

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2021**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 2/23/2021

Time: 8:00AM – 12:09PM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow

Present: Theresa Garcia; County Administrator

Others present by teleconference: Tom Fullen, Craig Shoup

Others Present: Jeff Jackson, Bob Bordner, Amy Hoffman

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
<b>Call to Order Pledge of Allegiance (8:00am)</b>		Russ Zimmerman, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 2/18/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioner Zimmerman attended the Better Building Contractor meeting. Everything is going well. They will talk about the punch lists for the service center and the final Fifth Street building punch lists. They will talk about the progress on the change orders. The jail project will be discussed on Thursday.	Russ Zimmerman		
	Commissioner Miller attended the Health Department Board meeting. The Health Board was mostly concerned with the pandemic and what is happening with cases and vaccines. See attachment A for board meeting summary	Scott Miller		

	All three Commissioners held a teleconference with the department heads this morning. They reviewed updates on Better Building Projects, central purchasing, Covid-19 updates, wellness program for 2021 and other individual office updates.	Russ Zimmerman Scott Miller Charles Schwochow		
<b>Commissioners and Administrator Discussion</b>	Administrator Garcia reviewed Airport Authority documents from 2012 when the Commissioners purchased the buildings for the airport. The documents detailed what was included in the sale.	Theresa Garcia		
<b>* Then /Now Documents</b>	<p>One certificate was presented by Building Code Department. No PO was in place at the time of the expense as this was an unknown expense. Three invoices make up this certificate. Treasurer State of Ohio/BBS- totaling \$183.25</p> <p>One certificate was presented by Common Pleas Court. Vendor failed to submit bill for this service until after 2020 PO was liquidated. One invoice makes up this certificate. Maixmus - \$900.00</p> <p>One certificate was presented by the Sheriff's Office. 2020 invoice from 8/31/2020 service was not submitted until 2/11/2021 and no 2020 PO in place. Cost has been submitted to court for added cost on related case. One invoice makes up this certificate. Madison Motor Service - \$225.00</p>	<p>Treasurer State of Ohio</p> <p>Common Pleas</p> <p>Sheriff</p>	<p>\$183.25</p> <p>\$900.00</p> <p>\$225.00</p>	*Motion: Move to Approve certificates Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
<b>EMS</b>	<b>Jeff Jackson – EMS.</b> Jeff came in for his regular meeting with the Commissioners. See attachment A for agenda items. They are still working on the issue with his squad. The dealership has had the squad for almost three weeks this time. Jeff has to contact them for updates. He is working with Madison Motors to possibly do maintenance on the squads. They are looking at what they're going to do for new squads and what brand they need to go to. They did get some specs back from Horton and they are looking at about \$246,000 to \$250,000. He has three new employees. He is still not getting the applications he would like to see. Jeff	Jeff Jackson - Chief		


	presented a preliminary annual report for 2020. There is still some updates to add but he reviewed what they had so far. Workers comp claims have dropped dramatically. This is because of education, training and having the right equipment. Jeff talked a bit about the Woodville squad and how things are going. It has been a great transition and going well. He also talked about the need for more space. Jeff is going to look at what he needs and get back with the Commissioners.			
<b>Dog Kennel</b>	<b><u>Kelly Askins – Dog Kennel.</u></b> Kelly called in for her regular meeting with the Commissioners. See attachment B for agenda items. Tag sales are higher this year than last year at this time. Tag deadline was extended to July 1 <sup>st</sup> by the State. This is a paperwork issue more than anything. Kennel licenses sales are up. Kelly reviewed the remaining statistics. She has a new staff member that will be an office person to work with answering phones, adoption paperwork, tags etc. this should help keep the deputies open for dog care. She has done some updates in the office. She put shelves up for storage for shirts, traps etc.	Kelly Askins – Dog Warden		
<b>* Resolutions</b>	2020 - 78 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTY COURT GRANT FUND SUPPLIES (\$48.04) FOR REMAINING GRANT FUND INVOICES	County Court Grant	\$48.04	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2021 - 79 AUTHORIZING AND ENTERING INTO SOFTWARE MAINTENANCE AND SUPPORT AGREEMENT WITH ROCKWARE CORP., BELLEVUE, OHIO ON BEHALF OF THE SANDUSKY COUNTY CLERK OF COURTS FOR WOODVILLE PROBATION, COMMON PLEAS COURT, COUNTY COURT #1 AND #2, JURY PACKAGE AND ADULT PROBATION	Clerk of Courts		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2021 - 80 APPROVING FUND TRANSFER FOR FEBRUARY MANDATED SHARE (\$16,341.58) AND JANUARY PLACEMENT COSTS (\$80,242.95)	JFS	\$16,341.58 \$80,242.95	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

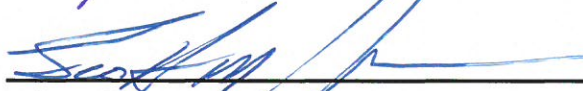
	2021 - 81 APPROVING SUPPLEMENTAL APPROPRIATIONS FOR COUNTY COURTS SPECIAL PROJECTS FUND WAGES (\$62,750.00) AND BENEFITS (\$12,200.00) FOR 2021 EXPENSES	County court special projects	\$62,750.00 \$12,200.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2021 - 83 APPROVING SUPPLEMENTAL APPROPRIATION AND FUND TRANSFER TO SOIL & WATER FOR H2OHIO PROGRAM EXPENSES (\$40,000.00)	Soil & Water	\$40,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2021 - 84 GRANTING ANNEXATION PETITION 2020 -01 FOR ANNEXATION TO THE CITY OF BELLEVUE, OHIO, BY STEVE AND ROBIN ROTH, PETITIONERS, BRYAN C. RANNIIGAN, ESQ., AS AGENT FOR THE PETITIONERS; ALL PARCELS LOCATED IN YORK TOWNSHIP, SANDUSKY COUNTY, OHIO	Roth Annexation		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
<b>Palmer Energy</b>	<b>Amy Hoffman - Palmer Energy.</b> Amy came in with the results from the CCAO RFP for the electric aggregation program. Amy presented the results from the RFP from four different suppliers. The rates have dropped and this will give lower rates and better pricing for the constituents. This is good news for all the counties. The recommendation is to do a refresh and choose from one of the top two, Amy reviewed the RFP process. The contract will run through 2023. After that they will look at the contracts and it will include the solar energy options. They are also presenting the information to the Townships who pulled from the aggregation during the last proposal to offer them to join the group again.	Amy Hoffman – Palmer Energy		
<b>Sheriff</b>	Sheriff rescheduled for Thursday due to another meeting conflict.			
<b>EDC (EZ Agreement)</b>	Jordan Wagner, Vice President of Construction Equipment and Supply LTD, came in with Beth Hannam, EDC Executive Director, to present his abatement/business project. They are currently located in Sandusky, Ohio and they are desirous of building a showroom/warehouse in Fremont, Ohio. Jordan presented information and background on the company and details on the project they are proposing. They have looked at several properties and purchased property on the West side of Fremont. Jordan answered questions and reviewed the property with the Commissioners. The Commissioners approved the requested abatement.	Jordan Wagner – Vice President, Construction Equipment and Supply LTD Beth Hannam – Executive Director EDC		




	2021 - 82 APPROVING ENTERPRISE ZONE AGREEMENT AUTHORIZING THE AGREEMENT BETWEEN SANDUSKY COUNTY AND CONSTRUCTION EQUIPMENT AND SUPPLY, LTD 3015 OLD RAILROAD, SANDUSKY, OHIO	EZ Agreements		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99. Craig Shoup, News Messenger Elected Officials – none			
<b>Citizen participation</b>	Bob Bordner, Sandusky County Citizen, came in to invite the Commissioner to the Tea Party Group meeting on Monday, March 8, 2021 at 7:00pm. The main topic is going to be discussed is the many gun laws that are being presented.			
<b>* Adjournment (12:09pm)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

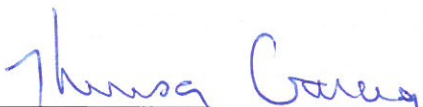
Signature of:

  
\_\_\_\_\_  
Russ Zimmerman, President

  
\_\_\_\_\_  
Scott Miller, Vice President

  
\_\_\_\_\_  
Charles Schwochow

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
\_\_\_\_\_  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio



2100 Countryside Place  
Fremont, Ohio 43420

# SANDUSKY COUNTY EMERGENCY MEDICAL SERVICES

Jeffery J. Jackson  
E.M.S. Chief

419-332-7313  
Fax: 419-334-6511

## EMS Agenda February 23, 2021

- Ambulances

We are still waiting for the return of the Ford Ambulance from the Ford shop

We did our first review of the specs, minor changes, now they are back to the engineers for a final review. Our preliminary figures are about \$250,000 per truck.

- Personnel

We have 3 new employees in on orientation this week.

- General Discussion

Yearend report –

Stations - we are really in the need of updating some of our stations.

LS-14 – outgrown this station. The next round of vehicles will take up valuable room in the

Life Squad 18 and EMS Headquarters –

We are out room for office space, storage, crew quarters and heated space for vehicles. We also do not have any place for training or the ability to hold a meeting of more than 4 people.

Attachment B

### Scheduled/Completed Trainings

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff. Continuing training. Many, many new opportunities with all the increased online education available. New employees will undergo a lot of training.

### To Discuss

License season is going well so far with the provisions we've made to work around the Covid issues. Currently we have 2267 unrenewed licenses. The deadline has been extended to July 1<sup>st</sup>, which is creating some issues, but we are doing our best to work around this. Possible decrease in revenue due to extension of license deadline.

We have pushed out on our social media sites that we prefer to have licenses renewed either online or through the mail to cut down the amount of traffic coming through the kennel.

Minor upgrades to kennel. Updating guillotine doors in kennel. Installed shelving in the office. Additional storage area above south side kennels was installed. We had a donor that paid the contractor directly.

Light bar was installed on the new Chevy. See attached pic. I am currently waiting for a quote for the dog containment that will be installed where the back seat is.

### Events

T shirt fundraiser for both the SDF and the Alpha Project will continue throughout the year.

### Humane Related

Humane Related Welfare Checks- Unfounded- 0  
Education Needed- 2  
Charges Filed- 0  
In Court- 0

### Questions?

# County Commissioner's Meeting

## Dog Warden's Office

February 23<sup>rd</sup>, 2021

### 2020 Dog License Sales

	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	10,669	9382
1 Year Dog License Late	674	0
1 Year Partial License	57	0
3 Year Dog License	111	159
3 Year Dog License Late	30	0
3 Year Partial License	9	0
Dangerous Dog License	16	9
Duplicate License	2	0
Kennel License	24	21
Kennel License Extra	13	15
Permanent Dog License	20	17
Service Dog License (Free)	13	0
Transfer In	6	1

### Kennel Census

February 2021	January 2021
Impounded- 15	Impounded- 25
Redemptions- 7	Redemptions- 23
Adoption-2	Adoptions- 6
Euthanized- 3	Euthanized- 0
Transfer- 0	Transfer- 1

### Kennel Incidents

February 2021	January 2021
Aggression- 3	Aggression- 2
Community Asst.- 2	Community Asst. - 2
Bite- 3	Bite- 2
Humane- 2	Humane- 3
RAL- 6	RAL- 9
Sick/Injured- 1	Sick/Injured- 0

Requested graphs and charts are attached.





# SANDUSKY COUNTY PUBLIC HEALTH



GOOD AFTERNOON!

February 22, 2021

The following is a summary of the issues discussed and action taken at the regular Friday, February 19, 2021 Sandusky Co. Board of Health meeting held at the Sandusky Co. Public Health offices for members only;

1. The minutes of the Friday, January 15, 2021 Board of Health meeting were approved as presented.
2. The monthly financial report was reviewed with revenue for the month and year of \$250,711.66. Expenses for the month and year totaled \$295,614.03.
3. The monthly bills were paid.
4. Accepted the resignation of Kate Brinker, W.I.C. program, effective February 3, 2021.
5. Employed Mason Leuthaeuser, Sanitarian In Training, effective March 8, 2021. Welcome aboard, Mason!!!
6. Approved the contract between Sandusky Co. Public Health and Health Partners in the amount of \$10,000.00.
7. Approved the contract with Arlene Schriner, RD/LD, for the review of W.I.C. program charts for October 1, 2021 through September 30, 2022.
8. Approved the contract with Bellevue BRASS for Peer Mentor Training in the amount of \$3,000.00.
9. Approved the Notice of Award for the \$35,000.00 grant from the Mental Health and Recovery Services Board for expansion of opiate prevention.
10. Approved the contract the with Mental Health and Recovery Services Board for \$35,000.00. Funds will be used to purchase medication lock boxes for individuals.
11. Approved Resolution 21-03 Agreement for Water Pollution Control Loan Fund in the amount of \$150,000.00.
12. The annual Sandusky Co. Public Health District Advisory Council will meet virtual via ZOOM on Monday, March 8, 2021 @ 7:30 A.M. The ZOOM link has been emailed to all participating political subdivisions.

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13. Health Commissioner Bethany Brown reported that COVID numbers, i.e. cases, hospitalizations and deaths are trending down. Several COVID vaccinations clinics are being held each week, receiving 100-200 doses/week from the . K-12 school personnel will be vaccinated this Wednesday, February 23, 2021 @ Terra State Community College. Sandusky Co. Public Health has given 1,538 first doses and 986 second doses. Given 1,538 first doses and a total of 986 second doses. Ohio Dept. of Health is initiating a central scheduling website which will relieve local health departments in the vaccination appointment process. Mask mandate, social distancing and hand washing/personal hygiene is still very important even with the vaccine roll-out.
14. Health Educator Jamie Belcher presented a PSA, created by three (3) students from the Vanguard Digital and Media Technologies class on vaping and its negative effects on Youth. The PSA will go public, awaiting approval from the Ohio Dept. of Health.
15. Director of Environmental Health Martha L. Bowen, R,S., reported 2021 food service operation licenses are being processed, due March 1, 2021. A few food service employees still need to complete Servsafe certification. Terra State Community College is offering the class. HDIS will allow all food service operation inspections to be accessed online for the public.
16. Director of Nursing Deb Agee reported that the staff is doing a great job in COVID vaccination clinics along with Public Health Nursing programs such as childhood immunizations, Cribs for Kids, Maternal and Child Health, etc.
17. Supervisor of the Health Planning and Education Division Charlotte Stonerook reported alcohol compliance checks completed last month saw five retailers sell out of 37 retailers checked. It was noted that more retailers are completing ID checks, "WE ID". Two (2) PAX training sessions have been held. Sandusky Co. Public Health has Distributed informational bags at Lakota and Bellevue basketball games. On February 11, 2021 and March 11, 2021, nationally known speakers, Ray Lozano and Ty Sells, respectively, virtual presentations on vaping and marijuana
18. The Spring District Licensing Advisory Council meeting was held on Friday, February 12, 2021. Mike Chudzinski was elected chairman and Andrew Brown, vice chairman for 2021. The District Licensing Advisory Council by-laws are being reviewed and updated.
19. W.I.C. Program continues to offer virtual appointments and curbside reload of benefit Cards.
20. **THE MARCH BOARD OF HEALTH MEETING WILL BE FRIDAY, THE 19th @ 8:30 A.M. HELD AT THE SANDUSKY COUNTY PUBLIC HEALTH OFFICES FOR MEMBERS ONLY. INTERESTED PARTIES MAY PARTICIPATE VIRTUAL VIA ZOOM**