

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2021**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 4/27/2021

Time: 8:00AM – 11:32AM

Present: Commissioners: Russ Zimmermann President; Scott Miller V-President; Charles Schwochow

Present: Theresa Garcia; County Administrator

Others Present by teleconference: Ron Hiser, Kelly Askins, Sarah Zimmermann, Michelle Mong, Mircea Handru

Others Present: John Detwiler

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmermann, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 4/22/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmermann Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	All three Commissioners attended the opening of St. Joseph Communication Facility. They did a great job on the facility and a great presentation. The facility is on the third floor of the school.	Russ Zimmermann Scott Miller Charles Schwochow		
	Commissioner Zimmermann attended the contractor meeting for the jail. They talked about some recommendations on the project and made decisions on a couple of the changes. He will meet with Poggemeyer tomorrow to discuss some of the other change orders coming up and why they weren't in the original design. They met with the contractor for the Commissioners roof. They started the project yesterday and plan to be finished at the end of July.	Russ Zimmermann		

	Commissioner Zimmerman was on a CCAO call for AG & Rural Affairs. The State has \$2.2M for State wide broad band projects. There are several groups in the State working on this project. The money will move quickly, but it will help set up regional groups. There was questions on how this will roll out and how it will be implemented. The fund could be used for this portion of the project. It is a long ways from happening as this is a huge project.	Russ Zimmerman			
<b>Commissioners and Administrator Discussion</b>	Commissioner Zimmerman attended an Eagle Scout ceremony for Colby Pendleton in Lindsey. Colby earned his Eagle Scout and the honor was well deserved. It was a very nice ceremony.	Russ Zimmerman			
	Commissioner Miller attended a presentation out at River Cliff by the Rotary Club. They presented some preliminary plans for the amphitheater for downtown Fremont. If they are able to do everything they have planned it will be a nice addition to downtown Fremont.	Scott Miller			
<b>* Then /Now Documents</b>	One certificate was presented by Sanitary Engineer. Not aware a building permit was required for lift station and no PO was in place. One invoice makes up this certificate. Sandusky County Building Code - \$782.18	Sanitary Engineer	\$782.18		*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
<b>* Personnel</b>	None				
<b>* Travel Requests</b>	None				
	Administrator Garcia asked to enter executive session to discuss personnel matters regarding appointment, employment and compensation of employees.  At 8:18am Commissioner Miller moved to enter executive session to discuss personnel matters regarding appointment, employment and compensation of employees.  At 8:30am the Commissioners exited executive session.				*Motion: Move to enter executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3  *Motion: Move to Approve exit executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3

<b>Facility Management</b>	<p><b>Ron Hiser – Facility Management.</b> Ron joined by teleconference for his regular meeting with the Commissioners. See attachment A for agenda items. The Law Library is going to have a meeting on how they want the new conference room to be set up. Once they get those specs to Ron he will start getting bids. The contractors started on the Commissioners roof yesterday. This will be a three month project. True Green looked at the lawn at the Courthouse and said there was a bug infestation that killed the grass. They are going to treat and re-seed the yard. Ron is getting quotes to replace the flag pole in front of the Courthouse.</p>	Ron Hiser - Director		
<b>Dog Kennel</b>	<p><b>Kelly Askins – Dog Kennel.</b> Kelly called in for her regular meeting with the Commissioners. See attachment B for agenda items. Last month they had 40 dogs impounded. That was a big jump. She also had a huge jump in humane calls. Kelly reviewed kennel impound numbers and license sales. Kelly reviewed training opportunities and community events. She is still waiting for quotes on the dog containment unit for the new truck.</p>	Kelly Askins – Dog Warden		
<b>Board of DD</b>	<p><b>Sarah Zimmerman – Board of DD.</b> Sarah called in for her regular meeting with the Commissioners. Michelle Mong joined Sarah on the call. See attachment C for agenda items. Sarah reviewed some impacts on the Board of DD from Federal and State levels. Cost reports from the State for 2017 and 2018 were just finalized. There are still Covid-19 service impacts due to health orders. There is a real shortage on staffing in the service programs. They are not getting the applications and those interviewed are not accepting the positions due to wages. Covid exposures and incidents have really gone down.</p>	Sarah Zimmerman - Superintendent		
<b>*Resolutions</b>	<p>2021 - 157 AUTHORIZING APPOINTMENTS BE MADE TO THE HOMELAND SECURITY ADVISORY BOARD (THREAT RISK NEEDS ADVISORY COMMITTEE) FOR DOMESTIC PREPAREDNESS AND HOMELAND SECURITY GRANT RECOMMENDATIONS</p>	Homeland Security		<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwachow Yes - 3</p>

	2021 - 158 APPROVING SUPPLEMENTAL APPROPRIATION TO PI CAPITAL OUTLAY FOR COMMUNICATION CENTER BUILDING REMODEL (\$40,000.00) AND TO CAPITAL OUTLAY VEHICLES (\$55,000.00) FOR CRUISER INVOICE	PI	\$40,000.00 \$155,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>Mental Health Board</b>	<b>Mircea Handru – Mental Health Board:</b> Mircea Handru joined by teleconference to inform the Commissioners the Ottawa County Commissioners have asked Mircea to do a presentation on the Mental Health Board. Ottawa and Erie County had been a two County Mental Health Board and last week Erie County decided to split and have their own Board. Ottawa County Commissioners would like to see what options they have to join another Board or if they are going to go off on their own. Mircea wanted to give the Commissioners a heads up on the meeting. This tri-county Board has been a very successful organization and has been successful in passing several levies for everyone in the district. He wanted to highlight some of the multi-county projects. The Children's Services project is a multi-county project the district is working together on and sharing financial resources. The CIT program is a beneficial training for first responders. This is also a three county wide project that resources are being shared. The last two or three years they have applied for competitive grants. All the grants they have applied for have been multi County projects. This helps when you are competing for the grants with larger Counties. Commissioners asked some questions on what would happen with current funding if an agreement took place and another county was added to the group. Commissioner Miller asked if there would be funding coming with Ottawa County if they merged. Mircea was unsure how much would be allocated.	Mircea Handru – Executive Director		
<b>Fremont City Schools</b>	<b>John Detwiler – Fremont City Schools:</b> John came in to speak with the Commissioners to update them on the Fremont City Schools. He thanked the Commissioners for the help they gave the schools last year with the Covid funding. The contribution made a big difference for the schools. If there is an opportunity to assist the	John Detwiler - Superintendent		

	<p>schools with the next funding the County will receive that would also be appreciated. Commissioner Miller noted the funding has not been received and the guidelines have not been presented yet on how the funding is to be used. The Commissioners have no commitments at this time. John just wanted to come in person to let the Board know they could still use assistance. Commissioner Miller asked if there was a way the Commissioners could get a tour of a couple of the new schools. John noted once they open up some of their visitor's rules he will set up a tour.</p>			
<p><b>Secretary of the State Office</b></p>	<p>Jacob Huner came in to update the Commissioners on what the Secretary of the State has on his agenda for the year. He is the Northwest regional liaison for the Secretary of the State. The most important work he does is to help and work with the local Board of Elections. He is here to give a brief update on the office. Jacob talked about legislative updates. Last year was a big year for new business filings and it is continuing in to the first quarter of this year. Jacob talked about the 2020 election challenges. He noted that the Sandusky County Board of Elections did a remarkable job and Sharee and Lisa stood up to the challenges. Their office assisted the Board of Elections as much as they could. The State wide turnout in 2020 was the highest turnout in years. We also set an all-time high for early and absentee voting. These options have been available for decades. The State made sure PPE was available and had a big push on cyber security at the Board of Elections. Commissioner Zimmerman talked about an email he received from a citizen about other countries hacking in to Sandusky County BOE and they were able to change the results of the election and they were able to elect Judges. Jacob assured the Commissioners this could not happen and when you look at the process it is almost impossible. Ohio's election system is one of the top in the nation. The Secretary is focused on some legislative changes for 2021. The first proposal was to allow online absentee ballot requests. The second is to verify voter registration through the BMV. They feel there need to be a better State wide standard for registration. They are also meeting with business owners in the area, especially minority business owners, on how to make a State wide standard on registering businesses. The last item is to create an online account for officials to submit</p>	<p>Jacob Huner – Northwest Ohio Liaison</p>		



	their financial reports. Federal and State candidates have had this ability and they would like local officials to have the same ability.			
* Adjournment (11:31am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes - 3

**Signature of:**

  
Russ Zimmerman, President

  
Scott Miller, Vice President

  
Charles Schwochow

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

# Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated April 27th, 2021

\* Denotes action needed

1. The Law library, at their next meeting, will be discussing the new conference room project and developing a scope of work which we can then use to secure quotes.
2. Courthouse elevator has been repaired with the installation of a new light curtain.
3. We have submitted the C.D.B.G. application for the up-grading of the courthouse basement restrooms to comply with ADA standards. We are also working with GLCAP on the installation of the sidewalks at the Service Center.
4. Burkett Electric are securing prints for permits for the new service & generator at the F.M. shop.
5. Construction at the F.M. and Building Department projects are complete, waiting for close – out documents.
6. We are working with I.T. to finish up the cameras and install the monitor screens at the Service Center. The chiller has been started, however still working through some control issues and one VFD repair. Tentative schedule of May 5<sup>th</sup> for equipment training.
7. Removal of the wallpaper and painting of the Economic Development wing is complete and the carpet is being installed.
8. Sheriff Office project has been going forward with most of the new VAV's installed and starting to replace the air handling units (working on last one presently). We are working with PDG and the mechanical contractor on a list of change orders and additional up-upgrades.
9. Phase III. (Commissioners roof) had the Pre-Construction meeting last Thursday and started to mobilize yesterday. They estimate the project to last approx. 3 months.
10. Theresa and I met with PDG to start the process of defining the scope of work to up-grade the cameras and access controls at the Jail. PDG to follow up with a proposal for this design work.
11. On Friday (4/9/21) we met with PDG to review the plans for Phase IV. They sent us their estimates for this work yesterday. We need a work session to plan and decide how we want to move forward.
12. Communication center work for the new lobby has been awarded and will be completed this summer.
13. We have a meeting set with Judge Fiser to determine schedules for the renovation of the holding cell at that location. Looking into the condition of the elevator.
14. The annual fire extinguisher inspection was completed last week.
15. True Green has inspected the lawn at the courthouse and determined that we had insect infestation that caused the lawn damage. They have sprayed these areas and will re-seed them following the waiting period for the pesticide.
16. We have secured a quote to up-grade the southeast flag pole at the courthouse. We are working on additional quotes.

# Attachment B

## Scheduled/Completed Trainings

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff.

Deputy Knipp has completed the lecture of the Humane Agent Training. She will attend a one day in person training for the hands on needed.

Continuing training. Many, many new opportunities with all the increased online education available. New employees will undergo a lot of training.

## To Discuss

License season is going well so far with the provisions we've made to work around the Covid issues. Currently we have 2062 un-renewed licenses. The deadline has been extended to July 1<sup>st</sup>, which is creating some issues, but we are doing our best to work around this. Possible decrease in revenue due to extension of license deadline.

I am currently waiting for a quote for the dog containment that will be installed in the new truck where the back seat is.

## Events

Waiting to hear back from Park's Department to see if we will be able to do Dogs Day at the Beach this year. Hopefully!

Looking at June 17th for Beat the Heat.

T shirt fundraiser for both the SDF and the Alpha Project will continue throughout the year.

## Humane Related

Humane Related Welfare Checks- Unfounded-10  
Education Needed- 3  
Charges Filed- 0  
In Court- 0

## Questions?



# County Commissioner's Meeting

## Dog Warden's Office

February 23<sup>rd</sup>, 2021

<u>2020 Dog License Sales</u>	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	10,669	9968
1 Year Dog License Late	674	0
1 Year Partial License	57	0
3 Year Dog License	111	190
3 Year Dog License Late	30	0
3 Year Partial License	9	0
Dangerous Dog License	16	10
Duplicate License	2	4
Kennel License	24	21
Kennel License Extra	13	15
Permanent Dog License	20	21
Service Dog License (Free)	13	0
Transfer In	6	1

### Kennel Census

April 2021

Impounded- 22  
 Redemptions- 15  
 Adoption-8  
 Euthanized- 0  
 Transfer- 0

March 2021

Impounded- 40  
 Redemptions- 25  
 Adoptions- 13  
 Euthanized- 2  
 Transfer- 1

### Kennel Incidents

April 2021

Aggression- 1  
 Community Asst.- 2  
 Bite- 4  
 Humane- 6  
 RAL- 13  
 Sick/Injured- 1

March 2021

Aggression- 1  
 Community Asst. - 0  
 Bite- 5  
 Humane- 13  
 RAL- 29  
 Sick/Injured- 0

Requested graphs and charts are attached.



SCBDD

# Sandusky County Commissioners Report

April 27, 2021

## 2021 Variables and Updates

- Federal Impacts:
  - Centers for Medicaid and Medicare (CMS) finally approved Ohio Department of Medicaid's Appendix K submission from November. This payment was sent to providers the second week of April. All active providers were eligible for this relief which was based on a percentage of claims from fourth quarter calendar year 2020. Local county boards are contributing \$24 million to draw down an additional \$54 million through federal Medicaid match. This is the first statewide COVID support issued to all service providers and not just a targeted service provider.
  - The American Rescue Plan, while still not final in its implementation, is not intended to change any county board of DD's budgets or work. All enhancements will be geared towards the state and state departments to implement and manage.
- State Budget Impacts:
  - Ohio's unprecedented measure and announcement in December to reconcile calendar year 2017 and 2018's county board cost reports were reconciled, and checks received. No updates on the calendar year 2019's audit timeline. SCBDD's settlement will offset the expense for the provider relief payments approved in Appendix K (above). 2018's audit reflects the first since SCBDD fully privatized. This audit reflected a \$84,204 settlement rather than historical settlements that have fluctuated by several hundred thousand year-to-year and is likely more in line with future audits. In comparison, 2017's settlement was \$211,327 and reflects a partially privatized calendar year. DODD also recently announced they gave county board's their portion of their reconciliation (from GRF match) resulting in in unexpected variances.
  - Discussions and lobbying are actively occurring to increase Medicaid waiver rates through state GRF funds. The House did not support this in their proposed budget.
- Service Impacts:
  - Adult Service Rates: Enhanced COVID service rate changes for all day program services have been extended indefinitely and will likely be tied to state ODH health orders limiting service capacity.
  - Restrictions remain in place for all day program services for groups no more than 12 individuals. This increased last quarter from 10 to 12.
  - Providers continue to struggle with staff shortages, overtime, and fixed overhead costs (for day and transportation providers) with unstable and unknown rate structures and daily/weekly attendance. Providers are reporting an alarming number of staff shortages and sentiments that the shortage is dire and 'worse than during COVID'. Provider business and service sustainability and stability continues to be closely monitored and SCBDD is working collaboratively to strategize with providers on the best ways to support them and ensure services.

**COVID Updates:** Infection and exposures have dramatically decreased with no isolation, quarantines, or program closures happening in several weeks. Gradual increases in in-person meetings are occurring. More people are beginning to return to programs as site capacity allows.

**Youth Respite Home Update**

**SCBDD 5 Year Renewal Levy – Fact Sheet**





# Sandusky County Board of Developmental Disabilities

# May 4, 2021 community FACT SHEET



## We Serve for a Lifetime!

For 54 years, the Sandusky County Board of DD has provided eligible individuals with developmental disabilities and their families services and supports designed to enhance the quality of their everyday lives. Our motto “*We Serve for a Lifetime*” reflects our broad range of available assistance, from birth to elder years, to residents and their families. It’s more than just our motto, it’s our promise.

# \$ 4.60

your *continued* support of this levy will cost the owner of a home valued at \$100,000, \$4.60 per month; about the same price you would pay for a fast food sandwich.



### WHAT SERVICES DOES THIS LEVY FUND?

- Early Intervention*
- School Age Services*
- School of Hope Program*
- Day Program Services*
- Vocational Training*
- Residential Services*
- Case Management Services*
- Special Olympics*
- Crisis Intervention*
- and more!*

This is a RENEWAL levy and NOT new or additional money. It is a continuation of the supports that are currently being received. This allows the Sandusky County Board of DD to maintain quality, person-centered services throughout an individual’s lifetime while meeting the challenges of our future.



# 639

individuals and families served living, working, and thriving in our community

# 402

eligible individuals served are under the age of 21

# 133

children served in Early Intervention supports

# 126

individuals applied for SCBDD eligibility determination in 2020



We have a long-standing motto here in Sandusky County; “*We Serve for a Lifetime.*” The Sandusky County Board of DD provides services and supports to eligible individuals starting in early childhood, through their school-age years, as they transition into adulthood, and far beyond. We are committed to person-centered programming designed to support the development of each individual’s unique gifts, talents, and abilities.





Sandusky County Board of  
Developmental Disabilities

May 4, 2021  
**community**  
**FACT SHEET**



*We Serve for a Lifetime!*

**77%**

2020 Levy funding  
represents 77% of  
SCBDD revenue

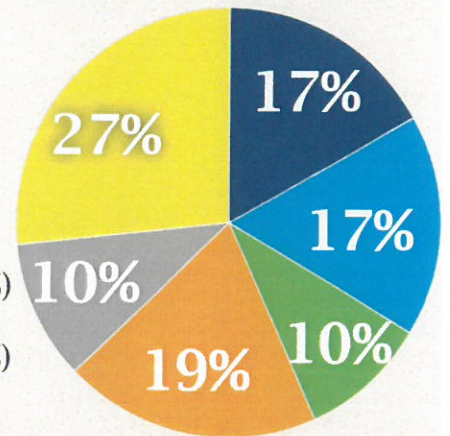
**1 in 54**

Autism is the fastest growing developmental disorder in the US. 1 in 54 children are diagnosed with autism spectrum disorder (ASD), totaling over 5 million young people and adults



### Age of Individuals Served

- Birth to 5-years 101 (17%)
- Age 6 to 15-years 117 (19%)
- Age 16 to 21-years 63 (10%)
- Age 22 to 40-years 160 (27%)
- Age 41 to 60-years 101 (17%)
- Age 60+ years 59 (10%)



**17.8%**

CDC Report: The percentage of children aged 3-17 years diagnosed with a developmental disability increased from 16.2% in 2009-2011 to 17.8% in 2015-2017

**Enrollment Increase  
3-year Trend**

2018 8% increase  
2019 19% increase  
2020 9% increase

**55%**

annual expenses for  
direct services

**\$5 Million**

average annual  
service costs over  
the last three  
years



Sandusky County Board of Developmental Disabilities

1001 Castalia Street  
Fremont, Ohio 43420

419.332.9296  
www.scbdd.org



Questions?

Contact Sarah Zimmerman,  
Superintendent  
419.332.9296 ext. 116  
[szimmerman@scbdd.org](mailto:szimmerman@scbdd.org)



# Public Session Sign in Sheet

4/27/2021

Name	Signature	Contact Information
	No attendees	