

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2021

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 12/7/2021

Time: 8:00AM – 11:25AM

Present: Commissioners: Russ Zimmerman President; Scott Miller V-President; Charles Schwochow

Present: Theresa Garcia; County Administrator

Others Present: Ron Hiser, Atul Chopra, Brayden Haar, Melanie Allen

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Russ Zimmerman, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 12/2/2021 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Russ Zimmerman Scott Miller Charles Schwochow		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	The Commissioners were unable to attend the Mental Health Board meeting.	Russ Zimmerman Scott Miller Charles Schwochow		
	Commissioners Zimmerman and Miller attended the VIP tour of the Fremont Schools. The facility was very nice and will be a nice facility to attend. It was very well done.	Russ Zimmerman Scott Miller		
	The Commissioners all attended the OSS Solid Waste special meeting, Senator Reineke was supposed to attend but had to cancel. Gary reviewed the power point he had prepared for the meeting with the Board members that were there. He had some great information to present. He talked about then number of tires they collect a year along with other collection statistics. (see attached)	Russ Zimmerman Scott Miller Charles Schwochow		

Commissioners and Administrator Discussion	Commissioner Miller attended the Green Springs Council meeting. They thanked the Commissioners for supporting the Transfer Station project. Commissioner Miller talked about the Commercial and Industrial Code and that the residential code is not being discussed by the Commissioners. The fire department had a training meeting and he was able to stop in and talk to them too.	Scott Miller		
* Then /Now Documents	None			
* Personnel	None			
* Travel Requests	Commissioners and Administrator travel requests for Winter conference were approved.			
Facility Management	Ron Hiser – Facility Management. Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. Generator is in place at Facility Management Building. Finishing up some items at the jail. Ron reviewed the remainder of his agenda items and project updates. Commissioner Zimmerman shared the chair lift information he received for Woodville Court. All agreed this would be the best solution. They suggested inviting the Judge in to review the option with her.	Ron Hiser - Director		
IT	Atul Chopra – It. Atul came in for his regular meeting with the Commissioners. See attachment for agenda items. Brayden Haar came in with Atul for the meeting. The fiber project is going well. They are working with AT&T for conduit use for the fiber lines. Contract for additional band width at the jail is going to be signed and set up shortly. The courtroom audio project is installed and they will be training staff on the system. Brayden updated the Commissioners on Cyber Security projects. Atul reviewed the remainder of the agenda items.	Atul Chopra – supervisor Brayden Haar – IT Specialist		
DJFS	Melanie Allen – DJFS. Melanie came in for her regular meeting with the Commissioners. See attachment for agenda items. We have two additional children in custody and were able to terminate care of three children. One of the individuals turned eighteen and was given Bridges program information and have kept in touch (see attachment for Bridges Program information).	Melanie Allen - Director		

	This year there will have eight more timing out in the next few months. Melanie continues to work with the Directors Workgroups. She plans on exploring funds for the START program.			
* Resolutions	2021 – 391 APPROVING REAPPOINTMENT OF RANDY WISER TO THE SANDUSKY COUNTY, SENECA COUNTY, CITY OF TIFFIN (SST) PORT AUTHORITY – BOARD OF DIRECTORS	SSTPA		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2021 - 392 AUTHORIZING THE COUNTY ENGINEER TO PROCEED BY FORCE ACCOUNT IN THE MATTER OF ROUTINE MAINTENANCE OF ROADS AND BRIDGES AND HIGHWAY DRAINAGE; BRIDGE AND CULVERT REPAIR OR REPLACEMENT; THE UPKEEP AND MAINTENANCE OF EQUIPMENT AND YARD FACILITIES; NEEDED EMERGENCY WORK AND CLOSING OF ROADS; THE ADDRESSING OF MATTERS THAT INVOLVE THE DRIFTING OF SNOW; OTHER EMERGENCY WORK AS MAY BE NECESSARY DURING THE CALENDAR YEAR 2022, ALL PURSUANT TO RELATED SECTIONS 5543 OF THE OHIO REVISED CODE (ORC)	Engineer		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2021 - 393 ENTERING INTO AGREEMENT WITH WILLIAMS DECK & LANDSCAPE CONST. FOR SNOW REMOVAL & SALTING SERVICES FOR CLYDE COURT ON BEHALF OF SANDUSKY COUNTY FACILITY MANAGEMENT	Facility Management		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2021 - 394 AUTHORIZING THE USE OF AMERICAN RESCUE PLAN (ARP) RECOVERY FUNDING FOR RIVER CLIFF HVAC PROJECT	Recovery Funding		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2021 - 395 AUTHORIZING THE USE OF AMERICAN RESCUE PLAN (ARP) RECOVERY FUNDING FOR SANDUSKY COUNTY VISITORS BUREAU NEGATIVE ECONOMIC IMPACT PROJECTS	Recovery Funding		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3

	2021 - 396 AUTHORIZING DISTRIBUTION OF FUNDS FROM THE SENIOR CITIZENS TAX LEVY TO GREAT LAKES COMMUNITY ACTION PARTNERSHIP (GLCAP) FREMONT OHIO SENIOR SERVICES	Senior Levy	\$649,323.39	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2021 - 397 AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE SANDUSKY COUNTY RECORDER FOR 2022	Recorder	\$200.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2021 - 398 APPROVING SUPPLEMENTAL APPROPRIATION TO ADULT PROBATION PILOT PROBATION FUND WAGES (\$9,000.00) AND FUND TRANSFER FROM BENEFITS (\$3,800.00) TO WAGES FOR YEAR END EXPENSES	Adult Probation	\$9,000.00 \$3,800.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2021 - 399 APPROVING SUPPLEMENTAL APPROPRIATION TO EMS WAGES (\$275,000.00) AND BENEFITS (\$42,500.00) TO COVER PART OF LAST PAYROLL FOR THE YEAR AND 1 OF 3 BONUS PAYMENTS	EMS	\$275,000.00 \$42,500.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2021 - 400 APPROVING APPROPRIATION TRANSFER FOR COUNTY COURTS SPECIAL DOCKETS FROM CONTRACT SERVICES (\$4,000.00) TO WAGES (\$3,500.00) AND BENEFITS (\$500.00) FOR YEAR END EXPENSES	County Courts	\$4,000.00 \$3,500.00 \$500.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
	2021 - 401 AWARDING BID TO PIONEER TECHNOLOGY GROUP, LLC., ON BEHALF OF THE CLERK OF COURTS FOR CASE MANAGEMENT SYSTEM SOLUTION	Clerk of Courts		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3
	2021 - 402 AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE SANDUSKY COUNTY SANITARY ENGINEER FOR 2022	Sanitary Engineer		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes – 3

Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
Prosecutor	Beth Tischler – Prosecutor. Beth was unable to attend because she was in trial. Her meeting and will reschedule.	Beth Tischler - Prosecutor		
* Adjournment (11:25am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

Signature of:

Russ Zimmerman, President

Scott Miller, Vice President

Charles Schwochow

Board of County Commissioners, Sandusky County Ohio

Attest:
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated December 7th 2021

* Denotes action

1. The generator at the F.M. location has been installed, we are waiting on the utility to hook-up power.
2. The Better Buildings Bid-Pkg. IV for the health department will be sent out for bids after the first of the year.
3. Sheriff Office project had some issues with the domestic hot water (on site yesterday). Bays mechanical and CSO are working on the administration VAV controls, exhaust fans, and dual duct boxes. Sheriff office working with SAS on camera and access control.
4. Working with the roofing contractor on some roofs leaks at the Service Center. Mid-west to fix this week.
5. We are working with I.T. on increasing the cellular coverage at the courthouse.
6. Communication center work for the new lobby started yesterday: Dec.6th.
7. One of the VFD's damaged from the water leak at the jail has been replaced. (still waiting on the second one to ship).
8. We are getting quotes from Mid-State for repairs to the courthouse bell tower. (attach)
9. We have removed the lighting circuits from the upper portion of the bell tower and will set-up the new lights on an astrophysical timer instead of the photocell.
10. The lightning system UL certification for the commissioner's roof is scheduled for December 8th @11:00 am.
11. The renovation of the parks office building for the I.T. department moving forward. We are working with work release crew on demo.
12. We are working on the exterior cameras at the Service Center.
13. We have received some pricing for the Law library conference rm. renovation.
14. We are getting up-dated pricing on the awning at the service center.
15. We are up-grading the emergency lighting system at the Service center. The lights have been delivered.

Current / Ongoing Projects:

- Dark fiber – Ohio Telecom working on possible paths, AT&T may have a possible
- Application hosting – setting up Akamai for Sheriff's application. Planning to implement auditor's applications in February 2022.
- County network
 - Additional bandwidth – signing contract with Granite (\$1295/month), approved last month
 - Professional services – awaiting quotes for switch project.
- County email
 - M365 finalized as product to implement – waiting for vendors to provide final subscription pricing and migration services pricing.
 - Email filter/archive – archive is available back to June 2020, waiting for remaining to be uploaded by vendor.
- Common Pleas – Wide Area Media started installation of audio/video equipment. Courtrooms 2 & 4 equipment installation is complete, programming and training to be completed.
- Clerk of Courts – awaiting PO to purchase replacement PCs
 - Court management system – Pioneer selected as vendor of choice. Working through some legal changes on contract.
 - Website – migrated website to GoDaddy
- SC Engineer
 - Backups – completing successfully now. New server will be needed.
 - Phone system – setting up demo for new phone system.
 - Audio/video system – Wide Area Media providing quote
- Backups – working through issues related to implementing replication, SureBackup (backup verification), and CDP (continued data protection) for critical systems
 - Jail data center backups – new backup server installed, need to setup backups mirroring courthouse.
- Cybersecurity – discussing MDR with Artic Wolf, finalizing services and pricing. Numerous exploitable vulnerabilities discovered this month, none in our environment.
- Anti-phishing – new campaigns and training implemented
- EMA – finish setting up smart board
 - Avtec radio console – setup backup console and radio equipment
- SCSO
 - AVTEC radio console – Software update scheduled.
 - 911 phone system
 - Setting up backup services – Phone gateway mounted, working on connecting lines. Will work with vendor to complete configuration.
 - Radio systems – Bender Communications provided quote for replacing Rt. 412 equipment. Waiting for P&R quote. New jail repeater ordered.
 - CAD/RMS/JMS – waiting on process and pricing for enterprise platform
- EMS – working with chief, ongoing fax issues.
- City of Fremont
 - Setting up two factor authentication and network security log and reporting
 - Fremont Police – server and backup equipment quoted, restructuring their network for better management and security
 - Backups – forwarded selected vendor quote
 - Dark fiber – given go ahead by Mr. Frost
 - WTP & WRC – replacement equipment and backup systems prices provided and in budget.

December Commissioner's Agenda

12/7/2021

- I. Placement Costs –
 - a. County costs/ placement costs- maintaining.
 - i. Continuing savings from the mandated placement amount
 - b. Current custody: 35 (33 last month) – 4 new siblings, new baby on current case, and 3 terminations.
 - i. Safe reductions:
 - 1. 2 reunified with father
 - 2. 1 turned 18 left care (3 more soon; one on 12/6, two in January and 4 more-in feb, march and may) – lots of older kids emancipating – see attached information on Bridges program.
 - 3. 3 on trial visit home with mom.
 - 4. 2 being adopted in January.
 - 5. 30 days to family continues for all new custody and other cases.
 - c. Director's workgroups
 - i. Rising Placement Costs
 - ii. Rules and Legislative committee
 - iii. State Treatment Foster Care Development Team
 - d. Tiered Treatment Foster Care- Treatment Foster Care team leader, started on December 6- Jenni Zaika. She will do some initial training w us; she is familiar w Seneca where she is from and will orient her to Wyandot.
- II. Building status
 - a. Drive Thru – no updates yet – full time every day 10/1, about 10 customers a day.
 - b. Other things on the radar: cameras, building-wide carpet
- III. Budget
 - a. Staffing – 2019: 12, 2020: 8, 2021: 24 – new hires!
 - b. Changes regarding family first preservation services act, comprehensive assessments, and family find requirements – lots of additional work for casework staff.
- IV. Misc
 - a. Village House partnership, adding costs to our monthly placement costs report under contract costs for reimbursement, this should start in January.
 - b. Exploring funding for another school outreach position, AND exploring another program – Ohio START (Sobriety, Treatment, and Reducing Trauma), in 50 counties right now.

Our post-emancipation independent living worker will help emancipated youth enroll in this program. During their time in care, they earn incentives for completing independent living tasks and build a savings account for when they leave. The money they earn is available to them when custody ends.



- Ohio's voluntary extended foster care program designed to provide financial and case management supports to participating young adults that have emancipated from a Title IV-E agency.
- Open to emancipated young adults, ages 18 to 21, that meet at least one of the following criteria:
 - Completing a secondary education or a credential equivalent program
 - Enrolled in an institution that provides post-secondary or vocational education
 - Participating in a program to remove barriers
 - Employment
 - Incapable of doing any of the other criteria due to a medical condition
- **Program Benefits**
 - Better outcomes for young adults aging out of foster care
 - Long-term housing support
 - Financial assistance
 - Education about, and help linking with, community resources
 - Help in crisis or emergency situations
 - Access to positive adult supporter

District Stats- Education meets Action

*Year 2020

- ▶ Appliance Collections – 10.95 tons
- ▶ Household Hazardous Waste Collections – 136,137 lbs.
- ▶ Television & Electronics Collections – 103,769 lbs.
- ▶ Tire Collections – 12,890 PTE's (passenger tire equivalent)
- ▶ OSS Recycling & Processing Center – 340,528 lbs.
- ▶ Aim to Be Green Recycling Drop-off Program – 8,554,000 lbs.

