

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2021

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 4/22/2021

Time: 8:00AM – 12:39PM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow

Present: Theresa Garcia; County Administrator

Others Present by teleconference: Jerri Miller, Tom Fullen

Others Present: Jeff Jackson, Steve Shiets, Angie McConnell

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	***Commissioner Miller was attending EDC at the beginning of session	Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 4/15/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow abstained)
Review of External board / Meetings Attended by Commissioners	Commissioner Miller attended the Community Correction Board meeting. They have an open seat on the Board and there is a nomination list on recommendations to fill the seat. They talked about the prisoner diversion program and how that will work. Housing the felony four and five offenders locally will be a big change in the system. Lea Musa, Board Chair, asked to meet every other month instead of quarterly to keep open communication on some of these issues. They are looking at changing the meeting venue to the FOP when they start meeting in person again. Board members gave reports on their offices.	Scott Miller		
	Commissioner Miller attended the Health Board meeting (see attached minutes). They have a new Grant for reproductive health and the tobacco program. They	Scott Miller		

	updated the group on Covid-19 and vaccine distribution. Young people are not getting the vaccines and this is an issue.			
	Commissioner Miller attend the Regional Airport meeting. The Board swore in Kay Reiter as a new Board member. They reviewed the financial report and all balanced. They are operating at a loss at this time, however, the budget is balanced better than it has been in the past. They asked Kay Reiter to head a project on possible uses of additional space around the airport. Fuel report accuracy is much better. They will redo twelve of the aprons. The original contractor has to take care of this issue.	Scott Miller		
	Commissioner Miller attended the EDC meeting. They are looking to have the next in person meeting at Ole Zim's. Beth Hannam, Sandusky County EDC Director, gave a report for Sandusky County. A finance report was presented. They are moving accounting firms. They had a marketing report and they are putting together promotional material to promote Clyde. Clyde's CRA is going in to the final reading with Council. Other members gave reports on their offices.	Scott Miller		
	Commissioner Schwochow attended the TRIPS advisory board meeting. Everything is going well with TRIPS. They have one new vehicle coming in and they may be retiring two older ones. They don't have the traffic they had due to Covid-19 but their service continues.	Charles Schwochow		
	Commissioner Zimmerman attended the FCFC Executive committee meeting. They are reviewing the current by-laws. They are looking at making a mandatory minimum payment for members. They may be contacting some members and informing them they are no longer a voting member. This is due to the fact they have more than one voting member for an entity.	Russ Zimmerman		
Commissioners and Administrator Discussion	Melanie Allen, DJFS, sent an email to remind the commissioner's placement costs for last month were low because boarding invoice reimbursements had not been submitted. This month will show those rates.	Theresa Garcia		


	Commissioner Zimmerman had an email from a concerned citizen regarding water being pumped out of the aquifer in Woodville at the quarry. She had asked who she would talk to about this. Commissioner Zimmerman reached out to Senator Reineke and Representative Glick to help with the concerns.	Russ Zimmerman		
	Commissioner Miller asked to have the 13 abc news 2020 the lost year video on Fremont reviewed. There was discussion on the video and what was presented for Fremont.	Scott Miller		
	Commissioner Miller attended the Fremont City Council meeting. They have many events happening in Fremont in the next month that were discussed. There was a conversation on what to do with the old Hayes School property. The School is going to maintain that right now.	Scott Miller		
* Then /Now Documents	<p>Two certificates were presented by DJFS. PO's were available for the 2020 invoices but vendors did not submit them for payment until 2021. Two invoices make up these certificates. Pro Medica - \$42.00 Clemans Nelson - \$3,932.75</p> <p>One certificate was presented by the Dog Kennel. Facility Management ordered the part and did not inform Warden she would need a PO until the invoice was presented. One invoice makes up this certificate. McMaster Carr - \$101.53</p> <p>One certificate was presented by Common Pleas Court. Judge paid for dinner for late jury trial because he was unaware that a PO was already in place. One invoice makes up this certificate. John Ickes - \$96.65</p> <p>One certificate was presented by DJFS. The case worker forgot to request a PO. One invoice makes up this certificate. Bowlus Law Firm - \$1,000.00</p> <p>One certificate was presented by the Commissioner's Office. First invoice is from 2020 and there is no PO. The second invoice was for Wightmans Grove project and we didn't know we were going to be paying the invoices</p>	<p>DJFS</p> <p>Dog Kennel</p> <p>Common Pleas</p> <p>DJFS</p> <p>Commissioners</p>	<p>\$42.00 \$3,932.75</p> <p>\$101.53</p> <p>\$96.65</p> <p>\$1,000.00</p> <p>\$33,577.93 \$31,723.25</p>	<p>*Motion: Move to Approve certification Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent)</p>

	for this project. Two invoices make up this certificate. Northwestern Ohio Security Systems - \$33,577.93 Poggemeyer - \$31,723.25			
	***Commissioner Miller came in to session at 9:10am			
* Personnel	None			
* Travel Requests	None			
EMS	Jeff Jackson – EMS. Jeff came in for his regular meeting with the Commissioners. See attachment A for agenda items. The build out time for the new squads is almost twice the amount of time due to parts distribution. They are looking at a 2022 delivery now. EMS assisted the Health Department with administering vaccines to homebound people across the county. They could take ten vaccines with them and administer them in plenty of time. They were very appreciative to have this done. Sandusky Township fire will discontinue EMS service to the township after July 1, 2021. The Cony EMS will cover this area.	Jeff Jackson - Chief		
Auditor	Jerri Miller – Auditor. Jerri came in for her regular meeting with the Commissioners. She provided sales tax reports and budget performance for review. Sales tax was up from last year and most expenses were in line for year to date. Administrator Garcia asked about the reduction in certificate due to Nexus tender pay. Jerri explained how these numbers were adjusted.	Jerri Miller - Auditor		
* Resolutions	2021 - 148 APPROVING APPROPRIATION TRANSFER FOR SOIL AND WATER FROM CONTRACT SERVICES TO INTERDEPARMENT (\$102.00) AND SUPPLEMENTAL APPROPRIATION TO SOIL AND WATER SICK LEAVE FUND WAGES (\$506.20) AND BENEFITS (\$18.90) TO CORRECT NEGATIVE BALANCE	Soil & Water	\$102.00 \$506.20 \$18.90	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2021 - 149 APPROVING FUND TRANSFER FROM SALES TAX INCOME TO GENERAL FUND (\$470,000.00)	1979 Sales Tax	\$470,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3


	2021 - 150 APPROVING SUPPLEMENTAL APPROPRIATION TO EMA BENEFITS ACCOUNT FOR 2021 HEALTH INSURANCE (\$36,000.00)	EMA	\$36,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2021 - 151 APPROVING APPROPRIATION TRANSFER FOR PROBATE COURT FROM SUPPLIES TO REIMBURSEMENT AND REFUNDS (\$1,260.00)	Probate Court	\$1,260.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2021 - 152 AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE SANDUSKY COUNTY BUILDING CODE DEPARTMENT FOR 2021	Building Code	\$100.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2021 - 153 APPROVING SUPPLEMENTAL APPROPRIATION TO BUILDING CODE PAYMENT TO OTHER AGENCY (\$100.00) FOR CHANGE FUND	Building Code	\$100.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2021 - 154 APPROVING TRAVEL FOR STACEY GIBSON FOR OUT OF STATE TRAVEL TO LOUISVILLE, KENTUCKY FROM SEPTEMBER 8TH TO SEPTEMBER 10TH, 2021 PARTICIPATING AS A PRESENTER FOR EPIPHANY COMMUNITY SERVICES CLIENT RETREAT	FCFC		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2021 - 155 APPROVING APPROPRIATION TRANSFER IN PI FROM CONTRACT SERVICES (\$33,500.00) TO CAPITAL OUTLAY FOR INVOICE PAYMENT	PI	\$33,500.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2021 - 156 AUTHORIZING ESTABLISHMENT OF NEW FUND WITHIN THE BUDGETARY SYSTEM OF SANDUSKY COUNTY ENTITLED; AMERICAN RESCUE PLAN ASSIGNED FUND #20016	American Rescue Plan		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Public Open Session	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99 Elected Officials – Jerri Miller, Auditor			

<p>Sanitary Engineers</p>	<p>Steve Shiets – Sanitary Engineer. Steve came in for his regular meeting with the Commissioners. See attachment B for agenda items. Steve reviewed projects. He started with the Wightmans Grove project. That is moving along quickly. There are some change orders that are going to have to be approved. The</p> <p>Conservancy District has asked to have a delay on the road repair so they can work on their project. There was discussion on the problems this can cause.</p>	<p>Steve Shiets – Sanitary Engineer</p>		
<p>GLCAP</p>	<p>Angie McConnell – GLCAP. Angie came in to review pre-applications presented for the CDBG grant. There were only two applications presented. There was discussion on funding needed for Community Work Program. The recommendation from the Commissioners was to proceed with the ADA bathroom upgrade at the courthouse and the rest of the funding to go to the Community Work Program.</p>	<p>Angie McConnell - Loan and Grant Specialist</p>		
<p>* Adjournment (12:39pm)</p>	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: 2nd: Yes - 3</p>

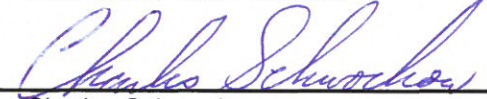
Signature of:



Russ Zimmerman, President



Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest: Theresa Gougeon
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

AGENDA
Commissioners' Meeting
April 22, 2021

1. Wightman's Grove Sanitary Sewer Collection & Treatment System
 - General Items
 - Permit To Install and plans were approved by Ohio EPA
 - NPDES Permit for the Wastewater Plant was approved (Monthly Reporting ongoing)
 - Floodplain Permit via Regional Planning for Lift Station Site was approved (Fill added)
 - Floodplain Permit via Regional Planning for entire project area was approved (No Fill)
 - Driveway Permits via Co. Engineers for Lift Station & Wastewater Plant were approved
 - Letters were sent to all Wightman's Grove property owners
 - Appears that some structures have been demoed, reducing from 65 to 58
 - Couple responses in regards to the high costs and monthly rates
 - Couple complaints about the Wightman's Conservancy District
 - Ohio Edison Electrical Service was completed for the lift station (\$3,144.92)
 - Building Permit for small control building for Wastewater Plant (\$782.18)
 - Then and Now is forthcoming
 - OWDA Construction Loan
 - Contract for Contract A – Sanitary Sewer & Lift Station (\$1,446,930.00)
 - UUI Pay Request #1 - \$375,931.69 (In Process)
 - UUI Pay Request #2 - \$652,467.55 (In Process)
 - Contract for Contract B – Wastewater Treatment Plant (\$961,417.00)
 - Pay Request #1 - \$36,271.46 (Completed)
 - Contract A: Sanitary Sewer & Lift Station – Underground Utilities Inc. (UUI)
 - Lift Station has been set and will need Startup by the pump manufacturer
 - Waiting on Standby Generator due to electrical change from Poggemeyer (PDG) plans
 - Generator should be installed in 20 weeks!
 - Force Main from the Wastewater Treatment plant is installed & pressure tested
 - Gravity sanitary sewer is completed & mostly tested
 - Road damage (4" overlay was included in project) – Meeting on April 19, 2021
 - Initially we had requested pavement replacement but was not included by PDG
 - Met with Township Trustees, County Engineer & Wightman's Conservancy District
 - Initial concerns over the 4" overlay due to restricting surface water flow
 - County Engineer did an excellent job of explaining the 4" overlay
 - 4" overlay will be an improvement on standing water over the road
 - Utilization of storm improvements to move water under the road vs. on top
 - 4" overlay is to be utilized on all public roads with Township providing berm
 - Berm was not included by PDG in the project
 - Conservancy District brought up the time schedule of the paving
 - Concerns of Conservancy District in completing their flood improvements
 - Conservancy was at Kickoff Meeting with the July Completion date by UUI
 - Once paving is done, Conservancy District contractor will damage pavement
 - UUI is considering delaying pavement to July which moves Completion date
 - Once pavement is done, UUI needs to raise all manholes to grade
 - Subcontractor will install OBIC sealer in all manholes & testing
 - Final yard restoration will be in hotter and drier months
 - M & B appears to be holding price if paving is delayed
 - UUI stressed potential cost increases for the rest of the items after paving
 - On the County side, this will delay the start of connections & debt collections

- We all agree that we want the Conservancy to be done prior to the paving
 - This is why they were invited and included in the Progress Meetings
 - UUI completion date has been set since December 2020 Meeting
 - Recall that we had to rebid the WWTP in the fall of 2020
 - Completion date would have been March or April of 2021
 - Conservancy should have been utilizing Spring of 2021 to be done
 - If UUI does delay with no additional costs
 - Conservancy will be given two months to complete their work
 - Concerned this is not enough time for the flood improvements
 - Project completion most likely in September instead of July
- Wightman's Conservancy District Flood Improvements
 - When they applied for the Grant – project was over \$400,000
 - Army Corps was not apparently happy with the plans according to Conservancy
 - If they have to redo plans for Army Corps, can it be done within two months?
 - Conservancy is obtaining quotes instead of a bid process
 - Performing multiple contracts to get under bid requirement
 - Ultimately, UUI and the County are going to see increased costs with this delay
 - UUI has annual Union wage increases effective May 1st
 - Sooner the County starts collecting the debt portion the better
 - If we can't collect enough to make the debt payment
 - General Fund will need to supplement what isn't collected
 - Extras for the delay in the project since rebid of Contract A (\$16,116.10)
 - Extras for the Sandusky River Co. taps (\$94 per linear foot)
- Sandusky River Co. Agreement completed to include them
- Originally indicated they were out of project at the end of December 2020
- Non-performed the Sandusky River Co. section (approx. 1,500' of sewer) with UUI
- UUI included Sandusky River Co. at no cost changes after being non-performed
- Sandusky River Co. had more than 25 taps installed for their property
 - Sandusky River Co. will need a variance to do what they plan to do
 - Last checked, Sandusky River Co. had not contacted Regional Planning
 - Not sure they will be able to do more than 25 taps
 - I advised Mr. Montgomery to contact Regional Planning for taps
 - Residents shouldn't have to pay for the additional taps over approved 25
 - PDG inspected did stop two taps running to the dike
 - Sandusky River Co. wanted two taps for houseboats
 - This was never brought to the County's attention
 - Laterals installed through the dike would be questionable
- Very concerned with Wightman's Conservancy District and Sandusky River Co.
 - Both appear to have no direction or established plans
- Contract B: Wastewater Treatment Plant (\$961,417.00) – B. Hill'z Excavating
 - Wastewater Treatment Plant tanks are installed (
 - Building will be started April 27th if Commercial Building Permit is approved by then
 - Building elevation was not included on PDG plans
 - B. Hill'z was given an elevation that was about 8" under the existing grade
 - Indicated we want the building to be 1' over final grade
 - Cost increase is \$1,760
- PDG left off yard hydrant, waterline for hydrant and hose bib (Cost to be determined)
- Plant on schedule to be completed in July

2. General Water Plan (Performed by ms consultants) – *No Changes*
 - \$22,000 covered via the Sanitary Engineers Service Agreements for 2018, 2019 & 2020
 - Evaluate County Water Plant vs. City of Fremont Water
 - Met with the City of Fremont on December 18, 2018 and December 17, 2019
 - Expansion of County Water Service
 - Many items within this plan will be utilized to finalize the Asset Management Plan
 - The plan is currently under review

3. District #1 Agreement
 - Met with the City on July 26, 2018
 - Provided a Supplemental Agreement to extend the old agreement to July 27, 2018
 - City would need three readings to complete the Supplemental Agreement
 - Commissioners should be receiving approved Supplemental Agreement soon
 - Approval would extend the original agreement to September 30, 2019
 - Met again on October 3, 2018 to discuss the Agreement
 - Rate determinations were discussed in more details
 - Provided more information based on our original meetings in 2015 on October 9, 2018
 - New Agreement had three requests originally from the County
 - Switchover Date for County to take over the billing for County customers with a flat rate
 - Add an Operation & Maintenance charge to the City for pumping Pinewood Village Area
 - This would include the Autumnwoods Subdivision Area
 - Similar to how Grandview Lift Station pumps City sewage from Augusta Drive Area
 - Update the rates to the current rates for both the City and County
 - New Agreement had one request originally from the City
 - City I/I Plan was approved via Ohio EPA with the following commitments:
 - County is committing \$50,000 annually for I/I Plan over the 10 year period
 - If \$50,000 is not spent in that year, funding rolls over to the next year
 - Basically committed spending \$500,000 on I/I issues within the next 10 years
 - Determined Billing Charge for City of Fremont
 - Based off information the County had from 2014
 - Utilizing Water & Sewer Office Costs – Estimated at \$14.70 of the \$67.49
 - Utilizing Sewer Office Costs – Estimated at \$8.57 of the \$67.49
 - In comparison, the Sanitary Engineer's office is at \$16.55 per utility bill
 - With District #1, the cost would lower to \$6.95 per utility bill
 - Update: City requested the following items based on their review:
 - County pays for upgrades to the City's system to connect new properties
 - Removal of County unmetered customers referenced to City unmetered customers
 - City is willing to proceed with the Switchover date
 - Modification of the description of the City's charge
 - Update the County's charge
 - During the last discussion, City billing office indicated the overhead charge was \$1.88
 - Cost does not support Switchover to County performing the billing at \$6.95
 - Still don't think we are comparing apples to apples but we are closer than before
 - John Larson has updated the agreement and I have it to review

4. Covid-19 Virus Crisis - Temporary Operations

- Drop Box for Sanitary Engineer utility bill payments has been working great
- Credit card payments via the website are also at a peak for utilization since adding it in 2017
- Office is still closed to the public accept by appointment
 - Front door is locked to the building
 - Hard to monitor public access to the building
 - Being short staffed in office, it eliminates walk-ins and only have to monitor the phone
 - Seems like most customers have adapted
 - Only a couple cash payers refuse to utilize the drop box during office hours
- Covid Cares Act via Information Technology
 - Adding Security cameras on all sides of building and especially drop box / front door area
 - Assist in monitoring visitors to the building for both EMS and Sanitary Engineers
 - Visitors to the building has become more of a problem in recent years
 - When reopened to the public each entity will be able to monitor activity
 - Adding Wifi to the Sanitary Engineer's office for Zoom meeting purposes
 - Zoom meetings can only be done currently via personal phones with personal data
 - Without Wifi, it limits our abilities for various meetings, training, etc.
 - Wifi would at least remove the utilization of personal data
 - New equipment could also eliminate personal phones for meetings
- Shorewood Water Meters
 - Conversion to radio read water meters (158 meters)
 - Three (3) USB radio readers and three (3) laptops or tablets
 - Cost is approximately \$35,000

5. Sandusky Township Sewer District

- Rate Resolutions

- Net change is a decrease for Phase 1A (Port Clinton Road Area) from \$95.16 to \$91.16
- Net change is an increase for Phase 1B (Fangboner Road Area) from \$97.76 to \$100.76
- Township Debt Component (Current)

Service Area	Approx. ESFU	Monthly Debt Rate	Estimated Collection	Months / Year	Annual Debt Collection
Phase 1A	395	\$12.50	\$4,937.50	12	\$59,250
Phase 1B	136	\$22.50	\$3,060.00	12	\$36,720
				TOTAL:	\$95,970

- Township Debt Component (Suggested)

Service Area	Approx. ESFU	Monthly Debt Rate	Estimated Collection	Months / Year	Annual Debt Collection
Phase 1A	395	\$15.00	\$5,925.00	12	\$71,100
Phase 1B	136	\$16.50	\$2,244.00	12	\$26,928
				TOTAL:	\$98,025

- Township Debt Component (if they do the Suggested)
 - Phase 1A monthly rate decreases from \$95.16 to \$93.66
 - Phase 1B monthly rate decreases from \$97.76 to \$94.76
- Sandusky Township Lift Station Repairs
 - Hawk (Controls quit) – Replacing via STSD approval (\$4,500 to \$5,500)
 - Hawk (Pump #1 Replacement) – Replacing via STSD approval (\$9,000 to \$11,000)
 - Logsdon (Spare Pump) – Adding via STSD approval (\$8,000 to \$10,000)
 - Logsdon (Pump #1 Replacement) – STSD decided to wait (\$11,000 to \$13,000)

- 6. County Operations
 - Ohio EPA Sanitary Survey at Shorewood Water Plant
 - Two violations (both are addressed)
 - No conditions assigned to the assets in the Asset Management Plan
 - Protection around the wellhead (rocks were installed)
 - NPDES Permit Renewal Applications were due by April 3, 2021
 - Adams Acres Wastewater Plant (submitted March 16, 2021)
 - Westwood Wastewater Plant (submitted March 16, 2021)
 - Ohio EPA software program is very buggy on entering data to save
 - Rejected and resubmitted both applications on March 31, 2021
 - Misty Meadows
 - Only assisting with testing and emergency conditions
 - Couple private operators are assisting in the operation
 - 2021 Work Items
 - Shorewood Lift Station Generator Repairs
 - Generator Systems indicated probably needs complete replacement
 - Transfer Switch is being replaced as it is obsolete
 - Installation of air mixers at Rice and Shorewood Lift Stations for increased odor control
 - Success with Hawk Lift Station with odor control and sludge mat
 - Fed no Calcium Nitrate for 2020 and 2021 so far
 - Success at Port Clinton Lift Station in removing sludge mat
 - Work Order System via Excel in the process of being updated (95% complete)
 - 2020 Annual Report (probably 60% complete)
 - SCADA radios and antennas checked at all twenty (20) sites
 - Roof replacement at Shorewood Water Plant
 - Van replacement of P-051
 - Update Rules & Regulations
 - Include rules on force main connections (Wightman's Grove Force Main)
 - Couple property owners are requesting connections
 - Only allow where gravity sewers don't make sense in the future
- 7. Personnel
 - Attempting to hire an Engineer In Training again started last week
 - Two applicants applied so far
 - No raises were included in 2021 Budget due to Covid (possible Revenue drop)
 - Ask for reconsideration for July 1st if Revenue stays consistent
 - Salaries should be okay without Engineer position being filled to now
 - Probably looking at a 2.5% increase
 - Operator In Training position (Ryan More)
 - EPA added a Class A Operator License a while back
 - Westwood
 - Misty Meadows
 - Would like to bump him up a couple step increases due to his Class A License



2100 Countryside Place
Fremont, Ohio 43420

SANDUSKY COUNTY EMERGENCY MEDICAL SERVICES

Jeffery J. Jackson
E.M.S. Chief

419-332-7313
Fax: 419-334-6511



ATTACHMENT 11

EMS Agenda April 22, 2021

- Ambulances

Talked with Horton the ambulance specs are still waiting for final engineer approval. They also mentioned that the delivery date is going to be 300-325, once signed, which means delivery will be in 2022.

We were planning on replacing the SUVs in 2022 however knowing we are not going to be replacing squads in 2021 I would like to go ahead and get the SUVs replaced this year. Both vehicles are getting up in high mileage with high engine hours and getting to the point of needing some big items replaced.

- Personnel

All positions are filled

- General Discussion

April 21, 2021 EMS assisted the Health Department in administration of the vaccine to homebound people across the county.

Sandusky Township Fire, as you all have probably heard they are going to step away from EMS as of July 1, 2021. We have been in contact with the Chief on how this will work moving forward should be a smooth transition. We also have the opportunity to purchase their ambulances.

May 10, 11, and 12 we will be conducting our yearly EVOC training, location not yet confirmed

EMS week is May 16-22nd.

Continuing discussion on station 14 in Gibsonburg



GOOD AFTERNOON!

April 16, 2021

The following is a summary of issues discussed and action taken at the regular Friday, April 16, 2021 Sandusky Co. Board of Health meeting held at the Sandusky Co. Public Health offices for members only.

1. Sandusky Co. Public Health Medical Director Jennifer Greenslade-Hohman, M.D., and Sandusky Co. Commissioner Scott E. Miller were in attendance.
2. There was one (1) additional agenda item:
 - 7.1 Board of Health orders for Daniel Larcey, 536 CR #242, Fremont, Ohio
3. There was no public, Board, or staff comment.
4. The minutes of the Friday, March 19, 2021 Board of Health meeting were approved.
5. The monthly financial report was reviewed with revenue for the month of \$572,933.18 and revenue year to date of \$1,121,590.65. Expenses for the month were \$218,167.92 and expenses year to date of \$737,924.21.
6. The monthly bills were paid. Four (4) Board of Health resolutions were approved.
7. W.I.C. Professional Andrea Caudill was approved unpaid leave for June 14-18, 2021.
8. Approved the contract with Great Lakes Community Action Partnership and Sandusky Co. Public Health for the financial component of the Water Pollution Control Loan and H2O funds.
9. Approved the Notice of Award in the amount of \$152,063.00 for the Reproductive Health and Wellness grant. This is an increase in grant funds from 2020.
10. Approved the submittal of the COVID-19 Enhanced Operations grant in the amount of \$154,172.00 for December 1, 2020- July 31, 2022. Funds cover administration and vaccine.
11. Approved the COVID-19 Vaccine Equity Supplement sub grant in the amount of \$50,000.00 for December 1, 2020-June 30, 2021. Funds used to plan target outreach for minority population.
12. Approved the \$8,000.00 contract with NAMI to partner for a tobacco use/cessation work group and creation of a five (5) year plan.

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13. Issued Board of Health orders to Mr. Daniel Larcey, 536 CR #242, Fremont, by **May 20, 2021**, to remove and properly dispose of all trash, submit application/fee and soil evaluation information to Sandusky County Public Health.
14. The Board of Health was updated on the COVID-19 vaccine clinics and the increase in the number of cases during the first two weeks of April. Sandusky Co. is ranked 5th in the State of Ohio for highest number of reported cases, as variants are spreading more quickly. The vaccination goal for Sandusky Co. is 70% with on-going efforts to provide education/outreach on the importance of vaccination against COVID, partnering with Terra State Community College, ProMedica. Extended hours, weekend clinics, walk in clinics and providing clinics hours, specific to businesses are all being implemented.
15. The March, 2021 food service operation inspection report was reviewed with critical violations being corrected during the inspection. The food service operation inspection reports are now available on the Sandusky Co. Public Health website for review and will be updated monthly.
16. There were no smoking complaints received during the first quarter of 2021 (January-March, 2021)
17. Health Commissioner Bethany Brown reviewed Senate Bill 22 which would impact quarantine/isolation orders, closing of schools, abatement of nuisances and sewage system regulations. The Budget Bill was reviewed with language requiring city health departments with 50,000 populations or less merge with another local health department. The Association of Ohio Health Commissioners is diligently working to change the budget bill language. Board of Health membership is also addressed in the bill for the seating of elected officials and more medical professionals on the Health Boards.
18. Director of Nursing Deb Agee thanked staff for work in the COVID-19 clinics, while maintaining all daily functions, i.e. immunization clinics, Cribs for Kids programs. Board members Gross and Yuhas reported hearing positive remarks of the function of the COVID-19 vaccination clinics and the efficiency. Health Commissioner Brown stated Terra State Community College and local hospitals have been great partners.
19. The Board of Health reviewed Environmental staff time in programs is being tracked through pie charts.
20. Supervisor of Health Planning and Education Charlotte Stonerook reported several trainings that have been held, PAX tools training, Everyone is An Asset Builder, participation in Drug and Alcohol Fact week, anti-vaping presentations/poster contest. Planned for April is Alcohol Awareness month and Youth/Adult insight Into the Gaming/Gambling World.

21. Sandusky Co. Commissioner Scott Miller praised Sandusky Co. Public Health for the COVID-19 vaccination clinics and diligent work during the pandemic. He asked the Health Commissioner keep the County Commissioners abreast of Senate Bill 22 and the Budget Bill status.

22. THE MAY BOARD OF HEALTH MEETING WILL BE FRIDAY, THE 21ST @ 8:30 A.M.

MASK UP

WASH UP

BACK UP

