

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 4/30/2020

Time: 8:00AM

EMERGENCY MEETING

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present by teleconference: Ron Hiser, Dr. Ryan Zimmerman, Kelly Askins, Tom Fullen

(*action items)

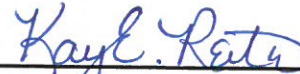
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 4/21/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes for 4/21/2020 Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Reiter was scheduled to attend Visitors Bureau meeting, however they had to cancel the meeting. There were several phone calls back and forth with the building committee on a new building design. They have had several changes for the better. Peggy Courtney, Executive Director at the Visitors Bureau, is also working on her budget to be prepared for reductions in revenue. Commissioner Miller thought the Visitors Bureau should take in to consideration their sign if they are staying where they are. He feels they should also look at the parking lot if they can. They all want the exterior to look like the Visitors Bureau and not the Fair Board. Commissioner Miller also asked about their involvement with the 2020 festivities. Most of these plans have been postponed. Commissioners will ask Peggy about this next week at her meeting.	Kay E Reiter		

* Then /Now Documents	One certificate was presented by Adult Probation. The number of incarcerations during the grant period were unknown to set a PO. One invoice makes up this certificate. One invoice makes up this certificate. Sandusky County (Sheriff) - \$45,540.00	Adult Probation	\$45,540.00	*Motion: Move to approve certificate Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
* Personnel	None			
* Travel Requests	None			
Facility Management	Ron Hiser – Facility Management. Ron joined by teleconference for his regular meeting. See attachment A for agenda items. Ron has worked with the cleaning company since we are not fully staffed on reducing their hours. He will give them a week notice when they need to pick back up again. He started putting up some protective barriers at service counters. He is moving forward with the Better Building project and working with JJC for the new control equipment. He has been working with Poggemeyer Design Group to send the next bid out by May 8, 2020. Commissioner Zimmerman will work with Ron to make sure the bid is ready. Ron was asked to make sure his staff is wearing PPE when they are going in and out of buildings. He was also asked to make sure he keeps the Commissioners in the loop on projects he's working on.	Ron Hiser - Director		
Dog Kennel	Kelly Asking – Dog Kennel. Kelly joined by teleconference for her regular meeting. Kelly had Dr. Ryan Zimmerman, Veterinarian, join the call to talk about dog tags and rabies shots. Ohio is the only state east of the Mississippi that does not have mandatory rabies shots for tags. Ohio has a very high case of rabies and he feels it is something that should be considered mandatory in Ohio. He feels it is mostly a political reason why this has not been put in affect in Ohio. He is going to put together a letter with some facts he shared. There are many statistics that back this proposal. Fifty percent of the municipalities in Ohio have passed their own law. The County Administrator is going to work with Kelly and Dr. Zimmerman on putting together a resolution to require rabies vaccine before you can purchase a tag. This needs to be done before August to be in effect for next tag season. See attachment B for agenda items. Kelly reviewed adoption reports and meeting reports. Kelly asked about	Kelly Askins – Dog Warden		

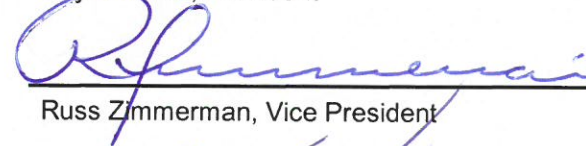
	<p>masks when her staff is in the office and in the field when dealing with dogs. There are some dogs that could get aggressive when they see the mask because they can't see facial expressions. The Commissioners felt this made sense. Two of her events she had scheduled she is canceling. Her staff is going to be back in the office next week.</p> <p>She has only had one humane complaint and that was unfounded.</p>			
* Resolutions (10:00am)	<p>2020 – 124 APPROVING APPROPRIATION TRANSFER IN SHERIFF SPECIAL DETAIL WAGES (\$4,500.00) AND BENEFITS (\$500.00) TO TRANSFER LINE AND SUPPLEMENTAL APPROPRIATION TO TRANSFER LINE (\$5,000.00) FOR TRANSFER TO IDEP AND STEP PROGRAMS</p>	Sheriff	<p>\$4,500.00 \$500.00 \$5,000.00</p>	<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3</p>
	<p>2020 - 125 APPROVING SUPPLEMENTAL APPROPRIATION TO SHERIFF MPA WAGES (\$1,000.00), BENEFITS (\$200.00) , CONTRACT SERVICES (\$200.00) AND SUPPLIES (\$500.00) FROM GRANT FUNDING</p>	Sheriff	<p>\$1,000.00 \$200.00 \$200.00 \$500.00</p>	
	<p>2020 - 126 APPROVING SUPPLEMENTAL APPROPRIATION TO TCAP GRANT CAPITAL OUTLAY (\$43,002.00) FOR HARDWARE AND SOFTWARE PURCHASE FOR COURTS</p>	Adult Probation	\$43,002.00	
	<p>2020 - 127 TRANSFER SALES TAX INCOME TO COVER LOAN PAYMENTS (\$414,528.98) AND GENERAL FUND (\$430,000.00) AND SUPPLEMENTAL APPROPRIATION TO SERVICE CENTER FUND FOR TRANSFER</p>	1979 Sales Tax	<p>\$414,528.98 \$430,000.00</p>	
	<p>2020 - 128 APPROVING APPROPRIATION TRANSFER IN PI FROM OTHER TRANSFER (\$185.00) TO SUPPLIES FOR 2020 PODIUM INVOICE</p>	PI	\$185.00	
	<p>2020 - 129 APPROVING SUPPLEMENTAL APPROPRIATION TO BETTER BUILDING CAPITAL OUTLAY (\$300,000.00) FOR JJC CONTROL ROOM PROJECT *** Discussion with the Commissioners regarding this project. It was in Phase III but due to liability was moved up in the timeline.</p>	Better Building	\$300,000.00	

	<p>Commissioner Zimmerman had personnel wages and evaluations to discuss in executive session. The Commissioners entered executive session at 10:30am.</p> <p>At 11:15am the Commissioners exited executive session</p>			<p>* Motion: Move to enter executive session Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3</p> <p>* Motion: Move to exit executive session Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3</p>
Public Open Session	<p>Citizens Attendees - none Media Attendees - Tom Fullen, Eagle 99. Elected Officials - none</p>			
* Adjournment (11:32am)	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3</p>

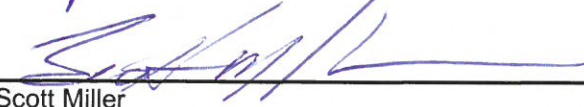
Signature of:



Kay E Reiter, President



Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: Theresa Caveny
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated April 30th 2020

* Denotes action needed

1. We are working with our commercial cleaner to set-up new schedules (as departments are starting to return to county buildings).
2. We are starting to install plastic barriers/shields in departments that have direct contact with the public.
3. We have ordered an Electrostatic disinfectant spraying equipment. (Costs redeemable).
4. We assisted with the BOE voting Tuesday. Installing traffic barriers and social distancing markers.
5. We are wrapping up the punch list with CSO May 4th.
6. We have sent the proposal for the JDC controls for Poggemeyer and JDRM to review.
7. We are assisting EMA with material handling and deliveries.
8. We are helping out with mail deliveries on countryside drive as needed.
9. North-coast security is finished with the master key system at the courthouse.
10. Jason of the Poggemeyer Design Group has requested a conference call to discuss the logistics of how we will handle the bidding this time around. He is expecting to be ready with everything by 5/8 and wants to get this, as well as dates for bidding/advertising finalized.
11. The state is requesting a letter stating that no more than 15 people will occupy the building department location at any one time. If more than this amount an extra rest room may be needed.
12. Working with the BOE and Vet's to install new access controls and panic alarms.
13. The foundation for the new Veteran's Park arch has been installed.
14. The concrete work repairs and moving the sign to the north walkway have been scheduled as soon as the weather permits at Flag Park.
15. We are working with GLCAP on the CDBG funded Sandusky Co. Board of DD Senior Center kitchen renovation project.
16. We are working on developing designs and costs for installation of security equipment at the Woodville Court location.
17. We are working on getting a design and cost for zoning the HVAC for Woodville Court.
18. Additional ice breakers to protect the new ADA ramp area are scheduled to be installed by the end of April.

Attachment B

County Commissioner's Meeting

Dog Warden's Office

April 30th, 2020

<u>2020 Dog License Sales</u>	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	10,679	10015
1 Year Dog License Late	637	191
1 Year Partial License	63	1
3 Year Dog License	111	82
3 Year Dog License Late	13	11
3 Year Partial License	6	1
Dangerous Dog License	14	15
Duplicate License	6	12
Kennel License	22	23
Kennel License Extra	31	13
Permanent Dog License	17	10
Service Dog License (Free)	13	11
Transfer In	6	2

Kennel Census

March 2020

Impounded-47
Redemptions- 20
Adoptions- 18
Euthanized- 1
Transferred- 0

April 2020

Impounded- 28
Redemptions- 14
Adoptions-12
Euthanized- 1
Transferred- 0

Requested graphs and charts are attached.

Scheduled/Completed Trainings

Multiple webinars through the ASPCA are scheduled for all kennel staff.

To Discuss

Possible issue with wearing masks around certain dogs

Microchips- only kennel dogs?

Rabies Discussion with Dr. Zimmerman (rescheduled tentatively for April)

Events

T shirt contest- still working on this

Spring Dog Days at the Beach (possibly)-Canceled due to COVID19
Parkview's 2020 Dog Show 9/10/2020

Humane Related

Humane Related Welfare Checks- Unfounded 1
Education Needed 0
Charges Filed 0
In Court 1

Questions?

Garcia, Theresa A.

From: Miller, Jerri
Sent: Wednesday, April 29, 2020 4:36 PM
To: Garcia, Theresa A.
Cc: Neuman, Jill
Subject: Budget Reduction

Theresa,

I've cut our budget as much as a can and this is what I came up with:

- 520 Purchase Contract Services (\$19,625.65)
- 524 Insurance (\$100.00)
- 530 Supplies (\$8,887.29)

This makes a total of \$28,612.94.

Jerri A Miller

Sandusky County Auditor
100 N Park Ave
Fremont, OH 43420
419-334-6138