

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 12/19/19

Time: 8:00AM 12:35PM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Brad Smith, Paul Lotycz

(*action items)


AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	*** Commissioner Miller attended EDC meeting this morning and was not in session at 8:00am.	Russ Zimmerman, Vice President		
	*** Commissioner Miller entered session at 9:15am			
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 12/17/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
Review of External board / Meetings Attended by Commissioners	Commissioners Miller and Zimmerman attended the celebration for the Clyde-Green Springs Division IV State Champion football team. They presented one of three proclamations presented to the football team. The Governor sent a letter of recognition that was read to the team. Seneca County Commissioners presented a proclamation along with the Mayors from Clyde and Green Springs. It was a nice presentation and recap of the season. They showed the State they were worth the Championship.	Scott Miller Russ Zimmerman		
Commissioners and Administrators Discussion	Administrator Garcia reached out to Stacy Dickman from County Court to ask about snow removal at Woodville Court. Stacy informed her she has Facility Management taking care of snow and mowing until she has someone else to contract. She was contracting with the vendor who does the funeral home next door and that is who she is having issues with right now.			

	Commissioners reviewed the 2020 requested budgets from departments. Most offices were under or at 2019 amended budget. There were a couple that were over 2019 amended budget. These offices will be asked for verification for the requests before budget is finalized. Budget performance report was reviewed for 2019 YTD. Revenue is coming in higher than budget. Carryover projection looks as if it is coming in the same as 2018 carryover.			
	Commissioners discussed the request made by Clerk of Courts for an attorney to answer questions for her. The Board is seeking legal advice from the Attorney with the Liability carrier.			
* Then /Now Documents	One certificate was presented by the Prosecutor's Office. No PO was in place when the invoice was received. One invoice makes up this certificate. Tax Ease - \$2,007.80	Prosecutor	\$2,007.80	*Motion: Move to Approve certificate Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
* Personnel	None			
* Travel Requests	None			
Andy Mayle	***There was some confusion on this meeting and will be rescheduled			
Regional Planning	*** John was unavailable for this meeting			
* Resolutions (10:00am)	2019 - 400 APPROVING APPROPRIATION TRANSFER FOR JUVENILE COURT FROM WAGES TO BENEFITS (\$3,800.00) TO CORRECT NEGATIVE BALANCE	Juvenile Court	\$3,800.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 401 APPROVING SUPPLEMENTAL APPROPRIATIONS AND APPROPRIATION TRANSFER FOR CDBG FUNDS BC AND SC '17 (\$1,348.00)	CDBG	\$1,348.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 402 APPROVING APPROPRIATION TRANSFERS IN COUNTYWIDE FROM CAPITAL OUTLAY TO FEES (\$4,400.00); CONTRACT SERVICES TO FEES (\$53,940.00) AND CAPITAL OUTLAY TO OTHER FINANCE USES ADVANCE OUT (\$326.00) FOR YEAR END BALANCES	County Wide	\$4,400.00 \$53,940.00 \$326.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Scott Miller Yes - 3

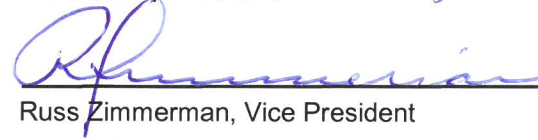
	2019 - 403 APPROVING APPROPRIATION TRANSFER FOR PROSECUTORS OFFICE FROM CONTRACT SERVICES TO REFUNDS AND REIMBURSEMENTS (\$79.80)	Prosecutor	\$79.80	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 404 APPROVING SUPPLEMENTAL APPRIPIATION AND FUND TRANSFER FOR DOG KENNEL FROM GENERAL FUND TO PI FUND (\$5,000.00)	Dog Kennel	\$5,000.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 405 APPROVING APPROPRIATION TRANSFERS FRO CORONER FROM WAGES TO BENEFITS (\$250.00); MUNI COURT FROM REIMBURSEMENTS TO BENEFITS (\$200.00) AND SUPPLEMENTAL APPROPRIATION TO HEALTH INSURANCE FUND BENEFITS (\$85,000.00)	Various	\$250.00 \$200.00 \$85,000.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 406 APPROVING APPROPRIATION TRANSFER FOR EMS FROM CONTRACT SERVICES (\$10,500.00) TO BENEFITS	EMS	\$10,500.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 407 AUTHORIZATION FOR SANDUSKY COUNTY TO PICK UP THE STATUTORILY REQUIRED CONTRIBUTION TO THE OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR THE EMPLOYEES OF THE SANDUSKY COUNTY AUDITOR, COMMISSIONERS, AND TASC PURSUANT TO INTERNAL REVENUE CODE SECTION 414(H)(2).	OPERS		*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 408 APPROVING APPROPRIATION TRANSFER FOR COMMON PLEAS COURT WAGES TO BENEFITS (\$2,100.00)	Common Plea	\$2,100.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	Administrator Garcia asked to add resolution 2019-409 for 911 office to adjust appropriations to cover negative balances. Commissioner Reiter made a motion to add the resolution.			*Motion: Move to add resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3

	2019 – 409 APPROVING APPROPRIATION TRANSFER FOR 911 FROM CAPITAL OUTLAY TO WAGES (\$50,000.00), CONTRACT SERVICES (\$250,000.00) AND BENEFITS (\$10,200.00) AND SUPPLEMENTAL APPROPRIATION TO CONTRACT SERVICES (\$9,000.00)FOR YEAR END BALANCING	911	\$50,000.00 \$250,000.00 \$10,200.00 \$9,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
Juvenile Court	Judge Smith came in to review his 2020 budget request. His budget was over his 2019 amended budget. Judge Smith discussed the increases at the detention center. The Commissioner met with Judge Smith several weeks ago regarding getting these wages closer to correction officers wages. He also has a new Superintendent and the past Superintendent is out on paid leave. His Probate budget included a request for a bailiff for his courts and a Guardian Ad Litem Attorney. He has been having some problems having attorneys for these cases. He Included in his budget \$12,000.00 for Village House to give them \$1,000.00 a month for services provided. He may have to move it to another account as right now it is in contract services/dues. He is putting together a contract for these services to be signed and documented and will appropriate the money in the proper account at that time. The Board approved the two new positions and Judge Smith reduced some expenses to assist in finalizing his budget.	Brad Smith - Judge		
Citizen Comments	Paul Lotycz, Sandusky Township Trustee, came in to observe session. He did come across a map of Sandusky Township he wanted to share with the Commissioners. The map was one of the earliest maps of the township. They plan on framing the map for historical purposes. He asked questions on budgeting and how the process works.			
Public Open Session	Citizens Attendees – Paul Lotycz Media Attendees – Tom Fullen, Eagle 99 Elected Officials – Brad Smith, Juvenile Court Judge			
* Adjournment (12:35pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3

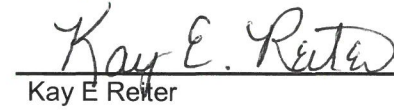
Signature of:



Scott Miller, President



Russ Zimmerman, Vice President



Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Public Session Sign in Sheet

12/19/2019

Name	Signature	Contact Information
Paul Colby		