

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2021

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 7/20/2021

Time: 8:00AM 11:44AM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow

Present: Theresa Garcia; County Administrator

Others Present: Ron Hiser, Coleen Carmack, Jerri Miller, Peggy Courtney, Brenda Havens, Dave Thornberry, Bob Bordner, Marc Glotzbecker, Carlos Baez, Steve Shiets

(*action items)

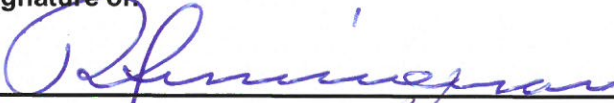
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 7/15/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	The Commissioners all attended the Township Association Summer meeting. The Township Association President spoke at the meeting. He talked about staying involved with the State to keep up with what is happening with the Recovery Funding.	Russ Zimmerman Scott Miller Charles Schwochow		
	Commissioner Miller attended the Health Board meeting. They have a new chair for the Board. See Attachment B for agenda items. The financials were reviewed and they are in good shape. They did have one employee resign. They have received a couple new grants. The Covid-19 cases have increased again.	Scott Miller		
	Commissioner Zimmerman talked about some issues with the renovation at the Visitors Bureau. They were going to lay the new floor and the sub floor was rotted and it had to be replaced. They had a few other issues they had to reconcile before they can complete the new flooring.	Russ Zimmerman		

<p>* Then /Now Documents</p>	<p>One certificate was presented by CWP. A PO was not in place prior to receiving the invoice. One invoice makes up this certificate. Facility Dude - \$2,677.63</p> <p>One certificate was presented by the Clerk of Courts. No PO was in place for this date. One invoice makes up this certificate. Staples - \$24.45</p>	<p>CWP</p> <p>Clerk of Courts</p>	<p>\$2,677.63</p> <p>\$24.45</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p>
<p>* Personnel</p>	<p>July Health Insurance transfer was signed</p>	<p>Health Insurance</p>	<p>\$326,141.11</p>	
<p>* Travel Requests</p>	<p>None</p>			
<p>Facility Management</p>	<p><u>Ron Hiser – Facility Management.</u> Ron came in for his regular meeting with the Commissioners. See attachment A for agenda items. Ron talked about options for replacing or painting the flag pole in front of the courthouse. The thought was it could be painted. Rich Oddo, Procurement clerk, is meeting with individuals on supplies they need on a regular basis. Sheriff's Office project is moving along. They will be testing the new fire alarm system at the jail today. They will also have to shut off the main water for a short period to replace a valve at the jail.</p>	<p>Ron Hiser - Director</p>		
<p>Auditor and Recorder</p>	<p><u>Colleen Carmack, Recorder, and Jerri Miller, Auditor.</u> Colleen and Jerri came in to talk to the Commissioners about Recovery Funding projects. Colleen noted there is a new bill that was presented to make sure all the deed records are scanned and available online. She started the project last year but has a way to go and would like to complete the process. The Commissioners asked her to present a quote to place on the recovery funding list.</p>	<p>Colleen Carmack – Recorder Jerri Miller - Auditor</p>		
<p>Visitors Bureau</p>	<p><u>Peggy Courtney – Visitors Bureau.</u> Peggy came in to review projects the Commissioners asked her to put together that would be eligible for the Recovery Funding. Brenda Havens and Dave Thornberry came in with Peggy to review a list of projects they felt would benefit the County and revive tourism. The Commissioners had no issues with the projects but wanted to see quotes on the projects.</p>	<p>Peggy Courtney – Executive Director Brenda Havens Dave Thornberry</p>		

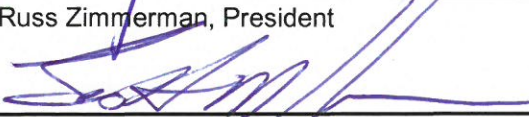
* Resolutions	2021 - 232 APPROVING AN INCREASE IN DOG KENNEL ADOPTION FEES EFFECTIVE AUGUST 1, 2021	Dog Kennel		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2021 - 233 AWARDING BID TO ERIE BLACKTOP, INC., SANDUSKY, OHIO, FOR THE CR 268 & CR 290 IMPROVEMENT PROJECT	Engineer	\$868,027.65	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2021 - 234 APPROVING SUPPLEMENTAL APPROPRIATION TO GROUP MEDICAL FUND REIMBURSEMENT (\$269.85) FOR RETURN OF OVERPAYMENT FOR HEALTH INSURANCE	Group Medical	\$269.85	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	Bob Bordner came in to talk to the Commissioners about the Second Amendment and the County becoming a Sanctuary County. The Commissioners presented the signed letter they have approved notifying the public this is a constitutional right and they support the constitution. He also asked about the sewage treatment plant out at Wightmans Grove. They are waiting for the electric to be supplied to the station.			
Village of Gibsonburg	Commissioners invited Marc Glotzbecker from the Village of Gibsonburg, Carlos Baez, County Engineer and Steve Shiets, Sanitary Engineer to discuss the Rodriguez Street sewer system. There was much discussion on how to move forward. Marc is going to work with the residents to get the approval and discuss annexation to make sure the project can happen. Carlos will wait to repave the road until they know whether the project can move forward and Steve will get a quote for costs.	Marc Glotzbecker – Village Administrator Carlos Baez – Engineer Steve Shiets – Sanitary Engineer		
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Collen Carmack, Recorder. Jerri Miller, Auditor			

* Adjourment (11:44am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
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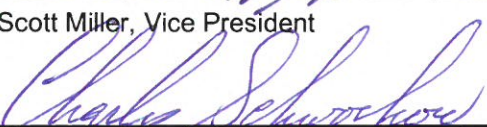
Signature of:



Russ Zimmerman, President




Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated July 20th, 2021

* Denotes action needed

1. The Law library has a water/rain issue where the new conference room project is slated to be constructed.....we have removed the drywall in hopes of finding the cause of the leak.
2. We are securing quotes to have the courthouse bell tower painted and the southeast flag pole either painted or replaced.
3. We are working on the County Wide Procurement Plan. Rich has started his in person meetings.
4. We are working on adding some additional signage for Adult Probation Department. For both the interior and exterior.
5. The CDBG sidewalks project at the Service Center be installed Mid-July.
6. Burkett Electric are securing prints for permits for the new electrical service & generator at the F.M. shop.
7. The Service Center office renovation is complete, however we are still having HVAC control issues. The #1 CHW pump failed and a factory rep. is scheduled to come out for an inspection.
8. Sheriff Office project has been going forward. The contractors are currently working on the finishing up the plumbing up-grades, the boiler system has been cleaned and filled, installing controls on the HVAC, and finishing up on the fire alarm system (testing system today). Tomorrow the contractor will temporarily shut off the water main to replace section valves.
9. Phase III. (Commissioners roof) continues to go well. Mid-state has installed most of the copper flashing around the stonework and are starting to install some copper panels. They estimate the project to last approx. 3 months.
10. Working with PDG on defining the scope of work and funding to up-grade the cameras, access controls, and additional space at the Jail.
11. We have met with PDG to review the plans for Phase IV. They sent us their cost estimates for this work. Budget decisions on how we would like to proceed will be in order.
12. Communication center work for the new lobby has been awarded and will be completed late this summer. Engineering and plans for permits are underway.
13. New picnic tables were installed in Veterans Park last week.
14. Courthouse front lawn was re-seeded Wednesday July 14th.
15. Working with EMA on the distribution of PPE to local health care providers.



Attachment B

SANDUSKY COUNTY PUBLIC HEALTH



GOOD AFTERNOON!

JULY 16, 2021

The following is a summary of agenda items discussed and action taken at the regular Friday, July 16, 2021 Board of Health meeting held @ 8:30 A.M. in the front conference room.

1. Sandusky Co. Commissioner Scott E. Miller was in attendance.
2. There were two (2) additional agenda items:
 - 6.4 Approval of contract with Family and Children First Council - \$108,828.00
 - 6.5 Approval of Addendum for Kiwanis Inclusive Play Park - \$2,000.00
3. Review of monthly financial report. Revenue for the month totaled \$314,151.83 and revenue year to date, \$2,093,451.65. Expenses for the month were \$242,729.61 and expenses year to date totaled \$1,440,878.18.
4. The monthly bills were paid.
5. Accepted the resignation of Mason Leuthaeuser, S.I.T., effective July 16, 2021. BEST OF LUCK, MASON!!!
6. Approved Juneteenth a federal holiday to be added to Sandusky Co. Public Health Personnel Policy.
7. Approved the policy for facial covering/mask for employees to be added to the Sandusky Co. Public Health Personnel Policies.
8. Approved closure of Sandusky Co. Public Health offices for annual Staff Development Day on WEDNESDAY, OCTOBER 20, 2021.
9. The annual fiscal audit for 2020 has begun.
10. Approved the Notice of Award for the Tobacco grant in the amount of \$117,000.00, for July 1, 2021 through June 30, 2022.
11. Approved the Memorandum of Understanding for the Green Springs Pedestrian Infrastructure.
12. Approved the contract with Sandusky Co. Family and Children First Council for Early Intervention for \$108,828.00.
13. Approved the addendum to the Memorandum of Understanding for the Kiwanis Inclusive Play Park in the amount of \$2,000.00.

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14. Heard an update on COVID 19 cases/vaccinations. COVID 19 cases in Sandusky County are trending down in July, 2021. Sandusky Co. Public Health offers walk in vaccination clinics on Wednesday, 8:30 A.M. to 4:00 P.M. and Thursday, 3:00 P.M. to 6:00 P.M. There are pop up vaccination clinics this weekend in Lindsey on Saturday, July 17, 2021 @ the Naus Hardware, on Sunday, July 18, 2021 @ the Skyway Flea Market, Gibsonburg, and on Monday, July 19, 2021 @ Hayes United Methodist Church, Fremont . Homebound individuals can call Sandusky Co. Public Health and Sandusky Co. EMS will vaccinate. Health Commissioner Bethany Brown is in discussion with school districts on protocols for the 2021-2022 and upcoming COVID vaccine clinics.
15. Reviewed the June, 2021 food service operation inspection report.
16. There were no violations for the quarterly smoking report (April-June, 2021).
17. Environmental Health Director Martha L. Bowen presented a pie chart, breaking down environmental health staff time spent in each program.
18. Health Commissioner Bethany Brown stated Strategic Planning, review of Sandusky Co. Public Health Personnel Policies and Job descriptions will be completed by the end of 2021.
19. Health Commissioner Brown and Director of Support Services Byleigh Wolf met with the Sandusky Co. Commissioners on July 1, 2021 to discuss funds that may be available from American Rescue Plan funds. Sandusky Co. Commissioner Scott E. Miller stated funding allocation requests are due August 24, 2021. Use of the funds has been made more specific.
- 20 THE AUGUST BOARD OF HEALTH MEETING WILL BE FRIDAY, THE 20TH @ 8:30 A.M. IN PERSON.

