

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2021

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 4/6/2021

Time: 8:00AM – 11:09AM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow

Present: Theresa Garcia; County Administrator

Others present by teleconference: Judge Kolesar, Ron Hiser

Others Present: Ladd Beck, Cyndi Zienta, Pat Hire

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 4/1/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman wanted to make some comments on the jail project. There were some design issues on the smoke dampers on the better building project at the jail. There are several issues that are starting to add up and he is getting some bad feelings about them. He would like to talk to PDG and the contractor on the design and what has been missed. He is waiting for a call from PDG to talk about how they are going to handle these changes. Commissioner Miller did want to note the tour at the jail was an eye opener and was glad to see what some of the concerns are in person.	Russ Zimmerman Scott Miller		
	Commissioner Miller talked about the Bi-centennial ceremony at the courthouse last week. It was well done and well attended.	Scott Miller		

Commissioners and Administrator Discussion	Jerri Miller, County Auditor, sent over information from PNC procurement cards. Commissioner Schwochow was able to attend a virtual meeting with PNC regarding their procurement card program. The program seemed to be somewhat complicated. The Commissioners will discuss the program with the Auditor at her next meeting.	Theresa Garcia		
	Village House sent an invitation to the Commissioners for their Stakeholders Luncheon Meeting on April 28 th . Administrator Garcia will submit RSVP's for the Board.	Theresa Garcia		
	Margaretta Township and Vermillion Township Fire Departments have reached out to EMA to ask about an after event meeting from the Keegan Fire. They are concerned about what happens if another fire breaks out and what Sandusky County is doing about this. Commissioners asked to have EMA Director set up a meeting with key entities to talk about this.	Theresa Garcia		
* Then /Now Documents	One certificate was presented by Drug Task Force. Vendor and recurring quarterly billing was missed during budget entry for appropriation and PO's. One invoice makes up this certificate. North Coast Security - \$480.00	Drug Task Force	\$480.00	*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
* Personnel	None			
* Travel Requests	None			
Clyde Court	<u>Judge John Kolesar – Clyde Court.</u> Judge Kolesar called in to talk to the Commissioners about renovations to Clyde Court. Judge does have his storage room cleared out to be prepared for moving a staff member once this room has been renovated for an office space. The old office space will then be ready for setting up a jury room. He has some concerns on the space he needs to have a jury trials in his courtroom as well. Commissioner Zimmerman noted he has been working with Ron Hiser, Facility Management Director, on the better building projects. He feels the office space can be done but the jury room and the jury space in the court room may not be done right away. Ron was on the call and noted KDH is working on obtaining the permit approvals at the State. They are working from the original plans that were considered at the beginning of the better building projects.	John Kolesar – County Court Judge		

IT	<p>Atul Chopra – IT. Atul joined by teleconference along with Will Chambers and Kyle Clonch. See attachment A for agenda items. Commissioner Miller had asked about what the team has been doing on a cyber security level. Atul and Will reviewed what the routers are capable of doing to detect bad actors. The carbon black program has been installed throughout the county. It is an anti-virus that quarantines malicious activity before it gets in to the network. We are constantly under attack and stop many of these because of the programs installed. They have five different programs that run right now to protect the network. They need more licenses to be able to set up staff working remotely in many offices. They are constantly working on the back-up files and making sure we can replicate files if something happens.</p>	<p>Atul Chopra – Supervisor Will Chambers – IT Data Tech Kyle Clonch – IT/Security Tech</p>		
	<p>Commissioner Zimmerman received a call from a Woodville resident about the concerns regarding the quarry. Commissioner Zimmerman has called Representative Click and Senator Reineke to find out about permits for mining or what the regulations might be. He also called TMACOG to find out if they had any information on regulation on discharge from the quarry and regulations on digging deeper in the quarry.</p>	<p>Russ Zimmerman</p>		
	<p>Administrator Garcia asked to enter executive session to discuss employee compensation.</p> <p>At 10:15am Commissioner Miller moved to enter executive session to discuss employee compensation.</p> <p>At 10:31am the Commissioners exited executive session.</p>			<p>*Motion: Move to enter executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p> <p>*Motion: Move to exit executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p>
* Resolutions	<p>2021 – 137 APPROVING SUPPLEMENTAL APPROPRIATION TO EMS TRANSFER LINE (\$293,838.00) TO TRANSFER TO EMS PI FUND</p>	<p>EMS</p>	<p>\$293,838.00</p>	<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p>

	2021 - 138 AWARDING BID TO ERIE BLACKTOP, INC., SANDUSKY, OHIO, FOR THE CR 294 & CR 260 RESURFACING PROJECT	Engineer	\$1,015,770.60	*Motion: Move to Approve resolution Moved by Charles Schwochow 2nd: : Scott Miller Yes - 3
	2021-139 AUTHORIZING THE PRESIDENT OF THE BOARD TO APPROVE AND SUBMIT TO THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT AN APPLICATION REQUESTING UP TO \$1,350,000 OF PROGRAM YEAR 2021 COMMUNITY HOUSING IMPACT & PRESERVATION PROGRAM FUNDS, AND PROCURING GREAT LAKES COMMUNITY ACTION PARTNERSHIP TO PREPARE THE APPLICATION AND ADMINISTER THE PROGRAM	GLCAP		*Motion: Move to Approve resolution Moved by Scott Miller: 2nd: Charles Schwochow Yes - 3
	2021 -140 APPROVING SUPPLEMENATL APPROPRIATION FOR DRUG TASK FORCE TO CONTRACT SERVICES (\$480.00) FOR THE QUARTERLY SECURITY ALARM MONITORING, THAT WAS LEFT OFF THE 2021 BUDGETING	Drug Task Force	\$480.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2021 -141 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTY COURT LEGAL RESEARCH FUND CONTRACT SERVICES (\$22,000.00) FOR SOFTWARE PURCHASE INVOICE	County Court Legal Research	\$22,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Law Library	Ladd Beck – Law Library Board. Ladd came in with Cyndi Zienta, Law Librarian, to discuss remodel of the Law Library. Ladd gave some background on law libraries and how the revenue is received and how they can spend their funds. They cannot spend their funds on capital improvements such as walls and floors but they can spend funds on technology and furniture. He has done some research on how the Board can transfer access funds to the County General Fund. This would allow the Commissioners to do the capital improvements in the library. He does want to make sure they maintain the integrity of the law library.	Ladd Beck – Board Chair Cyndi Zienta – Law Librarian		
Sheriff	Sheriff was unable to attend the meeting.			

	Pat Hire from Clemans Nelson came in to request signatures on the JFS contract that was approved in December of 2020. Commissioners signed the contracts to officially put the contract in place.	Pat Hire – HR Consultant		
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
* Adjournment (11:09am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes - 3

Signature of:

Russ Zimmerman, President

Scott Miller, Vice President

Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest:
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Current requests:

- Antivirus – 50 additional licenses needed (waiting for quote)
 - Currently licensed for 500, have 512 deployed and being used
- Current / Ongoing Projects:
- County network – Courthouse & Countryside routers replaced
 - Virtual servers – New mail server setup complete, will start migrating users
 - Common Pleas – looking into court video presentation systems
 - Email filter/archive – Mimecast implemented, fine tuning filtering
 - Clerk of Courts – migration to new terminal server to begin this month.
 - SC Engineer – new router and WIFI equipment installed, need to replace outdoor AP
 - Backups – All backups migrated to new server
 - Antivirus – device and application control implemented. Creating countywide application white list
 - Anti-phishing – new employee training campaign implemented
 - BOE – USB whitelisting implemented.
 - SCSO – Working with jail on new inmate visitation system
 - 911 phone system – new update installed on servers, scheduling workstation updates
 - Setting up backup services – POTS lines with radio console integration
 - 911 recorder – working with Eventide to determine why loss of recordings.
 - 911 CAD/RMS/JMS – training in progress for mock go-live
 - Aiphone – all locations (Fremont, Gibsonburg & Woodville) are complete.
 - Woodville PD – new MDT and OLEIS setup – working with state to complete
 - Gibsonburg PD – setup OLEIS and new network – working with state to complete
 - EMS/Sanitary Eng – WIFI and video security project equipment installation started
 - County Courts – obtaining quotes for enhanced remote capabilities with Zoom
 - Clyde Court – enhance audio recording system, document viewer quote requested
 - Woodville Court – network and video surveillance equipment installed.
 - Adult Probation – video surveillance equipment ordered.
 - EMS – work with dispatch to setup pager tone stacking
 - City of Fremont
 - Network redesign and equipment replacement – started today 4/6/21
 - Fremont Police – Working on network redesign and implementation
 - Prosecutor – workstations installed
 - Backups – working with vendors to get updated quotes
 - Email filtering/archive – Mimecast implemented
 - Antivirus – Carbon Black implemented

Public Session Sign in Sheet

4/6/2021

Name	Signature	Contact Information
Pat Hure		