

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2022**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 1/18/2022

Time: 8:00AM – 10:50AM

Present: Commissioners: Scott Miller - President; Charles Schwochow – Vice President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Others Present: Bill Windnagel, Ron Hiser, Daniel Carlson, Beth Tischler

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 1/13/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioners Miller and Schwochow attended the land bank meeting. They are looking at more properties to acquire. There seems to be more movement happening. They may update the Board officers at the next meeting. They would like to purchase properties that would be available for anyone and not just side lot sales. They are also working with property owners and the Brownfield Grants to help clean up possible hazmat issues on their property. The new meeting organization has been working well.	Scott Miller Charles Schwochow		
	Commissioner Miller attended the GLCAP Board meeting. They initiated mandatory vaccines if you want to stay employed. They lost 27 staff due to the mandate. They did have a list of exceptions that would allow someone not to be vaccinated. Budget and workforce is still strong. They are doing well. See attachment for notes.	Scott Miller		

	Commissioners Zimmerman attended the Soil & Water meeting. There financials are good. They did 2022 election of officers. They appointed a new bee inspector for 2022. They discussed some organization dues. They asked about the remodel of the conference room to an office space. Commissioner Zimmerman talked about some options and what they need to do. There was some issues discussed about Ditch Maintenance. He has called the Engineer to set up a meeting to have a conversation about the issues. There are several ditches they were concerned about.	Russ Zimmerman		
	Commissioner Miller attended the Clydescope meeting. They did appreciate Commissioner Miller being at the meetings and would like him to continue representing the Commissioners. They are planning the golf outing for this summer. They discussed the new organization in the City of Clyde. The City appointed a new Mayor and Vice Mayor. They are showing some growth and working on many projects. Commissioner Miller gave an update on what the Commissioners are doing in the County. The Clyde Green Springs School District is planning to look at another levy.	Scott Miller		
<b>Commissioners and Administrator Discussion</b>	Commissioner Miller attended the Sandusky County Area Real Estate Investors Association (SCAREIA) meeting. They had asked about land bank meetings. They would like to see an evening meeting. Commissioner Miller noted the Land Bank is a Private Industry and they would have to reach out to them. They also had questions on a property that was purchase by the Board of DD. This would have to be discussed with the DD Board. The County Comprehensive Plan was questioned. It was explained that this plan is something that needs to be put in place in order to receive many Federal Grants to show the County and Municipalities have a plan on progression in their communities and is subject to change	Scott Miller		
<b>* Then /Now Documents</b>	One certificate was presented by Family Children First Council. No PO was in place for Nov. and Dec. 2021 invoices. Two invoices to the same vendor make up this certificate. Sandusky County Health Dept. - \$20,313.09	FCFC	\$20,313.09	*Motion: Move to Approve certificate Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3

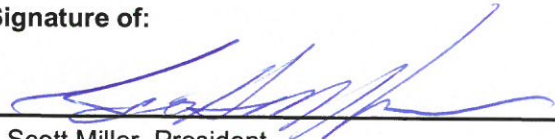
* Personnel	None			
* Travel Requests	None			
Community Work Program (CWP)	<b>Bill Windnagel – CWP.</b> Bill came in for his regular meeting with the Commissioners. They didn't quite get their last mowing in this fall but should be able to handle it in the spring. He doesn't have a crew right now. The sheriff has moved his crew in to regular population to use their area for quarantining inmates. They were supposed to reevaluate the situation yesterday. He is hoping to have them back this week.	Bill Windnagel - Coordinator		
Facility Management	<b>Ron Hiser – Facility Management.</b> Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. They have officially cut over to the new electrical service brought in for the generator for Facility Management Office. Six or seven contractors walked through the Health Department for the pre-bid for the Better Building Project. He is working on the awning and the drive through at DJFS. They are monitoring some electric issues at BOE. Commissioner Zimmerman update Ron on the chair lift project for Woodville Court.	Ron Hiser - Director		
Prosecutor	<b>Beth Tischler – Prosecutor.</b> Beth came in for her rescheduled meeting with the Commissioners. They are working through some health issues in her office and she has a resignation that was turned in by one of her staff. She would like to get the new matrix system started. They have been working on this program it just needs to get updated and get everyone trained. The State is moving to online Sheriff sales. The State bid the program and it will get pushed out to each County. She updated the Board on some bigger cases that will be scheduled. Commissioner Schwochow asked about an update on the Drug Task Force. They are staying busy. She had one out on medical and should be returning shortly. New staff member is doing well. She is hoping to get another member from the Sheriff and Bellevue. The Attorney General has reached out about instant drug tests. This would help get quicker drug test results. Commissioner Zimmerman presented a rebate request from a contractor. She is going to review the documents and get back with the Commissioners. Commissioner Miller asked about Board of Revision and	Beth Tischler - Prosecutor		

	<p>the Board members. Beth noted because this is a small board the perception to have two of the three members related it could look like there is a conflict. She does not feel it can't be done but there should be a preamble at meetings so others understand two of the board members are related. She did feel it would be easier if one of them would step down and designate another individual from the office.</p> <p>Beth was asked about the recent findings and orders. She has been reaching out to the AG to find out about who we would contact about an agreement.</p> <p>Beth was asked about the Law Library funds that were to be transferred to assist. The State sent the documents to her and she has to have one of the Judge's sign off and submit a judgement entry for the transfer.</p>			
<b>* Resolutions</b>	<p>2022 - 29  APPROVING AGREEMENT BETWEEN SANDUSKY COUNTY COMMISSIONERS AND SANDUSKY COUNTY HEALTH DEPARTMENT TO PERFORM BOTH CLERICAL AND NURSING SERVICES FOR SANDUSKY COUNTY TUBERCULOSIS (TB) RECORDS BUREAU</p>	Health Department		<p>*Motion: Move to Approve resolution  Moved by: Charles Schwochow  2nd: Russ Zimmerman  Yes – 3</p>
	<p>2022 - 30  APPROVING SUPPLEMENTAL APPROPRIATION FOR DOG KENNEL TO INTERDEPARTMENTAL COST ALLOCATION (\$369.00) AND CORSA (\$2,000.00) ANNUAL COSTS</p>	Dog Kennel	<p>\$369.00  \$2,000.00</p>	<p>*Motion: Move to Approve resolution  Moved by: Charles Schwochow  2nd: Russ Zimmerman  Yes – 3</p>
	<p>2022 - 31  APPROVING APPROPRIATION TRANSFER FOR DJFS FOR JANUARY MANDATED SHARE PAYMENT (\$16,236.42) AND DECEMBER 2021 PLACEMENT COSTS (\$71,544.45)</p>	DJFS	<p>\$16,236.42  \$71,544.45</p>	<p>*Motion: Move to Approve resolution  Moved by: Russ Zimmerman  2nd: Charles Schwochow  Yes – 3</p>
	<p>2022 - 32  APPROVING APPROPRIATION REDUCTIONS FOR VARIOUS FUNDS DUE TO OVER APPROPRIATION</p>	Various		<p>*Motion: Move to Approve resolution  Moved by: Russ Zimmerman  2nd: Charles Schwochow  Yes – 3</p>

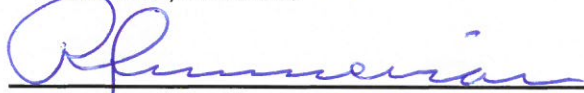
	2022 - 33 APPROVING APPROPRIATION TRANSFER IN PI FROM CAPITAL OUTLAY TO CONTRACT SERVICES FOR CONTRACT PAYMENT (\$15,000.00); TRANSFER FROM COUNTYWIDE TRANSFER OUT TO AIRPORT DEBT FUND (\$500.00); AND SUPPLEMENTAL APPROPRIATION TO AIRPORT DEBT FUND (\$500.00) TO DEBT SERVICES	PI	\$15,000.00 \$500.00 \$500.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2022 - 34 APPROVING SUPPLEMENTAL APPROPRIATION TO PROSECUTORS OFFICE FOR THE 2022 BUDGET TO CORRECT ANNUAL EXPENSES NOT ORIGINALLY REQUESTED FOR DTF CONTRACT SERVICES (\$1,068.00) AND UTILITIES (\$700.00)	DTF	\$1,068.00 \$700.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2022 – 35 AUTHORIZING PARTICIPATION IN MEMORANDUM OF AGREEMENT (MOA) FOR ENDPOINT SECURITY SERVICES WITH THE CENTER FOR INTERNET SECURITY, INC. (CIS) ON BEHALF OF THE SANDUSKY COUNTY BOARD OF ELECTIONS (BOE)	BOE		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2022 - 36 COMMITTING GENERAL FUND MONIES TO THE SANDUSKY COUNTY REGIONAL AIRPORT AUTHORITY (SCRAA) FOR 2022 OPERATING EXPENSES	Airport Authority		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – Daniel Carlson, News Messenger Elected Officials – Beth Tischler, Prosecutor			
	Daniel Carlson, News Messenger, asked questions about a couple of cases to Prosecutor Tischler and to the Commissioners regarding the affects Covid has had on county offices. It has not stopped general business but it has slowed some projects down.			
<b>* Adjournment (10:50am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes - 3



Signature of:

  
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Scott Miller, President

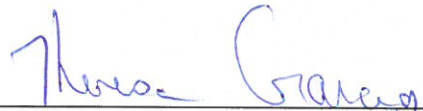
  
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Charles Schwochow, Vice President

  
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Russ Zimmerman

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
\_\_\_\_\_  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

# Sandusky County Commissioners Agenda



## Topics of Discussion for the meeting Dated January 18th 2022

\* Denotes action

1. The generator at the F.M. location has been installed. AEP set the pole and transformers yesterday. Burkett is approx. 75% done with the inside work and then we can switch over to the new service.
2. The Better Buildings Bid-Pkg. IV for the health department had the physical walk through January 12<sup>th</sup> with approx. 6 or 7 contractors participating.
3. Sheriff Office project CSO and Bays are finishing up the Dual Duct Boxes that service the Blocks. This has been hampered by the pandemic related illnesses, and material delays.
4. Communication center new lobby work is underway, they have revamped the new director's office so she can move and then they can start the lobby renovations.
5. We have given Mid-State the green light for repairs to the courthouse bell tower and they are working with the insurance on price reconciliation.
6. The renovation of the parks office building for the I.T. department is on hold for the moment. As the work crew is temporarily not be released.
7. We are working on the exterior cameras at the Service Center.
8. We have received some pricing for the Law library conference rm. renovation and will issue the PO# after the first of the year.
9. We are getting up-dated pricing on the awning at the service center.
10. The emergency lighting system up-grade at the Service center is approx. 90% finished. We are working with Administration on diming some fixtures. We are also installing a new intercom system and the slide out drawer will be addressed at the same time as the awning.
11. Scheduling Boiler inspections for all locations.
12. We are having power issues at the BOE....we are going to install a recording meter to identify the issue.
13. Performing semi-annual generator service and inspections.
14. We have hired an assistant for the purchasing department.
15. Woodville Court Sidewalks and lawn care.

