

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420		MEETING 2020	
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Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 3/19/2020	Time: 8:00AM – 11:26AM
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Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present: Sheriff Hilton, Kim Foreman, Jerri Miller, Colleen Carmack

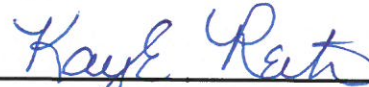
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 3/17/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: 2nd: Yes - 3
Review of External board / Meetings Attended by Commissioners	The ODOT meeting at Terra Community College and the FCFC meeting were both cancelled.			
	Commissioner Reiter attended TMACOG Executive meeting via conference call. It was a challenge. There were several motions presented. They had to do roll call votes and it was difficult as people were muting and un-muting phones. They did approve a new member to TMACOG, Lake Erie Water Keepers. TMACOG actually reached out to the group to join. There were many transportation motions approved that needed to be done due to time constraints. There were twelve total resolutions moved on. Legal was on conference and gave direction on how teleconferencing the meeting and approving resolutions. When voting all need to state names and then the total votes needed to be announced. There was some good direction.	Kay E Reiter		

Sheriff	Sheriff Hilton came in to talk with the Commissioners about procedures at security and taking temperatures. The Commissioners are asking the Sheriff to make sure he has procedures prepared. When temperatures are being taken the officer needs to be stepping to the side not directly in front of the individual. There was also a question regarding what they are doing if someone does have a fever. Sheriff is going to put the procedure in writing and post it at the front of the courthouse.	Sheriff Hilton		
* Then /Now Documents	<p>One certificate was presented by the Prosecutor's Office. IT relocated COPS Data Base to new server and invoice was sent to Prosecutor. One invoice makes up this certificate. Justice Data Solutions - \$250.00</p> <p>One certificate was presented by the Sheriff's Office. 2019 GED services provided and 2019 PO was already utilized. One invoice makes up this certificate. Vanguard-Sentinel - \$975.00</p> <p>One certificate was presented by the Board of Elections. Forgot to establish PO before purchase. One invoice makes up this certificate. Sharie Chagnon - \$33.12</p>	<p>Prosecutor</p> <p>Vanguard – Sentinel</p> <p>Board of election</p>	<p>\$250.00</p> <p>\$975.00</p> <p>\$33.12</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3</p>
* Personnel	March health insurance transfer was signed.			
* Travel Requests	None			
Treasurer	Kim Foreman – Treasurer. Kim came in at the request of the Commissioners. They wanted to talk to her about the Sandusky Register Article. Kim explained that Point And Pay is a third party vendor and fees charged to use the service is from the vendor not the treasurer. Commissioners assisted in updating her web page.	Kim Foreman - Treasurer		
Regional Planning	John Willey – Regional Planning. John called in via teleconference for his regular meeting with the Commissioners. John was conferenced in to the meeting. He has been working with others on processing lot splits. They are doing what they can by email and waiting until the last minute to go to the office for paperwork. He is appointment only in his office right now. He has been working with several Townships on zoning ordinances. Many of these meetings will most likely be cancelled. They had the final meeting on the	John Willey -Director		

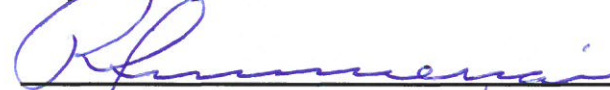
	Comprehensive Plan. He continues to move forward with limited access. He does most of his work online and phone. There are some concerns on the Census. Hopefully those who receive the census will go online and complete the form. The thought is there will be a directive given by the Federal Govt.			
Convention and Visitors Bureau	<u>Peggy Courtney – Visitors Bureau.</u> Peggy called in via teleconference for her regular meeting with the Commissioners. Many of their meetings have been cancelled or have been by conference call. Commissioner Reiter asked about the Visitors Bureau Board meeting next week. She thought about a go to meeting. Commissioner Reiter asked her to look at the agenda and see if it is necessary to hold the meeting or can it be canceled. Peggy is going to take a look at that once she puts the agenda together. Big thing is the Covid-19 virus. Many busses have been cancelled due to travel freezes. The Commissioners did ask Peggy to cancel any tours in the Commissioner's Office at least until the end of March. They are going to work remotely for a short period of time and come in once or twice a week to pay bills and open mail. They are also rotating staff on who is in the office to limit contact. She asked about locking the door and only allowing individuals in by appointment only. They are moving forward in looking at options for a new office. They looked at a couple properties but they all seemed to need more work or they did not have enough space. They are putting the employee hand book update on hold for right now.	Peggy Courtney-Executive Director		
* Resolutions (10:00am)	2020 -97 APPROVING SUPPLEMENTAL APPROPRIATION TO COMMON PLEASE SPECIAL PROJECTS SUPPLIES (\$1,400.00) FOR COMPUTERS FOR MAGISTRATES	Clerk of Courts Common Pleas Special Projects	\$1,400.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 – 98 APPROVING AMENDED SANDUSKY COUNTY PREVENTION, RETENTION, CONTINGENCY (PRC) PLAN.	DJFS		**Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 – 99 ENTERING INTO CONTRACT ON BEHALF OF COUNTY ENGINEER WITH CUYAHOGA FENCE, LLC OF HIGHLAND HEIGHTS, OHIO, FOR THE 2020 GUARDRAIL PROJECT	Engineer		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3

	2020 – 100 AUTHORIZING AGREEMENT FOR PARTICIPATION IN COUNTY COMMISSIONERS' ASSOCIATION OF OHIO SERVICE CORPORATION (CCAOSC) WORKERS' COMPENSATION GROUP RATING PLAN	Commissioners		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
Elected Officials	Colleen Carmack, Jerri Miller and Kim Foreman came over to talk to the Commissioners about closing their offices to the public. They are developing plans on what they are going to announce to public and how they will keep county offices work moving. They will be putting drop boxes up for people to drop off payments. There was discussion on closing the basement restrooms to general public. The suggestion from Administrator Garcia is to close the basement to general public. She will contact Facility Management to close this off.			
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Jerri Miller, Auditor. Kim Foreman, Treasurer. Colleen Carmack, Recorder.			
* Adjournment (11:26am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

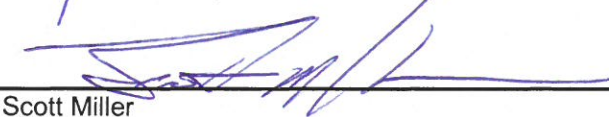
Signature of:



Kay E Reiter, President




Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

