

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 3/10/2020

Time: 8:00AM – 11:45am

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Jaime Wolfe; HR Specialist

Others Present: Joe Michaels, Colleen Carmack, Jason Collert, Mike Tornow, Jennifer Cleveland, Brent Gray, Dave Wadsworth,

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 3/7/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
Review of External board / Meetings Attended by Commissioners	Commissioner Reiter and Commissioner Miller attended the Land Bank meeting last Thursday. They had discussions about the Arch St. building and process to demolish it. Issues arose about the attached property and how the entrance of the attached building is inside the building in which the Landbank is looking to demolish and therefore would not have an entrance. They discussed the property at 2118 CR 75 in Hessville and that all the vehicles from the property have been removed and the property has been cleaned up. Josh Courtney and his wife are interested in the Landbank property on Siler St. and expressed they would like the opportunity to acquire it, clean it up and eventually build a home on it. The Landbank agree to sell him the property at the meeting. Chris Grover advised that they had interviewed four applicants for the administrative assistant position and they are conducting more interviews next week.	Kay E Reiter Scott Miller		

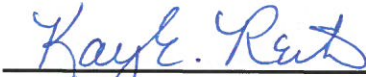
	All three Commissioners attended the Building Code Advisory Committee on Thursday. The main discussion was the lack of applicants for the position and also the wages which they believe are too low to gain the applicants necessary for the position. Commissioner Zimmerman talked that they would like to have SAFEbuilt come in and give a presentation on what they have to offer and also have the State come in and give a presentation on what they have to offer as far as coming in a getting the department started.	Kay E Reiter Russ Zimmerman Scott Miller		
	All three Commissioner attended the Regional Planning meeting Monday evening. The Board reviewed and made Green Creek Zoning amendments as well as reviewed the Flood Plain Permits. There was very good conversation throughout the meeting and townships engaged. Pam Hoesman, a representative from the Library, was also in attendance because they will need Regional Planning to sign off on the USDA funding for the new addition to the library that they are looking to move forward with.	Kay E Reiter Russ Zimmerman Scott Miller		
	Commissioner Miller attended the TMACOG Water Quality Committee meeting Monday afternoon. There was a full house which included a panel. They are trying to get funding towards Lake Erie to keep it blue. They went through the minutes and discussion was had on traveling tourism. The panelist talked about the water, the quality, and the effects of different solutions that could be done. Commissioner Miller was glad to be in attendance to represent the county and the farmers.	Scott Miller		
	Commissioner Miller attended the Public Health Advisory Council. Township, city's villages. At that time no Coronavirus has been reported in Ohio and there are no reports in Sandusky County. They had the new election of officers and also the appointment of the new board member. They gave the applicants who expressed interest in the board 5 minutes to speak to the advisory board about their qualifications. There were 3 applicants however one rescinded their interest. Nan Smith was appointed to the board. The Health Department stated they will not turn to the County for additional funding and they would be going for a levy in 2021.	Scott Miller		
* Then /Now Documents	One certificate was presented by the Commissioner's Office. Services were provided during the ransomware event and a PO was not put in place. One invoice makes up this certificate. The bill was misplaced and to	Commissioners	\$30,000.00	*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman

	expedite the process the PO was done first and the paper Then and Now was presented. Rockware Corp. - \$30,000.00			Yes - 3
Community Work Program	Bill Windnagel – CWP. Bill did not show up for his meeting.	Bill Windnagel - Coordinator		
Sandusky County Regional Airport Authority	Dave Wadsworth – Regional Airport. Dave came in for his regular meeting with the Commissioners. His update included the increased traffic they are seeing out at the airport. He also noted that the 2020 budget goes in front of the board Monday. Commissioners were very concerned about the timeliness of the budget and expressed their concerns. The Capital Improvement project will highlight the ramp project in which 133 pads will be replaced to begin the project. A list of projects and a timeline for the next 10-12 years was discussed with the Commissioners as well.. There is a contractor pulling the pieces together for the Fuel Master and should be done hopefully in the next 2 months or so. Tests are done daily on the fuel and now two reports will be done one for the plane tank and one for the fuel tank onto determine spillage. Smith Paving has been given notice that the paving needs to be top priority as soon as the weather breaks and are able to do the project.	Dave Wadsworth – Manager		
* Resolutions (10:00am)	2020 - 87 APPROVING APPROPRIATION REDUCTION IN OPWC DEBT FUND TO CORRECT DUPLICATE APPROPRIATION (\$3,790.00)	OPWC	\$3,790.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 88 APPROVING SUPPLEMENTAL APPROPRIATION FOR SHERIFF DEP PROGRAM WAGES (\$3,740.00) AND BENEFITS (\$730.00) FROM GRANT FUNDING	Sheriff	\$3,740.00 \$730.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 -89 APPROVING SUPPLEMENTAL APPROPRIATIONS TO HOUSING PROGRAM (\$25,000.00), CHIP AND CDBG GRANT (\$675,000.00), CDBG FORMULA (\$77,000.00), CDBG HOUSING (\$7,400.00), REVOLVING BUSINESS LOAN FUNDS (\$20,000.00)FOR 2020 EXPENSES	Grant Funds	\$25,000.00 \$675,000.00 \$77,000.00 \$7,400.00 \$20,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
Public Open Session	Joe Michaels was in to notify the Commissioners of his concerns on the way the members are being paid because he believes they have not been properly appointed and there is no contract in place. He mentioned his unhappiness about the vote on the appointment to the board that took place on Monday as			

	well.			
Recorder	Colleen Carmack-Recorder- Colleen came into her meeting and presented her revenue report. She presented 2019 and 2020 for comparison. Revenue is up and general fund money has also increased. The report also shows how borrowers are borrowing more and that commercial lending has also increases. Dead's, mortgages and documents have all in fact increased. She made note that the tech fund that the Commissioners previously approved has already gained increasing funds. Colleen offered to bring this report for her meetings moving forward and the Commissioners agreed that they would like to see that. Colleen and Carlos began working on digitalizing plats. Carlos has the scanners available for them to utilize which makes it makes it much more sufficient for them. She spoke with Jody about the attic issue and he put a new lock on the storage. Colleen has an upcoming meeting with recorder vendor in regards to her contract. She has been happy with their service and the product and is confident that she will be renewing her contract.			
Commissioners and Administrators Discussion	The Commissioners reviewed the two Bicentennial plaques that will be on the podium and approved the design.			
Recess (am)	The Commissioners recessed from session until the 2:00pm Special Session for the Bid opening of the Phase I Better Building Project.			
	SPECIAL SESSION – 2:00pm			
Bid Opening	Commissioner Reiter opened the meeting and welcomed everyone. We went around the room and introduced ourselves and the meeting then was turned over to Poggemeyer. There was a total of 2 bids received which were opened at that time.			
Bid Closing	A motion was tabulated to award the bid at a later date.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	The bids were further reviewed and all bids were over and above the 10% allowable amount and the bids were not accepted.			
	Citizens Attendees – Joe Michaels Media Attendees – none Elected Officials – Colleen Carmack			
* Adjournment (11:45am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller

				2nd: Russ Zimmerman Yes - 3
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Signature of:



Kay E Reiter, President




Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio






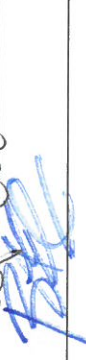
Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Public Session Sign in Sheet

3/10/2020

Name	Signature	Contact Information
Mick Micker		momchick@kentnews.com
Colleen Carmack		
Jason Couvert		couvertj@foggy.net.com
MIKE TORRES		mktorres@mass.gov.com
Jennifer Cleveland		jclleveland@mass.gov.com
BRENT GRAY		bgray@thedelkenthalco.com