

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2021**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/16/2021

Time: 8:00AM – 10:18AM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President

Present: Theresa Garcia; County Administrator

Others Present: Dr. James Williams, Tawny Lejeune, Bob Kurtz, John Willey, Barb Bristley

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	Commissioner Schwochow was not in session today	Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 9/14/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
Coroner	<u>Dr. James Williams – Coroner.</u> Dr. Williams came in for his regular meeting with the Commissioners. Dr. Williams talked about his budget for 2022. Different items such as budgeting for the investigators and some additional supplies for the investigations were discussed. There was a question on why we are being billed for body bags. We haven't seen them on a separate invoice in the past. Tawny Lejeune, Coroner Clerk, is going to check in to these invoices. The investigators are working out really well and getting along with law enforcement and others at scenes. Dr. Williams and at least one of his investigators are going to an in person training in October.	Dr. James Williams - Coroner		
Building Code	<u>Robert Kurtz – Building Code.</u> Bob came in for his regular meeting with the Commissioners. They have 107 registered Contractors in the system and 11 active permits. He went with Commissioner Zimmerman to the	Robert Kurtz – Chief Inspector		

	<p>City Council meeting in Burgoon. Burgoon sounded like they will apply to join the County Building Code. Commissioner Zimmerman and Bob plan on attending Lindsey and Green Springs Village Council meetings in the next couple of weeks. They are getting many calls on projects in Clyde. Clyde has not joined the County Building Code so anyone in Clyde needs to still go to the State. Many contractors were hoping to stay local in hopes to fast track their process. Commissioner Zimmerman has reached out to Craig Davis in Clyde to ask him about Clyde's' thoughts on signing with Sandusky County.</p>			
<b>Review of External board / Meetings Attended by Commissioners</b>	<p>Commissioners Miller and Schwochow attended the Land Bank meeting. They voted on a board member replacement designee for the City of Fremont. They talked about procedures for obtaining property. There were several guests and attendees. They are hoping to get a better handle on obtaining properties.</p>	Scott Miller		
	<p>Commissioner Zimmerman attended the FCFC Executive Committee meeting. They discussed appropriations and the new position they are advertising. They did pass some resolutions as well.</p>	Russ Zimmerman		
	<p>Commissioner Zimmerman met with Connie Moore from Village House and Melanie Allen from DJFS regarding Village House. They talked about how the Village House is run and how they obtain revenue. It was a good discussion and they plan to meet again. Melanie gave some recommendations regarding the procedures at the Village House.</p>	Russ Zimmerman		
<b>Commissioners and Administrator Discussion</b>	<p>There was discussion regarding the email from the Prosecutor and the Auditor regarding the Recovery Funding spending. The two met to discuss the spending and the Prosecutor wants a form completed for projects. The Auditor is holding all PO's and Invoices until these are done. Commissioners are going to contact the Prosecutor regarding this change.</p>	Russ Zimmerman Scott Miller		
<b>* Then /Now Documents</b>	<p>One certificate was presented by EMA/911 Office. PO was not in place at the time of purchase by oversight. One invoice makes up this certificate. VISA =- \$3,897.00</p>	EMA/911	\$3,897.00	<p>*Motion: Move to Approve certificate Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)</p>

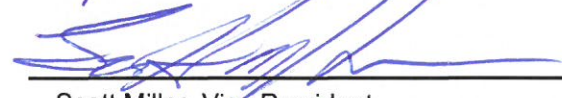
* Personnel	None			
* Travel Requests	None			
Regional Planning	<b>John Willey – Regional Planning.</b> John came in for his regular meeting with the Commissioners. John spoke with Andy Brown, Park District Director, about the Sandusky River Water Trail Plan. There were three different Counties, (Sandusky, Seneca and Wyandot) that were involved in the meeting. They are building maps for the project right now to show where access to the trails would be. This will be a canoe/kayak trail with directions. The whole process could take a couple of years. Riley Township is working on their zoning to allow construction at Wightmans Grove.	John Willey - Director		
* Resolutions	2021 - 300 APPROVING FUND TRANSFER FOR SEPTEMBER MANDATED SHARE PAYMENT (\$16,236.42) AND AUGUST PLACEMENT COSTS (\$37,235.70) AND APPROPRIATION TRANSFER IN PUBLIC ASSISTANCE FROM CONTRACT SERVICES (\$5,000.00) TO ASSISTANCE	DJFS	\$16,236.42 \$37,235.70 \$5,000.00	*Motion: Move to Approve resolutions Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
	2021 - 301 APPROVING SUPPLEMENTAL APPROPRIATION FOR EMA/911 AND TO CONTRACT SERVICES (\$250.00) FOR WINTER CONFERENCE AND INTERDEPARTMENT FOR CORSA INVOICE (\$582.00)	EMA/911	\$250.00 \$582.00	*Motion: Move to Approve resolutions Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
	2021 - 302 APPROVING FUND TRANSFER FROM SANITARY ENGINEER GENERAL FUND TO VARIOUS DEBT FUNDS FOR OPWC LOAN PAYMENTS (\$19,863.52)	Sanitary Engineer	\$19,863.52	*Motion: Move to Approve resolutions Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
	2021 - 303 APPROVING FUND TRANSFER FROM SANITARY ENGINEER GENERAL FUND TO VARIOUS DEBT FUNDS FOR LOAN PAYMENTS (\$193,400.97)	Sanitary Engineer	\$193,400.97	*Motion: Move to Approve resolutions Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)

	2021 – 304 ADOPTING HEALTH INSURANCE RATES WITH CEBCO FOR SANDUSKY COUNTY EMPLOYEES FOR BENEFIT YEAR 2022	Commissioners		*Motion: Move to Approve resolutions Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
	2021- 305 APPROVING SUPPLEMENTAL APPROPRIATION TO PI CONTRACT SERVICES (\$48,000.00) FOR CRUISER EQUIPMENT AND TO CAPITAL OUTLAY (\$20,000.00) FOR MARINE PATROL PURCHASE	PI	\$48,000.00 \$20,000.00	*Motion: Move to Approve resolutions Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
	2021 - 306 APPROVING FUND TRANSFER FROM PUBLIC ASSISTANCE TO INSURANCE (\$5,000.00) FOR CLAIM COVERAGE	PA & Insurance	\$5,000.00	*Motion: Move to Approve resolutions Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 2 (Schwochow absent)
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>Joint Ditch Hearing with Seneca County</b>	The Commissioners phoned the Seneca County Commissioners office to review the annual assessment for the joint county ditch. The resolution was read and a motion and second was made. The resolution was passed.			
<b>* Adjournment (10:18am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)

Signature of:



Russ Zimmerman, President



Scott Miller, Vice President



Charles Schwochow

**Board of County Commissioners, Sandusky County Ohio**

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

9/16/2021

Name	Signature	Contact Information
Barbara Bristley	