

**Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420**

**MEETING 2019**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/5/19

Time: 8:00AM – 11:27AM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Bethany Brown, Angie McConnell

(\*action items)

| AGENDA ITEMS   | BRIEF DESCRIPTIONS / ACTION STEPS:  | PERSON RESPONSIBLE:                        | DOLLAR AMOUNT: | MOTION / VOTE  |
|--|---|--|----------------|--|
| <b>Call to Order Pledge of Allegiance (8:00am)</b>   |   | Scott Miller, President                    |                |  |
| <b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b> | The 9/3/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.  | Scott Miller, Russ Zimmerman, Kay E Reiter |                | *Motion: Move to Approve minutes<br>Moved by: Russ Zimmerman<br>2nd: Kay E Reiter<br>Yes - 3 |
| <b>Review of External board / Meetings Attended by Commissioners</b>   | Commissioners Miller and Reiter attended a meeting with US Senator Rob Portman in Tiffin, at the Mental Health Board office. They heard Seneca County talk about their PIVOT program through the County Courts. It is a thirty day drug court program. It is doing well for them. The Judges spoke very passionately about the program and how successful it has been. They received a five year grant for the program. HB 528 helped start the program from Federal funds. Representative Bill Reineke helped with HB 354 at the State level for funding. The program is all housed in one building for everything they need. They talked about opioids not being the only focus anymore. Heroin is back on the streets. The program is for drug issues but Mental Health is also addressed as this is a huge part of the problem. Oriana House mentioned start-up funding is available but nothing available to sustain the programs. | Scott Miller, Kay E Reiter                 |                |  |

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|  | Commissioner Reiter attended the Area 7 board meeting yesterday. It was a good meeting. Bruce Schrader from Sandusky County chaired the meeting. (Commissioner Reiter had a chance to talk to him about the relationship with the commissioners and the airport authority and he said it has been a refreshing change.) Area 7 board representing Sandusky County was Tim Myer. They have apprenticeship programs available and had a presentation of two of the programs. They are now meeting quarterly instead of every other month. There are 42 counties involved in Area 7. The group has grown because counties requested to be in the Area 7 group due to how well the group worked together. They have 12 million dollars that has not been allocated or used yet for the fiscal year. They provided a report on what has been spent by each county. Sandusky County is doing well. There is funding through Area 7 available to help manufactures that have experienced catastrophic losses. It is a grant for cost of staff negatively impacted by flooding to assist in overseeing projects to clean up those affected. | Kay E Reiter                                     |            |  |
|  | The Commissioners all attended the individual Mitigation Plan meeting. There was a full room and talked about some of the hazards and catastrophes that can be an issue in the County. The next meeting will be dealing with some solutions on how to deal with the emergencies.  | Scott Miller,<br>Russ Zimmerman,<br>Kay E Reiter |            |  |
| <b>Commissioners and Administrators Discussion</b> | Commercial Building Zone guidelines for the Advisory Board was discussed. The Commissioners would like to talk about suggestions for members and who to send letters to at the next workshop.   | Scott Miller,<br>Russ Zimmerman,<br>Kay E Reiter |            |  |
| <b>* Then /Now Documents</b>                       | One certificate was presented by Sanitary Engineer. They were not notified the vendor was performing the work and would be billing them directly and not through cost allocation. One invoice makes up this certificate. Clouse Construction - \$2,990.00   |  | \$2,990.00 | *Motion: Move to Approve certificate<br>Moved by: Kay E Reiter<br>2nd: Russ Zimmerman<br>Yes - 3 |
| <b>* Personnel</b>                                 | None  |  |            |  |
| <b>* Travel Requests</b>                           | None  |  |            |  |
| <b>Health Department (8:30am)</b>                  | <b><u>Bethany Brown – Health Department.</u></b> Bethany requested to meet with the Commissioners. She was disappointed she had not heard about the meeting with the Township Trustees last week. Commissioner Reiter clarified Bob Kusmer, Ballville Township Trustee, had requested the meeting and the Commissioners were not  | Bethany Brown –<br>Health<br>Commissioners       |            |  |

aware there would be that many other Trustees attending. An individual gave Bethany a copy of the meeting minutes. She has reached out to Mr. Kusmer on several occasions. The goal of the levy is to keep the doors open at the Health Department and keep programs open. There was a comment made regarding Bethany receiving a wage increase and she has not received an increase. Another statement was made the levy was for staff raises and that is not true. She feels these statements were a personal attack. None of these individuals have come to the meetings or contacted her to discuss these matters. She sends out invitation to all the trustees and she has heard most these invitations are thrown away. They wanted the Commissioners to review the Health Department budget and it is not the Commissioners responsibility. More than half of the Health Departments in the State are supported by the Townships, Villages and Cities and have no levies to support their expenses. Sandusky County has had a levy for 65 years and never came to anyone for the money. The levy dollars only covers audit fees, mileage for sanitarians that can't be covered in other programs and a portion of their wages (since the fees do not cover them all). The Health Department has to pay the fiscal officer, a portion of the Health Commissioners salary, the registrar and one of the clerks. There are other miscellaneous costs too. The majority of the positions are covered by grants and fees. The levy covers minimal wages. Program staff wages are covered by the program grants. Commissioner Zimmerman asked if Bethany could provide a list of what costs are covered by the levy. The Commissioners all feel the public, as well as the Trustees, should know what is covered. Last year she couldn't cover flu vaccines. She went to Promedica for assistance. Commissioner Zimmerman asked if any of the individuals at the meeting are on the advisory board. All of the Trustees sit on the advisory board. Bethany feels the comments made at the meeting with the Trustees was very misleading to the public. Most of the comments were incorrect. Rick Geyer is the Chair of the Advisory Board. Bob Kusmer was not aware Rick was the Chair. The overall opinion was they know they need to support the levy. Commissioner Reiter stressed the importance of Bethany going to each Township meeting and delivering signs for them to pass out. There was a comment about how much help the

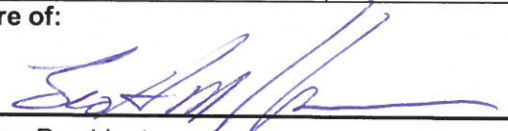
Trustees get from the Health Department and they all felt they got no help. Commissioner Reiter asked Bethany to clarify what the County Budget Commission has to do with the levy. Bethany has to present the budget to the Budget Commission and she lets them know how much more they need and they have to approve the budget and what would be coming from the Townships, Villages and Cities. The money assessed goes by property value not by population. She has worked with the Auditor with some possible numbers to see what would be assessed. They are not actual numbers it was just to get an idea on what would happen. Commissioner Reiter also was a trustee and she understands what the Trustees are saying, but, we need to remember they lost State funding. They were given a three year notice it was going to happen but it still hit hard. The Townships are short on funding. There is an ORC stating the assessment cannot bankrupt the entity. This would mean some Township may not be assessed at all. Does this mean the remainder of the Townships would pick-up the balance? Bethany wasn't sure how that worked. She would have to meet with the Auditor to see what happens. They receive \$10,000.00 from the state for their un-mandated funding and that is all they get from the State for administrative costs. The Trustees understand the issue and need of the health department. The concern is what happens to the Townships when they lose their funds. Commissioner Zimmerman talked about the Board not increasing for 30 years. Why has there not been a discussion when they went from 49 to 29 staff and why they didn't push an increase on the levy, or did they not need the additional staff? There were some programs cut because they weren't making money and there was more competition. There have been a lot of changes to the programs in the past 30 years. They need to be positive about the campaign. Commissioner Reiter feels the Commissioners should reach out to Bill Hammer, the president of the trustees, to make sure they have the information they need to know that wasn't shared at the meeting with the Commissioners. Bethany does not want them to think she doesn't care what will happen to the Townships. She does care about how this will affect the entire county.

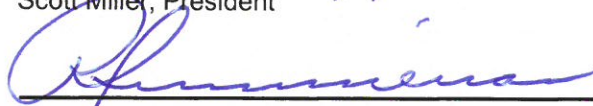
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| <p><b>GLCAP (9:00am)</b></p>                   | <p><b>Angie McConnell – GLCAP.</b> Angie came in to discuss the CDBG application submitted in June. There was an issue with the GLCAP Senior program receiving some of the grant for the kitchen at Board of DD. The application needs to come from Board of DD. The approval will reflect this change. The courthouse ramp extension was approved to allow for weather delays.</p>  | <p>Angie McConnell – GLCAP</p>   |                       |   |
| <p><b>* Resolutions (10:00am)</b></p>          | <p>2019 – 285<br/>A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF BONDS IN A MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$7,660,000 TO PROVIDE FUNDS TO PAY COSTS OF CONSTRUCTING, ADDING TO, REMODELING, RENOVATING, REHABILITATING, FURNISHING, EQUIPPING AND OTHERWISE IMPROVING BUILDINGS, FACILITIES AND STRUCTURES FOR COUNTY OFFICES AND FUNCTIONS, AND IMPROVING AND EQUIPPING SITES FOR SUCH BUILDINGS, FACILITIES AND STRUCTURES, IN EACH CASE TOGETHER WITH ALL NECESSARY APPURTENANCES AND WORK INCIDENTAL THERETO.</p>   |  | <p>\$7,660,000.00</p> | <p>*Motion: Move to Approve resolution<br/>Moved by: Kay E Reiter<br/>2nd: Russ Zimmerman<br/>Yes - 3</p> |
|  | <p>2019 - 286<br/>APPROVING SATISFACTION OF MORTGAGE BY KATHY ILER, 218 RACE ST., CLYDE, OHIO 43410</p>  |  |                       | <p>*Motion: Move to Approve resolution<br/>Moved by: Kay E Reiter<br/>2nd: Russ Zimmerman<br/>Yes - 3</p> |
|  | <p>2019 - 287<br/>APPROVING SATISFACTION OF MORTGAGE BY BECKY MESTREY, 2918 BUCHANAN ROAD, FREMONT, OHIO 43420</p>   |  |                       | <p>*Motion: Move to Approve resolution<br/>Moved by: Russ Zimmerman<br/>2nd: Kay E Reiter<br/>Yes - 3</p> |
| <p><b>GLCAP – Senior Program (10:30am)</b></p> | <p><b>Ruthann House and Robin Richter – GLCAP Senior Program.</b> Ruthann and Robin came in to update the Commissioners on the Senior Program. See attachment A for agenda items. They have contracted with the Health Department for the Senior Centers Educational Programs. Commissioner Reiter asked if they could assist in the campaign for the Health Department. They are planning to help where they can with the campaign. They had a great meeting with Easter Seals and working with their program. The funding to renovate the kitchen at the Senior Center has been obtained and is moving along faster than they hoped. They have other donations coming in from community groups. This helps with community involvement. They are working with the State</p> | <p>Ruthann House – GLCAP CEO<br/>Robin Richter – Senior Program Director</p> |                       |   |

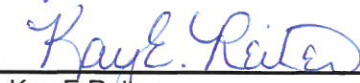


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|                                | on reimbursement rates for a one on one meal delivery compared to a weekly drop shipment. The one on one contact is very important for most seniors. The Meals on Wheels drivers have a relationship with most of their clients. Robin also asked about setting up the Commissioners appointed Senior Advisory Board. The Commissioners have not discussed this but will put it on their agenda. |  |  |   |
| <b>Public Open Session</b>     | Citizens Attendees – none<br>Media Attendees – Craig Shoup, News Messenger. Tom Fullen, Eagle 99<br>Elected Officials – none   |  |  |   |
| <b>* Adjournment (11:27am)</b> | With business completed for the day the meeting was adjourned.   |  |  | <b>* Motion: Move to adjourn<br/>Moved by: Kay E Reiter<br/>2nd: Russ Zimmerman<br/>Yes - 3</b> |

Signature of:

  
 \_\_\_\_\_  
 Scott Miller, President

  
 \_\_\_\_\_  
 Russ Zimmerman, Vice President

  
 \_\_\_\_\_  
 Kay E Reiter

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
 Clerk, Board of County Commissioners, Sandusky County, Ohio

GLCAP SENIOR SERVICES UPDATE

June - August

September 5, 2019

Partnerships

- Sandusky County Health Department - Contracting to provide Health Clinics at Senior Centers and Health Education (Community Services Block Grant \$'s)
- Easter Seals (ES) – 7/19/19 met with Lauren Holly and new President/CEO Bev Richards, toured new site. To promote the new Adult Day Service we included information they provided in our August Senior Newsletter and invited them to speak at each of the Senior Centers about Adult Day Center & other topics. They will have a table display at the Center Grand Opening. They will conduct a *Matter of Balance* 10 week evidenced based class at Fremont Senior Center this fall. GLCAP provided a letter of Support for their application to United Health Care Social Responsibility Transportation grant. ES invited us to present at one of their Community Outreach events on the Senior Helping Hands program. Also connected them with the Ohio Association of Senior Centers and GLCAP Human Resources to do a lunch and learn/wellness talk.

Fremont Senior Center

- Grand Opening – September 16, Grand Opening Speakers start at 11:00.
  - Program attached
  - Request for Proclamation in recognition of National Senior Center Month.
- Kitchen Renovation
  - Funding:
    - Finance Fund awarded \$99K
    - Sandusky County & City of Fremont CDBG \$90K
    - Submitted application to Sandusky Co. Community Foundation for Salad bar
    - Submitted application to Sandusky Co. Chamber Foundation for an Ice Machine
- Election of officers coming up for the Sandusky County Senior Citizen Organization aka Fremont Senior Center Site Council
- Developing a sub-lease for part of the Production Floor space to be used for Parkinson's Exercise program

Services

- Home Delivered Meals: 34,081 thru Aug. Exceeding target by 34% YTD. Number of home assessments has increased significantly this summer.
- Congregate Dining Site meals serve: 7,318 thru Aug. Exceeding target by 4%.
- Chore Services – on target. 38 in-home assessments, 37 home improvements made \$5,746 paid to subcontractors, \$11K pending completion of jobs. We were just notified that we will receive \$15K from Rural LISC to support this initiative.

County Commissioner Appointed Senior Advisory Board

- Would you like GLCAP to gather samples? Draft by-laws?

**Public Session Sign in Sheet**

**9/5/2019**

| Name           | Signature      | Contact Information |
|----------------|----------------|---------------------|
| Ruthanna House | Ruthanna House | rhouse@gicap.org    |
| Robin Richter  | Robin Richter  | rrichter@gicap.org  |
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