style="list-style-type: none"> • Commissioner Miller asked what happens if after the second or third year the department isn't supporting itself. You would still need to pay wages and would need to meet on a regular basis. Mark Mulligan made the comment once the department is opened it needs to be prepared to begin inspections. Commissioner Reiter asked Mark Mulligan who would be legal counsel for this department. If need be, the County Prosecutor would be. 			
<ul style="list-style-type: none"> • Commissioner Zimmerman had ideas on who could sit on the Advisory Committee. He thought there should be a representative from the following areas; Health Department County Prosecutors Office County Commissioner Builders Association Construction (Connie Moore, Dave Zimmerman) Electrical (Tom Hoffman, Jay Hensley, Tom Busdecker) Mechanical (John White, Jim Krock) City of Fremont (Dean Schneider, Dave Foos) Villages (Marti Brown and Matt Damschroder) Townships (Bob Kusmer) 			

You would still need representatives from Clyde, Woodville and other outlying areas. Maybe someone from Clyde Fire Department or Whirlpool. As we develop the committee we need people familiar with buildings and codes. Discussion on others with knowledge and good input was discussed.

- We have a good idea on the structure of the Board. In that group do we have a leader? The suggestion was to put the board together and let them put a Chair and Vice Chair in place. Notice can be sent to those recommended and if they are not interested they offer suggestions for the Board members. Theresa Garcia will put together an invitation letter to those suggested for the Board and get them sent out to receive responses. She will also take Ottawa County reports and put together a budget and work on job descriptions.
- Next meeting is scheduled for September 12, 2019 at 12:00pm.