

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2019**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 11/12/19

Time: 8:00AM – 11:46AM

Present: Commissioners: Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Not Present: Scott Miller, President;

Others Present: Atul Chopra, Will Chambers, Farm Lease bid participants – see sign in sheet, Zach Selvey

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
<b>Call to Order Pledge of Allegiance (8:00am)</b>	<b>Commissioner Miller was out of town and not in session</b>	Russ Zimmerman, Vice President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 10/31/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: 2nd: Yes – 2 (Miller absent)
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioner Zimmerman attended the Mental Health Board Meeting last Thursday. They passed several resolutions and tended to regular business.	Russ Zimmerman		
	Commissioners Reiter and Zimmerman attended the Land Bank meeting last Wednesday. All Wightmans Grove lots are sold and have closed. The demo of Arch Street building is scheduled to happen soon. They have to work on the access to the basement to the building next door to the building prior to the demo. They owner of the building next to it as interest in the lot once it is cleaned. The property on State Street has closed and reports were clean. Last grant project is almost complete. The Land Bank submitted a payment to the Commissioners for the advance given for start-up. They have one more payment to make. Chris Grover, Land Bank Coordinator, talked about locating new office space. They are considering moving Land Bank office out to the service center in the EDC wing. They talked	Kay E Reiter Russ Zimmerman		

	about other properties the Land Bank has for sale. Chris is going to touch base with the Prosecutor regarding the time limit allowed for parcels under Tax Ease agreements once they default for non-payment.			
<b>Commissioners and Administrators Discussion</b>	Administrator Garcia presented quotes on five used vehicles to replace current fleet vehicles. Commissioner Reiter moved to purchase the five used vehicles and trade current fleet vehicles with Juvenile Court. Commissioners Zimmerman seconded the motion.	Theresa Garcia		*Motion: Move to Approve vehicle purchase Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
	Administrator Garcia discussed 2020 budget. She would like to work with Facility Management and Commissioners staff in removing the PERS pick up for 2020. They also discussed pay increases. They will discuss this more on Thursday when Commissioner Miller is in session.			
<b>* Then /Now Documents</b>	One certificate was presented by CWP. A PO was not in place at the time of purchase. One invoice makes up this certificate. NAPA - \$34.96	CWP	\$34.96	*Motion: Move to Approve certificate Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
	*** Ron Hiser was unable to attend his meeting due to weather.			
<b>IT</b>	<b>Atul Chopra and Wil Chambers – IT Staff.</b> Atul and Will came in for their regular meeting with the Commissioners. Atul provided a list of Offices and where they stand in restoration of their programs. Most all offices are running at 85%. There are two major projects that have been put on hold during the restoration period. IT needs to get back on these projects as soon as possible. This would mean they would need to back off on some of the individual office requests unless it is an emergency. They also need to make sure they start updating backup capabilities for the City. The Commissioners reviewed the cost of restoring the network after the malware attack. There are still some unknowns. They are also looking at what we need to do in the future to make our system even more secure. Quotes on different equipment and programs.  At 10:43am Commissioner Reiter moved to enter executive session to discuss personnel matters.	Atul Chopra – Supervisor Will Chambers – IT Specialist		*Motion: Move to enter executive session Moved by: Kay E Reiter 2nd: Russ Zimmerman

	At 10:55am Commissioners exited executive session			Yes – 2 (Miller absent)  *Motion: Move to exit executive session Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
* Resolutions (10:00am)	2019 - 343 APPROVING SUPPLEMENTAL APPROPRIATION FOR SOIL AND WATER TO WAGES (\$20,000.00) AND BENEFITS (\$10,000.00) FROM STATE FUNDING	Soil & Water	\$20,000.00 \$10,000.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
	2019 - 344 APPROVING SUPPLEMENTAL APPROPRIATION FOR ELECTRONIC MONITORING SUPPLIES (\$250.00) AND UTILITIES (\$50.00) FOR YEAR END EXPENSES	EMO	\$250.00 \$50.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
	2019 – 345 APPROVING FUND TRANSFER FROM 19679 SALES TAX TO GENERAL FUND (\$1,000,000.00)	1979 Sales tax	\$1,000,000..00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
	2019 - 346 APPROVING SUPPLEMENTAL APPROPRIATIONS TO BETTER BUILDING FUND OTHER FINANCING FOR REIMBURSEMENT TO PI (\$319,000.00), CAPITAL OUTLAY FOR UNDERWRITING (\$320,000.00) AND CONTRACT SERVICES (\$111,000.00) FOR INVOICE PAYMENTS AND FUND TRANSFER FROM BETTER BUILDING TO PI FOR PROJECT FUNDING ADVANCE REPAYMENT	Better Building	\$319,000.00 \$320,000.00 \$111,000.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
	2019 - 347 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTYWIDE TRANSFER AND FUND TRANSFER FROM COUNTWIDE TO SICK LEAVE FUND (\$9,130.00) FOR SICK LEAVE PAYOUT AND SUPPLEMENTAL APPROPRIATION TO STATE AUDIT (\$12,000.00) FOR AUDIT INVOICE	Countywide and State Audit	\$9,130.00 \$12,000.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
	2019 - 348 APPROVING SUPPLEMENTAL APPROPRIATION TO DEBT SERVICE ACCOUNTS FOR FINAL 2019 PAYMENTS (\$3,004.00)	Debt funds	\$3,004.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)

<p><b>Farm Lease Bid Opening</b></p>	<p>Commissioner Zimmerman began the bids for the County Farm Land Lease. Four bids were received.</p> <p>Daniel Ohms - \$220.00 per acre  Dan Anstead - \$200.00 per acre  David Perry - \$110.00 per acre  Jason Hill - \$226.00 per acre</p> <p>Commissioner Zimmerman announced the high bid was from Jason Hill. Commissioner Zimmerman allowed for those present to increase their bid by public outcry.</p> <p>Daniel Ohms increased his bid to \$228.00  Dan Anstead - \$230.00  Jason Hill - \$235.00  Daniel Ohms- \$240.00  Jason Hill - \$245.00  Daniel Ohms - \$246.00  Jason Hill - \$251.00  Daniel Ohms - \$252.00  Jason Hill \$255.00  Commissioner Reiter made a motion to accept the bid of \$255.00 per acre from Jason Hill. Commissioner Zimmerman seconded the motion.</p>			<p>* Motion: accept farm lease land bid  Moved by: Kay E Reiter  2nd: Russ Zimmerman  Yes – 2 (Miller absent)</p>
<p><b>Citizen attendee</b></p>	<p>Zach Selvey, President of the Bar Association, came in to talk to the Commissioner regarding the upcoming supreme court meeting on Friday. They are discussing public defender fees. Zach understands the county increased fees last year and has no concerns at this time. The commissioners will be attending the meeting.</p>			
<p><b>Public Open Session</b></p>	<p>Citizens Attendees – Zach Selvey  Media Attendees – none  Elected Officials – none</p>			
<p><b>* Adjournment (11:46am)</b></p>	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn  Moved by: Russ Zimmerman  2nd: Kay E Reiter  Yes – 2 (Miller absent)</p>

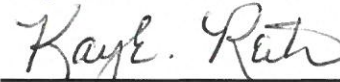
Signature of:

**ABSENT**

\_\_\_\_\_  
Scott Miller, President



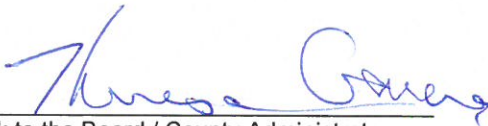
\_\_\_\_\_  
Russ Zimmerman, Vice President



\_\_\_\_\_  
Kay E Reiter

**Board of County Commissioners, Sandusky County Ohio**

Attest:



\_\_\_\_\_  
Clerk to the Board / County Administrator

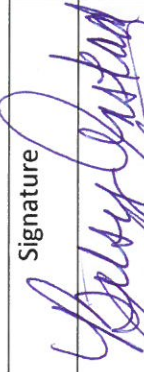



I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio



# Public Session Sign in Sheet

11/12/2019

Name	Signature	Contact Information
Betsy Gustaf		419-307-8608
DAN ANSTAD		Same
Kimberly Hill		419 307 4403
Jason Hill		Same