

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 1/21/2020

Time: 9:30AM – 11:29AM

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present:

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (9:30am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 1/16/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
Review of External board / Meetings Attended by Commissioners	All three Commissioners attended the Township Association Annual Banquet. Representative Reineke sat with them and the Chamber CEO, Rachel Wynkoop, sat with them also. Commissioner Reiter had a conversation with Rachel about giving the Commissioners a heads up on meetings they are attending if they need to have information prepared for the group. They gave candidates for the March primary a chance to speak to the group.	Kay E Reiter Russ Zimmerman Scott Miller		
	Commissioner Miller attended the Health Board meeting on Friday. They talked about the APEX reimbursement. They were told by the County Auditor the past several years to save money from the assessments in case they needed to reimburse. They were made aware this could happen. Martha Bowen had some concerns regarding assumptions citizens have that the Health Department can condemn buildings that are a health hazard. The Health Department can condemn a building for a building but they cannot remove the people from the	Scott Miller		

	<p>building. Commissioner Reiter asked who posts the notices on the buildings. Commissioner Miller stated they did not discuss that but he is going to find out who posts the notices. There are a few Townships that have some homes they feel need to be condemned. They did have an incident where there was a glass case left in the waiting room and when it was open there was drug paraphernalia and drugs in the case. It was turned over to the Sheriff's Office. This was a dangerous situation as it could have had something harmful in it. The new policy is not to touch anything left in the waiting rooms.</p>			
	<p>All three Commissioners attended the MLK breakfast on Monday 1/20/2020 at the Neely Center. It was a packed house for the ceremony. There were 11 tables with 11 different topics. Each table had a facilitator. At the end of the breakfast, each table reported their discussion. Commissioner Miller sat at a table regarding health care. Commissioner Zimmerman sat at a table on housing and zoning. Commissioner Reiter was on higher education. They had great discussion at the table. It was a very diverse group.</p>	<p>Kay E Reiter Russ Zimmerman Scott Miller</p>		
	<p>Commissioner Zimmerman attended the Sandusky County Airport Authority on Monday. They gave the treasurers report. They did lose some money last year. However they had not given the treasurer the fuel on hand and an inventory report and that was not included in the report. Carlos Baez, County Engineer, gave them an old floor scrubber for the hangers and they were very appreciative of that donation. The Airport Board was supposed to meet with the FAA and the FAA keeps pushing the meeting back. This meeting has to do with the grant they are applying for. They asked Commissioner Zimmerman again about the Hanger Keepers insurance policy and if the Commissioners would pay for part of the premium. Administrator Garcia is going to find out if CoRSA has coverage that could be more affordable than what they currently have. They had an issue with totals on the financial report. The numbers were way off on the update that was sent out. The problem is the report is in word and the formulas were not correct. They are going to update the report.</p>	<p>Russ Zimmerman</p>		
	<p>All three Commissioners attended the Elected Officials meeting this morning. It was a good meeting. They did have some IT related issues that were discussed. Commissioners will discuss this with IT at their next meeting. The auditor talked about food for staff</p>	<p>Kay E Reiter Russ Zimmerman Scott Miller</p>		

	appreciation. The suggestion was to make sure there is a training that goes along with these luncheons.			
* Then /Now Documents	<p>One certificate was presented by the Sanitary Engineer. Failed to secure a PO for December 2019 services to be paid in January of 2020. One invoice makes up this certificate. Datamail - \$686.19</p> <p>Two certificates were presented by the Law Library. Books were sent after accounting system was closed for the year. Two invoices make up these certificates. Thomson West - \$5,390.00 Legal Directories Publishing Comp. - \$ 192.50</p>	<p>Sanitary Engineer</p> <p>Law Library</p>	<p>\$686.19</p> <p>\$5,390.00 \$192.50</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3</p>
* Personnel	None			
* Travel Requests	None			
Facility Management	Ron Hiser – Facility Management. Ron came in to meet with the Commissioners for his regular meeting. See attachment A for agenda items. Ron talked about the changes with the PEAK renovation. Ron needed to know how he should move forward with bids. The Commissioners agreed to bid the project as planned and if there is a change we will submit it as a change order to the project. Ron is working on the update at the Veterans Memorial Park and he is going to remove a couple of trees that are splitting and moving the sidewalk to clean that area.	Ron Hiser - Director		
OSU Extension	Gwen Soule – OSU Extension. Gwen came in with Katie Schlagheck for their regular meeting with the Commissioners. 4-H is getting ready to do training and start the new year enrollment. Last year they thought the enrollment was going to be down but with some of the spin club memberships they were up a little on membership. This year they have to figure out how to contain the membership on the spin club memberships. Katie talked about the collaboration with FCFC. They are working with 8 th graders on a financial program. They are working with Clyde Schools first. There are four lessons on education and how it affects income, deductions and taxes. In the program they are assigned a job and a scenario on how many children they have, their housing, transportation, child care etc. They go to different stations and make decision on their scenario. It is very eye opening. Some kids are just now realizing how much it costs their parents to raise a family. They	Gwen Soule – Educator Katie Schlagheck – Family and Consumer Science		

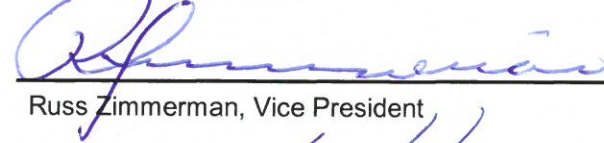
	will expand to other schools if it goes well in Clyde Schools. All feel giving education on basic financing skills to kids is a great idea. Commissioner Zimmerman gave Gwen names for some Judges for the shooting club.			
* Resolutions (10:00am)	2020 - 34 APPROVING SUPPLEMENTAL APPROPRIATION TO CONTRACT SERVICES (\$15,000.00) FROM SICK DOG FUND	Dog Kennel	\$15,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 35 APPROVING SUPPLEMENTAL APPROPRIATION FOR FCFC OTHER COSTS (\$246.00) FOR AUDIT FEES	FCFC	\$246.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Kay E Reiter Yes - 3
	2020 - 36 APPROVING FUND TRANSFERS TO DISASTER SERVICES \$6,094.00, SOIL & WATER \$44,417.53, REGIONAL PLANNING \$36,566.00 AND SUPPLEMENTAL APPROPRIATION FOR ANNUAL FUNDING TO SPECIAL FUNDS OSU EXTENSION \$129,000.00 AND SOIL & WATER FOR TRUCK SALE REIMBURSEMENT \$1,917.53	Various	\$6,094.00 \$44,417.53 \$36,566.00 \$129,000.00 \$1,917.53	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 37 AUTHORIZING MARRIAGE LICENSE FEES, DIVORCE, DISSOLUTION AND ANNULMENT FEES (\$5,565.00) BE PAID TO FIRST STEP DOMESTIC VIOLENCE SHELTER AND SANDUSKY COUNTY LIBERTY CENTER PURSUANT TO SECTION 3113.34-35 OF THE OHIO REVISED CODE (ORC)	Domestic Violence	\$5,565.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
Board of DD	Sarah Zimmerman – Board of DD. Sarah came in with Michelle Mong, Board of DD Fiscal Officer, for their regular meeting with the Commissioners. See attachment B for agenda items. Sarah shared the new DD calendars, the Leadership Lunch and Learn save the date and information on the upcoming “Hoop it up” event. The Rock your Mismatched Socks event is March 21 st so they will be looking for pictures of offices wearing their mismatched socks again this year. They have had a budget increase for their Family Support Services due to increasing requests from parents caring for children at home. They may have to increase this again as the need has grown. Sarah reviewed the 2019 referral numbers and how it compared to 2017 and 2018. Accreditation review is coming up. Sarah is looking forward to the review she feels they are in really good shape. She has	Sarah Zimmerman-Superintendent		

	submitted her 5-year forecast and the State still encourages a 10-year forecast.			
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
* Adjournment (11:29am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3

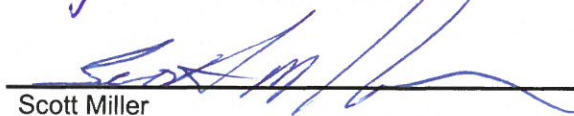
Signature of:



Kay E. Reiter, President

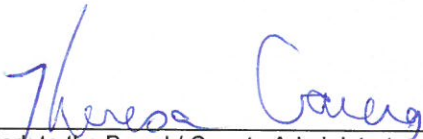


Russ Zimmerman, Vice President



Scott Miller

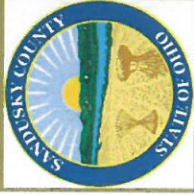
Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated January 21 2020

* Denotes action needed

1. Developing Departmental moves. Facility Management, **PEAK**, Dog Warden, OSU, and multiple other departments are consolidating and redefining storage spaces at the 1071 5th St. location.
2. We are working on the Service center project Punch list and Close-out documents with CSO.
3. We are working with the Poggemeyer Design Group and end users on the Better Building projects. We met with Poggemeyer Design Group, F.M., Peak, and I.T. yesterday to review the latest prints and designs. Also we have another meeting scheduled for tomorrow to set dates to go out for bid on phase one.
4. Additional electrical work being done so that during a power outage the security system (card readers) will work as scheduled at the courthouse. This was completed this past week and was tested last Saturday. Everything worked as designed.
5. Scheduling the removal of the trees at Flag Park and concrete work repairs. Moving the sign to north walkway.
6. Commissioner's basement windows are in production and we are waiting on an installation date.
7. A couple of issues have occurred with the elevator at the Sheriff's office. We are working with All-Pro on possible fault items. Estimates received and PO# issued.
8. We are working with GLCAP on the CDBG funded Sandusky Co. Board of DD Senior Center kitchen renovation project and I have a met with them to discuss the project last week.
9. We are working on installing cabling and time clocks at Woodville and Clyde Courts.
10. We are working on developing designs and costs for installation of security equipment at the Woodville Court location.
11. F.M. is looking into our gasoline and diesel procurement for 2020.
12. We have experienced some fire suppression piping leaks at our service center building here of late. (2 in the last 2 weeks).
13. We are securing quotes on additional ice breakers to protect the new ADA ramp area. C.L. Deemer quote.
14. Annual boiler inspections are underway with Hartford Steam Boiler Inc.
15. Facility Management has received a newer van for our housekeeping group. The existing vehicles will be put on Gov. Deals and sold.



Sandusky County Commissioners Report

January 21, 2020

2019 Budget and Service and Support Administration (SSA) Updates

- Despite conflicting reports, CY16's county board cost settlements were reconciled. SCBDD received a reimbursement in the amount of \$369,737 on December 23rd.
- Two budget increases in quarter four for Family Support Services due to increasing needs and requests for parents caring for their children at home. These services supported 69 individuals and their families.

Waiver Enrollment	Waiver Enrollment		Waiver Waiting List	New Waiver Enrollments
	2018	2019		
Individual Options	124	137	2019 0	2019 11
Level 1	118	102		
SELF	6	11		
Total Waivers	248	250		

Referrals for Eligibility through September	2017	2018	2019
	Total Applied/Referred	74	184
Individuals Determined Eligible and Enrolled	31	51	118

2020 Highlights and Projections

- DODD accreditation review
- New strategic plan
- Levy renewal campaign
- New waiver rate increases implemented – discussions for future increases
- Evaluating how to extend PLAY services
- State mandated 5-year forecast submitted annually with 10-year encouraged as best practice

