

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 1/7/2020

Time: 9:00AM – 12:10PM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Atul Chopra, Tim Linder, Zach Selvey, Mark Mulligan, Jerri Miller, Karen Holman

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (9:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 12/31/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
* Then /Now Documents	One certificate was presented by the Dog Kennel. The piece of equipment is vital to our everyday responsibilities and had to be replaced immediately and new world was not available to establish a PO. One invoice makes up this certificate. DATAMARS - \$45.65	Dog Kennel	\$45.65	*Motion: Move to Approve certificate Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
* Personnel	Sick leave conversion for Janet Quaintance was presented for approval. Janet is retiring in April of 2020.	DJFS		
* Travel Requests	None			
IT	Atul Chopra – IT. Atul came in for his regular meeting with the Commissioners. The Commissioners reviewed a notice prepared for the Auditor regarding the move of her staff to a new office and access to the server room. The Commissioners asked Atul if the language in the agreement was adequate. Atul felt it was fair as Auditors staff need to have access to the server room. See attachment A for agenda items. Atul reviewed program costs prior to the ransomware incident and after. They are still investigating other programs that may be more	Atul Chopra – IT Supervisor		

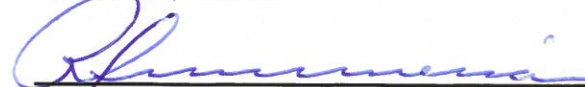
	<p>cost effective and still do what needs to be done. Atul discussed the new dual authentication fobs that will be passed out to all users. The security program purchased to push out phishing emails to test users on opening emails that could be scams was put in place and the first email went out yesterday. Once they review who all opened the email and proceeded in clicking the link in the email, IT will put together a report and how to move forward with training. Atul has talked with other counties on what they are doing to authenticate users. A quote on the Dark Fiber project was submitted along with a map of the path of the cables. Commissioner Reiter noted Representative Reineke spoke with her about funding that could be available for a project like this. Administrator Garcia is going to reach out to Representative Reineke regarding the project.</p>			
* Resolutions (10:00am)	2020 - 01 APPROVING SUPPLEMENTAL APPROPRIATION TO COURTHOUSE RENOVATION TRANSFER (\$88.09) TO ZERO THE FUND BALANCE	Courthouse Renovation	\$88.09	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	2020 - 02 APPROVING SUPPLEMENTAL APPROPRIATION TO PI CAPITAL OUTLAYS VEHICLES (\$75,000.00) AND TRANSFER (\$110,000.00) FOR FACILITY MANAGEMENT PI PROJECTS	PI	\$75,000.00 \$110,000.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2020 - 03 AUTHORIZING DIRECTOR OF DEPARTMENT OF JOB AND FAMILY SERVICES AUTHORITY TO NEGOTIATE AND SIGN INTER COUNTY ADJUSTMENT AGREEMENTS ON BEHALF OF SANDUSKY COUNTY UNTIL DECEMBER 31, 2020.	DJFS		*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Zach Selvey, Special Prosecutor. Jerri Miller, Auditor.			
Brick Layers	The Commissioners asked Tim Linder from Brick Layers Local #46 to come in to discuss the 2020 project at the courthouse for the podium and time capsule. The Commissioners asked him to come in to talk about the design of the stand and the plate that will sit on top of it. Tim gave his recommendations on the project and who he felt would be best for the project. Commissioners asked if there would be volunteers to do the work and they would pay for the materials. There was discussion	Tim		

	on different designs for the podium and the time capsule. Tim will look at the draft plans and make phone calls to others in the industry. He will get back with the Commissioners with more recommendations.			
Prosecutors	<p><u>Zach Selvey and Mark Mulligan – Prosecutors.</u> Zach and Mark came in for a regular meeting with the Commissioners. Zach presented a resignation from one staff member. Zach talked to her immediate supervisor and she feels she can cover this until Zach's replacement is appointed. He does not feel he should be the one to make this replacement in personnel. Prior to Tim Braun's suspension Tim had begun stepping away from some cases. At this point Zach feels all cases are being handled and there are no immediate issues even though they are short staffed. Commissioner Reiter asked if they could look into some questions on Tax Ease properties that have timed out. The question is if the time has run out who has ownership of the property. These are questions the Land Bank needed answers to.</p> <p>At 11:25am Commissioner Reiter made a motion to enter executive session to discuss personnel matters regarding compensation.</p> <p>At 11:57am the Commissioners exited executive session.</p>	<p>Zach Selvey – Special Prosecutor Mark Mulligan – Assistant Prosecutor</p> <p>Zach Selvey Mark Mulligan Jerr Miller Karen Holman</p>		<p>*Motion: Move to enter executive session Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 3</p> <p>*Motion: Move to exit executive session Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 3</p>
* Adjournment (12:10pm)	With business completed for the day the meeting was adjourned.			<p>* Motion: Move to adjourn Moved by: Kay E Reiter 2nd: Scott Miller Yes - 3</p>

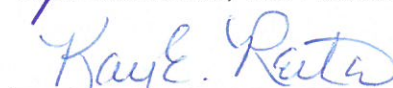
Signature of:



Scott Miller, President



Russ Zimmerman, Vice President



Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: Theresa Garcia
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Financial Requests

- Dark Fiber – Countryside to Courthouse - \$117,000 – discussed with Mike at Ohio Telecom, he is getting additional info, pricing
- Virtual server farm - \$247000 for 5 year

Current

- Security – updated all routers to address security
- Server migrations - Migrating to new primary server in next 2 months
- 911 phone system – New service to Port Clinton to be installed this month.
- 911 CAD – medical questionnaire being worked on this week. Conversion to start next month
- City of Fremont - Windows 10 migrations / Phone migrations / Backups
- WIFI – improving performance via network segregation
- BOE – received equipment, starting setup and installation
- Aiphone – install safe harbor system at Gibsonburg PD
- Parks – installing network services at multiple locations
- Security training – received pricing from Fortinet, working with them regarding discounts
- Win10 County – 1/3 done, working with all departments to complete by Jan, 2020
- Win10 City – ¼ done, working with all departments to complete by Jan, 2020
- Dispatch – new UPS delivered, scheduling with Burkett for install
- City – WRCC – migrated to new phone system, working on networking
- City – Auditor – working on upgrading PO system
- City – Phones – scheduling Perry for assistance on phone changes and training
- City – Rec – setting up new WIFI system
- City – WSM – setting up new WIFI system
- City – PD – working with vendor to address radio issues
- Woodville PD – setting up e-ticketing

Completed

