

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2021**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 4/8/2021

Time: 9:00AM – 11:40AM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow

Present: Theresa Garcia; County Administrator

Others Present: Melanie Allen, Kelly Beeker

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
<b>Call to Order Pledge of Allegiance (9:00am)</b>	Commissioner Zimmerman entered session at 9:10am	Russ Zimmerman, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 4/6/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Scott Miller Yes – 2 (Zimmerman absent)
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioners all attended the Solid Waste Zoom meeting Wednesday morning. The budget was discussed and there was information presented by the Director on reduction in services and in reducing some expenses. There were question on the expense of running the camp in Green Springs. Gary Batey, Director, is still getting information on revenue. There were no changes in the budget at this point.	Russ Zimmerman Scott Miller Charles Schwochow		
	Commissioners Miller and Schwochow attended the elected officials meeting. Most of the elected officials were present and they each had time to update the group on what is going on in their offices. There was discussion on courthouse security changes. There was also a question about moving the mailroom again. This	Scott Miller Charles Schwochow		

	is not something the Board feels is necessary nor is there space at the courthouse. They did note there is currently cameras on the mail area and it is secure.			
	Commissioner Zimmerman attended the Soil & Water meeting. They discussed the filter strips along the roadways. They are planting milkweed in those areas and the farmers have been trying to get rid of these. This is what the farmers are now being told to plant. They talked about the applications farmers present for funding approval on their filter strips and that it is private information. H2Ohio program information was updated. This area should get about \$10M from the program. The Soil & Water office will receive funding to help with staffing and office space to manage the program. They do have to come up with a four year nutrient management plan.	Russ Zimmerman		
	Commissioners Miller and Schwochow attended the Ballville Township Trustee meeting. There were candidates at the meeting interested in being appointed to the vacant trustee seat. They were told to put applications in for the position. They talked about an issue at the cemetery and correcting burial plots.	Scott Miller Charles Schwochow		
<b>Commissioners and Administrator Discussion</b>	Commissioners and Administrator called John Havens from the bi-centennial committee to get some clarification on what the committee needs help on from the Commissioners. The Commissioners committed several years ago to help with the celebration and asked for quotes in advance to prepare PO's.	Russ Zimmerman Scott Miller Charles Schwochow		
	Administrator Garcia and Ron Hiser, Facility Management Director, met with PDG about putting together specs for the jail capital request. They will present a cost for consideration for putting this together.	Theresa Garcia		
<b>* Then /Now Documents</b>	None			
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
<b>Job and Family</b>	<b><u>Melanie Allen – DJFS</u></b> . Melanie came in with Kelly	Melanie Allen –		

<b>Job and Family Services</b>	<b>Melanie Allen – DJFS.</b> Melanie came in with Kelly Beeker. Kelly is the new Public Assistance Administrator. See attachment A for agenda items. Their drive thru is open once a week but she would like put a drop box for when it is closed and an awning over the window to protect it and to draw attention to the location of the window on the building. She has some staff out on Covid leave. She also has some of her staff working remotely and that will probably continue. Melanie reviewed placement information. There is new legislation that will require kin payments. These will be made by the State. The Directors work group is moving forward with discussion on the tri-county treatment program possibility. There are currently 17 foster homes and several in the process. They did receive a Pathways grant to help ex-offenders for re-employment. There is a food box distribution today from 10-1 at the service center.	Melanie Allen – Director Kelly Beeker – Public Assistance Administrator		
<b>* Resolutions</b>	2021 - 142 AUTHORIZING THE REAPPOINTMENT OF ALEXANDRA KRYSTAL ROJAS TO THE MENTAL HEALTH AND RECOVERY SERVICES BOARD (MHR SB) OF SENECA, SANDUSKY AND WYANDOT COUNTIES	MHR SB		<b>*Motion: Move to Approve resolution</b> Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>* Adjournment (11:40am)</b>	With business completed for the day the meeting was adjourned.			<b>* Motion: Move to adjourn</b> Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

**Signature of:**

Russ Zimmerman, President

Scott Miller, Vice President

Charles Schwochow

**Board of County Commissioners, Sandusky County Ohio**

Attest: Theresa Conway  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

# Attachment A

## Apr Commissioner's Agenda

4/8/21

### I. **Responsible restart and opening**

- a. Drive thru only open on Thursdays, hoping for some updates with a drop box and maybe an awning to keep this going.
- b. Managing increased numbers of staff out with Covid. No disruption in services.

### II. **Placement Costs –**

- a. Reimbursement from state for IVE: 69.83%
- b. Monthly costs attached, Jan county cost - \$80,242.95, Feb similar, march closer to \$72k
  - i. Current custody: 35 (36 last month) – teen adoption in March, two adoptions scheduled this month, one more this summer.
  - ii. 30 days update – continuing expanded work finding kin for placement.
  - iii. The new legislation requiring kin payments will begin soon, may see some effect of this as we navigate this programming with our agency.
  - iv. Safe reductions: 3 are out of state with kin.
- c. Director's workgroup re: treatment foster care program- working on tri county treatment program development, have a policy nearing completion. Will need to set a meeting to go over this policy and the financials for approval from the Board for per diem rates.
- d. 17 homes and several in process, and one interested in becoming a treatment provider- this is being worked on now.

### III. **Budget**

- a. Staffing –Retirement occurring end of April, Kelly Beeker will be the new Admin.
  - i. One additional employee in PA retired end of March, and another in June! Children Services is seeing some turnover. We will be going through some transition.
- b. New Programming – We received a large Pathways Home grant to work with ex-offenders for re-employment. We are ending another contract and bringing new work in house, will hire new staff (Youth Career Specialist). There will be some transitional time, but we will take this program over in the summer.

### IV. **Other**

- a. Still awaiting word on carpet, time frame.
- b. Food Box distribution today from 10-1

