

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2022**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 2/15/2022

Time: 8:00AM – 10:58AM

Present: Commissioners: Scott Miller - President; Charles Schwochow – Vice President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Others Present:

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 2/10/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Scott Miller Yes – 3
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioner Miller attended Clydescope meeting. Finances were reviewed. They had a good year and will have funds for the small business grants. They continue to work on development in Clyde. The annual meeting is planned for March 17 <sup>th</sup> .	Scott Miller		
	The Regional Planning meeting was cancelled.			
<b>Commissioners and Administrator Discussion</b>	Letters of support were presented for Terra State Community college and Ballville Township for project funding.			
<b>* Then /Now Documents</b>	Six certificates were presented by EMA. Two certificates the 2021 PO had been closed; the third certificate, the 2021 PO was not enough to cover the final bill; and the last three are 2021 invoices with no 2021 PO's established. Six invoices make up these certificates.	EMA	\$225.96 \$510.00 \$150.00 \$175.00 \$175.00	

	<p>Redline Equipment - \$225.96  Treasurer, State of Ohio - \$510.00  Treasurer, State of Ohio - \$150.00  Dave Gierhart - \$175.00  Don Kelbley - \$175.00  Owen Fritz - \$175.00</p> <p>One certificate was presented by the Clerk of Courts. Invoice was received prior to establishing the PO. One invoice makes up this certificate.  ProVantage LLC. - \$17,048.00</p>	Clerk of Courts	<p>\$175.00</p> <p>\$17,048.00</p>	<p>*Motion: Move to Approve certificates  Moved by: Russ Zimmerman  2nd: Charles Schwochow  Yes – 3</p>
* <b>Personnel</b>	None			
* <b>Travel Requests</b>	None			
<b>Facility Management</b>	<p><b><u>Ron Hiser – Facility Management.</u></b> Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. The generator for his building is up and running. Health Department HVAC project bid was awarded and they are working on the contract. The old park district office demo is done and his staff will start working on electrical and cabling. Finishing up the projects at the service center. Boiler inspections are being scheduled and generator inspections are done. The water issue at the Health Department is about 90% complete. There are a few items that need to be finished. Ron is putting many new check points in place in that building. Working on clearing 108 S Park. Still cleaning up snow. He is also helping the Visitors Bureau with their new signage.</p>	Ron Hiser - Director		
<b>Mental Health Board</b>	<p><b><u>Mircea Handru – Mental Health Board.</u></b> Mircea came in for his regular meeting with the Commissioners. The levy requests letter went out to programs. There is a deadline to apply for the funding. The Board meeting on the 24<sup>th</sup> this month is going to be in Sandusky County. They decided to rotate the meetings in the different counties. The Mobile Crisis Response Team has started in Sandusky county and they plan to put together three more teams for the other counties. He is working on the One Ohio Foundation funding meetings. There are some legislative changes coming for Mental Health Boards he supports. He may reach out to the Commissioners for support as well.</p>	Mircea Handru – Executive Director		

<p><b>Sanitary Engineer</b></p>	<p><b>Steve Shiets – Sanitary Engineer.</b> Steve came in to provide information on a possible water project. Bryan Bailey, Engineer in training, came in with Steve. The funding for this project is the biggest issue. He has reached out to GLACP to see if there is any funding available to help with water infrastructure. Steve has been working on expansion North of Fremont for a couple of years. There was talk about Rural Water and if they would cross the river to supply water. The funding remains the issue at hand. All agreed it is important to develop the water structure in that area, however, it cannot be guaranteed to happen in the next year and a half.</p> <p>Steve also had quotes on the meter system at Shore Wood Village the Commissioners had agreed to include this in recovery funding. The quote for the best system is slightly higher than originally asked. The Commissioners agreed to increase the funding for the meters.</p>	<p>Steve Shiets – Sanitary Engineer</p>		
<p><b>* Resolutions</b></p>	<p>2022 - 57  APPROVING APPROPRIATION TRANSFER FOR FEBRUARY 2022 MANDATED SHARE PAYMENTS (\$16,236.42) AND JANUARY 2022 CHILD PLACEMENT COSTS (\$82,973.88)</p>	<p>DJFS</p>	<p>\$16,236.42  \$82,973.88</p>	<p>*Motion: Move to Approve resolution  Moved by: Russ Zimmerman  2nd: Charles Schwochow  Yes – 3</p>
	<p>2022 - 58  APPROVING SATISFACTION OF MORTGAGE BY LESTER AND OLGA MILLER, 705 E MADISON ST., GIBSONBURG OH 43431</p>	<p>Satisfaction of Mortgage</p>	<p>\$4,352.00</p>	<p>*Motion: Move to Approve resolution  Moved by: Russ Zimmerman  2nd: Charles Schwochow  Yes – 3</p>
	<p>2022 - 59  APPROVING SUPPLEMENTAL APPROPRIATION TO WAGES (\$37,950.00) AND BENEFITS (\$5,863.28) TO THE RECORDERS TECHNOLOGY FUND TO COVER WAGES FOR NEW HIRE AND CURRENT EMPLOYEE RETENTION</p>	<p>Recorder Technology</p>	<p>\$37,950.00  \$5,863.28</p>	<p>*Motion: Move to Approve resolution  Moved by: Charles Schwochow  2nd: Russ Zimmerman  Yes – 3</p>
	<p>2022 - 60  APPROVING SUPPLEMENTAL APPROPRIATION TO TITLES BENEFITS (\$58,000.00) FOR 2022 HEALTH INSURANCE</p>	<p>Titles</p>	<p>\$58,000.00</p>	<p>*Motion: Move to Approve resolution  Moved by: Charles Schwochow  2nd: Russ Zimmerman  Yes – 3</p>

<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>* Adjournment (10:58am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes - 3

Signature of:

Scott Miller, President

Charles Schwochow, Vice President

Russ Zimmerman

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio



# Sandusky County Commissioners Agenda



## Topics of Discussion for the meeting Dated February 15th 2022

\* Denotes action

1. The generator at the F.M. location is complete, February 7<sup>th</sup> was factory start-up
2. The Better Buildings Bid-Pkg. IV for the health department had the bid opening Feb. 1<sup>st</sup> 2022.
3. Sheriff Office project has CSO finished with their controls phase and Bays mechanical still needs to complete the mini-split unit and punch-list. Setting up walk-through Feb. 23<sup>rd</sup>.
4. Communication center new lobby work is underway, and also is the renovations of the road crew's restroom. They are finishing up the painting in the lobby area and plumbing in the restroom.
5. We have given Mid-State the green light for repairs to the courthouse bell tower and they are working with the insurance on price reconciliation. (early spring)
6. The renovation of the parks office building for the I.T. department is underway. The majority of the demolition has been completed and our crew is starting on the electrical and cabling.
7. We are working on the exterior cameras at the Service Center (installing this week).
8. We have received submittals for the Law library conference room and have passed them along to their board for their approval.
9. We met with new vendor on the awning at the service center Feb. 10<sup>th</sup> to secure pricing.
10. The emergency lighting system up-grade at the Service center is finished. We are working with Administration on dimming some fixtures.
11. Scheduling Boiler inspections for all locations.
12. Semi-annual generator service and inspections are complete
13. Inspections for back-flow and fire protection systems are underway.
14. The new purchasing department assistant is working out well. Rich is training her on our multiple systems and duties.
15. Demolition for the Woodville court chair-lift will be taken care of by F.M.
16. The water damage at the board of health has been addressed by Cousino's Restoration. They have most of the repairs finished and they're working with our insurance provider on costs and finishing the remainder of damaged areas.
17. Working with County Administrator on cleaning out the 108 Park Ave. location.
18. Trying to keep up with the resent weather events....snow removal and salting.
19. Snow blew in the fresh air intakes at the Service Center and caused some ceiling leaks. This is an original design issue that we are trying to come-up a solution for.
20. Working with Visitors bureau on renovations and new signage.

2/15/2022

Name	Signature	Contact Information
John Wilke		334-6227