

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2021

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 1/7/2021

Time: 8:00AM – 11:41AM

Present: Commissioners: Russ Zimmerman Vice President; Scott Miller; Charles Schwochow

Present: Theresa Garcia; County Administrator

Others joined by teleconference: Kim Foreman, Tom Fullen

Others Present:

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, Vice President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 1/5/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended the Better Building Project contractors meeting. They received the approved drawings for the sprinkler system and should be approved today. Facility Management will be moving the end of next week and Building Code can move in on the week of January 18 th . The carpeting in the Building Code office from the new walkway to the old office section does not match due to wear. They want to replace the carpet in the old area. They are still working on the boilers in the service center. Adult Probation offices should be ready the week of January 18 th too. They have a jail meeting today Commissioner Zimmerman will not be able to attend. He will meet with Ron later in the day to get updated.	Russ Zimmerman		

	<p>All three Commissioners attended the Elected Officials meeting this morning. Each elected official updated what is happening in their offices. Judge Fiser let everyone know the Rigel Program is up and running. Jerri Miller, Auditor, talked about some issues with New World and new coding. There was some discussion about possibly having the Finance office helping some offices that may need some help to make sure coding was correct. The Recorder thanked the Board for the wage increases for staff. The Recorder also talked about her records being uploaded for the public. New Clerk of Courts updated on her first few days. Judge Smith thanked the board for the increases and asked to have a lump sum so he can distribute the raises on his own. There was some talk about the mailroom and security of the mailroom. The Commissioners will talk about this more at another meeting.</p>	<p>Russ Zimmerman Scott Miller Charles Schwochow</p>		
<p>Commissioners and Administrator Discussion</p>	<p>Lisa Hartley, Board of Elections, called regarding Board of elections building update with security funding. They had funding left and would like to use it to update the outside of the building. Administrator Garcia let her know if the Commissioners had questions or concerns they would call.</p>	<p>Theresa Garcia</p>		
	<p>Ron Hiser, Facility Management Director, talked to Commissioner Zimmerman regarding Ballville Township giving the Sheriff money from Cares Act to make updates to the Communication Center. This will help assist them in keeping social distancing and keeping the CCW staff from meeting face to face with those coming in for their license.</p>	<p>Russ Zimmerman</p>		
	<p>Team Ray sent out quotes to maintain the current Case Management System for the courts. The cost of the maintenance agreement is much higher than we have ever paid for this system. The Commissioners asked Administrator Garcia to review the contracts and cost with the Prosecutor prior to approving.</p>	<p>Theresa Garcia</p>		
<p>* Then /Now Documents</p>	<p>Three certificates were presented by the Dog Warden. 2020 PO's were liquidated prior to receiving the final invoices. Three invoices make up these certificates. Fremont Animal Hospital - \$360.00 Wal-Mart - \$139.70 Verizon - \$152.14</p>	<p>Dog Warden</p>	<p>\$360.0 \$139.70 \$152.14</p>	

	<p>Two certificates were presented by the Board of DD. First certificate, a request for a PO was not submitted for mileage reimbursement; second certificate, PO was used and no new request was submitted. Two invoices make up these certificates. George Tucker - \$70.73 Parker Inks - \$50.00</p> <p>One certificate was presented by the Sanitary Engineer. Was not aware the consultant would be working over the holiday and a PO was not in place. One invoices makes up this certificate. Jerry Neff - \$650.00</p>	<p>Board of DD</p> <p>Sanitary Engineer</p>	<p>\$70.73 \$50.00</p> <p>\$650.00</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p>
* Personnel	Sick leave conversion for Amy Eppink was signed and Payroll notice for Melanie Allen was also approved and signed.	Russ Zimmerman Scott Miller Charles Schwochow		
* Travel Requests	None			
Auditor	Jerri Miller – Auditor. Jerri was unable to attend her meeting.			
Audit Review Committee	Jerri Miller was unable to attend. Kim Foreman, Treasurer, joined by teleconference. A short discussion on the annual audit was had. The 2020 audit was completed with no major concerns.	Kim Foreman - Treasurer		
Treasurer	<u>Kim Foreman – Treasurer.</u> Kim joined by teleconference to talk with the Commissioners regarding the request she had made for an automatic exit door in her office. The Commissioners had noted the cost for the exit door outweighed the need. Commissioner Zimmerman asked how many individuals use the door. Kim noted it would not affect many people. Kim said it had been discussed at the beginning of the project and she wasn't sure why and when it was removed from the project. Commissioner Miller asked to wait and see how often this is an issue prior to making the change. Kim was asked if she had money in her non-general fund to cover the cost. She is going to look in to her funding and see if it is possible. The Commissioners noted they would talk to Ron and see what changes were made after the initial contractor walk through.	Kim Foreman - Treasurer		

* Resolutions	2021 - 1 AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE SANDUSKY COUNTY SHERIFFS OFFICE RECORDS OFFICE AND CONCEAL CARRY OFFICE FOR 2021	Sheriff	\$20.00 \$100.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2021 - 2 AUTHORIZING THE SANDUSKY COUNTY SHERIFF OR DESIGNEE TO USE COUNTY CREDIT CARDS FOR WORK RELATED EXPENSES FOR 2021	Sheriff		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2021 - 3 APPROVING SUPPLEMENTAL APPROPRIATION FOR BOARD OF ELECTIONS SECURITY FUND CAPITAL OUTLAY (\$36,884.57) FOR REMAINDER OF GRANT FUNDS	Board of Elections	\$36,884.57	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2021 - 4 APPROVING SUPPLEMENTAL APPROPRIATION TO DRUG TASK FORCE UTILITIES TELEPHONE (\$2,010.00) FOR PHONE EXPENSES FOR 2021	Drug Task Force	\$2,010.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2021 - 5 APPROVING SUPPLEMENTAL APPROPRIATION FOR BOARD OF DD CONTRACT SERVICES (\$150,000.00) FOR CHILDCARE COVID 19 RELIEF PROGRAM	Board of DD	\$150,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2021 - 6 APPROVING SUPPLEMENTAL APPROPRIATION TO PI FOR OPWC LOAN PAYMENTS FOR 2021 (\$29,400.00)	Commissioners PI	\$29,400.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Public Open Session	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99 Elected Officials – Kim Foreman, Treasurer			
* Adjournment (11:41am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

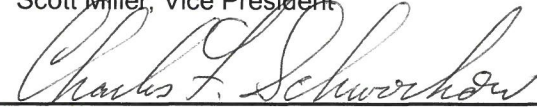
Signature of:



Russ Zimmerman, President



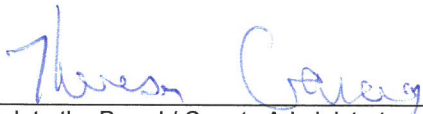
Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio