

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 1/14 /2020

Time: 8:00AM – 10:33AM

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present:

(*action items)

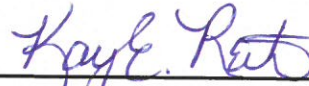
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 1/9/2020 and 1/13/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
Review of External board / Meetings Attended by Commissioners	The Commissioners all attended the Building Code Advisory committee meeting last Tuesday. The Committee Chair and Vice Chair were appointed. The next meeting is scheduled and the posting for the Chief Inspector will be advertised. The Committee will review the applications and give their opinion. The Committee will also help circulate the posting.	Scott Miller, Russ Zimmerman, Kay E Reiter		
	Regional Planning Board was attended by all three Commissioners. This was a reorganization meeting. There was discussion on the history of the regional plans and keeping better documentation of the history of the area.	Scott Miller, Russ Zimmerman, Kay E Reiter		
	Commissioners Zimmerman attended the Soil & Water meeting Thursday morning. The Board reorganized for the year. There was one board member replaced. They were getting ready for spring programs. Commissioner Zimmerman found it interesting that if a farmer has their	Russ Zimmerman		

	field tiled they don't have to send the map to soil and water. The Board would like to make this mandatory if possible. Lee Havens talked about updating programs used by soil and water so they work together.			
	Commissioner Miller attended the Clydescope meeting last Thursday. The CRA was talked about and they are working with several individuals from the Sandusky County EDC on the project. The annual meeting is March 12 th at noon. There are two new Board Members on Clydescope Board. These meetings are getting more productive each month.	Scott Miller		
	The Snap-Ed Update was attended by all three Commissioners last Thursday. There was a presentation on the Community Garden from the Master Gardener's. They asked for opinions on food and nutrition and asked for group participation. They talked about the East Side Kroger moving and it left a whole for people on that end of town to purchase fresh fruit and vegetables.	Scott Miller, Russ Zimmerman, Kay E Reiter		
	Commissioners Reiter and Miller attended the land bank meeting last Thursday. The meeting was at the new location on Countryside Drive. There was a lot of discussion on a property in Clyde. This property has a house on it and the Board talked about whether it was worth rehabbing or tearing down. There was interest in the property by Andy Kingsborough from Progress TAC in Clyde.	Scott Miller Kay E Reiter		
Commissioners and Administrators Discussion	Organizing a Senior Levy Oversight Committee was discussed last year to assist in reviewing application for the senior levy fund. Ruthann House, GLCAP Executive Director, gave three suggestions for individuals to sit on the committee; Barb Smola, Mary Halbiesen, and Diana Clinebell. The suggestion from the Commissioners was the president of the Board sit on the committee, one officer of the senior organization and a representative of the community. Administrator Garcia will reach out to get contact information on individuals she recommended and send a notice/invite asking if they are interested in sitting on the committee.	Scott Miller		

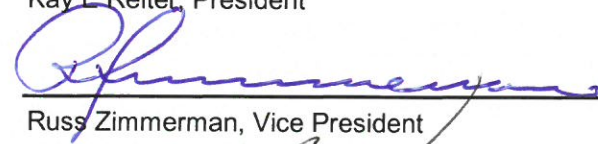
	Commissioner Miller attended the Riley Township Trustee meeting last week. They are concerned with the water level coming up this summer in their area if the prediction of high water is true. They had presented a resolution passed by the City of Bellevue twinning with a City in China (Wenxi Yuncheng, Shanxi China). It is a large city. This is supposed to help get some of the commerce from this City to come to Bellevue, Ohio.	Scott Miller		
	A Bellevue City Council member reached out to Commissioner Miller regarding EMS coverage and if Sandusky County covers Bellevue. Sandusky County EMS does cover the portion of Bellevue in the County. Commissioner Miller is going to reach out to the Council member to discuss this further.	Scott Miller		
* Then /Now Documents	<p>One certificate was presented by the Sheriff's Office. 2019 expenses occurred during the year end period that purchase order were not allowed to be created. Four invoices make up this certificate.</p> <p>Automatic Fire Protection System - \$25.00 Gary Pollock - \$48.32 Office Depot - \$4.99 Office Depot - \$49.98</p> <p>One certificate was presented by the Law Library. Books were sent after accounting had closed the system for the year. Four invoices make up this certificate to the same vendor.</p> <p>Matthew Bender & Co. -\$3,679.87</p>	<p>Sheriff</p> <p>Law Library</p>	<p>\$25.00 \$48.32 \$4.99 \$49.98</p> <p>\$3,679.87</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3</p>
* Personnel	None			
* Travel Requests	None			
Community Work Program	<p>Bill Windnagel – CWP. Bill was in for his regular meeting with the Commissioners. He is concentrating on inside projects now that the weather is getting colder. The crew is working on painting the gym floor at the jail. They have been waiting on some porch paint ordered to do the floor. Mowers have been put up for the season. They will probably need new blades for a couple of them. Oil is changed and the rest of the maintenance has been done to winterize. They will be helping with the Facility Management move and renovation at PEAK. Most of the downtime has been spent with helping with this move.</p>			

Facility Management	Ron Hiser – Facility Management. Ron came in for his regular meeting with the Commissioner's. See attachment A for agenda items. They have been moving his office items around in the PEAK building to set up areas for document storage. CWP has been a big help with that. They are about 90% out of their cage and moving books down to that area. They are still working on the punch list for the Service Center project. Better Building Projects are getting ready to go out for bid. Woodville Court would like to have some HVAC zoning done during the project. It wasn't built in to the project. The Commissioners asked Ron to find out if the court has funding to help with covering the cost. Gas prices are going down and Ron may be locking in 2020 prices in the next couple of weeks.	Ron Hiser - Director		
* Resolutions (10:00am)	2020 - 23 IN THE MATTER OF REAPPOINTMENT OF HARRY SARGEANT TO THE SANDUSKY COUNTY LAW LIBRARY RESOURCES BOARD (LLRB)	Law Library		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 – 24 APPOINTING TWO MEMBERS, CRYSTAL WALKER AND SCOTT MILLER TO THE GREAT LAKES COMMUNITY ACTION PARTNERSHIP (GLCAP) BOARD OF DIRECTORS FOR 2020	GLCAP		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 25 APPROVING SUPPLEMENTAL APPROPRIATION TO DITCH MAINTENANCE CAPITAL OUTLAY (\$45,000.00) FOR EQUIPMENT PURCHASE	Ditch Maintenance	\$45,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
Sheriff	*** Sheriff was unable to attend his meeting due to other obligations.			
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
* Adjournment (10:33am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3


Signature of:



Kay E Reiter, President



Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated January 14 2020

* Denotes action needed

1. Developing Departmental moves. Facility Management, PEAK, Dog Warden, OSU, and multiple other departments are consolidating and redefining storage spaces at the 1071 5th St. location.
2. We are working on the Service center project Punch list and Close-out documents with CSO.
3. We are working with the Poggemeyer Design Group and end users on the Better Building projects. We met with Poggemeyer Design Group, F.M., Peak, and I.T. yesterday to review the latest prints and designs. Also we have another meeting scheduled for tomorrow to set dates to go out for bid on phase one.
4. Additional electrical work being done so that during a power outage the security system (card readers) will work as scheduled at the courthouse. This was completed this past week and was tested last Saturday. Everything worked as designed.
5. Securing quotes for the water leak in EMA office.
6. Commissioner's basement windows are in production and we are waiting on an installation date.
7. A couple of issues have occurred with the elevator at the Sheriff's office. We are working with All-Pro on possible fault items. Estimates to follow.
8. We are working with GLCAP on the CDBG funded Sandusky Co. Board of DD Senior Center kitchen renovation project and I have a meeting with them to discuss the project this afternoon.
9. We are working on installing cabling and time clocks at Woodville and Clyde Courts.
10. We are working on developing designs and costs for installation of security equipment at the Woodville Court location.
11. F.M. is looking into our gasoline and diesel procurement for 2020.
12. We have experienced some fire suppression piping leaks at our service center building here of late. (2 in the last 2 weeks).
13. We are securing quotes on additional ice breakers to protect the new ADA ramp area.
14. Annual boiler inspections are underway with Hartford Steam Boiler Inc.
15. Facility Management has received a newer van for our housekeeping group. The existing vehicles will be put on Gov. Deals and sold.

