

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2020**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 2/6/2020

Time: 8:00AM – 9:44AM

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present: Tim Linder, Ruthann House, Robin Richter

(\*action items)

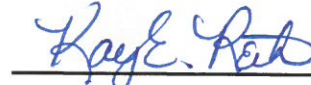
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
<b>Call to Order Pledge of Allegiance (8:00am)</b>		Kay E Reiter, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 2/4/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
<b>Review of External board / Meetings Attended by Commissioners</b>	All three Commissioners attended the OSS Board Meeting yesterday morning. The Board Chair and Vice Chair stayed the same as last year. Commissioner Reiter remains Chair and Mark Coeppler, Ottawa County Commissioner, is Vice Chair. It was nice to have the OSS staff attending and hearing their reports. The board approved replacing the box truck that was totaled last year immediately. Cash flow is good.	Kay E Reiter Russ Zimmerman Scott Miller		
	Commissioner Miller attended the TMACOG Water Quality meeting. Jeff Lamson, City of Fremont, is the chair of the committee. They talked about where they take sewage sludge and how it is handled. Jeff talked about how the City of Fremont breaks the sludge down. There are only a couple of ways you can get rid of the sludge. Put it in a landfill or spread it on farm land. It is treated prior to disposing. It is much cheaper to send it to a landfill then to spread it.	Scott Miller		

<b>Commissioners and Administrators Discussion</b>	<p>Judge Ray, Common Pleas Court Judge, requested additional funds to add a magistrate to Common Pleas staff. They currently only have one Magistrate for the two courts. With the activity produced from the Drug Task Force, the current Magistrate is hearing more cases than in the past. Administrator Garcia reviewed the cost to add the Magistrate with the Commissioners. Commissioner Miller voiced his opinion and agreed an additional Magistrate should be hired. Commissioners Reiter and Zimmerman also agreed. Administrator Garcia will work with Judge Ray and Jaime Wolfe, HR Specialist in posting this position.</p>	Theresa Garcia		
	<p>Commissioner Reiter talked to Crystal Younker, State Auditor's Office, regarding starting this year's audit. They are starting the process.</p>	Kay E Reiter		
<b>* Then /Now Documents</b>	<p>One certificate was presented by DJFS. PO was set up in 2019 for various vendors until a W-9 was submitted. W-9 was submitted in 2020 so 2019 PO could not be used. One invoice makes up this certificate. Angels Guarding Youth Services, Inc. - \$5,917.00</p>	DJFS	\$5,917.00	<p>*Motion: Move to Approve certificates          Moved by: Scott Miller          2nd: Russ Zimmerman          Yes - 3</p>
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
<b>Tim Linder – Local Bricklayers</b>	<p>Tim Linder from the Local Bricklayers came in to show the Commissioners a sample of the sandstone for the 2020 podium He noted Northwest Masonry is donating the brick and mortar and the Commissioners will pay for the sand stone cap. They discussed the size of the plaque that will sit on the top to make sure it fits on the design of the podium.</p>	Tim Linder		
<b>GLCAP – Senior Center</b>	<p><b><u>Ruthann House and Robin Richter – Senior Center.</u></b>          Ruthann and Robin came in to update the Commissioners on the Senior Center and the Senior Program with GLCAP. See attachment A for agenda items. They are contracting again this year with the Health Department for Health Clinics. Commissioner Reiter asked if there were any statistics on whether these clinics are helping with senior health, are they seeing more flu shots and better health etc. They have talked about the gap between meals on wheels and other home visit needs some seniors may need. They plan to use a nurse from the Health</p>	<p>Ruthann House – Executive Director           Robin Richter – Director of Senior Services</p>		

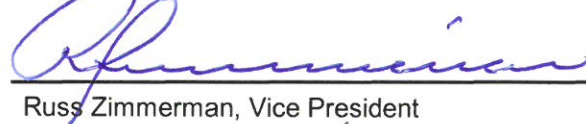
	<p>Department for these visits. The meals on wheels drivers are a first line employee that can let someone know if there are greater needs. The exercise program has started up and they have a certified instructor. Working with Terra Community College with their on the road program. They are doing presentations at the senior center now. Robin is working hard to bring the center into the 21<sup>st</sup> century with technology. The seniors seem to approve of the technology presentations. Most of them are doing more with technology at home. They have entered into an agreement with NAMI to come to the senior center to do presentations.</p> <p>The new construction at the senior center kitchen is progressing. Robin has met with several individuals and the project is ready to go out to bid. Commissioner Reiter asked if they are communicating this to the seniors at the center. Robin will be meeting on the 18<sup>th</sup> with the group to update them.</p> <p>Ruthann noted TRIPS will be starting their second "loop". They will now have loops on the East Side and the West Side. They will be kicking this off on February 14<sup>th</sup>.</p>			
<b>* Resolutions (10:00am)</b>	2020 – 59 APPROVING APPROPRIATION TRANSFER FOR JJC FROM SUPPLIES TO FEES (\$1,000.00)	JJC	\$1,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 – 60 APPROVING & ENTERING INTO AN AGREEMENT ON BEHALF OF THE OFFICE OF THE SANDUSKY COUNTY AUDITOR WITH JULIAN & GRUBE, INC., FOR PROFESSIONAL SERVICES IN THE COMPILATION OF BASIC FINANCIAL STATEMENTS (BFS) IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) FOR A THREE YEAR TERM INITIATING THE YEAR ENDING JANUARY 2020	Auditor		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 61 APPROVING SUPPLEMENTAL APPROPRIATION TO PI CAPITAL OUTLAY BUILDING IMPROVEMENTS (\$53,000.00) FOR COURTHOUSE SECURITY EQUIPMENT AND COMMUNICATION CENTER OFFICE RENOVATION	PI	\$53,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3

	2020 – 62 AUTHORIZING THE SANDUSKY COUNTY DOG WARDEN TO RAISE THE FEE FOR THE SANDUSKY COUNTY DOG KENNEL OWNER SURRENDER PROCESS	Dog Kennel		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>* Adjournment (9:44am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Kay E Reiter Yes - 3

Signature of:



Kay E Reiter, President

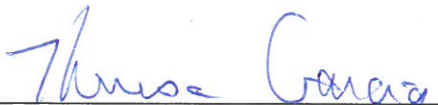


Russ Zimmerman, Vice President



Scott Miller

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

## GLCAP SENIOR SERVICES UPDATE

Sept. 2019 – January 2020

February 6, 2020

### Partnerships

- Sandusky County Health Department – 2020 contract for Health Clinics and Education at Senior Centers(Community Services Block Grant \$'s). New: In-home Nurse Consultation
- Angie Schroeder Exercise – Silver Sneakers approved 3 to 4 mornings a week
- Hosting Terra Life Scholars on the Road at Fremont Center monthly
- NAMI Drop-in Center – Intergenerational Wellness Center – Openhouse 2/14. Two afternoons a week.
- Healthy Fremont Showcase – May 1<sup>st</sup>, 31 agencies invited to participate. (including Easter Seals)
- Senior Directory Update – working with ProMedica and United Way to update

### Fremont Senior Center Renovation

- Phase I Construction - Kitchen Renovation. Cost estimate \$206K + \$60K equipment.
  - Funding: Finance Fund \$99K, Sandusky County & City of Fremont CDBG \$90K, Keybank will fund the purchase of a salad bar, levy balance of approximately \$77,000.
- Committee to make recommendation on Architect: Ron Hiser, Michelle Synder, Robin. Architect to be paid from levy resources.

### 2019 Services

- Home Delivered Meals: 2019 ended with 60,059 up 11% from 2018 and 16% from 2017.
- Congregate Dining Site meals: 11,223 down slightly
- Chore Services – 64 seniors served, 95 repairs/home improvements made \$11,500 paid to contractors.

### 2020 Services

- At the Fremont Center we plan to begin using the Adaptive Aquatic Area, participate in intergenerational raised garden activities, and do more in the outdoor recreation area.
- Will work with OSU Extension on shared space at the Fair for Senior Booth in Youth building – better accessibility.

County Commissioner Appointed Senior Advisory Board

**Public Session Sign in Sheet**

**2/6/2020**

Name	Signature	Contact Information
Buttann House	<i>Buttann House</i>	<i>rahouse@gicap.org</i>
Robin Richter	<i>Robin Richter</i>	<i>rjrichter@gicap.org</i>