

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 11/14/19

Time: 8:00AM – 12:38PM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Bill Windnagel, Melanie Allen, Elsebeth Baumgartner, Craig Shoup, Tracy Overmyer, Atul Chopra, Rachel Wynkoop, Kyleigh Lash

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	Commissioner Miller was attending Clydescope meeting and was not in session	Russ Zimmerman, Vice President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 11/12/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman was unable to attend the Soil & Water meeting since the time changed for the meeting. They will start the meetings at 8:00am instead of 7:00am from now on. This will conflict with Clydescope meetings Commissioner Miller attends and the beginning of regular Commissioner session. Commissioners have decided to begin session at 9:00am on those days to allow Commissioner Miller and Zimmerman to attend these meetings.	Russ Zimmerman		
	Commissioner Miller attended the Clydescope meeting this morning. They were informed the Sleepy Hollow golf course in Clyde is having an auction this weekend and may not be opening next season. Winesburg Christmas is coming up. They talked about the new City Council for Clyde. The Clyde Green Springs School levy was defeated and this will affect the schools. Commissioner Miller reminded all to participate in the census when it comes around. Clyde is still pursuing establishing a CRA.	Scott Miller		

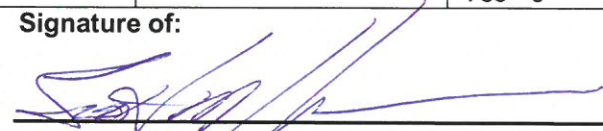
Commissioners and Administrators Discussion	Commissioners and Administrator talked about budget process. All the county's go through their budget process differently. Some take care of wages and benefits first and then work through the rest of the budget with what they have. Administrator will put together a letter to send out early next week from the Commissioners.			
	Commissioner Reiter reminded all the evaluation for Melanie Allen is overdue and needs to be completed.	Kay E Reiter		
*** Then and Now Certificates	Two certificates were presented by DJFS. The balance of the PO's were used before these invoices were received. Two invoices make up these certificates. Tony's Provider Services, LLC - \$698.98 Jason and Jennifer Dirnberg - \$280.00	JFS	\$698.98 \$280.00	*Motion: Move to Approve certificates Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
* Personnel	None			
* Travel Requests	None			
Community Work Program	Bill Windnagel – CWP. Bill came in for his regular schedule meeting with the Commissioners. They are working on cleaning up and putting away the mowers and yard equipment. He has a couple on his crew that work with small engines. He does have some projects to work on during the Winter months. Things are going well and he has had no issues.	Bill Windnagel - Coordinator		
Citizen Comment	At 8:45am Commissioner Zimmerman invited Elsebeth Baumgartner to talk to the Commissioners. She sat yesterday in this office, Clerk of Courts and Brock in Common Pleas. She was pleased with all the help she received. She talked about the oversight and responsibility the Commissioners have. She wanted to talk about the appointment of special prosecutors. She sighted several codes and compliance issues she has. She wanted to voice these concerns and she does plan filing a complaint with the Supreme Court on the issues.	Elsebeth Baumgartner		
	*** Commissioner Miller entered session at 9:15am			
DJFS	Melanie Allen – DJFS. Melanie came in for her regular meeting. See attachment A for agenda items. Melanie reviewed placement costs and where she is with these cases. The Commissioners will meet with case	Melanie Allen - Director		

	managers on Monday and get more information. The foster care collaboration project is moving along. They are hoping to set up a home in Sandusky County for kids with some special needs. The State contacted Nate Koenig, Foster Care Program Director, regarding an adoption incentive program they are looking at. Commissioner Reiter asked about the Foster Care Program Forum in December and what Mel expected from the forum. She was not sure what to expect and was going to talk to Nate to get his thoughts.			
* Resolutions (10:00am)	2019 – 349 UPDATE THE MONTHLY FEE FOR WASTEWATER SERVICES IN THE GENERAL SEWER DISTRICT FOR THE SANDUSKY COUNTY PARK DISTRICT, SANDUSKY COUNTY, OHIO.	Sanitary Engineer		* Motion: Move to approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 350 UPDATE THE MONTHLY FEE FOR WATER SERVICES IN THE GENERAL WATER DISTRICT FOR THE SANDUSKY COUNTY PARK DISTRICT, SANDUSKY COUNTY, OHIO.	Sanitary Engineer		* Motion: Move to approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	2019 – 351 ENTERING INTO AGREEMENT WITH JASON E. HILL, FOR THE FORMER SANDUSKY COUNTY HOME FARM LEASE FOR THE YEARS 2020 THROUGH 2022, INCLUSIVE	Farm Lease	\$25,600.00	* Motion: Move to approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 352 APPROVING APPROPRIATION TRANSFER FOR BOARD OF DD FROM WAGES TO BENEFITS (\$225.54) TO COVER MEDICARE BENEFIT EXPENSES	Board of DD	\$225.54	* Motion: Move to approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	2019 - 353 APPROVING SUPPLEMENTAL APPROPRIATION TO PI CAPITAL OUTLAY (\$13,000.00) FOR VEHICLE PURCHASE AND WINDOW PAYMENTS (\$46,100.00)	PI	\$13,000.00 \$46,100.00	* Motion: Move to approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Clerk of Courts	Tracy Overmyer – Clerk of Courts. Tracy came in for her regular meeting with the Commissioners. Her office is pretty well caught up with the Rockware program. Her Record Retention staff is still having some issues. County Courts are still putting a lot of hours in to get caught up. It is taking time to recreate documents that	Tracy Overmyer – Clerk of Courts		

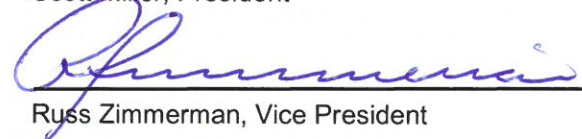
	<p>needed to be entered. People were able to make credit card payments while they were down so they have to catch up on those payments too. They are working on Supreme Court reports. They are a couple of months behind on these reports. Commissioner Zimmerman asked if she is getting the assistance needed from Ryan Ray. He is still assisting. Tracy wanted to talk about the security cameras at the County Courts. She received a quote on the system from North Coast Security. She has the funding to pay for the system. The Commissioners agreed she could move forward with this project.</p>			
Prosecutor	<p><u>Tim Braun – Prosecutor.</u> Tim came in for his regular meeting with the Commissioners. They are recovering from the computer issues. They are getting through it. He does have some staff issues they are working with Jaime, HR Specialist, on. Cases coming through have been pretty quiet some of the bigger cases may be coming up. Overdose cases have gone down this year. Drug Task Force is over achieving for a county of our size. They are taking out a lot problems. We are a transit county and have a lot of outside influences. Commissioner Reiter asked if Tim feels the Drug Task Force has forced some of the traffic move out of the county. He does believe it has helped, however their arrests are up. We are still dealing with out of state traffickers coming in to Sandusky County. Eventually it will slow down and the Task Force has done a great job.</p>			
Chamber of Commerce	<p><u>Rachel Wynkoop and Kyleigh Lash Chamber of Commerce.</u> Kyleigh and Rachel came in to talk about the Chambers 75th anniversary. One of the suggestions the Commissioners had made at the fair was possibly doing something with the fountain in Veterans Memorial Park. The thought was to fill the fountain with flowers and the fountain would water them. Commissioner Miller noted this is one option and there could be other suggestions too. Kyleigh had thought about selling bricks to restore a portion of the base of the fountain. If the fountain is involved we need to make sure Facility Management is involved since maintenance would fall on them.</p>	<p>Rachel Wynkoop – Director Kyleigh Lash – Program and Events Coordinator</p>		
Public Open Session	<p>Citizens Attendees – none Media Attendees – Craig Shoup, News Messenger Elected Officials – Tracy Overmyer, Clerk of Courts</p>			

* Adjournment (12:38pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
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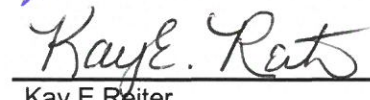
Signature of:



Scott Miller, President




Russ Zimmerman, Vice President



Kay E Reiter

Board of County Commissioners, Sandusky County Ohio




Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Public Session Sign in Sheet

11/14/2019

Name	Signature	Contact Information
Elsebeth Baumgartner		baumgartner.elsebeth@yahoo.com
Tracy Overmeyer		419-334-6161
Kyleigh Wash		pccord@scchamber.org

Attachment A

Commissioners' August Agenda

11/14/19

I. **Placement Costs**—with systems being down didn't get a real look at the numbers, no major changes

a. **Current custody count: 22, down 3 – this is about as low as it will get**

- i. Safe reductions. 1 private foster to local ½ the cost in Sept, 2 returned to relatives 11/1, 1 adoption 11/4, 2 adopt on 11/18, 2 should reunify by end of year to mom.
 - ii. Plcmt meeting 11/18 @ 9
 - iii. Maint of effort placement cost amount - Jan to June 2020 amount will be approx. \$80,816/mo and July-Dec will be approx. \$81,600- should cover agency fh increase of per diem, as well.
- b. 30 days: 2nd case, court returned to relatives they were removed from
- c. Nate project- working on collaboration with Seneca and Wyandot, discussion of a treatment home. Helping with another collab in some additional northwest counties.

II. Building issues

- a. Security —will still need to keep on the radar at some point
- b. Conference room project, waiting on some time frames
- c. Peak building, plans?

III. Staffing

- a. Asst Director position/ Program Manager- combine position with retirement, Jan 8 last day. Posting after first of year, will be doing some reorganization with workforce, agency.

IV. Misc.

- a. Executime: still not up, no e-suites for staff to get pay stubs, requesting from auditor's office
- b. 10/30 legislative breakfast -went well
- c. Dec 5, doing an all staff meeting and holiday breakfast at 9 am
- d. Foster Forum Dec 9, wood county, see email
- e. Foster Christmas party at Journeys Dec 12
- f. Vendor payments, was a bit a of a hardship for kin families to have to wait for their checks.
- g. Any idea when we can get back into new world and do our billing?