

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/3/19

Time: 8:00AM – 10:27AM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Ron Hiser, Will Chambers, Jim and Raelene Colvin

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 8/29/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Review of External board / Meetings Attended by Commissioners	Commissioner Reiter attended the Mental Health Board meeting on Thursday afternoon. There were only a few things on the executive report and they were items Mircea Handru, Executive Director, had covered in his meeting with the Commissioners. They had a mandatory training for the Board members following dinner.	Kay E Reiter		
	All Commissioners attended a meeting at the OSU Stone Lab on Gibraltar Island. They went over the data they collect to help reduce the algae bloom. Regardless of reports or the news, the majority of the phosphate comes from farms according to their research. These are all scientific studies proving the water flow from all the water sheds that contribute to the phosphate levels. They reviewed maps on the water flow and how long it takes for the water to run through the lakes. Lake Erie has 2% of the water and 50% of the fish and Lake Michigan has 50% of the water and only 2% of the fish. The Commissioners learned a lot on the trip.	Scott Miller Russ Zimmerman Kay E Reiter		

Commissioners and Administrators Discussion	Commissioner Miller mentioned the details connected to the grand opening of Bellevue Recovery And Support Services in Bellevue (BRASS). It is located on the campus of The Bellevue Hospital. It is a beautiful facility. Commissioner Reiter sits on the Board for BRASS as the chair. There were very touching stories and testimonies given. Huron County Commissioners were also in attendance and made comments during the ceremony.	Scott Miller Kay E Reiter		
* Then /Now Documents	None			
* Personnel	None			
* Travel Requests	None			
Facility Management (8:30am)	Ron Hiser – Facility Management. Ron came in for his regular meeting with the Commissioners. See attachment A for agenda items. Ron had quotes on the remodel for the Communication Center. He received two quotes and they were both within dollars of each other. Commissioner Miller talked about the phone call with Moody's regarding the bond sale for the Better Building Project. The call went well and we should have the bond sale completed by the end of the month. Commissioner Miller asked questions regarding the podium for the 2020 plaque and what type of stone or brick to use. They would like it to match the courthouse and the ramp. Commissioner Zimmerman asked about sending out a request for qualifications for contractors for the Better Building Projects After discussion Administrator Garcia will put together an ad for SOQ's.	Ron Hiser - Director		
IT (9:00am)	Will Chambers – IT. Will came in for the regular IT monthly meeting with the Commissioners. See attachment B for agenda items. The backup project is going well, they have been able to upgrade more equipment than expected within their budget. Our support from the HP vendor will no longer be available in October. They have had many changes in ownership and Atul Chopra, IT Supervisor, is looking into changing our security support to a program that would not lock us in to a single vendor. They are still working on the phone systems out at Countryside Drive. They did make some changes that helped the data end of the issue and it is much better but phones are still having problems. They are working with Ohio Telecom on the problem and if	Will Chambers – IT Specialist		


	they cannot fix this we may have to go to another vendor. Commissioner Zimmerman asked if there has been any conversation with the City of Fremont on collaborating on dark fiber. Will has not heard of any conversation to date.			
* Resolutions (10:00am)	2019 - 280 APPROVING SUPPLEMENTAL APPROPRIATION TO BOARD OF DD TRANSFER OUT AND FUND TRANSFER TO BOARD OF DD CAPITAL FUND (\$1,000,000.00) AS AUTHORIZED BY ORC SECTION 5705.222(C) FOR PURPOSES OF HOLDING THOSE MONEYS THAT ARE NOT NEEDED TO PAY FOR CURRENT OPERATING EXPENSES BUT WILL BE NEEDED TO PAY FOR OPERATING EXPENSES IN THE FUTURE		\$1,000,000.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 281 APPROVING FUND TRANSFERS FROM BOARD OF DD INTERDEPARTMENT TO CAPITAL OUTLAY (\$30,000.00) FOR BUILDING PROJECT AND SUPPLIES TO CONTRACT SERVICES (\$1,000.00) FOR FAMILY SUPPORT SERVICES		\$30,000.00 \$1,000.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 282 APPROVING SUPPLEMENTAL APPROPRIATIONS TO BOARD OF DD SICK LEAVE (\$13,500.00) , BOARD OF DD GENERAL FUND (\$13,500.00) AND BOARD OF DD RESIDENTIAL FUNDS (\$136,775.82); AND FUND TRANSFER FROM BOARD OF DD GENERAL FUND TO SICK LEAVE FUND(\$13,500.00) AND FUND TRANSFER FROM RESIDENTIAL FUND TO RESERVE BALANCE FUND (\$136,775.82)		\$13,500.00 \$136,775.82	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 283 APPROVING SUPPLEMENTAL APPROPRIATION TO DOG KENNEL INTERDEPARTMENT ACCOUNT (\$600.00) FOR COST ALLOCATION PAYMENT		\$600.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	2019 - 284 APPROVING SUPPLEMENTAL APPROPRIATION TO 1979 SALES TAX TRANSFER LINE (\$1,800,000.00) AND FUND TRANSFER FROM 1979 SALES TAX TO GENERAL FUND (\$450,000.00)		\$1,800,000.00 \$450,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
Citizen comments	Jim Colvin Sr. and Raelene Colvin from York Township came in to talk about a hearing regarding the Republic Wind Farm project. The Ohio Power Siting Board has a public hearing on Tiffin University Campus and Mr.			

	Colvin was hoping the Commissioners would be attending to take a stance against the project. The Commissioners were under the impression the project had been withdrawn. Mr. Colvin stated it was not. The Republic Wind project was another project that was withdrawn. The hearing is on September 12 th from 3:00pm to 8:00pm in the Marion Center. The Commissioners discussed the hearing and what they are looking for as an outcome. The Commissioners have not received an invitation to the hearing or to speak at the hearing. The hearing was put on their calendar.			
Public Open Session	Citizens Attendees – Jim and Raelene Colvin Media Attendees – Craig Shoup, News Messenger Elected Officials – none			
* Adjournment (10:27am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

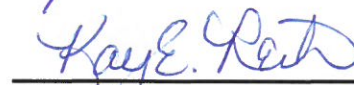
Signature of:



 Scott Miller, President

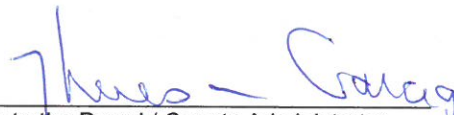


 Russ Zimmerman, Vice President



 Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: 
 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

 Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated August 22, 2019

* Denotes action needed

1. *We have quotes for the new electronic monitoring office at the communications bld.
2. Capitol Aluminum is installing the Commissioner Building windows.
3. The cabinetry work for the new courthouse X-ray machine is quoted.
4. Installation of the new HVAC controls and VAV boxes at the Service center is going well. All of the VAV units have been replaced and next we will be focusing on flushing and filling the hydronic system, getting the water and air balancing done, installation of the controls on the boilers, chillers, and air handlers, and finishing the programing and commissioning of the controls.
5. We are continuing to meet with the Poggemeyer Design Groups. Going over print reviews, meeting with end users (Adult Probation, Clyde Court, and COC), meeting with Parker Energy Solutions to up-date energy savings, and advancing and refining the scope of work.
6. The courthouse ADA ramp has been going well with the brickwork complete, the ice melt system installed and the concrete flatwork being poured. Hand rails, exterior lighting, and final electrical installation and commissioning to follow.
7. The Jail, JDC and Courthouse generators have recieved new block heaters and flush and fills. The Jail generator will repeat the load bank test.
8. The new keying system at the courthouse is going well with all of the elected officials reviewing the changes and signing –off on their departments access control. We may need to do some additional electrical work so that during a power outage the card readers will work.
9. We are working with the veterans on development of scope and layout for the new Veterans Memorial Park.
10. The new UPS unit for the Communications Center and for new Batteries, fans, and capacitors for the JDC location have been received.

Financial Requests

- Dark Fiber – Countryside to Courthouse - \$117,000 – discussed with Mike at Ohio Telecom, he is getting additional info, pricing
- Backup equipment – tape library & Synology - \$45000

Current

- Security – updated all routers to address security
- Server migrations - Migrating to new primary server in next 2 months
- 911 phone system – New service to Port Clinton to be installed this month.
- 911 CAD – medical questionnaire being worked on this week. Conversion to start next month
- Executive - Getting installation info for Clerk of Courts
- Phones – working with Ohio Telecom to diagnose/fix issues
- City of Fremont - Windows 10 migrations / Phone migrations / Backups
- WIFI – improving performance via network segregation
- BOE – received equipment, starting setup and installation
- COC – working with vendors on document search website
- JJC – new batteries, fans and capacitors for UPS delivered. Scheduling installation
- Aiphone – install safe harbor system at Gibsonburg PD
- Parks – installing network services at multiple locations
- ODJFS – helping Marti with crashed fax server
- Security training – received pricing from Fortinet, working with them regarding discounts
- Win10 County – 1/3 done, working with all departments to complete by Jan, 2020
- Win10 City – ¼ done, working with all departments to complete by Jan, 2020
- Dispatch – new UPS delivered, scheduling with Burkett for install
- City – WRCC – migrated to new phone system, working on networking
- City – Auditor – working on upgrading PO system
- City – Phones – scheduling Perry for assistance on phone changes and training
- City – Rec – setting up new WIFI system
- City – WSM – setting up new WIFI system
- City – PD – working with vendor to address radio issues
- Woodville PD – setting up e-ticketing

Completed

- Server migrations – auditor domain controller setup
- 911 Project – 911 call taking system training / Negotiated \$10k additional expense for conversion
- Treasurer – printers replaced and configured
- Courtroom #2 – new microphone systems installed
- LS-19 – network and phones setup and working, dispatch changes complete
- Server migrations – new county domain controller / retired old mail server
- Security – firewalls have new security policies setup
- EMS – all locations new networks setup and communicating
- County UPS – first major UPS maintenance completed on all UPS units. Quotes obtained for replacement UPS and parts.
- Video surveillance – Avigilon server updated
- City – Court – replaced defective switch
- Detectives – setup new server, migrated current case file

