

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2021**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 11/30/2021

Time: 8:00AM – 11:45AM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President

Present: Theresa Garcia; County Administrator

Others Present: Chief Whitehead, Mayor Tracy, Jeff Jackson, Jerri Miller, Jan Day, Amy Hoffman

(\*action items)

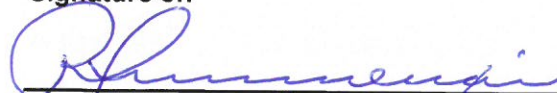
| AGENDA ITEMS  | BRIEF DESCRIPTIONS / ACTION STEPS:  | PERSON RESPONSIBLE:            | DOLLAR AMOUNT: | MOTION / VOTE   |
|---|---|--------------------------------|----------------|---|
| Call to Order Pledge of Allegiance (8:00am)   | Commissioner Schwochow was not in session today   | Russ Zimmerman, President      |                |   |
| *Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices | The 11/23/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.  | Russ Zimmerman<br>Scott Miller |                | *Motion: Move to Approve minutes<br>Moved by: Scott Miller<br>2nd: Russ Zimmerman<br>Yes – 2 (Schwochow absent) |
| Review of External board / Meetings Attended by Commissioners                                       | Commissioner Zimmerman noted the Visitors Bureau meeting was canceled because there was not enough board members attending and they will meet at their next scheduled meeting in December.  | Russ Zimmerman                 |                |   |
|   | Commissioner Zimmerman did not attend the 911 meeting but did attend the LEPC meeting. They discussed the new light towers and the incident command centers. They talked about purchasing a flag that could be put up at scenes with IC to indicate where the incident command center would be. | Russ Zimmerman                 |                |   |
| Commissioners and Administrator Discussion  | Commissioners had a conference call on Monday with the other Elected Officials. They discussed the increase in Covid-19 cases and how the increase is affecting the County offices and staff. They notified the Officials they  | Russ Zimmerman<br>Scott Miller |                |   |

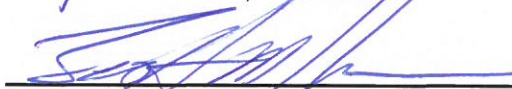
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|                              | are requiring county employees to wear masks while they are in public areas in county buildings. Each Elected Official will need to make a decision on procedures and protocols in their work areas. They feel we need to do our part in trying to keep the spread of the virus down.   |   |          |   |
|                              | The Building Code Advisory Committee has three two year terms open and one seat for a remaining year on a three year term. They are currently taking letters of interest from anyone interested in sitting on the Advisory committee. A notice is going to be sent to the Township Association to help pass along the information as well as a notice on the Department door. Letters need to be sent to the Commissioners office.  | Russ Zimmerman                            |          |   |
| <b>* Then /Now Documents</b> | One certificate was presented by the Dog Kennel. Vendor was not set up in system to obtain PO at the time of service. One invoice makes up this certificate. Four County Veterinary Services - \$220.00   | Dog Kennel                                | \$220.00 | *Motion: Move to Approve certificate<br>Moved by: Scott Miller<br>2nd: Russ Zimmerman<br>Yes – 2 (Schwochow absent) |
| <b>* Personnel</b>           | None  |   |          |   |
| <b>* Travel Requests</b>     | None  |   |          |   |
| <b>Village of Woodville</b>  | Mayor Tracy and Chief Whitehead from the Village of Woodville asked to come in to talk to the Commissioners. The Mayor and Chief came in to ask about a possible project for recovery funding. Chief Whitehead presented his proposal. They would like to put a police levy on the ballot in order to obtain funds to hire and maintain staff. They would like to eliminate the part time positions they have and hire full time staff. It is difficult to hire part time staff. The Commissioners asked for some additional documentation and they would review and get back with them. Most projects that have been approve have been infrastructure, HVAC or technology. | Ty Tracy – Mayor<br>Roy Whitehead – Chief |          |   |
| <b>EMS</b>                   | <b>Jeff Jackson – EMS.</b> Jeff came in for his regular meeting with the Commissioners. See attachment for agenda items. They still have no date on when they will receive the new vehicles. They are updating the vehicle they purchased from Sandusky Townshp and will get  | Jeff Jackson - Chief                      |          |   |

|                      |  |  |  |  |
|----------------------|--|--|--|--|
|                      | <p>that on the road. They did receive another resignation. They continue to post and interview. Current runs for 2021 have surpassed 2020 run count. Jeff asked to enter executive session to discuss employee hiring and pay rate.</p> <p>At 8:46AM Commissioner Miller moved to enter executive session to discuss personnel matters regarding hiring and wages.</p> <p>At 8:58AM Commissioners exited executive session.</p>  |  |  | <p>*Motion: Move to enter executive session<br/>Moved by: Scott Miller<br/>2nd: Russ Zimmerman<br/>Yes – 2 (Schwochow absent)</p> <p>*Motion: Move to exit executive session<br/>Moved by: Scott Miller<br/>2nd: Russ Zimmerman<br/>Yes – 2 (Schwochow absent)</p> |
| <b>Auditor</b>       | <p><b><u>Jerri Miller – Auditor.</u></b> Jerri came in for her regular meeting with the Commissioners. Jan Day came in with her. She reviewed sales tax collection and budget performance year to date. Sales tax is still up for the year and expenses are in line. Cash balances look good. PI fund is much lower than it has been in the past. Commissioner Miller asked about what a reasonable amount would be in the PI fund. Jerri noted usually there is six months of expenses in the budget reserve. She would also like to see the PI up to about \$3,000,000.00.</p> | <p>Jerri Miller – Auditor<br/>Jan Day – Deputy Auditor</p> |  |  |
| <b>Palmer Energy</b> | <p><b><u>Amy Hoffman – Palmer Energy.</u></b> Amy came in to review the RFP information on the county facility energy contracts. This information is for the renewal in May of 2022. There are 10 counties in the group. Prices are increasing by the hour. Amy reviewed the rates received. The RFP went out to ten suppliers. The county currently has 19 accounts in the service group. The top three suppliers were indicated.</p>   | <p>Amy Hoffman – Energy Consultant</p>                     |  |  |
| <b>* Resolutions</b> | <p>2021 - 377<br/>AUTHORIZATION FOR SANDUSKY COUNTY TO PICK UP THE STATUTORILY REQUIRED CONTRIBUTION TO THE OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR THE EMPLOYEES OF THE SANDUSKY COUNTY SOIL AND WATER OFFICE PURSUANT TO INTERNAL REVENUE CODE SECTION 414(H)(2).</p>  | <p>PERS</p>  |  | <p>*Motion: Move to Approve resolution<br/>Moved by: Scott Miller<br/>2nd: Russ Zimmerman<br/>Yes – 2 (Schwochow absent)</p>   |

|                                |  |                              |                          |  |
|--------------------------------|--|------------------------------|--------------------------|--|
|                                | 2021 – 378<br>AUTHORIZING NEW BUSINESS HOURS FOR SANDUSKY COUNTY DOG KENNEL FOR 2022   | Dog Kennel                   |                          | *Motion: Move to Approve resolution<br>Moved by: Scott Miller<br>2nd: Russ Zimmerman<br>Yes – 2 (Schwochow absent) |
|                                | 2021 - 379<br>APPROVING APPROPRIATION TRANSFER IN COUNTYWIDE FROM CONTRACT SERVICES TO REFUNDS AND REIMBURSEMENTS (\$2,300.00) AND IN 1979 SALES TAX FROM FEES TO REIMBURSEMENTS (\$3,450.00) TO CLEAR NEGATIVE BALANCES   | Countywide<br>1979 sales tax | \$2,300.00<br>\$3,450.00 | *Motion: Move to Approve resolution<br>Moved by: Scott Miller<br>2nd: Russ Zimmerman<br>Yes – 2 (Schwochow absent) |
|                                | 2021 – 380<br>AUTHORIZING THE USE OF AMERICAN RESCUE PLAN (ARP) RECOVERY FUNDING TO UPGRADE HVAC AND VENTILATION SYSTEMS IN VARIOUS COUNTY OFFICE BUILDINGS  | Recovery Funding             |                          | *Motion: Move to Approve resolution<br>Moved by: Scott Miller<br>2nd: Russ Zimmerman<br>Yes – 2 (Schwochow absent) |
| <b>Public Open Session</b>     | Citizens Attendees – none<br>Media Attendees – Tom Fullen, Eagle 99.<br>Elected Officials – Jerri Miller, Auditor. Chris Hilton, Sheriff   |                              |                          |  |
| <b>Sheriff</b>                 | <b>Chris Hilton – Sheriff.</b> Sheriff came in for his regular meeting with the Commissioners. Sheriff has had discussion with the City of Fremont to take over Municipal Court Security. They cannot get enough help to keep it staffed. They are working on an MOU for assistance with security. Sheriff will put financials together to present to the Commissioners. | Chris Hilton – Sheriff       |                          |  |
| <b>* Adjournment (11:45am)</b> | With business completed for the day the meeting was adjourned.   |                              |                          | * Motion: Move to adjourn<br>Moved by: Scott Miller<br>2nd: Russ Zimmerman<br>Yes – 2 (Schwochow absent)           |

Signature of:

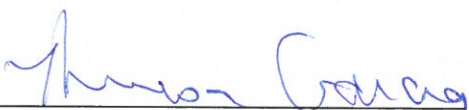
  
\_\_\_\_\_  
Russ Zimmerman, President

  
\_\_\_\_\_  
Scott Miller, Vice President

*absent*  
\_\_\_\_\_  
Charles Schwochow

**Board of County Commissioners, Sandusky County Ohio**

Attest:

  
\_\_\_\_\_  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio





# SANDUSKY COUNTY EMERGENCY MEDICAL SERVICES

Jeffery J. Jackson  
E.M.S. Chief

2100 Countryside Place  
Fremont, Ohio 43420



419-332-7313  
Fax: 419-334-6511

## EMS Agenda November 30, 2021

- Ambulances

No word as of lately about ambulance chassis being released from Ford.

The SUVs were delivered on the 10<sup>th</sup> of November. The only items we are waiting for are the MARCS radios which are being delayed by Motorola and graphics.

We hope to have the new to us squad graphics completed by years end. The current red painted striping was holding this up.

- Personnel

Currently have 5 full time positions open

This is up one from last month. A paramedic is going back to school for nursing and needed a different schedule.

Our recruitment team has five scheduled presentations to do at the EMT / Paramedic programs in Northwest Ohio.

This week starts our annual MEDPAT testing. All employees are required to take and pass.

- General Discussion

Next week we will be sending a crew to Delaware County EMS for a 3 day field training evaluation program. This will complement our current program with new ideas and actual formalize format. Leadership training is part of the CAAS accreditation requirement.

EMS call volume continues to be the highest on record up 12 percent. We have already surpassed 2020 year end numbers at the end of November.

911 office, lots of talk circling around this topic. EMS would like to be kept in the loop as we do have invested interest with the dispatching.

Executive session request

