

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420			MEETING 2021	
Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 11/23/2021	Time: 8:00AM – 10:56AM	
Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow				
Present: Theresa Garcia; County Administrator				
Others Present: Anne Spence, Ron Hiser, Kelly Askins, (TMACOG go to meeting - Tim Brown, Ed Schmidt, Gilda Mitchell)				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 11/18/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices. There were a few bills that were discussed. Invoices for uniforms and clothing were high for a couple of offices	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended the Regional Airport meeting. They approved their budget. They have budgeted under their revenue total. They will be receiving their PPP money shortly. They are getting quotes for a new tugger to move planes. They are in good shape for 2022. Commissioner Miller asked about the study they are doing on businesses that could possibly move into the area of the airport. The study was approved and should be started.	Russ Zimmerman		
	Commissioner Miller attended the Health Board Meeting. See attached minutes. The meeting focused quite a bit on Covid-19. The numbers are higher than they were last year. They did have citizens attend to talk about homes they feel should be condemned. Health Department is looking for new staff members as well.	Scott Miller		

Commissioners and Administrator Discussion	Commissioner Miller attended the ribbon cutting in Bellevue for The VUE. It is a new venue for group meetings with different size banquet rooms and they provide catering for events scheduled for the rooms.	Scott Miller		
	Commissioner Miller attended the City of Fremont EDC meeting. Bob Gross presented projects to Fremont City Council. He discussed industry coming in to the area and those opportunities. The regular council meeting was held after the EDC meeting.	Scott Miller		
	Commissioner Zimmerman attended the Budget Committee meeting for OSS Solid Waste. They are balanced and the committee approved. Gary Batey presented budget history and actual expenses. They will present the budget to the Solid Waste Board for their approval at the next meeting. He is working on the Aim to Be Green project too.	Russ Zimmerman		
* Then /Now Documents	<p>One certificate was presented by the Dog Kennel. Vendor was not set up in the system prior to receiving services. One invoice makes up this certificate. Four County Veterinary Services - \$75.00</p> <p>One certificate was presented by the Drug Task Force. Clerk was not available when services were provided and vendor was not in system and no PO was put in place. One invoice makes up this certificate Callyo - \$3,960.00</p> <p>One certificate was presented by Common Pleas Court. Appointed Attorney fees were approved by court and no PO was obtained. One invoice makes up this certificate. Culbert Law Office - \$1,063.00</p> <p>One certificate was presented by Facility Management. FM was not aware of the new service and that they needed to pay for it. One invoice makes up this certificate. Spectrum - \$4,483.84</p>	<p>Dog Kennel</p> <p>Drug Task Force</p> <p>Common Pleas</p> <p>Facility Management</p>	<p>\$75.00</p> <p>\$3,960.00</p> <p>\$1,063.00</p> <p>\$4,483.84</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p>
* Personnel	None			
* Travel Requests	None			

<p>Facility Management</p>	<p>Ron Hiser – Facility Management. Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. Ron presented some quotes on a simple storage building for confiscated vehicles and other storage. Ron touched base on current and new Better Building projects. There is still a roof leak at the service center and he is constantly pushing for the contractor to correct this issue.</p>	<p>Ron Hiser - Director</p>		
<p>Dog Kennel</p>	<p>Kelly Askins – Dog Kennel. Kelly came in for her regular meeting with the Commissioners. See attachment for agenda items. Kelly reviewed her license sales and kennel census numbers. She is working on different training opportunities for her staff. They are mailing out dog licenses applications on the 29th. She asked about office hour changes. She would rather move back to opening at 8:00am as they don't have customers at 7:30am. The Commissioners have no problem with this. Kelly asked about placing a monument in the park out on Countryside for Law Enforcement K-9's as a memorial. All agreed this was a nice idea. It was suggested to ask the Veterans Board for recommendations for monuments. She reviewed upcoming events and the remainder of her agenda items.</p>	<p>Kelly Askins – Dog Warden</p>		
<p>* Resolutions</p>	<p>2021 - 369 AUTHORIZATION FOR SANDUSKY COUNTY TO PICK UP THE STATUTORILY REQUIRED CONTRIBUTION TO THE OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR THE EMPLOYEES OF THE SANDUSKY COUNTY BOARD OF ELECTIONS, CLERK OF COURTS, COMMON PLEASE COURTS, COUNTY COURTS AND PROSECUTORS OFFICES PURSUANT TO INTERNAL REVENUE CODE SECTION 414(H)(2).</p>	<p>Various</p>		<p>*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3</p>
	<p>2021 – 370 AUTHORIZING ESTABLISHMENT OF NEW FUND WITHIN THE BUDGETARY SYSTEM OF SANDUSKY COUNTY ENTITLED; VETERANS DONATION FUND ASSIGNED FUND #21790</p>	<p>Veterans</p>		<p>*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3</p>

	2021 - 371 APPROVING APPROPRIATION TRANSFER FOR ADULT PROBATION JRIT GRANT FUND FROM WAGES TO BENEFITS (\$11,000.00) FOR 2021 BALANCE ADJUSTMENT	Adult Probation	\$11,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2021 - 372 APPROVING SUPPLEMENTAL APPROPRIATION FOR SANITARY ENGINEER WHITE STAR OWDA CONSTRUCTION TRANSFER OUT (\$731.23) AND WHITE STAR DESIGN DEBT FUND (\$2,472.69) AND FUND TRANSFER FROM WHITE STAR OWDA TO DEBT FUND (\$731.23) FOR LOAN PAYMENT	Sanitary Engineer	\$731.23 \$2,472.69 \$731.23	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2021 - 373 APPROVING APPROPRIATIONS FOR EXPENDITURES FOR CALENDAR YEAR 2022	2022 Budgets	\$21,731,357.00 \$61,456,821.74 \$488,655.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2021 - 374 APPROVING SUPPLEMENTAL APPROPRIATION FOR DOG KENNEL CONTRACT SERVICES (\$1,671.00) TO PURCHASE DOG LICENSE APPLICATIONS	Dog Kennel	\$1,671.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2021 - 375 APPROVING APPROPRIATION TRANSFER FOR EMO FROM WAGES TO CONTRACT SERVICES (\$6,000.00) AND SUPPLEMENTAL APPROPRIATIONS FOR TASC TO BENEFITS (\$10,000.00) AND SUPPLIES (\$12,000.00) FOR 2021 BALANCES	EMO TASC	\$6,000.00 \$10,000.00 \$12,000.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2021 - 376 APPROVING SUPPLEMENTAL APPROPRIATION FOR SOIL & WATER CONTRACT SERVICES (\$258.39) FOR APIARY INVOICE PAYMENT FOR 2021	Soil & Water	\$258.39	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			

Attorney General's Office	Anne Spence - Attorney General's Office. Anne came in to talk to the Commissioners about One Ohio. This is the program that was set up to receive the Opioid Law Suit funds and distributing this to the Counties. She came out to answer any questions the Commissioners may have. Everyone is broke down into regions and have representation as a group. There are still many questions that have to be considered.	Anne Spence – Regional Director		
* Adjournment (10:56am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

Signature of:

Russ Zimmerman, President

Scott Miller, Vice President

absent

Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest:

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated November 23rd 2021

* Denotes action

1. We are wrapping up the interviews for the purchasing assistant position.
2. Securing pricing for a vehicle containment Building for the sheriff office. (attached)
3. Blacktop milling and resurfacing at the commissioners back parking lot is complete.
4. The county engineers are installing the generator foundation for the generator at the F.M. location and the contractors will start the generator installation Nov. 22nd.
5. The installation of the AT&T diesel generator at the 412 tower location is complete.
6. The outlets for the monitors that will be installed in the courthouse courtrooms is complete.
7. There are two wet fire protection systems at the Future EMS site (East State St.) , so minimum heat through the winter will be required ...this being said we have started two of the RTU's and will monitor them going forward. Also quoting signage stating Future Home for Sandusky County EMS.
8. The Better Buildings Bid-Pkg. IV for the health department is ready to send out for bids, placing the first ad on 12/16, second on 12/23 and open bids on 1/4/2022 at 10:30am (close to Holidays)?
9. Sheriff Office project had some issues with the domestic hot water. Bays mechanical and CSO have some HVAC issues to complete and then we will start the punch list and close out process. Sheriff office working with SAS on camera and access control.
10. Working with the roofing contractor on some roofs leaks at the Service Center.
11. We are working with I.T. on increasing the cellular coverage at the courthouse.
12. Communication center work for the new lobby will tentatively start soon. Waiting on materials.
13. The VFD damaged from the water leak at the jail has been replaced.
14. We met with the building department last week on the renovation of the parks office building for the I.T. department. The heat was not working the day of the visit....that has been corrected. We are working with work release crew on demo.
15. We are working on the exterior cameras at the Service Center.
16. We are getting up-dated pricing on the awning at the service center.
17. We are up-grading the emergency lighting system at the Service center. The lights have been delivered.

Scheduled/Completed Trainings

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff.

To Discuss

I am currently trying to find a company for a quote for the dog containment that will be installed in the new truck where the back seat is. No luck so far.

We are still on hold for purchasing a second vehicle until the dealerships get vehicles in.

Our mail date for 2022 Dog Licenses is November 29th.

The warning signs about leaving animals and children in vehicles have been completed by the Engineers office. We are currently delivering them to the local businesses.

A meeting was scheduled with Theresa, Joanne and myself to iron out some of the issues we are having with the humane stuff. We discussed financial issues and were able to move forward with annual billing of cities, villages and county.

I would like to change our hours back to 8:00am-5:00pm. They are currently 7:30am to 5:00pm. We do not have anyone coming into the building between 7:30 and 8:00am.

Siren and lights- would like to open a discussion in regards to allowing the Dog Kennel to use lights and sirens when responding to high priority emergency calls. We will continue to follow the speed limit, however I believe that just by traffic moving to the side, it will drastically reduce our response time.

Monument in park.

Events

Pictures with Santa will be held either Dec 4th or Dec 11th, just waiting to hear back from Santa as to what his schedule will allow.

T shirts for fundraisers for both the SDF and the Alpha Project ongoing.

Humane Related

Humane Related Welfare Checks- Unfounded- 0
Pending- 5
Education Needed- 1
Charges Filed- 0
In Court- 1

Questions?

County Commissioner's Meeting

Dog Warden's Office

November 23, 2021

<u>2021 Dog License Sales</u>	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	10,669	10,676
1 Year Dog License Late	674	207
1 Year Partial License	57	74
3 Year Dog License	111	222
3 Year Dog License Late	30	11
3 Year Partial License	9	8
Dangerous Dog License	16	15
Duplicate License	2	20
Kennel License	24	23
Kennel License Extra	13	18
Permanent Dog License	20	35
Service Dog License (Free)	13	0
Transfer In	6	10

Kennel Census

October 2021

Impounded- 34
 Redemptions- 20
 Adoption- 15
 Euthanized- 1
 Transfer- 0

November 2021

Impounded- 16
 Redemptions- 15
 Adoptions- 3
 Euthanized- 0
 Transfer- 0

Kennel Incidents

October 2021

Aggression- 2
 Community Asst. - 2
 Bite- 5
 Humane- 16
 RAL- 26
 Sick/Injured- 0
 No License- 3

November 2021

Aggression- 0
 Community Asst. - 1
 Bite- 2
 Humane- 1
 RAL- 26
 Sick/Injured- 0
 No License- 1

Requested graphs and charts are attached.



SANDUSKY COUNTY PUBLIC HEALTH



GOOD AFTERNOON!

NOVEMBER 19, 2021

The following is a summary of agenda items discussed and action taken @ the regular Friday, November 19, 2021 Board of Health meeting, held @ 8:30 A.M., in the Front Conference Room:

1. Guests in attendance: Sandusky Co. Commissioner Scott E. Miller and Sandusky Co. Public Health Medical Director Jennifer Greenslade-Hohman, M.D.
2. Sandy Salem and Christina Eddy addressed the Board of the public health nuisance Conditions @ 2892 and 2902 CR 210. The nuisance conditions on the property can be addressed by Township Zoning officials. Much dialogue among Co. Commissioner Scott E. Miller, Board of Health members, Director of Environmental Health Martha L. Bowen, Ms. Eddy and Ms. Salem transpired. The Environmental Health Division will review the nuisance complaint and address PUBLIC HEALTH ISSUES.
3. Approved the minutes of the Friday, October 15, 2021 Board of Health meeting as presented.
4. Reviewed the monthly financial report with revenue for the month of \$306,727.25 and revenue year to date of \$3,605,656.57. Expenses for the month were \$357,950.86 and expense year to date of \$2,612,649.29..
5. The monthly bills were paid. Four (4) Board of Health resolutions were approved.
6. Approved the employment of Vidalia Halbisen, effective November 3, 2021. WELCOME ABOARD, VIDALIA!!!!
7. Approved the employment of Sarah Eden, R.N., Public Health Nurse, effective November 1, 2021. WELCOME ABOARD, SARAH!!!!
8. Approved the employment of Nina Johansson, R.S., effective November 22, 2021. WELCOME ABOARD, NINA!!!!
9. Accepted the resignation of Elizabeth Crawford, B.S.N., R.N., contact tracer, effective December 11, 2021. BEST OF LUCK, BETH! THANK YOU FOR ALL YOUR HARD WORK!!!
10. Heard the third and final reading of Resolution 21-14, 2022 FEE SCHEDULE. The adopted 2022 Fee Schedule will be in effect December 1, 2021.

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11. Heard a report on the Board of Health Finance Committee meeting, November 3, 2021. Discussion centered on P.E.R.S. pick up and salary adjustments in the various departments. Review of Health Department budget and dialogue will continue.
12. Approved the licensure of the ProMedica Maternity Unit.
13. Approved the Notice of Award in the amount of \$35,000.00 for Rural Communities Opioid Response Program Psychostimulant support in partnership with Seneca Co., for September 1, 2021-August 31, 2022.
14. Approved the contract with Family and Children First Council for ARPA Funds for Help Me Grow in the amount of \$23,107.00, for December 1, 2021-June 30, 2023.
15. Approved Resolution 21-20, Personnel Policy and Procedure Amendment for Employee Health Insurance, effective November 1, 2021.
16. District Licensing Advisory Council appointments, John W. Zimmerman, Samantha LeGron, and James Mason to be appointed by District Advisory Council on Monday, March 14, 2022.
17. Hearings/Variations/Condemnations scheduled: Condemnation of 2865 CR #280, Vickery; and 224 St. Thomas Dr., Fremont, to be reviewed @ Friday, December 17, 2021 Board of Health meeting.
18. Heard a report on Annual Work Force Development Day, on Wednesday, October 20, 2021. A review of ethics, blood borne pathogens, CLAS/HIPAA, Narcan Training and other educational and informational topics were presented.
19. Heard an update on Strategic Planning, with strategies chosen for accreditation continuance.
20. An update on COVID 19 cases and vaccinations, noted that cases in Sandusky Co. are on the rise in recent weeks. Sandusky Co. Public Health is offering COVID booster vaccinations, as well as first and second doses, including children 5-11 receiving the recently approved Pfizer vaccine. A booster clinic was held on Monday, November 15, 2021, in partnership with Terra State College. It is the consensus that children 5-11 are more comfortable receiving the vaccines in a clinic setting, rather than in school. Health Commissioner Brown is considering hiring a part time, intermittent Public Health Nurse to assist with the clinics.

21. The October, 2021 food service operation report was reviewed. Director of Environmental Health Martha L. Bowen wrote a Master Plan in response to the field survey of the food service operation program. The Ohio Water Pollution Control Loan Program funds replacement household sewage treatment systems and is approved through 2022.
- 22.
23. Supervisor of Health Planning and Education Charlotte Stonerook reported local schools participated in Red Ribbon Week. Donations received for the awareness campaign enable the purchase of pencils, banners and other items. A training on Youth Mental Health First Aid was held on October 25 and 27, 2021 and was very well received. Another Youth Mental Health First Aid training is scheduled for February 7 and 9, 2022. Hirt Rentals has adopted a smoke free policy. Health Educator Jamie Belcher is presenting educational information @ local schools on the hazards of smoking/vaping for youth. Health Planning and Education is working with mental health agencies on suicide prevention for youth. Information on suicidal tendencies was a topic @ the virtual Youth Summit held on March 22, 2021.
24. W.I.C. Program Director Angie Ruth reported the program is doing quite well.
25. THE DECEMBER BOARD OF HEALTH MEETING IS FRIDAY, THE 17TH @ 8:30 A.M.

PLEASE NOTE: SANDUSKY CO. PUBLIC HEALTH OFFICE IS CLOSED ON THURSDAY AND FRIDAY, NOVEMBER 25 AND 26, 2021 IN OBSERVANCE OF THANKSGIVING. WILL RE-OPEN ON MONDAY, NOVEMBER 29, 2021 @ 8:00 A.M.

HAVE A HAPPY, HEALTHY AND SAFE THANKSGIVING HOLIDAY!!!

