

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2021**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 6/24/2021

Time: 9:30AM – 12:05PM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President;

Not Present - Charles Schwochow

Present: Theresa Garcia; County Administrator

Others Present by teleconference: Tom Fullen

Others Present: Jerri Miller, Heather Whitcum, Patrick McColley, Mark Bressler, Michael Leach, Todd Hasselbach, Carlos Baez, Elizabeth Ball

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
<b>Call to Order Pledge of Allegiance (8:00am)</b>	<b>***Commissioner Schwochow was not present for session.</b>	Russ Zimmerman, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 6/22/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller		<b>*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)</b>
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioner Miller attended the EDC meeting. There was a lot on the agenda. There was a comprehensive report done by a third party and they stated the County is in good shape. Businesses are still having issues with staffing. The growth in the County will help draw citizens to the County. The County finished seventh in the Nation as a Micropolitan Community. This is a big award for the County. Job growth is important, however residents are important too. There was roundtable discussion. There are quite a few businesses looking to add on or expand this year.	Scott Miller		
	Commissioner Zimmerman attended the Visitors Bureau meeting. The financials were reviewed. The month of May had higher revenue collection than budgeted. Fremont City lodging tax is in line with the budget. They	Russ Zimmerman		

	show they have a net loss at this time, however once they receive the PPP grant it will make up for that loss. Everything is moving along great for this year. They have 34 bus tours scheduled as of now. The new web page is up and running with most bugs worked out. The Hayes Center Film Festival is coming up and they are promoting that event.			
	Commissioner Zimmerman attended a BOR meeting. They talked to several businesses regarding questions on their taxes and the valuation of the properties. There were also some citizens that came in to present their questions.	Russ Zimmerman		
* <b>Then /Now Documents</b>	None			
* <b>Personnel</b>	None			
* <b>Travel Requests</b>	None			
<b>Auditor</b>	<b><u>Jerri Miller – Auditor.</u></b> Jerri came in for her regular meeting with the Commissioners. Sales tax collection was high for this month. We are running higher than budgeted. Jerri feels next month will look good but not sure about the rest of the year. Budget performance report was reviewed. Most are in line with budget. There were only a few accounts that were over budget. Jerri asked about the Commissioners decision on Procurement cards. There is still some questions on how this will work. Jerri is going to obtain a procurement card and set up parameters. Once she does this we will have a discussion on how to roll this out to other offices.	Jerri Miller - Auditor		
<b>Audit Review Committee</b>	<b><u>Jerri Miller and Heather Whitcum – Audit Committee.</u></b> Jerri and Heather came in to discuss the audit process. Audit review is going well so far. There has been some different questions from past audits. There is a new team doing the audit this year.	Jerri Miller – Auditor Heather Whitcum – Deputy Clerk		
* <b>Resolutions</b>	2021 - 214 RESOLUTION BY THE SANDUSKY COUNTY BOARD OF COMMISSIONERS REVOKING THE STATE OF EMERGENCY DECLARED ON MARCH 20, 2020 DUE TO THE CORONAVIRUS DISEASE 2019 (COVID-19)	Commissioners		*Motion: Move to Approve resolutions Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)

	2021 - 215 APPROVING FUND TRANSFER FROM SALES TAX INCOME TO GENERAL FUND AND TO DEBT FUNDS TO COVER LOAN PAYMENTS (\$625,000.00)	1979 Sales Tax	\$625,000.00	*Motion: Move to Approve resolutions Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
	2021 - 216 APPROVING SUPPLEMENTAL APPROPRIATION TO SURPLUS FUND TRANSFER (\$73.56) AND MEDICAID TRANSITION FUND TRANSFER (\$0.47) AND FUND TRANSFERS FROM THOSE FUNDS TO GENERAL FUND TO CLOSE INACTIVE FUNDS	Surplus and Medicaid Transition	\$73.56 \$0.47	*Motion: Move to Approve resolutions Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
	2021 - 217 APPROVING APPROPRIATION TRANSFER FOR JJC FROM CONTRAC SERVICES TO UTILITIES (\$2,000.00) FOR INVOICE PAYMENTS	JJC	\$2,000.00	*Motion: Move to Approve resolutions Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
	2021 - 218 AMENDING THE SANDUSKY COUNTY PERSONNEL POLICY AND PROCEDURE MANUAL SECTION 4.04 HOLIDAYS TO INCLUDE JUNETEENTH (JUNE 19TH) AS A LEGAL HOLIDAY	Commissioners		*Motion: Move to Approve resolutions Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
	2021 - 219 APPROVING APPROPRIATION TRANSFER FOR SHERIFF FROM CONTRACT SERVICES TO ADVANCE OUT; ADVANCE FROM SHERIFF GF FUND TO MPA GRANT FUND (\$10,000.00) WHILE WAITING FOR FUNDING; AND SUPPLEMENTAL APPROPRIATION TO MPA GRANT WAGES (\$8,350.00) AND BENEFITS (\$1,650.00)	Sheriff MPA	\$10,000.00 \$8,350.00 \$1,650.00	*Motion: Move to Approve resolutions Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – Tom Fullen, Treasurer Elected Officials – Jerri Miller, Auditor. Carlos Baez, Engineer			
<b>ODOT</b>	Representatives from ODOT came in to review projects and maintenance for 2021. Drainage, paving and culvert projects in Sandusky County were discussed and the affects on the county roadways. They have been able to get out and complete many projects in 2021.	Patrick McColley- P.E., S.I. Deputy Director Mark Bressler - Highway Mgt Admin Michael Leach - Transportation Admin Todd Hasselbach - P.E., Area Engineer		

* <b>Adjournment</b> <b>(12:05pm)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
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Signature of:



Russ Zimmerman, President



Scott Miller, Vice President

ABSENT 6/24/2021 

Charles Schwochow




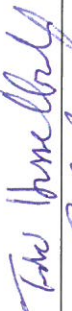


**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

**6/24/2021**

Name	Signature	Contact Information
Heather Whitcomb		
Pat McColled		
Mark Breiber		
Todd Hesse Ibach		
MICHAEL GACH		
Calvin Perry		
Elizabeth Ball	