

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420		MEETING 2021	
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Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 5/4/2021	Time: 8:00AM
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Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow

Present: Jaime Wolfe- HR Specialist

Others Present by teleconference: Atul Chopra, Will Chambers and 1 caller joined the call but would not identify themselves and therefore removed from the call

Others Present: Sheriff Hilton and Tom Fullen

(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 4/27/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman met with Poggemeyer Design Group and Ron Hiser, Facility Management Director, to discuss costs of change orders and responsibility of vendors and PDG. They were cordial and forth right about being disappointed in the amount of things they missed with the project and the listed costs that they will be paying for to cover the mistakes made. Commissioner Zimmerman understands we are getting the value of the change orders in the buildings however would like to have Poggemeyer pay a percentage of every change order listed they would pay for at the meeting. Sandusky County would pay the initial cost upfront so everyone is getting paid timely and then Poggemeyer would pay the county back for the additional mark ups due to the change orders. The board agreed to ask for Poggemeyer to pay 15% of all of the change orders except for the ones that they have	Russ Zimmerman		

	already stated they will pick up the cost 100%.			
	Commissioners Miller and Schwochow attended the Village House Stakeholder luncheon. They did a presentation on all the services that the Village House does for the community and also discussed how their funding is from 100% of donations and that they are not getting as many donations as what they used to in the past.	Scott Miller Charles Schwochow		
	Commissioner Zimmerman attended the Visitors Bureau meeting. It was a short meeting and they discussed the bus tours that they have scheduled as well as some of the flooring that they will be doing as well as the updated website they have been working and have recently turned on.	Russ Zimmerman		
	All three Commissioners attended the Building Code Advisory meeting. The group went out to the Building Code Office to tour the new facility. Had a discussion about going residential in April 2022 which aligns with what was previously discussed and they would like to stay on path with that goal.	Russ Zimmerman Scott Miller Charles Schwochow		
	Commissioner Zimmerman attended the Mental Health Board Meeting. They discussed the options for rehab available in the community and the increased cost. They have so many services available that the community is unaware of so they are working to get those advertised. They discussed Ottawa county joining Seneca, Sandusky and Wyandot. They discussed the levy that Ottawa and Erie have and how the county utilizes their own monies collected from their specific county. They spoke of new legislation for several changes on the board as well as the percentage of contributions. They want less state control and more local office control. June 24 th will start their in person meetings.	Russ Zimmerman		
	Commissioner Miler attended the Rice township meeting and gave an update on Sandusky County and the township discussed the energy aggregate and how happy they are with them. Discussed an issue with the health department not following through with certain residents and their living conditions.	Scott Miller		
	Commissioner Zimmerman attended Jackson township meeting. Not much going on other than a residential complaint in regards to a horse boarding business next to her house. They spoke of the roundabouts, specifically the Terra and the new one that is coming out to the turnpike. Gas tax is down approximately \$15k	Russ Zimmerman		

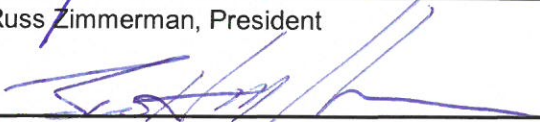
	lower than normal and asked if there will be any consideration in the rescue money to replace that lost cost.			
	Commissioner Zimmerman spoke about the traffic light that will be installed at Rt. 6 and 590 in Jackson township. The stop and go traffic light will begin on June 1 st .	Russ Zimmerman		
* Then /Now Documents	<p>One certificate was presented by the Recorders office. Mistakenly thought a PO was already in place. One invoice makes up this certificate. Hilty Office Supply - \$39.14</p> <p>One certificate was presented by the Dog Kennel. Facility Management made the purchase and sent the invoice without requesting a PO for the purchase. One invoice makes up this certificate. McMaster-Carr- \$75.33 (FM has been told if they do not get a PO from departments prior to ordering parts they will be responsible for the invoice)</p>	<p>Recorder</p> <p>Dog Kennel</p>	<p>\$39.14</p> <p>\$75.33</p>	<p>*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p>
* Personnel	None			
* Travel Requests	None			
IT	Atul Chopra – IT. Atul and Will called in for his regular meeting with the Commissioners. See attachment A for agenda items. Six providers have submitted their bids for Clerk of Courts so they are continuing to work through that process. The staff has continued to work on the network security and different ways to continue to protect our system as much as they can. Will did an update of the projects at the City of Fremont and along with the upgraded security that they have been completing.	Atul Chopra – Supervisor Will Chambers		
Sheriff	Chris Hilton – Sheriff. Sheriff came in for his regular meeting with the Commissioners. Sheriff spoke of the vendor that came in for security for the jail and how impressed he was and is going to look in person at Ottawa County's to see it works first hand. He is looking at a few other jails and programs throughout the state to see how it works and will also be taking staff and speaking with the jail staff on what they like and do not like. Marine patrol grant was just approved so they will be ready to go for Memorial Day weekend. Commissioner Miller spoke about the increase in costs	Chris Hilton - Sheriff		

	for boats and that it is still on the radar for <u>a</u> marine boat however it could possibly have to be delayed. Construction in the jai is still going well and Sheriff is really happy with that. Three females will be going <u>to the on road patrol</u> in the next few weeks and Sheriff is very excited and believes they are going to be a great asset.			
* Resolutions	2021 - 159 APPROVING APPROPRIATION TRANSFER FOR BOARD OF DD FAMILY SUPPORT SRVICES FUND FROM CONTRACT SERVICES (\$30,000.00) TO SUPPLIES	Board of DD	\$30,000.00	*Motion: Move to Approve resolution Moved by Scott Miller 2nd: Charles Schwochow Yes - 3
	2021 - 160 APPROVING ADDENDUM TO LEASE AND MEMORANDUM OF LEASE BETWEEN SANDUSKY COUNTY COMMISSIONERS AND THE OHIO DEPARTMENT OF REHABILITATION AND CORRECTION.	DJFS		*Motion: Move to Approve resolution Moved by Charles Schwochow 2nd: Scott Miller Yes - 3
	2021 - 161 APPROVING SUPPLEMENTAL APPROPRIATION TO COMMISSIONERS PI CAPITAL OUTLAY (\$620,000.00) FOR WIGHTMANS GROVE INVOICES FROM CDBG GRANT	Commissioners PI	\$620,000.00	*Motion: Move to Approve resolution Moved by Scott Miller 2nd: Charles Schwochow Yes - 3
Public Open Session	Citizens Attendees – none Media Attendees – Tom Fullen Elected Officials – Chris Hilton, Sheriff			
Engineer Road Project Bid Openings	Commissioner Miller turned the meeting over to County Engineer, Carlos Baez, to open bids on three road projects. Several bids were received for each project. Commissioner Schwochow moved to tabulate the bids and award at a later date.			*Motion: Move to tabulate bids and award at a later date Moved by Schwochow 2nd: Scott Miller Yes – 2 Russ Zimmerman absent
* Adjournment (10:40am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2

Signature of:



Russ Zimmerman, President




Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Current requests:

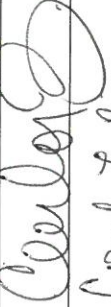
- Dark fiber – updated quote received (\$137,000). Ohio Telecom stated that the county provided terms and contract for last project, would we want to do the same for this project?

Current / Ongoing Projects:

- County network – looking into replacing all county network switches (most switches are 6+ years old)
- County email – considering options to migrate to cloud based email service
- Virtual servers – Migrating users from old server to new
- Common Pleas – looking into court video presentation systems and helping with new website
- Email filter/archive – working with support to upload all email archives from old provider (Barracuda)
- Clerk of Courts – working with Rockware to migrate to new terminal server.
 - Court management system – scheduled demos and onsite visits
 - Migrating webserver to county virtual servers, looking to repurpose network storage device
- SC Engineer – helping with new website
- Backups – setting up server replication
- Antivirus –Creating countywide application white list
- Anti-phishing – new employee training campaign implemented
- BOE – new cameras installed
- SCSO – Working with jail on new inmate visitation system
 - AVTEC radio console – updating application to latest software version
 - 911 phone system – system updated. Awaiting failover testing
 - Setting up backup services – POTS lines ordered. Working with radio vendor to configure radio consoles with phone capabilities
 - 911 recorder – created system alerts to notify in event of failed recordings or long gaps in recordings
 - 911 CAD/RMS/JMS – training in progress for mock go-live
- Woodville PD – helping with radio coverage needs
- Gibsonburg PD – OLEIS implementation scheduled
- EMS/Sanitary Eng – Burkett installing new cabling and rack
- County Courts – working with vendors to implement consistent countywide video arraignment system
- Adult Probation – security monitors installed, installing cameras
- EMS – testing tone stacking, will train all shifts
- City of Fremont
 - All network equipment, at all buildings, replaced and tested
 - Setting up two factor authentication and logging
 - Fremont Police – considering server replacement or upgrade
 - Backups – working with vendors to get updated quotes
 - Email filtering/archive – Mimecast implemented
 - Antivirus – fine tuning Carbon Black
 - Migrating to new servers
 - Updating Microsoft licensing
 - Dark fiber – working with city and vendor to interconnect all building via dark fiber

Public Session Sign in Sheet

5/4/2021

Name	Signature	Contact Information
Julia Porey		Engineer
Coral Rice	Coral & Ryan	Engineer
Brooke Walter	Brooke Walter	Ms B Asfalt
Brod Claric	B. Claric	H.W. Bergman
Greg Bickel	US Bridge	Greg Bickel