

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 12/3/19

Time: 7:30AM 12:39PM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Judge Kolesar, Judge Fiser, Stacy Dickman, Jerri Miller, Colleen Carmack, Tracy Overmyer, John Willey, Christine Zess, Carlos Baez, Rich Randolph, Elizabeth Royster, Cyndi Welty

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (7:30am)		Scott Miller, President		
County Courts Budget Meeting	County Courts 1 and 2. Judge Kolesar and Judge Fiser requested to meet with the Commissioners to discuss County Court budgets. Judge Kolesar began with giving some history on staffing in the County Courts. There has been change in the past years in staffing and some shared staffing between courts. There was one employee who was paid from general fund full-time in the past. That person went to part-time. They now have someone full-time in this position. They are requesting GF to cover this cost. Currently it is in the 2020 budget that way and the Commissioners approved. Judge Kolesar and Judge Fiser did not totally agree on the 2020 budget but have advanced it to the Commissioners.	Judge Kolesar Judge Fiser Stacy Dickman – Court Administrator		
Records Commission	Records Commission meeting was opened by Commissioner Miller. The Auditors office RC2 and the Commissioners RC3 were approved. (see minutes from records commission meeting)	Scott Miller Jerri Miller Colleen Carmack Tracy Overmyer		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 11/26/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3

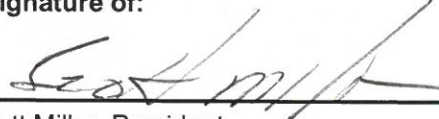
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman noted the FCFC meeting was changed to 12/4/19.	Russ Zimmerman		
	Commissioner Zimmerman attended the 911 and the LEPC meetings. Everyone was informed last Wednesday of the issues with the 911 update. Due to Windows 10 issues it will have to be rescheduled. LEPC voted to buy containment ponds for all the county fire departments and responders. Helena requested the pond and it was voted on by the group to purchase one for each entity. Lisa Kuelling, EMA/911 Director, notified the group of the Capital Budget request to replace all of the outdoor warning sirens in the County.	Russ Zimmerman		
	Commissioner Miller attended the Health Department meeting last Friday. They reviewed the financial report with those in attendance. They received a Healthy Community grant.	Scott Miller		
	Commissioners Reiter and Zimmerman attended a budget hearing for OSS. They needed more information from Kathleen, OSS Director, before approving the budget. They are hoping to receive an update today.	Kay E Reiter Russ Zimmerman		
Commissioners and Administrators Discussion	Commissioners attended a retirement party for Mayor Harman in Woodville. It was well attended and nice to see the recognition for an individual who has so many years of service for the community. Commissioner Miller presented a Proclamation from the Commissioners.	Scott Miller		
* Then /Now Documents	None			
* Personnel	None			
* Travel Requests	None			
Regional Planning and US Census Bureau	John Willey – Regional Planning. John came in with Christine Zess from the US Census Bureau to update the Commissioners on the Census for 2020. Christine presented statistics from the census “roam” page. Christine noted from the current statistics there is a lot of work to be done in the City of Fremont and Townships surrounding Fremont to inform citizens on completing census questionnaires. There has to be a way to boost response rates. The census is available in paper format, telephone and online. They are working with libraries to have internet access to allow citizens to respond. Commissioner Reiter noted society as a whole is very skeptical about answering questions and are unsure what is a scam and what is legitimate. Commissioner	John Willey – Director Christine Zess – Census Bureau		

	<p>Miller asked if there are any fliers or cards that can be passed out at different meetings to help educate people on the census. They are focusing on some of the target groups to make sure they complete census. It has to be stressed that the information is confidential and data is not shared with any other entity. There are also public service announcements scripted that the Commissioners or any other authorities could help with. John asked for a resolution from the Commissioners supporting the census and the importance of the information. Suggestions on groups that could help share information was given. These numbers all count and can have a big impact on Federal funding received by the County.</p>			
<p>* Resolutions (10:00am)</p>	<p>2019 - 377 APPROVING FUND TRANSFER FOR BOARD OF DD FROM GENERAL FUND TO ECSE FUND (\$1,074.02) UNTIL FUNDS ARE RECEIVED FROM THE STATE; AND SUPPLEMENTAL APPROPRIATION TO BOARD CONTRACT SERVICES (\$1,000.00) AND SUPPLIES (\$1,500.00)</p>	<p>Board of DD</p>	<p>\$1,074.02 \$1,000.00 \$1,500.00</p>	<p>*Motion: Move to Approve resolutions Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3</p>
	<p>2019 - 378 APPROVING APPROPRIATION TRANSFERS FOR DJFS TO COVER YEAR END EXPENSES. FIS UTILITIES (\$8,000.00) TO FIS OTHER COSTS; FIS INTER-DEPARTMENT (\$25,000.00) TO FIS CONTRACTS; WIOA INTER-DEPARTMENT (\$2,000.00) TO WIOA SUPPLIES; WIOA UTILITIES (\$4,000.00) TO WIOA CONTRACT; WIOA OTHER COSTS (\$1,000.00) TO WIOA REIMBURSEMENTS AND WIOA OTHER COSTS (\$3,000.00) TO WIOA CONTRACTS; AND SUPPLEMENTAL APPROPRIATION (\$75,000.00) FOR WIOA TO COVER ANTICIPATED EXPENSES THROUGH THE END OF THE YEAR</p>	<p>DJFS</p>	<p>\$8,000.00 \$25,000.00 \$2,000.00 \$4,000.00 \$1,000.00 \$3,000.00 \$75,000.00</p>	<p>*Motion: Move to Approve resolutions Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3</p>
	<p>2019 - 379 APPROVING FUND APPROPRIATION TRANSFER FOR COMMISSIONERS FROM SUPPLIES TO CONTRACT SERVICES (\$800.00) FOR YEAR END EXPENSE</p>	<p>Commissioners</p>	<p>\$800.00</p>	<p>*Motion: Move to Approve resolutions Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3</p>


Citizen Attendee	Elsebeth Baumgartner stopped in to talk to the Commissioners about what she has found to be inaccuracies in the Prosecutors case and the appointment of a Special Prosecutor and a Special Clerk to the Court. Ms. Baumgartner shared ORC to validate her claims. She shared stories from other counties and her thoughts on how the case is being handled. The commissioners thanked Ms. Baumgartner for her information and for coming in.			
Public Open Session	Citizens Attendees – Elsebeth Baumgartner Media Attendees – Craig Shoup, News Messenger. Tom Fullen, Eagle 99 Elected Officials – Jerri Miller – Auditor, Colleen Carmack- Recorder, and Tracy Overmyer – Clerk of Courts.			
Recorder	Colleen Carmack – Recorder. Colleen came in for her regular meeting with the Commissioners. Her budget has been advanced but she would like time to meet with the Commissioners on a few items once they have time to review her request. The Sheriff had the books moved from her attic storage space and the Law Library may be using some of that space. She was pleased with the first elected officials meeting and thought Carlos Baez, Engineer, did a great job. Colleen did ask if the next meeting was scheduled. Commissioners had 1/21/20 at the JJC. It is tentative. They will have to ask Judge Smith. Colleen updated her revenue in her office. She is down slightly from last year. They were able to keep business moving forward during the malware attack because their State system was up. Colleen asked about the 2020 celebration and if there was anything the elected officials need to prepare for as far as scheduling time off. Recorders Association legislative committee this year. She is excited to represent the County and the Recorders Association.	Colleen Carmack - Recorder		
	*** Sheriff Hilton was unable to attend his meeting.			
	At 10:35am Commissioner Reiter moved to enter executive session to discuss personnel matters, hiring and discipline.	Scott Miller Russ Zimmerman Kay E Reiter		* Motion: Move to enter executive session Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 3

	At 11:03am Commissioners exited executive session.			* Motion: Move to exit executive session Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 3
Engineer Bid Opening	Commissioner Miller turned the meeting over to Carlos Baez, County Engineer, for guardrail bid opening. Two bids were submitted. Carlos opened the bids and read them to those in attendance (see sign in sheet) Commissioner moved to tabulate the bids and award at later date.	Carlos Baez – Engineer Elizabeth Royster – Civil Engineer Rich Randolph – Design Engineer		* Motion: Move to award bid at a later date Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
Bar Association	Cindi Welty, by request of Commissioner Reiter, presented issues she, and other Attorney's, have regarding public defender payments. Jill Neuman, Finance Office, and Traci Myles, Commissioners Account Clerk, were in attendance to assist in answering questions. The process for payments is cumbersome. Reports were shared. There was discussion on getting the turn around on payments quicker on how that could be done. The Commissioners agreed to talk to the Judges to see if they can assist with the process. Cindi voiced it is difficult to run an office when she can't count on payments coming in. Cindi and other Attorney's find it can be a hardship when payments are not consistent.	Cindi Welty – Bar Association Member Chris Feagle – Bar Association Member Jill Neuman – Finance Traci Myles – Account Clerk		
* Adjournment (12:39pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3


Signature of:



Scott Miller, President



Russ Zimmerman, Vice President



Kay E. Reiter

Board of County Commissioners, Sandusky County Ohio











Attest: Theresa Gandy
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Public Session Sign in Sheet

12/3/2019

Name	Signature	Contact Information
Jeri Miller		Auditor
Lacey Dunning		CLK of Ct
Chris Zess		christine, zess @ 2020 census
Elisabeth Baumgartner		baumgartner, elisabeth
John Willey		SCRPC
Colleen Carmack		
Sake Underwood		
Elizabeth Ball		419-334-9731
RICH RANDOLPH		419-334-9731
Cones Boy		11