

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2021

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 10/5/2021

Time: 9:00AM – 12:45PM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow

Present: Theresa Garcia; County Administrator

Others Present: Atul Chopra, Will Chambers, Aaron Humberger, Monty Montgomery, Jerri Miller, Beth Tischler

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (9:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 9/30/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended the Mental Health Board meeting. They presented several board members with certificates thanking them for their participation on the old board and moving forward with the new combined board. Resolutions were presented and passed and Mircea Handru gave a short report.	Russ Zimmerman		
	Commissioners Miller and Schwochow attended the Mental Health Board Media Day in Ottawa County. There were many Representatives from Columbus present and they were eager to see this combined board form and glad to see the collaboration.	Russ Zimmerman Scott Miller Charles Schwochow		
Commissioners and Administrator Discussion	Commissioners will meet with the prosecutor to write a response to findings and orders on the State Audit.	Russ Zimmerman Scott Miller Charles Schwochow		

	Commissioner Zimmerman stated he feels that the residential building code needs to be postponed until information can be shared with the community and they can see how this would work and how it would benefit the community. The commercial and industrial code needs to be running smooth first.	Russ Zimmerman		
	Commissioner Miller has had concerns regarding candidates placing signs on the fairgrounds property and who approved it. Commissioner Miller is going to contact fair board members regarding this. He also wanted to talk about the request from the historical society on street signs on Croghan Street. All felt these funds should come from the City of Fremont. He mentioned today starts early voting.	Scott Miller		
* Then /Now Documents	Two certificates were presented by the Commissioner's Office. First certificate, PO was not done prior to invoice as the change order was not presented in a timely manner; the second certificate PO was not requested prior to having the work completed. Two invoices make up these certificates. Midwest Contracting - \$914.43 Practical Inspections LLC - \$1,500.00 One certificate was presented by the JJC. Vendor did not send an invoice at the time of service and at that time it could have been covered by Covid-19 funding. One invoice makes up this certificate. Cummins Facility Services - \$500.00	Commissioners JJC	\$914.43 \$1,500.00 \$500.00	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
* Personnel	None			
* Travel Requests	None			
IT	Atul Chopra – IT. Atul came in for his regular meeting with the Commissioners. See attachment A for agenda items. Will Chambers, IT Specialist, and Aaron Humberger, IT trainee, came in with Atul. Atul talked about the Disaster Recovery Plan. They have been working on an updated plan since 2019 and it should be done by the end of the week. The plan that was written ten years ago will be sent to the State Auditor. Will reviewed the research they have done on programs to allow employees to access Executime and E-Suite from remote locations. The remainder of the agenda was reviewed.	Atul Chopra – Supervisor Will Chambers – IT Specialist		

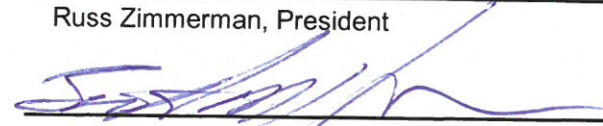
<p>Wightmans Grove Conservancy</p>	<p><u>Monty Montgomery – Wightmans Grove Conservancy.</u> Mr. Montgomery came in to discuss the Storm Water project with the Commissioners. Monty brought in a design for the pump station and the storm drainage system. He wanted to discuss the agreement that was made with the Commissioners to help cover a portion of the project. The Commissioners agreed to help with the pump stations and the Conservancy was responsible for the storm drainage project. This is a new project to the conservancy and Mr. Montgomery was under the impression the Commissioners were going to take care of paying for this project. He also believes the quote is higher than it should be. There is some concern about the area where there used to be water settling is dry but they are not sure where that water is going. The Commissioners will need to look at the request. They would like to know if this next project is going to take care of all these issues or if there will be more problems. The Commissioners will have a conversation and discuss the project with the Sanitary Engineer and the Engineer to get their thoughts and recommendations.</p>	<p>Monty Montgomery – Board member</p>		
<p>Auditor and Prosecutor</p>	<p>Jerri Miller and Beth Tischler came in to talk to the Commissioners regarding the Recovery Funding and approving invoices and purchase orders. There has been some questions and concerns on details on some of the projects. Beth had questions on current invoices and projects. After discussion each project will have its own resolution with description and scope of work along with project manager responsibilities.</p>	<p>Jerri Miler – Auditor Beth Tischler - Prosecutor</p>		
	<p>Commissioner Miller made a motion at 11:47am to enter executive session to discuss personnel complaints and issues.</p> <p>At 11:54am Commissioners exited executive session</p>			<p>*Motion: Move to enter executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p> <p>*Motion: Move to exit executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p>

* Resolutions	2021 - 322 APPROVING FUND TRANSFER FROM FACILITY MANAGEMENT WAGES TO COMMISSIONER IT (\$20,000.00) AND CORONER (\$9,000.00) FOR 2021 EXPENSES	Facility Management IT Coroner	\$20,000.00 \$9,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2021 - 323 APPROVING FUND TRANSFER FROM SALES TAX INCOME TO GENERAL FUND AND TO DEBT FUNDS TO COVER LOAN PAYMENTS (\$582,000.00) AND SUPPLEMENTAL TO SCRA DEBT (\$1.00) AND COURTHOUSE RENOVATION DEBT (\$1.00) FOR 2021 EXPENSE	1979 Sales Tax	\$582,000.00 \$1.00 \$1.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2021 - 324 APPROVING FUND TRANSFER FROM FACILITY MANAGEMENT WAGES (\$27,000.00) TO STATE AUDIT COST PAYMENTS TO OTHER AGENCIES FOR 2021 AUDIT EXPENSES	State Audit Facility Management	\$27,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2021 - 325 APPROVING SUPPLEMENTAL APPROPRIATION TO SHERIFF MPA GRANT ADVANCE OUT TO REPAY ADVANCE TO SHERIFF GF (\$10,000.00), AND SUPPLEMENTAL APPROPRIATION TO SHERIFF SUPPLIES FROM ADVANCE RETURN	Sheriff MPA	\$10,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2021 - 326 APPROVING SUPPLEMENTAL APPROPRIATION TO SHERIFF WAGES AND ADVANCE REPAYMENT FROM SPECIAL DETAIL (\$30,000.00) TO GENERAL FUND	Sheriff Special Detail	\$30,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Jerri Miller, Auditor. Beth Tischler, Prosecutor			
* Adjournment (12:45pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

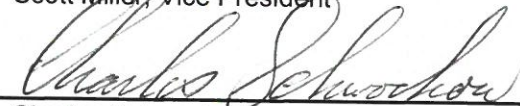
Signature of:

absent

Russ Zimmerman, President



Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Current / Ongoing Projects:

- Disaster Recovery Plan (DRP) – finalizing plan
- Application hosting – Akamai selected as solution to provide secure remote application access
- County network – switches, FortiAnalyzer and FortiNAC received
 - Additional bandwidth – Spectrum installed, implementing dual circuit connectivity on 10/6/21.
 - Getting pricing for additional bandwidth at jail.
 - FortiAnalyzer installed, awaiting professional services quotes for switch project.
- County email
 - M365 finalized as product to implement – should have final pricing by end of this month
 - Email filter/archive – Mimecast provided email
- Virtual servers – 3 servers left to migrate
- Common Pleas – Wide Area Media started installation of audio/video equipment.
- Clerk of Courts – awaiting PO to purchase replacement PCs
 - Court management system – IT provided matrix, Tyler and Pioneer were top
- SC Engineer – backup server replacement drives in hand, scheduling installation
- Backups – implementing replication, SureBackup (backup verification), and CDP (continued data protection) for critical systems
 - Restructuring jail data center backups to allow for immutable retention and mirror courthouse system
- Antivirus – reviewing MDR providers and quotes
- Anti-phishing – new campaigns implemented
- EMA – finish setting up smart board
 - Avtec radio console – setup backup console and radio equipment
 - Remove Zetron equipment
- SCSO
 - AVTEC radio console – new radios installed. EMS radio issue resolved. Software update scheduled for end of this month.
 - 911 phone system
 - Setting up backup services – Phone gateway received, scheduling installation.
 - Radio systems – Bender Communications provided quote for some equipment, waiting for quote for complete system. Also waiting for P&R quote.
 - CAD/RMS/JMS – waiting on process and pricing for enterprise platform
- EMS – working on migrate report faxing to report emailing
- City of Fremont
 - Setting up two factor authentication and network security log and reporting
 - Fremont Police – server and backup equipment quoted, restructuring their network for better management and security
 - Backups – forwarded selected vendor quote
 - Dark fiber – project on hold until city confirms ARP funding
 - WTP – restored lab computer, working on backup quote
 - WRC – waiting for backup quote from vendor, looking into replacing all servers

