

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2021

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 3/16/2021

Time: 8:00AM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow

Present: Theresa Garcia; County Administrator

Others present by teleconference: Ron Hiser, Judge Jon Ickes

Others Present: Andy Brown, Kim Foreman, Michael McCullough, Carlos Baez, (see sign in for contractors present for bid opening)

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 3/11/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended the CCAO Ag & Rural Affair virtual meeting. They mostly discussed the Broadband project. There is an amendment being added to the State Budget to cover the project. Broadband Ohio is steering the project. This will be a pretty good size project. There are some rural parts of Ohio that only have limited vendors to use. This would allow those who don't have the finances to access broadband internet the ability to do so. They have 2.5 million dollars raised for this project. There are 24 regional councils within the State involved and 14 Counties that are not in a council. They are asking those counties to partner with these councils to get this project done. Each regional group was asked to help finance the project. There were a couple of comments made noting they understand the reason for the project but not how it actually works.	Russ Zimmerman		

	<p>Commissioner Zimmerman suggested that those Counties with IT staff use their directors to help support this project.</p>			
	<p>Commissioners Zimmerman and Miller attended the EZ annual review committee meeting. They had eight businesses who have current tax abatement agreements with Sandusky County come in to review their agreements and how they are in compliance. Some did not have all the jobs filled they had agreed to in their agreement. The issue is they cannot find the help and keep the help they do get. They are trying incentives to get the help. Reno Linen was allowed an abatement and due to their business is cleaning hospital linens they were having issues with staff being afraid to work. They spent \$800,000.00 in Hero Pay to keep staff. They did talk about the AEP abatement for Clyde Power and how that was allowed. Standard Wellness in Gibsonburg has not had issues with staffing. They are planning on some expansions.</p>	<p>Russ Zimmerman Scott Miller</p>		
	<p>Commissioner Zimmerman attended the Soil & Water Meeting. They will have a full audit completed this year. The new Director would like to have this completed to have a clean audit with her taking over. They talked about Ditch Maintenance and the Wolf Creek Ditch Project and where it is at. They are still doing the mussel study at the ditch. The roadway has changed in the area and that has changed the project. They asked about space. They feel they need more office space with the new staffing. Commissioner Zimmerman told them he would look in to it. The test field is going to switch to an all organic test market. They thanked the Commissioners for the additional funding for 2021 to assist with the H2Ohio grant.</p>	<p>Russ Zimmerman</p>		
	<p>Commissioner Miller attended the Clydescope meeting last Thursday. They met out at Fred Bouyacks property in Clyde. He has a great barn area for meetings. They are scheduling the golf outing for June 9th. The Regional Airport asked Clydescope for funding for the new Weather Station. Clydescope is going to give them a loan for the project but will charge interest. Commissioner Zimmerman noted they discussed this at the Airport meeting as well. The original grant for the project from ODOT was not going to cover what the bid</p>	<p>Scott Miller</p>		

	came in at. He will discuss this further when he talks about that meeting. The School District is going to have to come back out with a levy. The other entities gave individual reports. Whirlpool is working on setting up a mass vaccination site at the plant. They are watching a couple of house bills on tax bills for home improvement.			
	Commissioner Miller was unable to attend the JEDI virtual meeting.			
	Commissioner Zimmerman attended the Records Commission meeting. They reviewed several RC-3's on records destruction. Most of the requests were good other than needing to correct some dates and noting if any media was going to be kept.	Russ Zimmerman		
	Commissioner Zimmerman attended the Regional Airport meeting. They had election of officers for 2021. They received a grant in December for \$13,000.00 for payroll and other items from Covid relief. They talked about the fuel reporting and the discrepancies. They are looking at how they are recording the Echo Green system for fuel measurement compared to dropping the stick in the tank to measure. There is large difference and they may not keep using the Echo Green so they are more accurate. Smaller systems are better off doing this manually. The Weather System Project was discussed. The grant is not going to cover the project so they need to find more financing. The Commissioners talked about helping out and loaning them the funding without them paying interest. Commissioner Miller moved to loan them funds, not to exceed \$40,000.00, for three years at zero interest.	Russ Zimmerman		*Motion: Move to Approve loan not to exceed \$40,000.00 Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	Commissioner Zimmerman met with the Fair Board and the Visitors Bureau building committee for the lease for the Visitors Bureau. They talked about the items they had concerns about and they agreed upon a compromise. Some of the maintenance items they noted were not for normal wear and tear only larger maintenance issues. The second bathroom is being installed. They did talk to them about moving the fencing back that is around the building so it is behind the building. That suggestion was received well.	Russ Zimmerman		

Commissioners and Administrator Discussion	Commissioner Miller attended the Townsend Township Trustee meeting. They had a representative attend regarding electrical aggregation agreements. The fiscal officer pointed out what they are paying now and until the contract is done they can't make changes. Commissioner Miller was asked how the other Townships are handling health insurance for staff. Administrator Garcia noted in the past Township employees were on the Commissioners plan. She will look back in to that if it helps. Vacant and blithe buildings in the Township were talked about and how the Land Bank can help. There were two ditches they had questions on. Commissioner Miller advised he would see if he could get answers from the County Engineer.	Scott Miller		
	Administrator Garcia had a document submitted by the Kiwanis Club. They have a community wide project for a park they are working on. The Park would be accessible to everyone in the community. They have asked for assistance with the project. The Commissioners discussed that projects they are willing to assist with should be projects that benefits the community and serve a community wide purpose. Commissioner Zimmerman moved to assist with \$2,500.00 for the project.	Theresa Garcia		*Motion: Move to Approve project assistance Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller abstained)
* Then /Now Documents	One certificate was presented from the Dog Kennel. Facility Management didn't inform the Dog Warden they were ordering the items for the kennel. One invoice makes up this certificate. Burns Iron and Metal - \$319.94	Dog Kennel	\$319.94	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
* Personnel	None			
* Travel Requests	None			
Facility Management	Ron Hiser – Facility Management. Ron called in for his regular meeting with the Commissioners. See attachment A for agenda items. Ron reviewed some office space suggestions the Commissioners had talked about. The rolling shelving from the Law Library are listed on Govdeals. Ron gave a cost summary of what he has spent on the fire protection system leaks at the Service Center. Ron has told the contractor to move forward with Woodville project and use the State for permitting since Woodville has not joined the County	Ron Hiser - Director		

	Building Code Office yet. County Engineer is going to help with the pad for the generator at Facility Management. They are working on some of the rebate programs that are out there from the utility companies.			
Park District	Andy Brown – Park District. Andy came in to meet with the Commissioners with an update on the Park District. See attachment B for agenda items. Andy thanked the Commissioners for the Cares Act Funding they gave them last year. He has had seasonal workers who were life guards in the past and made sure they had other work to do if the beach didn't open. Andy talked about the River Cliff Project and where they are at with the project. The Rotary has planned on doing fund raisers to help with the project. They intend to renovate and use the hall for public rental. He is working with the Black Swamp Conservancy on the Redhorse Bend project. That will eventually be donated to the Park District. Commissioner Zimmerman asked about the plan on moving their office. Andy is willing to work with us on getting moved so we can have the building.	Andy Brown - Director		
Investment Advisory Committee	Kim Foreman and Michael McCullough from UBS Institutional Advisory, the County Investment Advisor came in for the Investment Advisory Committee meeting. Mike passed out the County portfolio report and reviewed the information. We are making money and the portfolio is good news. The treasury yield curve from Jan.1 to March 8 th took a large jump. The portfolio shows that the economy is bouncing back.	Kim Foreman – Treasurer Michael McCullough – Senior Vice President		
* Resolutions	2021 - 107 APPROVING APPROPRIATION TRANSFER FOR SANITARY ENGINEER FROM CAPITAL OUTLAY TO SUPPLIES (\$10,000.00) FOR PURCHASES	Sanitary Engineer	\$10,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2021 - 108 APPROVING APPROPRIATION TRANSFER FOR MARCH MANDATED PLACEMENT COSTS (\$16,341.58) AND FEBRUARY PLACEMENT COSTS (\$69,530.45)	DJFS	\$16,341.58 \$69,530.45	*Motion: Move to Approve resolutions Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3

<p>Judge Joh Ickes</p>	<p>Judge Ickes called in to ask a couple of questions. Judge wanted to ask about the conversation that was had about using some of the Law Library for space for IT. Commissioner Zimmerman explained what was discussed and where we are heading with that discussion. Judge Ickes made a comment he felt Adult Probation shouldn't be moving out across town but that is a done deal. The case management system upgrade is moving forward. He talked about the technology grants that are out and needing technology to be able to meet virtually. He discussed some of the challenges in meeting virtually. Common Pleas is upgrading their web page so average citizens can go online and get information immediately.</p>	<p>Jon Ickes – Common Pleas Judge</p>		
<p>Public Open Session</p>	<p>Citizens Attendees – none Media Attendees – none Elected Officials – Kim Foreman, Treasurer. Carlos Baez, Engineer. Judge Jon Ickes.</p>			
<p>Engineer Bid Opening Paving Contracts</p>	<p>Commissioner Zimmerman turned the meeting over to Carlos Baez, County Engineer, to open the bids for 2021 paving contracts. Carlos had two projects. The CR 294 and 260 paving had four bids received. He received and opened four bids for this project. Commissioner Miller made a motion to tabulate the bids and award at a later date.</p> <p>CR 268 and 290 paving project was opened next and also had four bids received. Commissioner Miller made a motion to tabulate the bids and award at a later date.</p> <p>Carlos did remind all that the bids would not be awarded until July 1st.</p> <p>Commissioner Miller asked Carlos to stick around after the bid opening to discuss some ditch concerns he had heard at a Township meeting. They had a question on the Duffet Ditch and why it is in arrears. These ditches need to be assessed and update on costs to keep the maintenance. There are a few older ditches that were not assessed enough money to keep them updated. Carlos agreed he would go to the next township meeting to help explain to them how the process works.</p>	<p>Carlos Baez – Engineer (see sign in for contractors present)</p>		<p>*Motion: Move to tally and award bids at a later date for CR 294 and 260 Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p> <p>*Motion: Move to tabulate and award bids at a later date for CR 290 and 268 Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p>

<p>* Adjournment (11:45am)</p>	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3</p>
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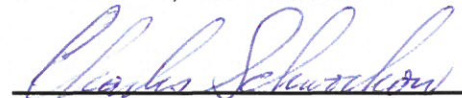
Signature of:



Russ Zimmerman, President




Scott Miller, Vice President



Charles Schwochow

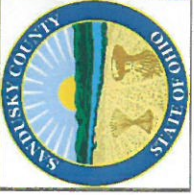
Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated March 16th, 2021

* Denotes action needed

1. We have gathered the specifications from the Law library mobile shelving system (book cases) and gotten them on Gov. Deals. We have also revised a copy of the Park's Office layout to service the S.C. I.T. department. (attached)
2. We have attached a short summary of the past years issues with the dry pipe fire protection system at the Service Center. (attached)
3. We are working with PDG to establish an amount for the up-grading of the courthouse basement restrooms to comply with ADA standards for the C.D.B.Grant application.
4. We have directed the contractors of the Woodville and Clyde projects to go through the State for permitting?
5. Last week we had the County Engineers come out to look over the project of installing a concrete pad and trench work for the new F.M. generator installation. We also met with Burkett Electric to get their input and to get the wheels in motion.
6. Construction at the F.M. and Building Department projects are coming to a close. Facilities management and the Building Department has moved into our new offices and the contractors are finishing on the punch lists.
7. The Adult Probation offices at the service center are finishing up and contractors are work on the punch lists also. They have installed the exterior lights and received their final electrical inspection yesterday. They are finishing chilled water piping, installing cameras, and finishing up with some painting in the E.D. wing. Carpet for the Economic Development wing is scheduled to start March 22nd.
8. Sheriff Office project has been going forward with most of the new VAV's installed and starting to replace the air handling units. They have the first one installed (located in the basement) and are working on piping and ductwork for the second one. They have Demo'ed the third AHU and are going to cut over to the new domestic hot water system tonight (2nd shift)
9. Phase III. (Commissioners roof) has been awarded to Mid-State with a spring start date.
10. We are looking into a larger, more industrial type shredder. We had two smaller ones and one failed last week.
11. We are working on installing gutter heat tape to take care of the ice build-up at the EMS and Sanitary Eng. Offices.
12. We are working on securing additional quotes for a couple of new projects at the communications center and the BOE. The first is a new area for the CCW and the latter a new concrete entrance and sidewalk for the BOE.



Attachment B

**Sandusky County Park District
Sandusky County Commissioners Update
March 16, 2021
Agenda (Revised)**

1.1 River Cliff Update: We have contracted with the Dotson Company to renovate the old Pro Shop and Kitchen into office space for the Park District. The work is slated to be completed by the end of May. The project is currently on time and under budget.

Habitat restoration is coming along nicely at the park as well. Prairie wildflowers and grasses were coming up last fall and this spring we should see even more improvement.




1.2 Redhorse Bend: The property, located along the Sandusky River and bisected by the Bypass, is currently being restored by the Black Swamp Conservancy. The project is complete besides planting seedling trees sometime this year. At some point that property will be donated to the park district with access off of North River Road

1.3 Preparing for 2021 Summer Season: We're hiring seasonal employees anticipating that we'll be able to open White Star Beach at some point this summer, similar to what we did last year.

1.4 Terra State University Bike Trail Extension: Construction is still slated to commence in the second half of 2022.

Public Session Sign in Sheet

3/16/2021

Name	Signature	Contact Information
Andrew Brown		
Cecilia Davy		
Corall Rice	Corall Rice	
Zach Smith		
Jessica Soule	Jessica Soule	