

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2021

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 3/11/2021

Time: 8:00AM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President

Present: Theresa Garcia; County Administrator

Others present by teleconference: Charles Schwochow, Melanie Allen

Others Present:

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	*** Commissioner Schwochow is out of the office this week but phoned in by teleconference for today's session at 10:00am	Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	<p>The 3/9/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.</p> <p>There was a question on a SafeBuilt invoice for contractor fees. This is the charge they collect for registering Contractors. Commissioner Miller also made a comment regarding reimbursing employees for credit card purchases. He has some concerns with doing this unless it is an emergency purchase. There has been comments before on these purchases and the employee receiving rewards from the credit card company.</p>	Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2
Job and Family Services	<p>Melanie Allen – DJFS. Melanie called in for her regular meeting with the Commissioners. See attachment A for agenda items. Responsible restart and opening of the building was reviewed. They opened last Monday. They did have two positive Covid-19 cases with staff so that short staffed them slightly. They don't have lines of people coming in. Most have gotten used to using online services. The drive thru window is only open on Thursdays. She was going to see if she could get a drop box put in that area so if someone drives up when it is closed they can still drop items off without having to</p>	Melanie Allen - Director		

	come in. Governor DeWine has some new assistance programs DJFS will be able to use for placement costs. They are still working on the tri-county treatment program. They have a policy that is almost complete and then it will go to the State for approval. Construction is almost complete in the building.			
	***Commissioner Schwochow joined session at 10:00am.			
Review of External board / Meetings Attended by Commissioners	Outside committee reviews will be done at next Tuesday session.			
Commissioners and Administrator Discussion	IT asked if they could use 108 Park Ave. office space until they move to their new office until new space is ready for them. The Commissioners are going to talk to Ron about this but they don't see an issue.			
	Commissioner Schwochow talked about the discussion he had with the Auditor regarding the sound system for the celebration. He was able to get Chris Kiser to agree to help. There was discussion on what the commitment was by the Commissioners and what they are allowed to do by ORC 347.01.	Charles Schwochow		
	Commissioner Zimmerman noted the rolling shelves in the law library are listed on Govdeals. That project is moving forward.	Russ Zimmerman		
	Commissioner Zimmerman had a call from Republican Committee asking if the Commissioners would provide a proclamation for one of the staff who is celebrating years of service. A proclamation will be provided for Commissioner Zimmerman to present.	Russ Zimmerman		
	Huron County Commissioner called Commissioner Zimmerman regarding building code offices. They are interested in getting information from SafeBuilt on their services.	Russ Zimmerman		
	Commissioner Zimmerman attended the Visitors Bureau Building committee meeting. They are looking at the lease for the building at the fairgrounds they are currently in. They still have to meet with the Fairgrounds Board to finish the details of the lease for the office.	Russ Zimmerman		

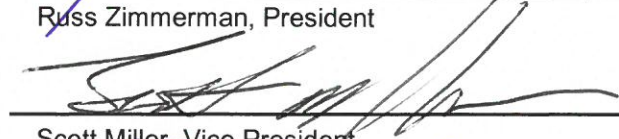
<p>* Then /Now Documents</p>	<p>One certificate was presented by the Commissioner's office. 2020 PO was liquidated the end of February as the invoice had not been received. One invoice makes up this certificate. Noron Inc. - \$16,723.00 One certificate was presented by the Building Code Department. Expense was not known at the time the invoice was received. One invoice makes up this certificate. US Bank - \$310.43</p>	<p>Commissioners Building Code</p>	<p>\$16,723.00 \$310.43</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3</p>
<p>* Personnel</p>	<p>The health insurance transfer for March was presented for signatures</p>		<p>\$349,576.31</p>	
<p>* Travel Requests</p>	<p>None</p>			
<p>* Resolutions</p>	<p>2021 - 103 APPROVING APPOINTMENT TO THE BOARD FOR THE SANDUSKY COUNTY CONVENTION & VISITORS BUREAU (CVB) BOARD OF TRUSTEES</p>	<p>Visitors Bureau</p>		<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</p>
	<p>2021 - 104 APPROVING SUPPLEMENTAL APPROPRIATION TO COMMISSIONERS TRANSFER LINE (\$10,000.00); FUND TRANSFER FROM COMMISSIONERS TO VOCA (\$10,000.00); SUPPLEMENTAL APPROPRIATION TO VOCA ADVANCE ACCOUNT (\$15,000.00); ADVANCE REPAYMENT FROM VOCA TO GENERAL FUND.</p>	<p>Voca</p>	<p>\$10,000.00 \$10,000.00 \$15,000.00</p>	<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</p>
	<p>2021 - 105 APPROVING ADVANCE TO CWP WHILE WAITING FOR CDBG FUNDING FOR 2021(\$10,000.00)</p>	<p>CWP</p>	<p>\$10,000.00</p>	<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</p>
	<p>2021 - 106 APPROVING SUPPLEMENTAL APPROPRIATION TO DOG KENNEL UTILITIES (\$500.00) FOR VERIZON INVOICE</p>	<p>Dog Kennel</p>	<p>\$500.00</p>	<p>*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3</p>
	<p>*** Commissioner Schwochow exited session at 11:00am</p>			

<p>Prosecutor</p>	<p><u>Beth Tischler – Prosecutor.</u> Beth has been in jury trial all week. Jury trials are back in swing. They have been holding jury selection at the Neely Center. She is still short one staff on the victims advocate office. She is finalizing interviews for the Administrative Assistant position. They will start working on the Drug Task Force levy renewal in the next couple of weeks. The bid opening for the courts case management system is set for the 18th. Commissioner Miller made mention of the Land Bank foreclosures. They have only had two houses in two months. He asked if the Prosecutor can help make changes on this process. Administrator Garcia talked about some assistance from the Prosecutor with an advance that needed to be corrected for Juvenile Court.</p>	<p>Beth Tischler - Prosecutor</p>		
<p>Kay Reiter – 2020 celebration committee member</p>	<p>Kay Reiter called in to talk about the 2020 + 1 celebration and an event she is taking care of. She is doing a Grand Slam Celebration. She has talked to the committee regarding the event and the funding. Kay reviewed the event and her plans. Originally this was going to be a Grand Ball. It has been rescheduled several times. They have since had to modify the event. They would like to start the event with a vintage baseball game followed by a catered event with heavy hors d'oeuvres and a cash bar. There will also be musical entertainment. She had a budget put together. This is the last event of the celebration. The committee talked about possibly ending this event with fireworks. There was discussion on how the Commissioners can assist with this event and how the request can be handled. The Commissioners can approve the request as long as it is presented by the committee and the expenses are outlined and who it is payable too.</p>	<p>Kay E Reiter</p>		
<p>Public Open Session</p>	<p>Citizens Attendees – none Media Attendees – none Elected Officials – Beth Tischler, Prosecutor</p>			
<p>* Adjournment (12:12pm)</p>	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 2</p>

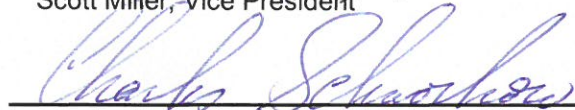
Signature of:



Russ Zimmerman, President



Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

March Commissioner's Agenda

3/11/21

I. Responsible restart and opening

- a. Public opening, one staff member falls under the vaccine job type. Waiting for the remaining staff, they are encouraged to participate when possible.
- b. Drive thru only open on Thursdays, want to put a drive up drop box in that drive thru area.
- c. Going well

II. Placement Costs –

- a. Reimbursement from state for IVE: 69.22%, increased a little to 69.83%
- b. Monthly costs attached, Jan county cost - \$80,242.95, Feb will be similar.
 - i. Current custody: 36 – 2 more in feb one in march, starting to see a bit of an uptick in custody cases. Continued work for reduction will be rigorous.
 - ii. 30 days update – continuing expanded work finding kin for placement.
 - iii. Safe reductions: 3 in adoptive placement- waiting on finalization. 3 are out of state with kin.
 1. **Then and now, for one placement out of state nearly \$9,000 we have been charged for intensive services she is in, and we switched providers. NJ requires it, and charge all children services agencies these fees – in and out of state. No one explained that to us until after the bill showed up in December.**
- c. Director's workgroup re: rising private placement costs, treatment foster care program- working on tri county treatment program development, have a policy nearing completion. Will work with state for approval.
- d. 17 homes and several in process, and one interested in becoming a treatment provider.

III. Budget

- a. Staffing –Retirement occurring end of April, position has been filled from within with a Supervisor from Children Services, Kelly Beeker. She has been with agency for 17 years. 4/8 if in person, will bring her to intro.
 - i. One additional employee in PA retires end of this month, and another in June after 37 years! We will be going through some transition.

IV. Building issues

- a. Construction nearing completion.

