

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2021

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 7/8/2021

Time: 9:00 AM-12:05 PM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow

Present: Tawny LeJeune, Clerical Specialist

Others Present:


(*action items)


AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (9:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 7/1/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Job and Family Services	Melanie Allen – DJFS. Melanie came in for her regular meeting with the Commissioners. See attachment A for agenda items. Numbers of children in placement are steady. Placement costs fluctuate depending on the needs of the child/ren and provider. Adult Probation has moved into their building and there have been no issues so far. Budget is on track but may be affected by new legislation. Family first preservation act will require more programs, time and effort from caseworkers/staff. Costs will also increase. There are a few more open positions that the agency is working on filling. Melanie reminded all of the staff appreciation event in July and placement discussion meeting in August.	Melanie Allen-Director		
* Then /Now Documents	None			
* Personnel	None			

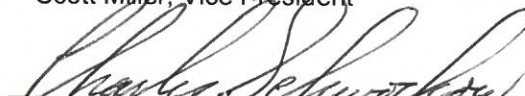
* Travel Requests	None			
* Resolutions	None			
Wightman's Grove	<p>Commissioner Zimmerman called meeting to regroup and discuss the progress and upcoming work. Specifically, the roads are scheduled to be paved next week and a suggestion was made that the drainage pipes should be installed by that date to avoid having to dig and repave the road again. The contractor stated that he can have the pipes installed before paving, however, they have been unable to secure all of the materials. Engineer Baez checked his supplies and confirmed that he has the pipe in stock. The contractor will retrieve the pipe from the Engineer's department. The Engineer will send a bill for the cost of the pipe to the Commissioner's office. Pump-stations will be installed after road is complete. There will be an additional cost of Five-Thousand Dollar (\$5,000s) for excavating, materials and labor. Commissioner's agreed to cover those costs. Water will gather away from homes and roads. Recovery money may be available to cover that cost, but not for some amount of time. Commissioner's agreed that impressive progress has been made in a short time frame.</p>			
Review of External board / Meetings Attended by Commissioners	<p>Commissioners all visited Midstate Construction to get an idea on how the new copper roof is made for the building. They were all impressed by the facility and operations and agreed they are doing a great job on the building roof.</p>	<p>Russ Zimmerman Scott Miller Charles Schwochow</p>		
	<p>Commissioner Zimmerman did not attend the Soil & Water meeting.</p>			
	<p>Commissioner Miller did not attend the Clydescope meeting.</p>			
Public Open Session	<p>Citizens Attendees – none Media Attendees – none Elected Officials – none</p>			
Facility Management	<p>Ron Hiser – Facility Management. Ron came in for his regular meeting with the Commissioners. See attachment B for agenda items. In addition to the agenda items, it was noted that there are belongings and property remaining at the old Adult Probation building that need removed. A letter will be sent to Judge Ray and Carol Wattley indicating same.</p>	<p>Ron Hiser - Director</p>		

Prosecutor	Beth Tischler - Prosecutor. Beth came in for her regular meeting with the Commissioners. At 11:04 a.m. Commissioner Schwochow moved to enter into executive session to discuss current litigation. At 11:35 a.m. the Commissioners exited executive session.	Beth Tischler - Prosecutor		*Motion to enter executive session Moved by: Charles Schwochow 2 nd Scott Miller Yes-3 *Motion to exit executive session Moved by: Scott Miller 2 nd : Charles Schwochow Yes-3
Tom Kern	Tom Kern, Business Owner, was on the agenda to discuss the need for a new industrial park but did not show up.	Tom Kern		
* Adjournment (12:05 p.m.)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Charlie 2nd: Scott Yes - 3

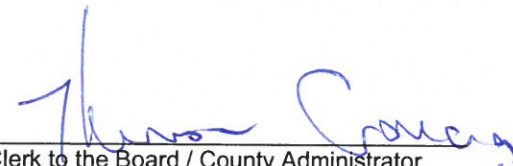
Signature of:


 Russ Zimmerman, President


 Scott Miller, Vice President


 Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest: 
 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Attachment A

July Commissioner's Agenda

7/8/21

- I. **Placement Costs -**
 - a. Reimbursement from state for IVE: 69.83%
 - b. County costs continue to remain steady.
 - c. Current custody: 34 (33 last month)
 - i. 30 days to family work continues.
 - d. Director's workgroups- placement costs, and treatment foster care work continues. There is a work group out there also doing some research on the discrepancies in cost between public and private homes and treatment foster homes and how they come up with the rates they charge.
- II. **Building status**
 - a. Drive thru only open on Thursdays
 - b. Probation has moved in, no issues
- III. **Budget**
 - a. Staffing -
 - i. Slowly filling open positions
 - b. New Legislation surrounding family first preservation services act, will require more work on our end. Making sure budget changes will allow us to accommodate the new work surrounding placing a child in a qualified residential treatment program. Specific programs MUST be in place or reimbursement does not occur.
- IV. **Other**
 - a. Reminder: July 14 @ 10 am Staff appreciation event, outdoors, under a tent.
 - b. Placement discussion August 19 @ 11

Sandusky County Commissioners Agenda








Topics of Discussion for the meeting Dated July 8th, 2021

* Denotes action needed

1. The Law library has a water/rain issue where the new conference room project is slated to be constructed.....we are investigating.
2. We are working on the County Wide Procurement Plan. Rich has started his in person meetings.
3. We have finished all our generator PM for the summer.
4. The Adult Probation Department has moved their achieved files into the cage area and have moved their department to the new location in the Service Center. Working on adding some signage.
5. On July 1st we had the construction kick-off meeting for the sidewalks project at the Service Center with KDH and GLCAP. The sidewalks will be installed Mid-July.
6. Burkett Electric are securing prints for permits for the new electrical service & generator at the F.M. shop.
7. The Service Center office renovation (for Adult Probation) is complete, however we need training on the HVAC controls and the rest of the close out documentation. Currently the #1 CHW pump has failed and is slated to be worked on Monday the 12th.
8. Sheriff Office project has been going forward. The contractors are currently working on the plumbing up-grades, flushing and fill on the boiler system, installing controls on the HVAC, and finishing up on the fire alarm system. We are working with PDG and the mechanical contractor on a list of change orders and additional up-grades.
9. Phase III. (Commissioners roof) is moving forward. Mid-state has installed most of the copper flashing around the stonework and are starting to install some copper panels. They estimate the project to last approx. 3 months.
10. Working with PDG on defining the scope of work and funding to up-grade the cameras, access controls, and additional space at the Jail.
11. We have met with PDG to review the plans for Phase IV. They sent us their cost estimates for this work. Budget decisions on how we would like to proceed will be in order.
12. Communication center work for the new lobby has been awarded and will be completed late this summer. Engineering and plans for permits are underway.
13. The renovation of the holding cell at the Woodville court is complete.
14. Up-Grades for the 412 Tower's; radio heads, antennas, fiber cables, and power supply are complete.
15. New picnic tables are scheduled to be install in Veterans Park next week.
16. Courthouse front lawn will be re-seeded next week.
17. Working with EMA to distribute PPE to local health care providers.

7/8/2021

Name	Signature	Contact Information
Harvey Donaldson		WGCD - Secretariat
Dawn Arroyo		WGCP - Superintendent
DAVID MONTAGNA		WGCD
Nancy Montagna		
Ann Wise		
Cenlon B.	