

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2021

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 1/5/2021

Time: 8:00AM – 9:52AM

Present: Commissioners: Russ Zimmerman, V-President; Scott Miller; Charles Schwochow

Present: Theresa Garcia; County Administrator

Others Present by teleconference: Ron Hiser, Atul Chopra

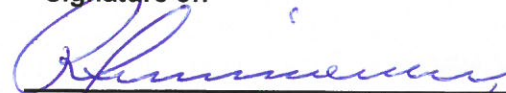
Others Present:

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, Vice - President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 12/31/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow abstain)
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended the Better Building Contractors meeting. He noted they received the permit for the fire suppression system at the new Facility Management building. Once that is tested we can get the occupancy certificate and they can move in to the offices.	Russ Zimmerman		
Commissioners and Administrator Discussion	Administrator Garcia reviewed schedules for next week with the Commissioners including Board Reorganization on January 11 th . The list of outside boards was given to the Commissioners to review for Monday's meeting.	Theresa Garcia		
	Commissioner Schwochow noted he was asked about electronically recording Commissioners regular session. After discussion, the Board decided this was not something they would do at this time but may consider this at another time.	Charles Schwochow		

* Then /Now Documents	None			
* Personnel	None			
* Travel Requests	None			
Facility Management	Ron Hiser – Facility Management. Ron joined by teleconference for his regular meeting. See attachment A for agenda items. Ron talked about the Fifth Street buildings inspections and elaborated on the discussion Commissioner Zimmerman had with the Board. Ron talked about the ADA doors that were installed at the courthouse. There were a couple adjustments that had to be made. The Recorder asked if it was possible to get a door for her office. Ron is getting quotes. The Treasurer asked for another door for the exit end of the office. The Commissioners discussed the cost and felt the expense was more than needed to spend when staff can assist individuals when they need to leave. Ron is hoping to move in to his new office next week. Commissioner Zimmerman asked how long it will take for them to get the central purchasing up and running once they are moved in. Ron was not sure but was hoping it would only take a few months.	Ron Hiser - Director		
IT	Atul Chopra – IT. Atul joined the meeting by teleconference. They are in the process of migrating to a new email server. The current server is outdated. They are migrating about ten users a day. Once that is done some users will go to an online hosted email server. This will provide additional security. Working with the new Clerk of Courts to make sure we are still going to get support on the case management system until the new system is installed. They are working on migrating older servers to new ones and using the old equipment as back-up.	Atul Chopra - Supervisor		
* Resolutions	None presented			
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
* Adjournment (9:54am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

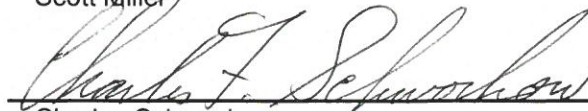
Signature of:



Russ Zimmerman, Vice President



Scott Miller



Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated January 5, 2021

* Denotes action needed

1. The renovation of the new Electronic Monitoring Office at the communication center is finished except for the access control and patching the quarry tile floor.
2. New HVAC unit for the I.T. server room is scheduled to be installed on MLK day January 18th.
3. The contractors installed the automatic door openers in the courthouse a couple of weeks ago. These openers are installed in Treasures, Finance, COC, Tax map, Juvenile, Probate, and two basement restrooms. Commercial glazing will have to come back to finish installation of blocking and covers. We are quoting two additional openers for Treasures and Records.
4. The new storage container located in the southwest corner of the Health Department employee parking lot has been installed. Contractors have completed the installation of the electrical outlets, lights and the heat.
5. We passed the Fuel depot annual inspection on December 9th with no deficiencies.
6. Construction at the F.M. and Building Department projects are coming along. Midwest is working on the exterior siding, overhead doors and punch list. Some fire protection sprinkler systems, access controls, and fire alarm systems need to be completed. We have received the certificate of final approval. Midwest believes they can have final inspections done by end of this week. Building department flooring will be installed today, awning, insulation, and painting to be this week.
7. The Adult Probation offices at the service center moving forward also. The boilers are in and the heat is on, however we are still having some issues with the boilers. The new chiller is in place, and they are working on the piping. Ceramic tile is in R.R., Folding door in the conference room has been installed. Office are painted and doors are in. Flooring and Aiphone to be installed by end of week.
8. Sheriff Office project has the new concrete pad for the new chillers installed, and chillers have been set. They working on CW piping installation. They are also working on up-grading the exterior and interior lights. Contractors continue to have restrictions in the secure areas.
9. Phase III. (Commissioners roof) has been awarded to Mid-State with a spring start date.
10. We may want to schedule a work session to review the budget and plan out Phase IV.