

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners Location: Commissioners' Board Room Date: 3/12/2020 Time: 8:00AM-10:31am

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Jaime Wolfe, HR Specialist

Others Present: Kathleen Nally, Beth Tischler, Melanie Allen, Cassey Morrow, Joel Smith, Craig Shoup

(*action items)

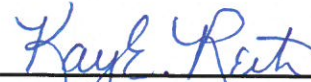
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	There was discussion about the two conference calls the Commissioners joined the day prior. One was presented by The White house officials and the other was presented by Sandusky County Health Department and Sandusky County EMA.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: 2nd: Yes - 3
Review of External board / Meetings Attended by Commissioners	All three Commissioners attended the Mitigation Plan final review on Tuesday afternoon. The meeting was well attended. Clarification was given on what was added to the review. The Commissioners must review sections 2 and 3 and each entity has a specific section to review also. The current plan is ok until June 8 th .	Kay E Reiter Russ Zimmerman Scott Miller		
	Commissioner Miller was unable to attend the GLCAP Board meeting Tuesday evening due to a scheduling conflict. Commissioner Miller had a conversation with Ruthann House, Executive Director, to be updated on the meeting.	Scott Miller		
	Commissioner Reiter attended the Sandusky County Tax Abatement Review. Commissioner Reiter made note that a lot of great things are happening with local businesses. Whirlpool gave a great update on their current production and also some insight into a new production line which is a wash machine dryer. They are pushing for the production in Clyde vs Marion. Total Distribution, which has two buildings in Clyde, hold the	Kay E. Reiter		

	<p>raw material, which are the components for Whirlpool machine assembly. The various employers in Sandusky County that spoke at the meeting all shared that they are struggling to fill employment vacancies. It was a common denominator in all groups that attended. Polychem in Clyde was in attendance and spoke of their current services. Commissioners discussed in session how it may be beneficial to look into working with Polychem to have them recycle the plastics for OSS. ABC Inoac has a GM contract ending soon which they knew was going to but are looking to secure a BTI contract for production. They stated they were effected by GM strike and had laid off 168 people and after the layoff was over 42 people did not come back. Standard Wellness is looking at an expansion and could also hire 15-20 people. The common denominator on all employers present were the need for employees.</p>			
<p>Prosecutor</p>	<p><u>Beth Tischler – Prosecutor</u> Beth came in for the Prosecutors regular meeting with the Commissioners. She brought up properly handling executive sessions and that they should be on the agenda and given advanced notice of reasoning. Kaitlyn will continue to work on Land Bank foreclosures and get that moving forward. The part time Victim Advocate position is still posted however Beth believes the need is changing from a part time position to a full time position. She does not plan on replacing the fiscal officer in the office and would like to adjust the funds to accommodate the full time advocate. Clerically she thinks there seems to be enough support at the moment for the office. Any upcoming meetings that are scheduled that she or her office should be in attendance for please make sure that Beth receives information as she did not have much on the calendar from previous administration. She will be participating in a call about the Coronavirus on the legal end of what they can and cannot do as far as offices. She also made note that they do have a plan in place for the arising Coronavirus issues.</p>	<p>Beth Tischler - Prosecutor</p>		
<p>Job and Family Services</p>	<p><u>Melanie Allen – DJFS.</u> Melanie and Casey Morrow came in for DJFS's regular meeting with the Commissioners. See attachment A for agenda items. Melanie discussed their departments plan with the Coronavirus. They have been discussing remote access and thinking through different plans and are monitoring the situation closely. They are tracking employee's vacations and requesting all employees stay home if</p>	<p>Melanie Allen- Director Casey Morrow- DJFS Program Administrator</p>		

they have a fever or not feeling well. They have been discussing the public spaces as well and getting them disinfected periodically. Placement cost have continued to drop and they are looking at a \$200,000 decrease. They are possibly looking to give General Fund back half and then they would like reinvest the other half with the Commissioners approval, towards other things that the department is in need of such as a new vehicle to replace one that is no longer in service. Commissioner Reiter suggested to put the money into reserve in case of an issue that arises in the future for DJFS so that they have that money when something unexpected arises the money would be there for them. The Commissioners agreed that DJFS has done a great job of monitoring and reducing costs that they would like keep it in reserves for DJFS specifically. The custody numbers are the same from last month. They have one adoption for sure and two other permanent custody cases this year. They continue to work with Nate and are working now on a project for licensing for older children with high needs/treatment homes. Commissioner Reiter suggested having Nate come in the next few months during their regular scheduled meetings as they would like to hear some of the work he is doing. Some renovations are happening and one includes Peak. Come April 1 there could be new Medicaid rule change which could affect the increasing number of people who need to participate in Peak. The spaces they are looking to relocate Peak to will also accommodate the increase of participants if come April 1 new changes are made. The new Fremont City School position started March 1st. She has been to all schools and talked with principals and social workers in the school and they are very excited to have her and think she will be a great addition to the schools. The department is still experiencing Executime issues especially in children services however they are looking at editing their own time and hopefully that moves the process in a positive direction. DJFS has been working through complaints they receive and Commissioner Reiter stated that they have that been low. On April 23rd they were supposed to participate in "take your kid to work day" however due to the arising Coronavirus issues they have cancelled it, however they plan to reschedule in the summer. May 6th is the 2nd chance career fair which tries to build a group of Businesses who are willing to take a chance on

	employing ex- offenders.			
* Resolutions (10:00am)	2020-90 APPROVING RESOLUTION FOR FUND TRANSFER FROM COUNTYWIDE TO CWP FOR WAGES (\$4,000)	CWP	\$4,000	* Motion: Move to approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
CCAO Deferred Compensation	Joel Smith – CCAO Deferred Comp. Joel came in to update the Commissioners on investment opportunities with Deferred Comp. He asked the Commissioners for any suggestions on how he could get more face to face time with the county employees.	Joel Smith – Plan Advisor		
Public Open Session	Citizens Attendees – Kathleen Nally Media Attendees – Craig Shoup Elected Officials – Beth Tischler, Prosecutor			
* Adjournment (10:31am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3

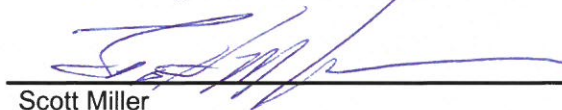
Signature of:



Kay E Reiter, President




Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Agenda 3/12/20

- I. **Placement Costs** –2019 amount \$937,532.87
 - a. **2020 costs:** Jan to June (\$80,816.77)/ July to Dec each month will invoice \$83,034 (2020 total will be \$983,106.90 for placement).
 - i. Plans to reinvest? / **around \$200,000**
 - ii. 2020 costs tracking at just under \$900,000 total costs for the year, and \$700,000 county general fund
 - b. **Current custody count: 21 (was 21 in Feb), took custody of sib group of 4**
 - i. Safe reductions this month: holding at this time, will have one adoption this year for sure, filing PC on 2 more at least.
 - c. 30 days update - 4 cases-no new cases, helping find family ahead of time, preventing custody.
 - d. Children's Keeper (Nate), tri-county update- targeting recruitment to need for homes for older children w high needs/ treatment homes-have new homes to license
- II. **Building issues**
 - a. Conference room project- moving lockers to make space
 - b. Peak update – working on relocating / April 1: may have additional work required due to Medicaid rule changes.
 - c. Security cameras- still on our list
 - d. Hand sanitizer, working w housekeeping to ensure high touch areas are cleaned well.
- III. **Staffing**
 - a. Casey Morrow – started 2/24. 3 new CS staff. One new PA.
 - b. Agency staffing- filling one front desk position, then back to fully staffed.
 - c. Fremont City Schools- new position started part time in schools 3/1, prevention and outreach
- IV. **Misc.**
 - a. Executime-24/81 timecards were not correct- almost all were CS- piloting w 5 in Children Services to see if it works better that they can enter on their own. Offsite employee, email her supe and HR daily, will email time sheet to HR who will enter in executime
 - b. Complaints – Continue to work on customer complaints coming to our attention.
 - c. Upcoming events 4/23 take child to work. 5/6 2nd chance career fair. As long as group settings are ok.
 - d. JFS/ Governor recommendations social distancing, canceling in person meetings, out of state travel, and trainings- limiting our visits to hospitals and nursing homes when possible. Being proactive and preventative.

