

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 3/24/2020

Time: 8:00AM – 1:19PM

EMERGENCY MEETING

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present via Conference Call: Jerri Miller, SC Auditor; Sheriff Chris Hilton; Tom Fullen, BRAS Broadcasting; Jaime Wolfe, SC HR Specialist

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	<p>The 3/19/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.</p> <p>The 3/20/2020 emergency meeting minutes were reviewed/approved by the Board.</p> <p>The 3/23/2020 emergency meeting minutes were reviewed/approved by the Board.</p>	Kay E Reiter Russ Zimmerman Scott Miller		<p>*Motion: Move to Approve minutes for 3/19/2020 Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p> <p>*Motion: Move to Approve minutes for 3/20/2020 Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p> <p>*Motion: Move to Approve minutes for 3/23/2020 Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p>
Review of External board / Meetings Attended by Commissioners	Commissioner Reiter talked about notices she read regarding entities that are eliminating sewer and water payments during this time period of the pandemic. Some are also giving a stipend to their citizens. This is the same sort of consideration the Hotels on SR 53 were asking.	Kay E Reiter		

	Commissioner Miller wanted to discuss the States hiring freeze the Governor set yesterday along with State contracts. He feels we need to adjust our spending and expenses in the same manner the State is. Administrator Garcia read a memo drafted to send to departments regarding spending. Commissioner Miller felt we need not just ask offices to reduce spending but possibly give them a dollar amount to reduce. This will be discussed again in a couple weeks once we can analyze how spending is being reduced.	Scott Miller		
	Commissioners discussed the stay at home orders and how local businesses are deciding if they are essential or non- essential businesses. When you look at the list there are many on the list that are up for interpretation. There are local manufacturers that have adjusted the product they are producing and are now qualified as essential.	Kay E Reiter Russ Zimmerman Scott Miller		
	Commissioner Reiter that she felt the emergency session yesterday went smoothly. The Commissioners appreciated the cooperation by the leaders in the County, throughout the session. The use of technology can have it challenges especially during an emergency.	Kay E Reiter		
* Then /Now Documents	Two certificates were presented by the Sandusky County Juvenile Justice Center. Both certificates were invoice miscommunications with vendor in services not being within maintenance parameters and just receiving invoices. Two invoices make up these certificates. Stanley Convergent - \$252.00 Henschen and Associates - \$91.25		\$252.00 \$91.25	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Sheriff	Chris Hilton – Sheriff. Sheriff conferenced in to discuss his change in scheduling for staff. Starting today he has sent essential staff that can work at home to work at home. He has broken his staff into three squads. This will limit contact between employees. This will be set for two weeks and then re-evaluated. Commissioner Reiter asked Sheriff what he is doing with his School Resource Officers. Sheriff noted he has put them on road patrol. He has also moved security staff around in the Courthouse. Road Patrol is not responding at this time with EMS unless requested. Commissioner Miller asked about the population at the jail. They have been staying steady at 64. He is working with the Judges to keep	Chris Hilton - Sheriff		

	<p>people moving out as soon as possible. Commissioner Reiter talked about taking temperatures of everyone entering the jail and what the process is if someone has a temperature. If someone does have a temperature they would not be let in and they would then talk to the Jail Doctor on whether or not the individual taking temperatures needs to be quarantined. Commissioner Zimmerman asked Sheriff how he is handling essential vs. non-essential businesses being opened. In particular the question was regarding Whirlpool. The Health Commissioner was going to research this and see if they are truly essential or not. There are other manufacturers that will be researched. Each county needs to adhere to the opinion of their Prosecutor.</p>			
Auditor	<p>Jerri Miller – Auditor. Jerri conferenced in to talk about last month tax report. Sales tax came in good. We will not see the affect in sales tax from the pandemic for three months. Property tax will be good and shouldn't have any changes. The Commissioners reviewed a memo regarding spending. Jerri agreed everyone should be given a heads up on spending.</p>	Jerri Miller - Auditor		
* Personnel	None			
* Travel Requests	None			
* Resolutions (10:00am)	<p>2020 - 102 APPROVING THE REPORT OF THE SANDUSKY COUNTY TAX INCENTIVE REVIEW COUNCIL (SCTIRC) OF EXISTING ENTERPRISE ZONE AGREEMENTS FOR YEAR 2019</p>	SC Enterprise Zone		<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3</p>
	<p>2020 - 103 APPROVING APPROPRIATION TRANSFER FOR DJFS FROM CONTRACT SERVICES TO UTILITIES (\$2,500.00) FOR EMPLOYEE EMERGENCY PHONE SERVICES</p>	SCDFJS	\$2,500.00	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3</p>
	<p>2020 - 104 DESIGNATING CARLOS BAEZ, COUNTY ENGINEER, AS THE AUTHORIZED AGENT TO PARTICIPATE IN IN THE ODOT CONTRACT FOR ROAD SALT</p>	SC Engineer		<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3</p>


HR	Jaime Wolfe, HR Specialist, called in about an issue in the courthouse with an employee with a high temperature. Any health information that needs to be reported to all offices needs to come from the Commissioners or Sheriff. Jaime contacted the Sheriff regarding the issue to ask for his assistance. Sheriff did give the protocol that should be followed. Protected health information should not be a subject of talk in any office.	Jaime Wolfe – HR Specialist		
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Jerri Miller, Auditor. Chris Hilton, Sheriff.			
	At 10:30am, Commissioner Reiter moved to recess until the 1:00pm call with Palmer Energy.			*Motion: Move to recess Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 3
	*** At 1:00pm the Commissioners resumed session.			
Palmer Energy	Amy Hoffman – Palmer Energy. Amy conferenced in to discuss the energy aggregate pricing for county facilities. She reviewed the costs and made recommendation on the vendor to contract with and approve. The rate was lower than quoted a month ago. She also discussed the Letter of Intent (LOI) regarding solar-generated energy and the county potentially purchasing the energy. The Commissioners were interested in signing the LOI.	Amy Hoffman – Energy Consultant		
	2020 - 105 AUTHORIZING A LETTER OF INTENT (LOI) FOR POTENTIAL PURCHASE OF SOLAR-GENERATED ENERGY AND RELATED ELECTRIC CONSULTING AGREEMENT WITH THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO SERVICE CORPORATION (CCAOSC)	CCAOSC		
	2020 - 106 ENTERING INTO AGREEMENT WITH ENERGY HARBOR FOR ELECTRIC GENERATION/SUPPLY RATES FOR VARIOUS COUNTY FACILITIES	Harbor Energy		

* Adjournment (1:19pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
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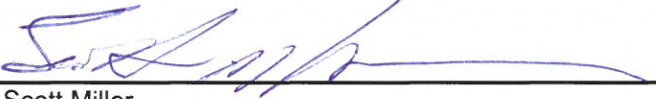
Signature of:



 Kay E Reiter, President




 Russ Zimmerman, Vice President



 Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 

 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

 Clerk, Board of County Commissioners, Sandusky County, Ohio