

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 5/12/2020

Time: 8:00AM – 10:34AM

EMERGENCY MEETING

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present by teleconference: Bill Windnagel, Ron Hiser, Jaime Wolfe, Craig Shoup, Tom Fullen, Lee Swartz

(Two guests joined the conference and did not announce their name and were removed from the conference.)

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 5/7/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioners Reiter and Miller joined the Land Bank meeting last Thursday by teleconference. The Land Bank voted in Paul Fiser, City of Clyde, as a new Board member. They also talked about the Arch Street property and the issue with the property line. The building next to the property to be demoed by the Land Bank is on the parcel by four feet. Chris Grover, Land Bank Coordinator, is trying to contact the owner to remedy the issue. There was discussion on a couple other parcels that have Tax Ease liens that are being released and the process to sell those is being investigated.	Kay E Reiter Scott Miller		
	Commissioner Zimmerman attended the Combined Coalition meeting by teleconference last Thursday. There were thirty some people on the ZOOM call. They went around to each person and gave them an opportunity to share information and updates. They did	Russ Zimmerman		

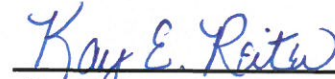
	<p>start up some new programs. They received a grant program through the tobacco control office to assist people who are trying to quit smoking. They reviewed several other programs and their progress. The re-entry program is being pushed harder now with inmates being released from prison needing homes and jobs.</p>			
	<p>Commissioner Reiter attended the TMACOG Leadership meeting by teleconference last week. They talked about the work they are doing with some entities on the Covid-19 funding request. City of Toledo is very worried about how they may start the next year and getting through this winter on a skeleton crew. Wood County is holding their own. Most felt it is too early to do anything with the unknowns. They talked about how TMACOG is running their office with the new guidelines.</p>	Kay E Reiter		
	<p>Regional Planning meeting was canceled.</p>			
	<p>The Sandusky County Transportation Improvement Board met by teleconference last Wednesday. Commissioner Reiter and Administrator Garcia attended the meeting. They discussed the possibility of submitting a project on Countryside Drive at Castalia Road and Bark Creek Industrial Park. They are looking at potentially doing an upgrade of the intersection to improve the flow of traffic in that area. This is a tough time to look at a new project with matching funds with budgets being tight and finalized for the year. The Board asked to meet again in the fall when budgets are being prepared to see if there are projects available that could be worked into individual budgets for matching funds. Administrator Garcia will set this next meeting up.</p>	Kay E Reiter		
Commissioners and Administrator Discussion	<p>Melanie Allen, DJFS Director, called about cuts she is making to be prepared for where the Governor's State cuts are going to affect her. She has two contracts she is not renewing and will be taking care of them in house. Once she sees final cuts she will update the Commissioners on how it will affect her budget.</p>			
	<p>Amy Hoffman, Palmer Energy, sent an email to the Commissioners regarding an electric aggregation contract that is coming up for renewal. She recommended extending the contract with the current supplier until March 2021 so it aligns with the rest of the County contracts. The Commissioners all agreed with the recommendation. Administrator Garcia will relay the decision to Amy.</p>			

* Then /Now Documents	One certificate was presented by the Board of Elections. They were not aware there would be a cost for shipping and no PO was established. One invoice makes up this certificate. Election Systems & Software LLC. - \$59.07	Board of Elections	\$59.07	*Motion: Move to Approve certificate Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
* Personnel	None			
* Travel Requests	None			
Community Work Program	<u>Bill Windnagel – Community Work Program (CWP).</u> Bill attended his regular meeting with the Commissioners by teleconference. He is limited to doing outside work. It is giving them an opportunity to clean up his office and get equipment in shape for mowing. They have re-built some carburetors and they are sharpening and maintaining blades. Commissioner Reiter asked if Bill could bring the crew over to clean up the area between the Commissioner's office and the Courthouse. He has lined up his cemetery mowing for the year and that will keep him busy. The Commissioners reviewed his April work order report. There were several jobs that were done for the County. The Commissioners appreciate the work he does that saves the County some money.	Bill Windnagel - Coordinator		
Facility Management	<u>Ron Hiser – Facility Management.</u> Ron attended his regular meeting with the Commissioners by teleconference. See attachment A for agenda items. He is phasing the cleaning company back in to work as staffing increases in the buildings. The contract for the cleaning company is over at the end of the month so Ron is working on bids for new contracts or a renewal. His staff completed putting barriers up in the offices at the Courthouse and he met with DJFS staff to complete their barriers. He hasn't had any complaints on the barriers other than adjusting heights on a couple of them. Working on the JJC Control Panel project. Better Building projects are moving forward with next bid opening being on June 9 th . Commissioner Miller asked if the fountain water was going to be on this year at the Veterans Memorial Park. Ron does want to paint the pond before it is turned on but plans to have it running.	Ron Hiser - Director		

<p>Human Resources</p>	<p>Jaime Wolfe – Human Resources. Jaime joined the meeting by teleconference.</p> <p>Jaime came in to discuss personnel matters regarding hiring and wages for staff.</p> <p>At 9:24am the Commissioners entered executive session to discuss personnel matters involving wages and hiring.</p> <p>At 10:07am Commissioner's exited executive session.</p>	<p>Jaime Wolfe – HR Specialist</p>		<p>*Motion: Move to enter executive session Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 3</p> <p>*Motion: Move to exit executive session Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3</p>
	<p>Commissioner Miller exited session at 10:00am to attend a GLCAP Board meeting.</p>			
<p>* Resolutions (10:00am)</p>	<p>2020 - 136 APPROVING SUPPLEMENTAL APPROPRIATION TO EMS SICK LEAVE FUND IN WAGES (\$3,631.55) AND BENEFITS (\$52.66) FOR SICK LEAVE CONVERSION PAYOUT</p>	<p>EMS</p>	<p>\$3,631.55 \$52.66</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes – 2 (Miller absent)</p>
	<p>2020 - 137 APPROVING SUPPLEMENTAL APPROPRIATIONS TO COUNTY WIDE (\$75,000.00), HOEFLICH DITCH (\$105.00), ALLEY DITCH (\$125.00) SCHWOCHOW DITCH (\$185.00) AND DRUG TASK FORCE (\$15,000.00) AUDITOR & TREASURER FEES FOR ASSESMENT COSTS</p>	<p>Commissioners funds</p>	<p>\$75,000.00 \$105.00 \$125.00 \$185.00 \$15,000.00</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes – 2 (Miller absent)</p>
	<p>2020 - 138 APPROVING BUDET REDUCTIONS FOR FACILITY MANAGEMENT SUPPLIES (\$25,410.06), CAPITAL OUTLAY (\$36,664.17) AND UTILITIES (\$14,166.64)</p>	<p>Facility Management</p>	<p>\$25,410.06 \$36,664.17 \$14,166.64</p>	<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes – 2 (Miller absent)</p>
	<p>Lee Swartz, Veterans Board, called in to update the Commission on the Veterans Memorial Park renovation. They decided to cancel the unveiling on Memorial Day due to the restrictions on gatherings. They will reschedule the presentation. They will continue to work on the park in the mean-time. They were going to leave the arch covered until it was complete but decided to let people watch the progress.</p>			

Public Open Session	Citizens Attendees – none Media Attendees – Craig Shoup, News Messenger. Tom Fullen, Eagle 99 Elected Officials – none			
* Adjournment (10:34am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes – 2 (Miller absent)

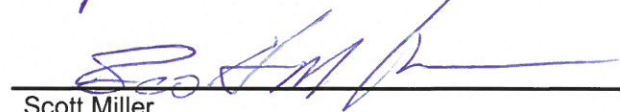
Signature of:



Kay E Reiter, President

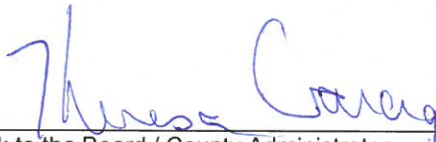


Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio