

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2020**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/29/2020

Time: 8:00AM

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President

Present: Theresa Garcia; County Administrator

Others Present by teleconference: Scott Miller,

Others Present: Ron Hiser, Susan Rice, Allen Gahler, Jackie Kindred, Jerri Miller, Jan Day, Tom Fullen, Jaime Wolfe, Steve Shiets, Denise Plummer, (see sign in sheet for contractors)

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
<b>Call to Order Pledge of Allegiance (8:00am)</b>		Kay E Reiter, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 9/24/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioner Reiter attended the Ohio Public Works District Meeting. They had a full board. They reviewed the projects submitted and they were graded. The project on Dickinson Street in Fremont scored very high. The traffic in that area by Kroger is very high. Everyone who had a project attended the meeting.	Kay E Reiter		
	Commissioners Zimmerman and Miller attend the Mental Health Board meeting. There were several resolutions passed during the meeting.	Russ Zimmerman Scott Miller		
<b>* Then /Now Documents</b>	One certificate was presented by the Auditors Office. Clerk was unaware of the expense at the time it was incurred. One invoice makes up this certificate. UPS Store - \$20.44	Auditor	\$20.44	*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	One invoice was presented by the Commissioner Office. PO was not established at the beginning of the year due to clerical error. One invoice makes up this certificate.	Commissioners	\$32,911.94	

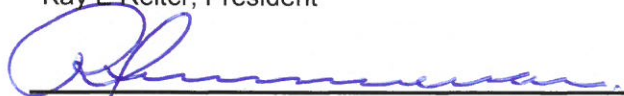
	Lucas County Treasurer - \$32,911.94			
* Personnel	None			
* Travel Requests	None			
<b>Facility Management</b>	<p><b>Ron Hiser – Facility Management.</b> Ron came in for his regular session with the Commissioners. He had Susan Rice, Housekeeping Supervisor, with him. See attachment A for agenda items. OSS is no longer taking fluorescent lamps. They have found another place to dispose of them. They have been helping BOE set up for election. The construction projects are moving forward and timelines are working well. They had a pre-construction meeting at the jail to make sure safety issues were discussed. Ron asked to talk to the Commissioner about employment of public employees.</p> <p>At 8:43am Commissioner Zimmerman moved to enter executive session to consider employment of public employees.</p> <p>At 8:55am the Commissioners exited executive session.</p>	<p>Ron Hiser – Director Susan Rice – Housekeeping Supervisor</p> <p>Kay E Reiter Russ Zimmerman Scott Miller Ron Hiser Susan Rice Theresa Garcia</p>		<p>*Motion: Move to enter executive session Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes – 3</p> <p>*Motion: Move to exit executive session Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes – 3</p>
<b>OSU Extension</b>	<p><b>Allen Gahler – OSU Extension.</b> Allen came in with the Master Gardeners group to talk about assisting with landscaping at county buildings on Countryside Drive. Ron Hiser, Facility Management Director, sat in on the meeting and went over the expectations he had for someone to help. He is looking for someone to do the flower beds, shrubs, mulch etc. Ron's team will take care of mowing and trees. There was a question about whether this is part-time and if it is through fall or just summer or all year. The group will meet with Ron to tour the buildings and see exactly what needs to be done and coordinate a contract.</p>	Allen Gahler - Educator		
<b>Auditor</b>	<p>Jerri Miller – Auditor. Jerri came in to talk with the Commissioners about Covid-19 funding and what it can be used for on the third round of funding. Once the dollar amount is obtained on safety services costs we will make more decisions</p>	Jerri Miller - Auditor		


* Resolutions	2020 - 315 RESCINDING RESOLUTION 2020 – 305 APPROVING SUPPLEMENTAL APPROPRIATION TO CORONAVIRUS FUND CAPITAL OUTLAY FOR AUTOMATIC DOORS	Coronavirus		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Kay E Reiter Yes - 3
	2020 - 316 APPROVING SUPPLEMENTAL APPROPRIATION (\$35,524.30) AND APPROPRIATION TRANSFER FROM CONTRACT SERVICES (\$21,475.70) TO CORONAVIRUS FUND CAPITAL OUTLAY FOR AUTOMATIC DOORS	Coronavirus	\$35,524.30 \$21,475.70	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 317 APPROVING SUPPLEMENTAL APPROPRIATION (\$35,000.00) AND FUND TRANSFER FOR BOARD OF DD FROM DD GENERAL FUND (\$35,000.00) TO FAMILY SUPPORT SERVICES FUND	Board of DD	\$35,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 318 APPROVING SUPPLEMENTAL APPROPRIATION TO INTERDEPARTMENT (\$1,000.00) FOR DOG KENNEL FOR CWP DONATION	Dog Kennel	\$1,000.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2020 - 319 APPROVING SUPPLEMENTAL APPROPRIATION AND FUND TRANSFER FOR DOG KENNEL FROM OTHER (\$5,000.00) TO DOG KENNEL PI	Dog Kennel	\$5,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 320 APPROVING APPROPRIATION TRANSFER IN MARINE PATROL FROM CONTRACT SERVICES TO WAGES (\$1,275.00) AND BENEFITS (\$51.00) AND SUPPLIES TO BENEFITS (\$173.00) FOR EXPENSES AND SUPPLEMENTAL APPROPRIATION TO BENEFITS (\$96.00)	Sheriff	\$1,275.00 \$51.00 \$173.00 \$96.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 321 APPROVING SUPPLEMENTAL APPROPRIATION TO BETTER BUILDING CAPITAL OUTLAY (\$3,200,000.00) FOR PHASE II PROJECTS	Better Building	\$3,200,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 322 APPROVING APPROPRIATION TRANSFER IN PI FROM TRANSFER TO CONTRACT SERVICES (\$325.00) AND IN CORONAVIRUS FUND FROM SUPPLIES TO CAPITAL OUTLAY (\$94,397.00) FOR MESSAGE	Coronavirus and PI	\$325.00 \$94,397.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller

	BOARDS			Yes - 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99 Elected Officials – Jerri Miller, Auditor			
	At 10:06am Commissioner Reiter moved to enter executive session to discuss consideration of discipline of a public employee. Commissioners invited Jaime Wolfe, HR Specialist, to join the executive session.  At 10:29am the Commissioners exited executive session.	Kay E Reiter Russ Zimmerman Scott Miller Jaime Wolfe Theresa Garcia		*Motion: Move to enter executive session Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 3  *Motion: Move to exit executive session Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes – 3
<b>Wightmans Grove Bid Opening</b>	Steve Shiets, Sanitary Engineer, and Denise Plummer, Poggemeyer Design Group, came in to open the bids for Wightmans Grove project. Commissioner Reiter turned the meeting over to Denise to open the bids. There were four bids presented. Commissioner Miller made a motion to tabulate the bids and award at a later date.	Steve Shiets – Sanitary Engineer Denise Plummer – Poggemeyer Design		*Motion: Move to tabulate bids and award at a later date Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
<b>* Adjournment (10:39am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

Signature of:

  
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Kay E Reiter, President

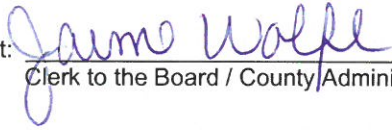
  
\_\_\_\_\_  
Russ Zimmerman, Vice President

  
\_\_\_\_\_  
Scott Miller

**Board of County Commissioners, Sandusky County Ohio**



Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio

# Sandusky County Commissioners Agenda



## Topics of Discussion for the meeting Dated September 29th 2020







\* Denotes action

needed

1. The Interior LED lighting projects at the JDC, Jail, and BOH are complete. We secured over \$15,000 in rebates for this work. It has been projected that we will see notable savings (\$23,700.00 per year) on our electric usage at these facilities (which we will verify going forward). If we couple this together with the exterior lights and the LED project that has already been done at the Service Center we should be looking at a reduction of over \$50,000.00 per year in electrical costs.
2. We have been assisting the BOE with prep work for the November election. We have installed a new aluminum ramp, exterior lighting, marked out 6' social distancing and signage.
3. Construction at the F.M. and Building Department projects are going well with us securing rough inspections for structural, plumbing and mechanicals. They are installing the exterior concrete stoops, starting the exterior siding and painting, and will start on the dry walling next.
4. Service Center Pre-construction meeting was held September 15<sup>th</sup> and Midwest started on the Service Center roof shingles Friday (Sept. 18<sup>th</sup>). They will take approx. 8 week to complete. Time line for all the construction at this location will be coming shortly and be distributed to the various affected departments.
5. Sheriff Office pre-construction meeting was held Sept. 24<sup>th</sup> with contractors and sheriff office administration working on logistics, schedules and jail procedures.
6. We are working with PDG on design and specifications for Phase III. (BOH, JDC, Commissioners locations)
7. Assisting the health department with a new department passage door and opener. (CG)
8. We have been working on the gutters and underground tiles at the sanitation engineers (cleaning and repairing).
9. Blacktop sealing and striping is being scheduled for this fall. (Oct. 3<sup>rd</sup> & 4<sup>th</sup>) Locations are Commissioners front lot, St. Johns, EMS and Fuel station. Service Center scope of work has been modified with the blacktop crack filling going on this fall and sealing next spring.
10. New fuel pumps have been installed at the fueling station and after a little re-programing are up and running.
11. We are in the process of securing additional PPE for the county's use. New hands free hand sanitizer stations have been distributed.
12. We are working on our 2021 Budget.

# Public Session Sign in Sheet

9/29/2020

Name	Signature	Contact Information
Kim Morrison		Kim Morrison geogradeco.com
Joe Weich		lewillz@Frontier.com
Sarah Sattler		Spartland@workmanindustries.com
TOW Nowakowski		contact@hphmech.com
TENSE PUMPER		PDC
STEVE SHIERS		SANDUSKY CO. SAN. ENGINEER