

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2022

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 1/25/2022

Time: 8:00AM – 12:10PM

Present: Commissioners: Scott Miller - President; Charles Schwochow – Vice President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Others Present: Kelly Askins, Tom Fullen,, Sheriff Hilton

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 1/20/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Schwochow attended the Community Corrections Board. They had round table discussion with those in attendance. Judge Fiser thanked the Commissioners for assisting with a new chair lift for her court. He talked about the One Ohio Foundation and how they have split the State and they are in the beginning stages of organizing the regions.	Charles Schwochow		
	Commissioner Zimmerman attended the Health Department meeting. Most of the meeting was regarding financials and expenses. They are in good shape right now. Most of the revenue collected is restricted on how to spend. There was conversation regarding a home that tied their sewer into the storm sewer catch basin. They passed a motion to accept a grant for Covid items. (see attachment for summary)	Russ Zimmerman		

	Commissioner Miller was unable to attend the policy committee meeting for solid waste. It was to approve the written policy that was put tougher by the committee.	Scott Miller		
	Commissioner Miller attended the Records Commission meeting. This group meets as needed. They had three RC-3's to review and approve. There wasn't much discussion and all requests were approved.	Scott Miller		
Commissioners and Administrator Discussion	The Health Department TB report and the Veterans Office indigent burial reports were reviewed.	Theresa Garcia		
	Michelle Hess from CASA reached out to make sure the Commissioners were still available to be Judges for the Stars Dancing for CASA event in April. All agreed they would be available.	Theresa Garcia		
	Commissioner Zimmerman met with an individual to talk about Building Code. He assured the individual that the Commissioners are not discussing residential code. This gentlemen did not have good experience in another county and he does not want to see this put in place in Sandusky County. Commissioner Zimmerman again assured him that the Commissioners are not discussing residential code. The Commissioners have a press release to send out regarding Advisory Committee and appointments that will have the mission statement of the Building Code.	Russ Zimmerman		
	Commissioner Zimmerman noted the quote on the chair lift for Woodville is over \$50,000.00 and would need to be bid. He is going back to the vendor to ask about the cost. There is someone interested in the old lift and could possibly remove it.	Russ Zimmerman		
	Commissioner Schwochow asked about the current mask mandate the Commissioners sent out for county staff. There was discussion on how long this should stay in affect. The suggestion was to discuss this with the Health Commissioner and get a recommendation.	Charles Schwochow		
	Commissioner Zimmerman attended a meeting at the Village House with DJFS and the Village House Board. They have passing a contract back and forth with changes and compromises. They decided they needed to discuss the concerns as a group. After much	Russ Zimmerman		

	discussion they did revise the contract and all agreed and understand the purpose of the contract. They are going to make the changes needed on the contract and have the Prosecutors Office review and approve to get back for signatures.			
* Then /Now Documents	<p>One certificate was presented by the Drug Task Force. December invoice received in January and PO's were closed. Four invoices make up this certificate. Verizon - \$263.39 Village Energy - \$265.25 Toledo Edison - \$295.95 Sandusky County - \$201.56</p> <p>Two certificates were presented by the JJC 2021 PO's were closed since items were on backorder and did not arrive until 2022. Two invoices make up these certificates both to the same vendor. Bob Barker - \$160.41 & \$106.94</p> <p>Two certificates were presented by the Commissioner's office. First certificate, PO was not established as we did not know we were paying the invoice; second certificate a PO was not done as it was to be discontinued. Two invoices makes up these certificates. Advantage Ford - \$ 4,517.79 Summit EAP - \$728.00</p> <p>One certificate was presented by County Courts. PO was in place for 2021 but for wrong vendor. One invoice makes up this certificate. Amazon - \$38.84</p> <p>One certificate was presented by the Sanitary Engineer. Purchase was made over the holiday weekend and staff was not in office to secure a PO. One invoice makes up this certificate. Streaker Tractor Sales - \$420.00</p> <p>One certificate was presented by the Board of Elections. PO was not done in 2021 for the pick-up. One invoice makes up this certificate. FEDEX - \$30.26</p>	<p>Drug Risk Force</p> <p>JJC</p> <p>Commissioners</p> <p>County Court</p> <p>Sanitary Engineer</p> <p>Board of Election</p>	<p>\$263.39 \$265.25 \$295.85 \$201.56</p> <p>\$160.41 \$106.94</p> <p>\$4,517.79 \$728.00</p> <p>\$38.84</p> <p>\$420.00</p> <p>\$30.26</p>	<p>*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3</p>

	One certificate was presented by DJFS. Account clerk was unaware there was another invoice and the 2021 PO was closed. One invoice makes up this certificate. Forensic Fluids Laboratories - \$22.00	DJFS	\$22.00	
* Personnel	Statement of expense was approved for Ron Hiser.			
* Travel Requests	None			
Dog Kennel	Kelly Askins – Dog Kennel. Kelly came in for her regular meeting with the Commissioners. See attachment for agenda items. Kelly went through license sales and kennel statistics. She is in good shape. She is still looking for a part time kennel worker. Her starting rate is \$10.50 and is very low and she can't get anyone to accept the position. The Commissioners asked her to work with HR and the Administrator to update job descriptions and look at wages. Kelly is still having issues finding the dog containment piece for her truck, Options were discussed. Commissioner Miller suggested if she can't find one for the back seat she may need to just look at a containment unit for the bed of the truck.	Kelly Askins – Dog Warden		
Sheriff	Chris Hilton – Sheriff. Sheriff came in for his regular meeting with the Commissioners. Sheriff had talked in the past about using his current vendor to update the new data system. The current vendor came in to present a demo. There are two different systems the records system is one and the CAD system is another. Sheriff asked to enter executive session to discuss personnel discipline matters. At 9:58am Commissioner Zimmerman moved to enter executive session to discuss personnel matters. At 10:13am Commissioners exited executive session. Commissioner Miller asked about the progress of getting the new boat for marine patrol. It is being built and they are hoping to have it starting boating season. Commissioner Schwochow asked about talking to the Dog Warden regarding lights and sirens on her vehicle. He is going to give her a call and talk to her about a containment unit too.	Chris Hilton – Sheriff		*Motion: Move to enter executive session Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3 *Motion: Move to exit executive session Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3

* Resolutions	2022 - 38 APPROVING SUPPLEMENTAL APPROPRIATION TO UNCLAIMED FUNDS (\$10,000.00)	Unclaimed Funds	\$10,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2022 - 39 APPROVING APPROPRIATION TRANSFER FOR SHERIFF FROM SUPPLIES TO CAPITAL OUTLAY (\$9,825.00) AND OTHER AGENCY (\$800.00)	Sheriff	\$9,825.00 \$800.00	*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2022 - 40 AUTHORIZING THE USE OF AMERICAN RESCUE PLAN (ARP) RECOVERY FUNDING FOR THE VILLAGE OF WOODVILLE FOR WATER INFRASTRUCTURE PROJECT	Recovery Funding		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2022 - 41 APPROVING SUPPLEMENTAL APPROPRIATION FOR TITLES IN WAGES (\$30,000.00) BENEFITS (\$4,700.00), CONTRACT SERVICES (\$100,000.00) AND SUPPLIES (\$50,000.00) FOR 2022 EXPENSES	Titles	\$30,000.00 \$4,700.00 \$100,000.00 \$50,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2022 - 42 APPROVING SUPPLEMENTAL APPROPRIATION FOR CLERK OF COURTS COMPUTERIZATION FUND IN CONTRACT SERVICES (\$100,000.00) AND SUPPLIES (\$30,000.00) FOR 2022 EXPENSES	COC Computerization Fund	\$110,000.00 \$30,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99 Elected Officials – Chris Hilton, Sheriff.			
* Adjournment (12:10pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3

Attest: Theresa Garcia
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Signature of:

Commissioner Miller absent
Scott Miller, President

Charles Schwochow
Charles Schwochow, Vice President

Russ Zimmerman
Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

GOOD AFTERNOON!

JANUARY 21, 2022

The following is a summary of agenda items discussed and action taken @ the regular Friday, January 21, 2022 Board of Health meeting @ 8:30 A.M. in the Front Conference Room.

1. Guests in attendance: Sandusky Co. Commissioner Russ Zimmerman and Townsend Township Trustee Jeff Steager.
2. The minutes of the Friday, December 17, 2021 Board of Health meeting were approved.
3. The monthly financial report was reviewed with revenue for the month of \$231,385.25 and revenue year to date of \$4,213,267.84. Expenses for the month were \$253,707.59 and expenses year to date totaled \$3,122,049.57.
4. The monthly bills were paid. Two (2) Resolutions and one (1) Then and Now were approved.
5. Accepted the resignation of Casey Wilcher, S.I.T. BEST OF LUCK, CASEY!!!
6. Employed Tammie Ferguson, R.N., Public Health Nurse, intermittent, effective January 24, 2022. WELCOME ABOARD, TAMMIE!!!
7. Approved the annual contract with the Sandusky Co. Commissioners for TB services for 2022 in the amount of \$12,000.00.
8. Approved Resolution 22-01 for the Water Pollution Control Loan funds grant.
9. Approved the Notice of Award for the CN22 Ohio Dept. of Health grant for COVID funding in the amount of \$92,274.00, January 1, 2022-June 30, 2023.
10. Approved the sewage treatment system variance for Phillip Davidson, 4731 CR #23, Kansas.
11. Approved the sewage treatment system variance for Jeff Miller, 1737 CR #268, Vickery.
12. Approved the Board of Health order for Chrissy McCloskey, 3951 CR #281, Vickery, to replace the sewage treatment system on the property.

13. The 2022 Sandusky County Child Fatality Review Board will meet virtual on Monday, January 31, 2022 @ 9:00 A.M. to review all Sandusky Co. resident deaths 0-18 years of age.

14. THE ANNUAL SANDUSKY CO. DISTRICT ADVISORY COUNCIL MEETING IS MONDAY, MARCH 14, 2022 @ 7:30 A.M.

15. Health Commissioner Bethany Brown reviewed the monthly report for COVID cases, noting a rise in number of cases with hospitalizations declining. The Center for Disease Control recently updated quarantine guidelines for individuals testing positive to quarantine for five (5) days and to wear a mask an additional five (5) days. Community Health Services and The Bellevue Hospital are offering COVID testing, by appointment. ProMedica Memorial Hospital is COVID testing through the Emergency Department. Free four (4) at home COVID test kits can be ordered through the federal government. Sandusky Co. Emergency Management Agency and Sandusky Co. Public Health have ordered free at home COVID test kits and are awaiting word on shipment.

16. The December, 2021 food service operation inspection report was reviewed.

17. The quarterly (October-December), 2021 smoking report was reviewed with no violations.

18. Division reports were shared. Charlotte Stonerook, Health Planning and Education Coordinator, reported on upcoming trainings and activities. A virtual Town Hall meeting in partnership with the Villages of Woodville and Elmore is scheduled for Sunday, March 6, 2022, from 1-3 P.M.

19. THE FEBRUARY BOARD OF HEALTH MEETING IS FRIDAY, THE 18TH @ 8:30 A.M.

County Commissioner's Meeting

Dog Warden's Office

January 25, 2022

<u>2022 Dog License Sales</u>	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	10,676	6206
1 Year Dog License Late	207	0
1 Year Partial License	74	0
3 Year Dog License	223	146
3 Year Dog License Late	12	0
3 Year Partial License	8	0
Dangerous Dog License	15	8
Duplicate License	20	1
Kennel License	23	16
Kennel License Extra	18	13
Permanent Dog License	35	18
Service Dog License (Free)	0	0
Transfer In	10	1

Kennel Census

December 2021

Impounded- 32
 Redemptions- 19
 Adoption- 6
 Euthanized- 2
 Transfer- 0

January 2022

Impounded- 25
 Redemptions- 34
 Adoptions- 18
 Euthanized- 0
 Transfer- 0

Kennel Incidents

December 2021

Aggression- 0
 Community Asst. - 0
 Bite- 6
 Humane- 6
 RAL- 27
 Sick/Injured- 1
 No License- 0

January 2022
 November 2021

Aggression- 0
 Community Asst. - 3
 Bite- 2
 Humane- 4
 RAL- 11
 Sick/Injured- 0
 No License- 0

Requested graphs and charts are attached.

Scheduled/Completed Trainings

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff.

To Discuss

I am still trying to find a company for a quote for the dog containment that will be installed in the new truck where the back seat is. No luck so far.

We are still on hold for purchasing a second vehicle until the dealerships get vehicles in.

Siren and lights- Waiting to talk to the Sheriff.

Monument in park.

Events

T shirts for fundraisers for both the SDF and the Alpha Project ongoing.

Humane Related

Humane Related Welfare Checks- Unfounded- 2
Pending- 2
Education Needed- 0
Charges Filed- 0
In Court- 1

Questions?

