

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2021

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 10/19/2021

Time: 8:00AM – 10:46AM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow

Present: Tawny LeJeune, Clerk

Others Present:

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 10/14/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Commissioner Miller 2nd: Commissioner Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Miller attended the Community Corrections Board meeting.	Scott Miller		
	Commissioner Miller attended the Health Board meeting. See attachment for minutes.	Scott Miller		
	Commissioner Zimmerman attended the Records Commission meeting. One set of records for the prosecutor's office was approved to be destroyed.	Russ Zimmerman		
	Commissioner Zimmerman attended the Regional Airport meeting. Multiple projects and improvements are underway at the regional airport.	Russ Zimmerman		
Commissioners and Administrator Discussion	Commissioners signed a Proclamation for the city of Bellevue Kiwanis 100 year anniversary. Same will be presented at a ceremony tonight in Bellevue.			

* Then /Now Documents	<p>One certificate was presented by the Auditor. Auditor thought she had a travel purchase order in place for the Croghan credit card but did not. One invoice makes up this certificate. \$428.76 Croghan Colonial Bank Visa.</p> <p>Once certificate was presented by EMA. During and Emergency Event, they needed to hire an excavator due to Co. Engineers Excavator being unavailable. A PO was not put in prior. One invoice makes up this certificate. \$1,500.00 Great Lakes Demolition Co.</p>			
* Personnel	None			
* Travel Requests	None			
Facility Management	Ron Hiser-Facility Management. Ron came in for his regular meeting with the Commissioners. See attachment for agenda.	Ron Hiser-Facility Management Director		
Sanitary Engineer	Steve Shiets – Sanitary Engineer. Steve rescheduled his meeting with the Commissioners for a later date.	Steve Shiets – Sanitary Engineer Bryan Bailey - Trainee		
Board of DD	Sarah Zimmerman – Board of DD. Sarah came in for her regular meeting with the Commissioners. Also in attendance was Michele Mong. See attachment for agenda items.	Sarah Zimmerman – Superintendent Michele Mong-Business Manager		
Prosecutor	Beth Tischler-Prosecutor. Beth came in for her regular meeting with the Commissioners. Staff is mostly back to being fully staffed. One part-time position will transition to full-time. Multiple jury trials are on the docket. Drug Task force has successful in their efforts and has seized around two million dollars of illegal drugs to date. Question was posed to the prosecutor for her legal opinion regarding whether or not Commissioners who are on outside boards should vote on financial issues in their capacity as a commissioner regarding that board. Prosecutor Tischler will get back to the commissioners with more information.	Beth Tischler-Prosecutor		
Sheriff	Chris Hilton – Sheriff. Sheriff Hilton was unable to attend his regularly scheduled meeting.	Chris Hilton - Sheriff		
* Resolutions	2021-335 Approving Appropriation changes for Dog Kennel for security monitors.	Kelly Askins-Dog Warden	\$2,000.00	*Motion: Move to Approve Moved by: Commissioner Miller 2nd: Commissioner Schwochow Yes – 3

Public Open Session	Citizens Attendees – Lisa Kuelling, EMA Director Lee Swartz Media Attendees – Craig Shoup Elected Officials – none			
* Adjournment (10:46 am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Commissioner Miller 2nd: Commissioner Schwochow Yes - 3

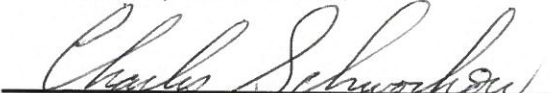
Signature of:



Russ Zimmerman, President

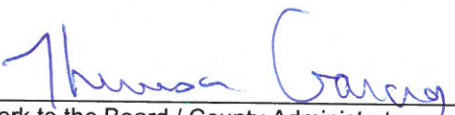


Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



SANDUSKY COUNTY PUBLIC HEALTH



OCTOBER 15, 2021

The Sandusky Co. Board of Health met in regular session on Friday, October 15, 2021 @ 8:30 A.M....
Vice-President Dr. Regina Vincent-Williams called the meeting to order with the following members present:

Dr. Regina Vincent-Williams, Vice-President
Robert Gross
John L. Yuhas, D.O.
Dean L. Auxter
Nan Smith
John W. Zimmerman
James Mason

Excused absence: Ryan R. Zimmerman, D.V.M.

Guests in attendance @ the meeting: Sandusky Co. Commissioner Scott E. Miller and Sandusky Co. Public Health Medical Director Jennifer Greenslade-Hohman, M.D.

There was no public, Board or staff comment/participation.

Mr. Gross made a motion to approve the minutes of the Friday, September 18, 2021 Sandusky Co. Board of Health meeting as presented. Mrs. Smith seconded the motion. Motion carried with all voting in the affirmative.

The monthly financial report was reviewed. Revenue for the month was \$314,031.82; and revenue year to date totaled \$3,298,929.32. Expense for the month totaled \$266,816.50, with expenses year to date of \$2,254,698.43.

The monthly bills, which become a part of these minutes, were paid on a motion by Mr. Zimmerman. Mr. Auxter seconded the motion. Motion carried with all voting in the affirmative. The bills: Board of Health, \$10,640.53; Manufactured Home Park, \$54.59; Food Service, \$900.39; Private Water, \$943.48; Swimming Pool, \$148.80; Family Planning, \$3,597.25; Public Health Clinic, \$35,364.95; CFHS, \$900.00; W.I.C., \$1,823.49; Public Health Emergency Response, \$543.81; Solid Waste, \$82.80; Tobacco Prevention, Use and Cessation, \$4,686.29; Public Health Emergency Preparedness, \$152.18; SPF-PFS, \$11,436.36; Help Me Grow, \$2,415.33; Wellness, \$4,984.59; Drug Free Communities, \$166.50; Sewage Treatment System, \$587.62; Creating Healthy Communities, \$9,326.48; Mental Health Levy Capacity, \$482.57; and Ohio Water Pollution Control, \$38,645.00.

The Board of Health read and reviewed Resolution 21-17, Supplemental Appropriation of \$5,200.00 for the Drug Free Communities fund. After Board of Health review, Mr. Mason made a motion to approve Resolution 21-17. Mr. Zimmerman seconded the motion. Voting thereon: Mason, yes; Zimmerman, yes; Vincent-Williams, yes; Gross, yes; Yuhas, yes; Smith, yes; and Auxter, yes. Vote: 7-yes; 0 nay.

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The Board of Health read and reviewed Resolution 21-18, Supplemental Appropriation of \$9,000.00 in the Mental Health Levy Capacity fund. After Board of Health review, Mr. Gross made a motion to approve Resolution 21-18. Mr. Auxter seconded the motion. Voting thereon: Mason, yes; Yuhas, y as; Gross, yes; Vincent-Williams, yes; Smith, yes; Zimmerman, yes and Auxter, yes. Vote: Yes-7, 0 Nay. Motion carried.

The Board of Health read and reviewed Resolution 21-19, Advance of Funds from Board of Health Other Financing to Public Health Workforce Fund, in the amount of \$10,000.00. After Board of Health review, Mr. Gross made a motion to approve Resolution 21-19. Mr. Auxter seconded the motion. Voting thereon: Mason, yes; Yuhas, yes; Gross, yes; Vincent-Williams, yes; Zimmerman, yes; Auxter, yes; and Smith, yes. Vote: 7-Yes; 0 Nay. Motion carried.

Discussion was held on several vacant positions in the Environmental Health Division. Martha L. Bowen, R.S., Director of Environmental Health, stated only one (1) applicant was received for the Registered Sanitarians position. With lack of Environmental Health staffing, Sandusky Co. Public Health could contract with a surrounding local public health department, which would be very expensive, or turn the Environmental Health programs over to the Ohio Dept. of Health. Board of Health member Robert Gross asked if the Board's human resource consultant, Clemens and Nelson, could "fast forward" the compensation plan and environmental health position descriptions? Dr. Vincent-Williams suggested presence @ Terra State Community College Career Day or any of the local institutions of higher learning. The Sandusky Co. Commissioners, City of Fremont and Sandusky Co. Public Health will post the positions on Facebook.

A public health and the second reading, by title, of Resolution 21-14 Sandusky Co. Public Health 2022 Fee Schedule were held.

The exit audit for 2020 fiscal audit, conducted by the State of Ohio auditor, was held on Wednesday, September 29, 2021, with no findings.

Mr. Zimmerman made a motion to approve the contract with Huron Co. Public Health for Cribs for Kids. Mrs. Smith seconded the motion. Motion carried with all voting in the affirmative.

Mr. Zimmerman made a motion to approve the contract with Ottawa Co. Public Health for Cribs for Kids. Mr. Auxter seconded the motion. Motion carried with all voting in the affirmative.

Mr. Gross made a motion to approve the Notice of Award for Creating Healthy Communities in the amount of \$105,000.00 for January 1, 2022-December 31, 2022. Mr. Mason seconded the motion. Motion carried with all voting in the affirmative.

There were no hearings/or variances scheduled for the meeting.

Sandusky Co. Public Health offices will be closed on Wednesday, October 20, 2021 for annual Work Force Development Day, to be held virtual.

The Sandusky Co. Public Health Strategic Planning Committee will meet on Friday, October 29, 2021 @ 9:00 A.M.

September, 2021 saw the third highest number of COVID 19 cases since the pandemic began. The FDA has approved the Pfizer booster shot which Sandusky Co. Public Health is administering. Health Commissioner Bethany Brown participates in meetings with the local school superintendents on masking of students and employees in the school setting, as youth cases are increasing at a rapid rate. The Ohio Dept. of Health is initiating a Pilot Program on the effectiveness of masking in classrooms. Some Ohio Health Commissioners are allowing students who have exposure to COVID to attend classes. This has resulted in students taking the virus back to their family. Sandusky Co. Public Health is following Centers for Disease Control guidelines. Health Commissioner Brown addressed, with the Board, possible mandates for businesses/government offices, receiving federal funding. Moderna has received approval for the “booster” shot, but the dosage and specifics have not been made available as of today.

Walk in flu clinics are being held Monday, October 18 and 25, 2021, from 9:00 A.M. to 4:00 P.M.

More visible and articulate signage for Sandusky Co. Public Health building has been discussed with the Sandusky Co. Commissioners. Board of Health member Gross stated a project for widening Fifth St., and the addition of signage is planned for 2024. “Spec” work and plans are due the end of 2022 or early 2023. Mr. Gross will work with Sandusky Co. Public Health, City of Fremont and Sandusky Co. Commissioners on the project.

The September, 2021 food service operation report was reviewed.

The quarterly (July-September, 2021) smoking report was reviewed, with no complaints noted.

DIVISION REPORTS: Angie Ruth, W.I.C. Program Director, reported the clinic has no issues. Charlotte Stonerook, Coordinator of the Health Planning and Education Division, reported over 800 informational bags, featuring Start Talking Ohio materials, were distributed at local school open houses in September. Sandusky Co. Public Health participated in Street Play Saturday, in cooperation with Downtown Fremont, on September 18. Naloxboxes are being installed in county businesses, government agencies, motels, for easy access to Naloxone in the event of an overdose. Employees, where the Naloxboxes are being installed, are being trained in the use. There is anticipated employment of a nurse in the Public Health Nursing division. Formal action for employment will take place @ the Friday, November 19, 2021 Board of Health meeting.

Dr. Vincent-Williams questioned sources available for suicide prevention in youth and adults. Charlotte Stonerook stated Mental Health and Recovery Services have a program available.

THE NOVEMBER BOARD OF HEALTH MEETING WILL BE FRIDAY, THE 19TH @ 8:30 A.M.

There was no Executive Session.

THE SANDUSKY CO. BOARD OF HEALTH FINANCE COMMITTEE WILL MEET ON WEDNESDAY, NOVEMBER 3, 2021 @ 8:30 A.M.

Mr. Gross made a motion to adjourn. Mrs. Smith seconded the motion. Motion carried with all voting in the affirmative.



SCBDD

Sandusky County Board of Developmental Disabilities
committed to listen, enrich, and optimize partnerships with Sandusky
County residents with developmental disabilities and their families

Sandusky County Commissioners Report

October 19, 2021

2021 Budgetary Updates: May be below in payroll expense budget at year end due to unsuccessful attempts at hiring multiple positions.

2022 Budget: Questions?

Cost Report CY19 Audit: During the review, it was discovered there was a case note and subsequent billing issue with the new software system that went into effect in 2019. This was able to be corrected and billing resubmitted during the audit for CY19 and subsequently CY20. While it was noted in the report, it resulted in no paybacks and no audit finding.

Youth Respite and Adult Residential Home

- Youth Respite Home: board approved increase in funds for modifications and furnishings
- Adult Residential Home: board approved increase in funds for search
- Total 2021 budget increases for both projects of \$80,000

DSP Shortage

- News Messenger ads
- 3 Billboards
- Social Media
- Ohio Budget: 4% increase effective 1/1/22

Would you give a few hours each week to help someone get groceries, get a haircut, get to the doctor?

Our local providers have a job for you!



419-332-9296 ext. 168

Sandusky County Board of Developmental Disabilities



Sandusky County Commissioners Agenda






Topics of Discussion for the meeting Dated October 19th 2021

* Denotes action needed

1. The architects have submitted their preliminary design drawings for the new Law library conference room. We have sent them out for quotes.
2. The painting of the bell tower and the flag pole are 90% complete. The roof panels have been repaired, the tower painted, the flag pole and new top pulley assembly will be this week.
3. Rich has presented the timeline for central purchasing and will move forward accordingly.
4. We met with Burkett Electric and the county engineers on installing the generator foundation and have a tentative date of the last week in October.
5. Securing pricing for new kitchen door at the Jail location and will look into other options
6. We met with Soil and Water director Megan Grammer on installing a new entrance into the conference room. She will discuss with the board and get back with us.
7. OSU out-building, Parks Office Building...discussion.
8. The following repairs were made at the new EMS building location, paired the roof coping, gas line, Duro-last roof membrane, and capped off the open sewer drains. There are two wet fire protection systems on this property, so minimum heat through the winter will be required.
Also quoting sealing the blacktop
9. PDG sent over blueprints for review on the Better Buildings Bid-Pkg. IV for the health department last Friday.
10. Sheriff Office project is wrapping up with all of the electrical and plumbing work complete. Bays mechanical and CSO have some HVAC issues to complete and then we will start the punch list and close out process. Sheriff office working with SAS on camera and access control.
11. Commissioner's roof project is basically complete with lightening arrester system, flashing details, and punch list to follow. Scaffolding will start to be removed this week.
12. Working on some roofs leaks at the Service Center
13. We met with the Sheriff Office and SAS via a conference call Wednesday September 22nd to go over the project of up-grading the camera's and access controls for the jail. We have requested some additional pricing and a maintenance contract.
14. Communication center work for the new lobby will tentatively start soon.
15. We are securing pricing for deteriorated upper North window for the commissioner building.
16. We have secured pricing for the installation of exterior cameras at the Service Center.
17. We have met with the FFD on the awning at the service center. They have signed off on their requirements and we are getting up-dated pricing.
18. We are up-grading the emergency lighting system at the Service center.
19. Office at Clyde court complete.

10/19/2021

Name	Signature	Contact Information
Sarah Zimmerman		SCBDD
Michelle Wong		SCBDD
Lee Swang		KSP