

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2021**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/21/2021

Time: 8:00AM – 11:05AM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow

Present: Theresa Garcia; County Administrator

Others Present: Monty Montgomery, Steve Shiets, Bryan Bailey, Sheriff Hilton, Kim Foreman, Michael McCullough

(\*action items)


AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 9/16/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		<b>*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</b>
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioner Miller attended the Health Board meeting. See attachment A for minutes. There was some concern on resignations of staff. They feel like the wages have a lot to do with that. There was discussion of the impact Covid still has on the County. It is getting very difficult for health care and schools as well as businesses to keep staff. They are upset that their recommendations are not being followed in the community. There was conversation from Townships on the Health Departments ability to condemn homes.	Scott Miller		
	Commissioner Zimmerman attended the Green Springs Village Council meeting to discuss the Building Code. He explained it is commercial and industrial at this time. They did have a question on Villages that are in more than one county. The meeting went well. We need to get them more information on how this will work since the Village is in two Counties.	Russ Zimmerman		



	<p>Steve asked the Commissioners about the tap in costs. He asked the Commissioners for their opinion on putting check valve's in when residents do tap in. He feels it is the best thing for them to do but does not want to mandate but would like to strongly suggest they place a check valve. The Commissioners all agreed he should strongly suggest and leave the choice to the residents.</p> <p>Commissioner Zimmerman than asked Steve about the Hessville project. There are many variables with this project and he wanted to get some clarification.</p>			
<b>Sheriff</b>	<p><b>Chris Hilton – Sheriff.</b> Sheriff came in for his regular meeting with the Commissioners. The Commissioners talked to Sheriff about a couple of the invoices that were approved today. There was a question about how many times the SRT vehicle is taken out. Sheriff did note it is taken out more than they would expect. It goes out about 35 times a year. Sheriff debriefed the Commissioners on the incident where one of his deputy's cruisers was hit and totaled.</p> <p>Sheriff wanted to let the Commissioners know the News Messenger is going to be posting an article on the three female road deputies. He did have a female corrections officer resign so he will have to replace that position. He has replaced his communication position.</p>	Chris Hilton - Sheriff		
<b>Investment Advisory Committee</b>	<p>Kim Foreman came in for the Investment Advisory Committee to review the County's current investments. Michael McCullough from UBS came in with her to review the County portfolio. They are looking at the current market value and the income in the next twelve months. The jobs numbers are lower than expected due to the current pandemic situation with the new variants popping up. The benefits being paid to those who are not working is making it easier for them to stay home. Retail sales have dropped slightly but came up in August mostly due to back to school.</p>	<p>Kim Foreman – Treasurer Michael McCullough– Senior Vice President</p>		
<b>* Resolutions</b>	<p>2021 – 307 RESOLUTION – APPROVING AMENDED SANDUSKY COUNTY PREVENTION, RETENTION, CONTINGENCY (PRC) PLAN.</p>	DJFS		<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p>

	2021 - 308 APPROVING APPROPRIATION TRANSFER IN PI FROM CONTRACT SERVICES TO CAPITAL OUTLAY FOR CRUISER EQUIPMENT (\$20,000.00) AND FUND TRANSFER FROM PUBLIC ASSISTANCE TO COUNTYWIDE CONTRACT SERVICES (\$3,000.00) FOR CYBER SECURITY CONTRACT	PI and countywide	\$20,000.00 \$3,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2021 - 309 AUTHORIZING DELINQUENT UTILITY BILLS FOR PROPERTY AT VARIOUS LOCATIONS, FREMONT, OHIO, 43420 OWNED BY VARIOUS OWNERS BE CERTIFIED FOR COLLECTION TO THE SANDUSKY COUNTY TAX DUPLICATE	Sanitary Engineer		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2021 - 310 SUPPLEMENTAL APPROPRIATIONS TO HOTEL/MOTEL TAXES (\$100,000.00) AND SENIOR LEVY FUND TO COVER NEGATIVE FUND BALANCES (\$526,000.00)	Hotel/Motel Tax Senior Levy	\$100,000.00 \$526,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2021 - 311 APPROVING SUPPLEMENTAL APPROPRIATION TO 911 OTHER AGENCIES (\$100,000.00), BENEFITS (\$1,040.00) AND FEES (\$10,000.00) TO COVER NEGATIVE BALANCES	911	\$100,000.00 \$1,040.00 \$10,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – Chris Hilton, Sheriff. Kim Foreman, Treasurer.			
<b>* Adjournment (11:05am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3

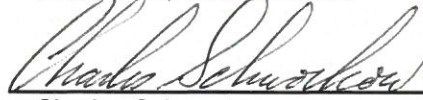
Signature of:



Russ Zimmerman, President



Scott Miller, Vice President



Charles Schwochow

**Board of County Commissioners, Sandusky County Ohio**

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio



Attachment A

# SANDUSKY COUNTY PUBLIC HEALTH



**SEPTEMBER 17, 2021**

The regular Friday, September 17, 2021 Board of Health meeting was held @ 8:30 A.M., with the following members present:

Dr. Regina Vincent-Williams, Vice-President  
Dean L. Auxter  
Nan Smith  
Robert Gross  
James Mason  
John L. Yuhas, D.O.

Excused absence: Ryan R. Zimmerman, D.V.M., President  
John W. Zimmerman

Sandusky Co. Commissioner Scott E. Miller was in attendance, addressing the Board of Health during the public, board and staff comment period regarding vacant, dilapidated properties throughout Sandusky Co. Discussion centered on options to remove/demolish dwellings on these properties, focusing on Township zoning codes. Several properties may not constitute a public health nuisance, as sewage, water, rodent damage. Director of Environmental Health stated each township has different codes, i.e. junk vehicles, vacant dwellings, weeds.

The Board of Health reviewed the minutes of the Friday, August 20, 2021 Board of Health meeting, as presented. Mr. Gross made a motion to approve the Board of Health August 20, 2021 minutes. Mr. Mason seconded the motion. Motion carried with all voting in the affirmative.

The monthly financial report was reviewed with revenues for the month of \$546,580.33 and revenue year to date of \$2,985,897.50. Expenses for the month were \$233,858.28 and total expenses year to date totaled \$1,987,881.93.

The monthly bills, which become a part of these minutes, were approved on a motion by Mrs. Smith. Mr. Gross seconded the motion. Motion carried with all voting in the affirmative. The bills: Board of Health, \$22,317.75; Manufactured Home Park, \$1,475.11; Food Service, \$635.66; Private Water, \$646.76; Swimming Pools, \$185.09; Family Planning, \$2,572.79; Public Health Clinic, \$30,501.45; W.I.C., \$6,036.48; Public Health Emergency Response, \$158.76; Tobacco Prevention, Use and Cessation, \$2,225.86; Public Health Emergency Preparedness, \$32.24; SPF-PFS, \$11,135.00; Help Me Grow, \$3,863.36; Wellness, \$174.23; Drug Free Communities, \$166.50; Sewage Treatment System, \$722.77; Creating Healthy Communities, \$471.79; Mental Health Levy Capacity, \$2,753.50; Ohio Water Pollution Control Loan Fund, \$1,500.00; and Pacific Institute of Research and Evaluation, \$799.20.

The Board of Health read and reviewed Resolution 21-16, a Supplemental Appropriation for Moms Quit for Two in the amount of \$99.71. Mr. Gross made a motion to approve Resolution 21-16. Mr. Mason seconded the motion. Roll call: Smith, yes; Gross, yes; Mason, yes; Vincent-Williams, yes; Auxter, yes; Yuhas, yes. Motion carried: Yes-6; Nay 0

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Mr. Auxter made a motion to employ Andrea Rodriguez, Environmental Health Clerk, effective September 20, 2021 @ \$11.66/hour. Mr. Gross seconded the motion. Motion carried with all voting in the affirmative.

Dr. Yuhas made a motion to approve change of employment status for Health Educator Morgan Call to Emergency Response Coordinator, effective October 4, 2021. Mrs. Smith seconded the motion. Motion carried with all voting in the affirmative.

Mr. Gross made a motion to approve change of employment status for Public Health Nurse Joli Yeckley, from full time to part time, effective December 27, 2021. Mr. Mason seconded the motion. Motion carried with all voting in the affirmative.

Mr. Gross made a motion to accept the resignation of Registered Sanitarian Ghassen Tafila, effective November 2, 2021. Mr. Mason seconded the motion. Motion carried with all voting in the affirmative.

The Board of Health Finance Committee met on Wednesday, September 8, 2021. Mr. Mason stated Sandusky Co. Public Health salaries are “woefully low” in comparison to surrounding Health Departments. Mr. Gross stated Sandusky Co. Public Health Dept. needs to be competitive, but does realize the private sector has more latitude than government entities, i.e. premium pay, bonus stipends, etc. Discussion to place a levy on the May 3, 2022 primary was held. Due to the pandemic, public health has become more important than ever in providing vaccine clinics @ local corporations, schools, and other venues.

Mr. Gross made a motion for a five (5%) percent pay increase across the board, effective the next pay period. Mrs. Smith seconded the motion. Motion carried with all voting in the affirmative.

The Board of Health held the first reading, by title, of Resolution 21-14, Sandusky Co. Public Health 2022 fee schedule.

Director of Support Services Bryleigh Wolf update the Board of Health on the State of Ohio annual fiscal audit just completed.

Dr. Yuhas made a motion to approve the Notice of Award in the amount of \$304,608.00 for the W.I. C. grant for October 1, 2021 through September 30, 2022. Mr. Mason seconded the motion. Motion carried with all voting in the affirmative.

Mr. Gross made a motion to approve the Memorandum of Understanding between Sandusky Co. Public Health and agencies in Sandusky Co. for Naloxboxes. Dr. Yuhas seconded the motion. Motion carried with all voting in the affirmative.

Dr. Yuhas made a motion to approve the Memorandum of Understanding with local schools for vaping projects. Mrs. Smith seconded the motion. Motion carried with all voting in the affirmative. The project educates youth on the harmful effects of vaping.

Dr. Yuhas made a motion to approve the contract with Sandusky Co. Family and Children First Council in the amount of \$17,500.00 for the SPF-PFS grant for September 30, 2021 to September 29, 2022. Mrs. Smith seconded the motion. Motion carried with all voting in the affirmative.

Mr. Gross made a motion to approve the contract with the Mental Health and Recovery Services Board of Seneca, Sandusky and Wyandot Counties for the SPF-PFS grant in the amount of \$30,000.00, for September 30, 2021 to September 29, 2022. Dr. Yuhas seconded the motion. Motion carried with all voting in the affirmative.

Mr. Auxter made a motion to approve the contract with Huron Co. Mental and Addiction Service Board in the amount of \$30,000.00 for the SPF-PFS grant for September 30, 2021 to September 29, 2022. Dr. Yuhas seconded the motion. Motion carried with all voting in the affirmative.

Mr. Mason made a motion to approve the contract with Wyandot Co. Family and Children First Council in the amount of \$30,000.00 for the SPF-PFS grant for September 30, 2021-September 29, 2022. Mr. Auxter seconded the motion. Motion carried with all voting in the affirmative.

Mr. Auxter approved the Notice of Award for the Ohio Traffic Safety Office/State and Community Highway Safety grant in the amount of \$42,000.00 for October 1, 2021 to September 30, 2022. Mrs. Smith seconded the motion. Motion carried with all voting in the affirmative.

There were no hearings/variances scheduled for the Sandusky Co. Board of Health meeting.

The Board of Health heard an update on the dramatic increase in COVID cases and hospitalizations in Sandusky Co., occurring in the month of August, 2021. Walk in COVID vaccination clinics continue on Wednesdays and Thursday at Sandusky Co. Public Health. The increase in COVID cases and hospitalizations are occurring in the younger population that is not fully vaccinated. Health Commissioner Brown has participated in several discussions with local school superintendents stressing the need for masks worn in the school setting. Local hospitals are strained with COVID cases and staff shortages. Dr. Vincent-Williams encouraged all eligible individuals (12 years and older) to be vaccinated and the need for understanding of the safety of the vaccine. Mr. Gross stated a mask mandate may motivate individuals to receive the COVID vaccination. Education of the vaccine safety is key.

Sandusky Co. Public Health will have the first walk in flu clinic on Monday, September 27, 2021, from 9 A.M. to 6:00 P.M. On Monday, October 4, 18, and 25, 2021, walk in flu clinics will be held from 9:00 A.M. to 4:00 P.M. The public is encouraged to be vaccinated for the upcoming flu season.

The Sandusky Co. Board of Health Strategic Planning Committee met on Friday, September 10, 2021. Nan Smith and John W. Zimmerman are the Board of Health representatives, serving on the committee that Mr. Tim Wasserman is contracted to lead. Surveys will be provided to staff, board and local agencies in the near future.

The August, 2021 food service operation inspection report was reviewed. It was noted the food service operation fees will be considerably lower in 2022 due to the impact of COVID. Food service operation fees will increase in 2023.



Coordinator of Health Planning and Education Charlotte Stonerook stated Sandusky Co. Public Health had a table at the Sandusky Co. fair in the Chamber of Commerce building. A tent was at Grund Drug, Fremont, for International Drug Overdose Awareness Day, and educational/informational materials and activities are planned for Downtown Fremont Street Play Saturday, tomorrow, September 18, 2021, from 9 A.M. to 1 P.M.

Charlotte Stonerook and Jamie Belcher presented the achievements/challenges for the SPF-PFS grant at the Epiphany Community Services Retreat, held in Louisville, Kentucky, September 8-10, 2021.

**THE OCTOBER BOARD OF HEALTH MEETING WILL BE FRIDAY, THE 15<sup>TH</sup> @ 8:30 A.M.**

There was no need for an Executive Session.

Mr. Mason made a motion to adjourn. Dr. Yuhas seconded the motion. Motion carried with all voting in the affirmative.

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RYAN R. ZIMMERMAN, D.V.M., PRESIDENT

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BETHANY BROWN, M.S.N., R.N.

