

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2022

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 2/1/2022

Time: 8:00AM – 10:56AM

Present: Commissioners: Scott Miller - President; Charles Schwochow – Vice President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Others Present:

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 1/27/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioners were unable to attend the Mental Health Board meeting.			
Commissioners and Administrator Discussion	Administrator Garcia talked about the snow storm coming. There is an EMA briefing at 2:30pm regarding the storm			
* Then /Now Documents	One certificate was presented by the Commissioner's Office. PO was not done prior to receiving the invoice due to not knowing there was service done. One invoice makes up this certificate. Ohio Telecom - \$85.00	Commissioners	\$85.00	

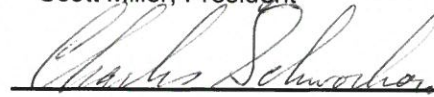
	<p>Two certificates were presented by the Board of DD. Both had 2021 PO's that were closed because they thought all invoices had been paid. Two invoices make up this certificate to the same vendor. Sandco Industries - \$92.72 & \$122.00</p> <p>One certificate was presented by the Commissioner's Office. A PO was not done prior to invoice as each department was to pay the vendor directly but instead they paid us. One invoice makes up this certificate. MNCO - \$204.20</p> <p>Three certificates were presented by EMA/911. Two certificates had 2021 PO's with the wrong totals; third certificate was an emergency purchase to enter a home. Three invoices make up these certificates. Bob's Locksmith - \$126.00 Baker Automotive Service - \$183.66 Croghan Colonial - \$560.00</p>	<p>Board of DD</p> <p>Commissioners</p> <p>EMA/911</p>	<p>\$97.72 \$122.00</p> <p>\$204.20</p> <p>\$126.00 \$183.66 \$560.00</p>	<p>*Motion: Move to Approve certificate Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3</p>
* Personnel	None			
* Travel Requests	None			
Facility Management	<p><u>Ron Hiser – Facility Management.</u> Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. Ron is preparing for the snow storm coming in. His staff went out and started all the generators and made sure they are fueled up in case we need them. Bids will be taken for the Health Department mechanical today. The bell tower repair won't be done until the spring. Other agenda items were discussed.</p>	Ron Hiser - Director		
IT	<p><u>Atul Chopra – IT.</u> Atul came in to meet with the Commissioners for his regular meeting. See attachment for agenda items. Will Chambers came in with Atul to review agenda items. Many of the projects they are working on have been stalled due to delivery of equipment. Response time all the way around has been very slow. They are working on the dark fiber line. There are different projects that are being worked on and programs being set up throughout the County. Agenda items were reviewed.</p>	Atul Chopra – Supervisor Will Chambers- IT Specialist		

	*** Commissioner Miller excused himself from session at 10:15am			
* Resolutions	2022 - 48 ENTERING INTO AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS (COUNTY) AND THE PARK DISTRICT BOARD PER THE AGREEMENT WITH ODOT PROJECT PID 109028	Commissioners		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
Better Building Project Bid Opening – Board of Health	Commissioner Schwochow turned the bid opening over to Bill Steele from Poggemeyer Design Group to open up the bids that were received. Two bids were received for the Board of Health Better Building Project. One from Warner Mechanical and the second from Bayes. There were two parts to the bid, one outside lighting and the other for inside mechanical. Commissioner Zimmerman moved to tabulate the bids and award at another date.			
* Adjournment (10:56am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 2 (Miller absent)

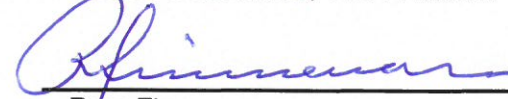
Signature of:



Scott Miller, President



Charles Schwochow, Vice President



Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



Topics of Discussion for the meeting Dated February 1st 2022

* Denotes action

1. The generator at the F.M. location has been installed. AEP set the pole and transformers yesterday. Burkett is approx. 85% done with the inside work and we have switched over to the new service.
2. The Better Buildings Bid-Pkg. IV for the health department has the bid opening today at 10:30.
3. Sheriff Office project has CSO finished with their controls phase and Bays mechanical still needs to complete the mini-split unit and punch-list.
4. Communication center new lobby work is underway, they have revamped the new director's office so she can move and then they can start the lobby renovations.
5. We have given Mid-State the green light for repairs to the courthouse bell tower and they are working with the insurance on price reconciliation. (early spring)
6. The renovation of the parks office building for the I.T. department is underway. The majority of the demolition has been completed and our crew is starting on the electrical and cabling.
7. We are working on the exterior cameras at the Service Center.
8. Law library conference room scheduling.
9. We are getting up-dated pricing on the awning at the service center.
10. The emergency lighting system up-grade at the Service center is approx. 90% finished. We are working with Administration on dimming some fixtures. We have also installed a new intercom system in the drive-through.
 11. Scheduling Boiler inspections for all locations.
 12. We are having power issues at the BOE....we are going to install a recording meter to identify the issue, however it did not show-up any issues.
 13. Performing semi-annual generator service and inspections.
 14. We have hired an assistant for the purchasing department and Rich has spent the last week train her on out multiple systems.
 15. Woodville Court Sidewalks will be taken care of by the town.
 16. Demolition for the Woodville court chair-lift will be taken care of by F.M.
 17. The water damage at the board of health has been addressed by Cousino's Restoration. They has everything on the clinic side cleaned up, however there are still some areas in a couple of hallways, the breakroom, and offices that still need repairs. Weather permitting they will be done by Friday.

Current / Ongoing Projects:

- Dark fiber – Ohio Telecom has route, working with engineering to confirm
- Application hosting (Akamai) – Sheriff’s office setup with Akamai, need to re-setup users as phones have changed
 - Scheduling with Auditor’s office for their applications.
- County network/phones
 - Additional bandwidth – jail bandwidth ordered.
 - Professional services – finalizing scope of work and scheduling installation
 - Courthouse phone issues – all courthouse phones migrated to new server, may need to re-setup voicemail greetings and auto attendant.
- County email
 - M365 finalized as product to implement – migration and licensing prices received.
 - Email filter/archive – archive migration completed. Supreme Court has requested info.
- Common Pleas – working with Wide Area Media to implement hallway digital docket
- Clerk of Courts – migrating last few PCs from old Mainserver
 - Court management system – Rockware provided 2 year maintenance quote and contract
 - Website – GoDaddy site is live, working through some file transfer issues
 - Document management system – work with Perry Corp. to update software and licensing
- SC Engineer
 - Backups – completing successfully
 - Phone system – demo scheduled for new phone system.
 - Audio/video system – Wide Area Media quote approved, waiting on equipment
- Cybersecurity – implementing new antivirus at county and city
- Anti-phishing – new campaigns and training implemented
- JJC – setting up Google workspace for student access
- EMA – finish setting up smart board
 - Avtec radio console – setup backup console and radio equipment
- SCSO
 - AVTEC radio console – Software update scheduled for week of 2/7.
 - 911 phone system – working through some hardware issues
 - Setting up backup services – Phone gateway lines connected. Will work with vendor to complete configuration.
 - Radio systems – Bender Communications updated quote for replacing Rt. 412 equipment.
 - CAD/RMS/JMS – contacted Justice Data Solutions and Motorola for information gathering. Looking for one more provider.
- EMS – virtual fax implemented at LS-14, looking at other stations as well
- TASC – all data migrated to courthouse server. New workstations installed.
- City of Fremont
 - Setting up two factor authentication and network security log and reporting
 - Fremont Police – backup equipment ordered, restructuring their network for better management and security
 - Backups – equipment ordered.
 - Dark fiber – Mr. Frost finalizing details to proceed.
 - WTP & WRC – backup equipment ordered
 - Security – setting up workstation for security officer

