

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2021

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 6/8/2021

Time: 8:00AM – 11:52AM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow

Present: Theresa Garcia; County Administrator

Others Present by teleconference: Peggy Courtney, (an unknown caller joined several times and was removed from the call)

Others Present: Bill Windnagel, Dave Wadsworth, Judge Kolesar, Tom Fullen, Judge Fiser, Ron Hiser, Rich Oddo

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 6/3/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioners Miller and Schwochow attended the Land bank meeting. They went over procedures and policies. There was no discussion on parcels that have been up for sale or been obtained. There was some training opportunities discussed for the board members if they were interested. The Board suggested appointing an outside attorney to do foreclosure work and then turning it over to the Prosecutors office. There has been no movement on property for months.	Scott Miller Charles Schwochow		
Commissioners and Administrator Discussion	The Commissioners discussed the lease payment for the migrant center. Administrator Garcia will put together a letter of recommendation for the Commissioners to review and sign on Thursday.	Theresa Garcia		
* Then /Now Documents	None			
* Personnel	None			

* Travel Requests	None			
Community Work Program	Bill Windnagel – CWP. Bill came in for his regular meeting with the Commissioners. The Commissioners reviewed the work order report for May. Bill is hoping to have his crew built back up so they can get mowing done. He also wants to get back into buildings to get some rainy day projects. The Commissioners talked about the hourly rate charged for the crew. They all felt the fee should be increased from \$30.00 to \$35.00 an hour. Bill will start passing along the change to new clients.	Bill Windnagel - Coordinator		
Convention and Visitors Bureau	Peggy Courtney – Visitors Bureau. They have the contract for the building lease for the fair grounds. They are going to be updating the flooring for the offices and will be installed in the middle of July. Commissioner Zimmerman asked if the fair board talked about moving the fence on the corner of the property. Peggy is going to follow up on this. They have about 35 busses booked for the year now. They have already done one bus tour and it was very successful. Web page is going well and is up and running. Dave Thornberry, Visitors Bureau, is still working on some updates to clean it up. Peggy will plan to meet in person next meeting.	Peggy Courtney – Executive Director		
Regional Airport	Dave Wadsworth – Regional Airport. Dave Wadsworth came in for his regular meeting with the Commissioners. The concrete warranty is almost finished. Commissioner Zimmerman asked if they tested every load on the concrete work before it was poured. Dave is going to verify. The weather station is still on track other than the equipment ship date has been delayed. Life Flight and Promedica have both been very busy. The Papi Lighting will need to be looked at in the next couple of years. They do have some replacements but they won't last long. T-Hangar space is almost all leased. They should start seeing some mention in the News Messenger on the Airport. Dave was told to ask about possible funding through the Rescue Plan. Commissioners noted they will have to look at the restrictions and see what they can help with.	Dave Wadsworth – Airport Manager		
County Court Judges	Judge Fiser and Judge Kolesar came in to talk to the Commissioners regarding costs for Jury Trial for County Court #1. Judge Kolesar wanted to talk about jury trials and keeping social distancing. They also don't have a	Mary Beth Fiser – County Court Judge John Kolesar – County Court Judge		

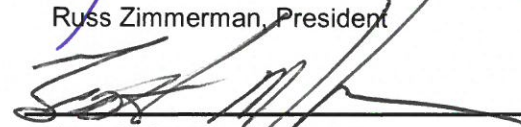
	<p>jury room. There were plans drawn up a couple of years ago that would fix this issue but these plans have stopped. The main need out of the plans was room for the jury in the court room and a deliberation room. There is a jury trialed schedule on June 24th. There was discussion on the accommodations that can be made by Woodville Court for the Clyde Court. The holding cell in Woodville will begin construction this week and should be done early next week. The Commissioners were asked to cover the cost for the jury trial on the 24th. The Commissioners agreed to cover the cost of this trial.</p>			
* Resolutions	<p>2021 – 199 APPROVING TRAVEL FOR DEPUTIES WAGNER, MERCER, LOESSER, WIDMAN, JARRETT AND SCHIETS FOR OUT OF STATE TRAVEL TO MASON, MICHIGAN FROM JULY 19TH TO JULY 20TH, 2021 TO ATTEND FEMALE ENORCER AND EMOTIONAL SURVIVAL TRAINING</p>	Sheriff		<p>*Motion: Move to Approve resolutions Moved by: 2nd: Yes – 3</p>
	<p>2021 – 200 ENTERING INTO CONTRACT ON BEHALF OF COUNTY ENGINEER WITH HENRY W. BERGMAN, INC. OF GENOA, OHIO FOR THE 2021 CR 44, TWP RD 139 (WOODVILLE), & EAST YEASTING ROAD (GIBSONBURG) RESURFACING PROJECT (\$339,900.00)</p>	Engineer	\$339,900.00	
Public Open Session	<p>Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99 Elected Officials – John Kolesar, Judge. Mary Beth Fiser, Judge</p>			
Facility Management	<p>Ron Hiser – Facility Management. Ron came in with Rich Oddo for his regular meeting. See attachment A for agenda items. Rich came in with Ron to talk about the procurement plan. They felt Rich should visit some of the bigger office's and look at what they have and what their needs are. This will give them a better idea of what type of space they need for supplies and what they need to carry. He is going to use the work order system to track supplies. This will hopefully save staff time for running for supplies too. Better Building projects were discussed along with other contractor projects.</p>	Ron Hiser – Director Rich Oddo – Procurement Clerk		

* Adjournment (11:52am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
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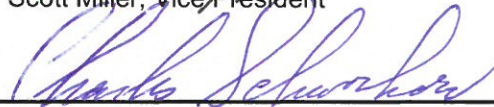
Signature of:



Russ Zimmerman, President



Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated June 8th, 2021

* Denotes action needed

1. I met with Law library on the new conference room project and we will develop a project scope of work (closet, cabinets, smart board).
2. We are working on the County Wide Procurement Plan.
3. We are starting our generator PMI for the summer.
4. The Adult Probation Department is moving their files from the current location (108 Park Ave.) to the PEAK building June 15th. Actual department move date TBD per Carol Wattlely.
5. We are working with GLCAP (C.D.B.G.) on the sidewalks project at the Service Center. KDH was low bidder and will install Mid-July.
6. Burkett Electric are securing prints for permits for the new electrical service & generator at the F.M. shop.
7. F.M. and Building Department projects are complete, we are still waiting for close –out documents.
8. The Service Center office renovation (for Adult Probation) is complete, however we need training on the HVAC controls and close out documentation.
9. Sheriff Office project has been going forward. The contractors are currently working on the plumbing up-grades, flushing and fill on the boiler system, installing controls on the HVAC, and finishing up on the fire alarm system. We are working with PDG and the mechanical contractor on a list of change orders and additional up-grades.
10. Phase III. (Commissioners roof) is moving forward. Mid-state has removed the one chimney and approx. 90% of the slat. They have weather proofed that area back –in and are starting some of the gutter and flashing details. They estimate the project to last approx. 3 months.
11. A meeting is scheduled (June 9th¹) with PDG to start the process of defining the scope of work to up-grade the cameras, access controls, and additional space at the Jail.
12. We have met with PDG to review the plans for Phase IV. They sent us their cost estimates for this work. Budget decisions on how we would like to proceed will be in order.
13. Communication center work for the new lobby has been awarded and will be completed late this summer.
14. We met with Judge Fiser to determine schedules for the renovation of the holding cell at that location. Construction to start June 15th.
15. Up-Grades for the 412 Tower's; radio heads, antennas, fiber cables, and power supply. This work had to be rescheduled to allow time to retention the guy wires. Work to resume June 7th.
16. Retainage amounts to be determined for the various projects.

