

<b>Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420</b>	<b>MEETING 2020</b>
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Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 1/23/2020	Time: 8:00AM – 11:16AM
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Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present:

(*action items)	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
<b>AGENDA ITEMS</b>				
<b>Call to Order Pledge of Allegiance (8:00am)</b>		Kay E Reiter, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	<p>The 1/21/2020 regular session minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.</p> <p>The 1/21/2020 special session minutes were reviewed/approved by the Board.</p> <p>Minutes from 9/26/2019 through 10/22/2019 were reviewed/approved by the Board. These were minutes that were transcribed during the period the computers were down during the ransomware incident.</p>	Kay E Reiter Russ Zimmerman Scott Miller		<p>*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p> <p>*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p> <p>*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3</p>
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioner Reiter attended the Visitor Bureau Board Meeting on Wednesday. The 2020 budget for the Visitors Bureau was approved at the meeting. It was close to last year's budget. They did really good closing out 2019 and paid ahead some expenses for 2020 to help with the budget. They had a mock up copy of the 2020 Visitors Guide and the guide turned out really good. There were new Board members present at the	Kay E Reiter		

	<p>meeting and two Board members terms expired. The special committees did not meet last month so there were no reports. Peggy Courtney, Executive Director, gave a report on community tours for 2019 and they already have 18 tours booked for 2020. With two new Board Members they would like to have a meeting in the Commissioner's Office and do a tour for that group. The Commissioners would be happy to have that set up and join the group at the meeting.</p>			
	<p>The FCFC meeting for January was reschedule for the 29<sup>th</sup> of January.</p>	Russ Zimmerman		
	<p>Commissioner Zimmerman attended the Jobs Ohio Regional meeting. Jim Roby had a power point he presented with graphs and changes and how things work between State and Federal. Matt Davis gave a presentation on Site Ohio. They have eight sites in the BR&amp;E Portal (Business Retention and Expansion) that are tracking activity from companies so if any entity posts in the portal it allows everyone to see the activity. Jobs Ohio owns the State Liquor business, that is how they are funded. We are at 127 months of increasing jobs in Ohio. They do not see anything that shows this will change. Sandusky County unemployment is lower than the State. There is some assistance given to companies who have been hurt due to foreign import business. They can meet with companies and look at invoices and see if there business has been impacted and assist if possible.</p>	Russ Zimmerman		
<b>Commissioners and Administrators Discussion</b>	<p>Commissioner Miller wanted to talk about the renovation in the Veterans Memorial Park. He was approached by a citizen regarding any help the commissioners are giving for the project. The Commissioners have assisted with the renovation through the assistance of the Facility Management Office.</p>	Scott Miller		
	<p>Tim Linder is going to get estimates on using brick for the 2020 time capsule podium. He has talked to an individual at Northwest Masonry about helping to put it together and they have stated they may help pay for the supplies. Once he gets specifics together he will reach out to meet with the Commissioners again. Commissioner Miller is ready to order the plaque as soon as possible. Commissioner Reiter discussed the time of the dedication being April 1<sup>st</sup> and possibly getting a tent for the celebration in case the weather is rainy.</p>	Theresa Garcia		

	<p>The Commissioners discussed the request made by Matt Westerhold from the Sandusky Register. They agreed that Commissioner Reiter, as Board President, should respond for the group. After seeking an opinion from CoRSA counsel, the Commissioners all agreed the current Assistant Prosecutors on staff are capable of legal representation of the County and providing legal counsel for the operations of any county office. The Commissioners feel Attorney Zachary Selvey was a good choice for interim Prosecutor since he has worked under two different Prosecutors, worked mainly in the two County Courts in Clyde and Woodville and has the respect of the staff at the Prosecutors Office.</p>	<p>Kay E Reiter Russ Zimmerman Scott Miller</p>		
	<p>Administrator Garcia was asked to speak to the Data Board in Huron County about the advantages of having an IT Department, centralized services and how that works for Sandusky County. Atul will be joining her.</p>	<p>Theresa Garcia</p>		
	<p>Final cost of the ransomware attack claim from CoRSA was received. The claim was just over \$82,000.00. This was much lower than expected. CoRSA had shared this was due to the security programs already in place at the time of the attack and the quick response of the County IT staff.</p>	<p>Theresa Garcia</p>		
	<p>Mike DeBlase contacted Commissioner Reiter on behalf of his parents who are from Bellevue. His parents signed a document requesting rural water be installed on their property but nothing has been done. He has concerns about the water quality they have from their well and their ability to sell the property without the rural water. Commissioner Reiter did some investigation for him. There is a hold up with rural water because they have to bore under the Ohio Turnpike and it is difficult to get this approval. When Rural Water wanted to come to the rural Bellevue area the townships and city officials made some perimeter guidelines of where Rural Water can go as to not limit the City from expanding. The DeBlase property is in this area. Reiter does not understand why Rural Water let them sign up for rural water when they can't install there. Commissioner Reiter shared the information and gave some suggestions on how to resolve some of his concerns.</p>	<p>Kay E Reiter</p>		

	Commissioner Zimmerman had a discussion this week with a local Veterinarian regarding dog licenses. Ohio is the only state east of the Mississippi that does not require the rabies tag to get a dog license. A group went to the State of Ohio to try to get this law passed. The suggestion was that Sandusky County pass a resolution stating a rabies tag has to be presented when buying a license. The Commissioners would like to talk to Kelly Askins, Dog Warden, about this.	Russ Zimmerman		
<b>* Then /Now Documents</b>	<p>Two certificates were presented by EMS. Both were emergency repairs so there was no PO. Two invoices make up these certificates. Lucius Door Comp. - \$90.00 Selking International and Idealease - \$209.70</p> <p>Four certificates were presented by the Commissioner's Office. First certificate, PO was used prior to receiving the last invoice. Second, PO was established and used and did not know we would be receiving additional invoices. Third, this was a new vendor and no PO was established prior to receiving the invoice. Fourth, PO was used prior to receiving the last invoice. Four invoices make up these certificates. Summit EAP -\$ 1,456.00 CoRSA - \$15,000.00 Franklin County Coroner - \$1,500.00 Buckeye Falls - \$110.00</p> <p>Three certificates were presented by TASC. Purchase orders for 2020 were not in place when the invoices arrived. Three invoices make up these certificates. Republic Services - \$58.07 AEP Ohio - \$278.44 Sandusky County - \$1,035.00</p> <p>The commissioners discussed reminding everyone the process of establishing PO's prior to making purchases</p>	<p>EMS</p> <p>Commissioners</p> <p>TASC</p>	<p>\$90.00 \$209.70</p> <p>\$1,456.00 \$15,000.00 \$1,500.0 \$110.00</p> <p>\$58.07 \$278.44 \$1,035.00</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3</p>
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
<b>EMS</b>	<b>Jeff Jackson – EMS.</b> Jeff came in for his regular meeting with the Commissioners. See attachment A for agenda items. Commissioner Reiter talked about then and now's and the importance of establishing PO's as soon as possible even if it is an emergency purchase or	Jeff Jackson- Chief		

	<p>service. As long as it is within 24 hours you can do a PO. One of the new Fords is giving them issues. Commissioner Reiter asked what happens when they have issues while on a run. There are color coded issues so they know if it is yellow they can proceed but if it is red they have to stop. He is working on revamping the security systems in the squads so trucks can't be moved by anyone but the paramedics or designee. Things are going well in Woodville and they still feel this was a good move.</p>			
* Resolutions (10:00am)	<p>2019 - 39  APPROVING SUPPLEMENTAL APPROPRIATION FOR THE WATERCRAFT IN THE EPC/SERC FUND (\$10,137.00) FOR PO IN 2019,</p>	EMA	\$10,137.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	<p>2019 - 40  APPROVING APPROPRIATION TRANSFER FOR BOARD OF ELECTIONS FROM SUPPLIES (\$200.00) TO OTHER COSTS FOR CHANGE FUND MONEY</p>	Board of Elections	\$200.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	<p>2020 - 41  APPROVING AGREEMENT BETWEEN SANDUSKY COUNTY COMMISSIONERS AND SANDUSKY COUNTY HEALTH DEPARTMENT TO PERFORM BOTH CLERICAL AND NURSING SERVICES FOR SANDUSKY COUNTY TUBERCULOSIS (TB) RECORDS BUREAU</p>	Health Department		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	<p>2020 - 42  APPROVING FUND TRANSFER FROM COUNTYWIDE TO OPWC DEBT RETIREMENT (\$3,790.00) FUND FOR 2020 INVOICES</p>	OPWC	\$3,790.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	<p>2020 - 43  AUTHORIZING APPOINTMENTS BE MADE TO THE BUILDING CODE DEPARTMENT ADVISORY COMMITTEE TO ASSIST IN ESTABLISHING GUIDELINES, PROCEDURES AND CODES FOR THE DEPARTMENT</p>	Building Code		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
IT	<p><b>Atul Chopra – IT.</b> Atul came in at the request of the Commissioners along with Mindy Stokes, Administrative Assistant. The Commissioners met with the elected officials on Tuesday and there was discussion on IT services. They felt they wanted to talk about this while it was fresh in their mind. One issue was the restriction on</p>	Atul Chopra – Supervisor Mindy Stokes – Administrative Assist.		

	<p>internet sites. Some sites are needed for conducting regular business. There was some examples given on what is needed. The commissioners asked Atul to reach out to a couple of elected officials on what they need. Atul noted he has talked to many elected officials and explained it is not in the best interest of the County to allow access to unsecure sites. They asked if there could be a training on what to open and what not to. Atul is already working on this training. The Elected Officials would also like to know who opened links in their offices on the test email. The next subject was the new work order system and it doesn't seem to be working correctly. Some are getting no response when entering tickets. Commissioners asked Atul to send out an email explaining what to expect when putting in a work order and who the response comes from. People expect to be able to move about the internet the way they did prior to the ransomware incident and that is not going to happen for the security of the County.</p> <p>There was a few things Atul wanted to talk about as well. There has been talk about cloud based storage. Some of this is not financially feasible to use. He was also just notified the Clerk of Courts has purchased a back-up system she wants installed. This may need services from our network and none of this has been researched. The Commissioners do not want another system installed on the network not approved by him. They will send a notice to the Clerk of Courts regarding this matter.</p>			
<b>Public Open Session</b>	<p>Citizens Attendees – none  Media Attendees – none  Elected Officials – none</p>			
<b>* Adjournment (11:16am)</b>	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn  Moved by: Russ Zimmerman  2nd: Scott Miller  Yes - 3</p>

**Signature of:**

*Kay E. Reiter*

Kay E Reiter, President

*Russ Zimmerman*

Russ Zimmerman, Vice President

*Scott Miller*

Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest:

*Theresa Coates*  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

EMS Agenda  
January 23, 2020

- Ambulance status

Working through an engine light issue with one of the new Fords. Monday will be trip number 3 to the shop for repair.

We have been working on revamping the security systems on all trucks from the SOG's to the switches.

Upgrading the computers used for patient care and for future CAD to include on board mounting and charging system. These will be detachable from the mount so the crews can take them into the house then returned back to the terminal and used for CAD.

- Personnel

One Paramedic left the organization to take a job closer to home.

Ashley Shaffer has passed her Paramedic test and just waiting for her state certificate.

We will be conducting MEDPAT and interviews on Monday the 27<sup>th</sup>.

- General Discussion

Continuing to look at options for upgrade to station 14.

We are still in contract negotiations with the bargaining unit.

Attended the following meeting in December

Field Training Officer meeting – where we updated current FTO on our plans for 2020

Homeland Security – State of Ohio

Ohio EMFTS Board Meeting

Scott Township Trustee Meeting

Woodville Twp Meeting

Supervisors Meeting

Negotiations with Bargaining Unit



# Public Session Sign in Sheet

1/23/2020

Name	Signature	Contact Information
Kathleen Miller	Kathleen Nalley	kathleen.nalley@gmail.com
Jeff Jackson	Jeff John	or file