

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2022**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 3/22/2022

Time: 8:00AM – 12:33PM

Present: Commissioners: Scott Miller - President; Charles Schwochow – Vice President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Others Present: Lisa Kuelling, Phil Collison, Stacey Gibson

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 3/17/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioners all attended the Northwest Ohio Commissioners and Engineers quarterly meeting. They traveled to Lima for the meeting. The meeting was held at the Ohio Means Job Center and it was a very nice facility. They talked about the funding for HB101 (jail funding) and how much they thought they should put in the fund. CCAO gave other legislative updates.	Scott Miller Charles Schwochow Russ Zimmerman		
<b>Commissioners and Administrator Discussion</b>	The Commissioners received a voice message from an individual who was having issues with Ditch Maintenance and wanted someone to call and take care of the problem. County Engineer and County Drainage Supervisor were notified. They had already talked to the gentlemen about his concerns.	Scott Miller Charles Schwochow Russ Zimmerman		

	A Fremont Development Corporation member asked Commissioner Miller for permission to do bore sampling on property on SR 412 before crops are planted. The Commissioners all agreed this could happen.	Scott Miller		
<b>* Then /Now Documents</b>	One certificate was presented by Common Pleas Court. Competency evaluation approved by Court but no PO requested prior to services. One invoice makes up this certificate. Central Behavior Health - \$875.00	Common Pleas	\$875.00	*Motion: Move to Approve certificate Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
<b>EMA/911</b>	<b><u>Lisa Kuelling – EMA.</u></b> Lisa came in for her regular meeting with the Commissioners. See attachment for agenda items. 2021-2022 grant programs were reviewed. She is on a Federal fiscal year, July to June. Several meetings have been attended. Most are in person again. She continues to do Covid-19 outreach programs. They are hosting many cyber security trainings. The EOC has gone back to monitoring stage. Many community plans have been reviewed and updated.	Lisa Kuelling - Director		
<b>TASC/EMO</b>	<b><u>Phil Collison – TASC/EMO.</u></b> Phil came in for his regular meeting with the Commissioners. See attachment for agenda items. Grant application is being completed and prepared to submit. Drug court numbers have gone down a little. This is a voluntary program so they may not have as many willing to participate. He has met with DJFS and Mental Health Board regarding drug panels and what they need to test. They are still requesting masks. Employees are masking when dealing with the clients. The new Medial Reporting system is up and running. Annual Audit with Mental Health Board was completed and that report should be available in June. It seemed to go well. EMO has increased since courts are seeing clients again. Monthly average is 20-26 enrollees.	Phil Collison - Administrator		

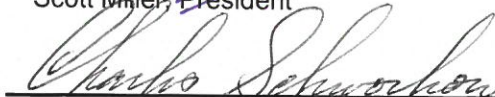
* Resolutions	2022 - 93 APPROVING SUPPLEMENTAL APPROPRIATION TO UNCLAIMED FUNDS ACCOUNT FOR REIMBURSEMENT (\$25,000.00)	Auditor	\$25,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2022 - 94 APPROVING FUND TRANSFER FROM COMMISSIONERS TRANSFER OUT TO SICK LEAVE FUND AND SUPPLEMENTAL APPROPRIATION TO SICK LEAVE (\$6,000.00) AND BENEFITS (\$260.00) FOR SICK LEAVE CONVERSION	Commissioners	\$6,000.00 \$260.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
	2022 – 95 APPROVING THE IV-D SERVICE CONTRACT BETWEEN THE SANDUSKY COUNTY CHILD SUPPORT ENFORCEMENT AGENCY (CSEA), A DIVISION OF SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS), AND THE SANDUSKY COUNTY JUVENILE COURT (CJC) FOR MAGISTRATE SERVICES	DJFS		*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
	2022 – 96 APPROVING THE IV-D SERVICE CONTRACT BETWEEN THE SANDUSKY COUNTY CHILD SUPPORT ENFORCEMENT AGENCY (CSEA), A DIVISION OF SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS), AND THE SANDUSKY COUNTY COMMON PLEAS COURT (CPC) FOR MAGISTRATE SERVICES	DJFS		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Chris Hilton, Sheriff.			
Family Children First Council (FCFC)	<b>Stacey Gibson – FCFC.</b> Stacey Gibson came in for her regular meeting with the Commissioners. See attachment for agenda items. Stacey reviewed funding and contract updates she is receiving for this fiscal year. They are assisting Ottawa County with wraparound services. Ottawa County currently needs a Director and Wraparound Coordinator. Referrals are going up and some are getting more intense. They may be entering into contract with the Health Department to help care with infant's bon that have substance exposure.	Stacey Gibson - Director		

<b>Sheriff</b>	<b>Chris Hilton – Sheriff.</b> Sheriff came in for his regular meeting with the Commissioners. Sheriff had the information on the Statewide Vehicle program. The vehicles are completely equipped and ready for the road. The cost is lower than buying them straight out. They visited Mercer County to look at their CAD system and how it works. They are using Motorola and we have been looking at them for the new system. Commissioner Miller thanked Sheriff for the ALICE training presented at the courthouse. They will be meeting with offices to see what they can help them with.	Chris Hilton - Sheriff		
<b>* Adjournment (12:33pm)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes - 3

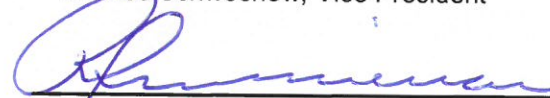
Signature of:



Scott Miller, President



Charles Schwochow, Vice President



Russ Zimmerman

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio

**EMA**  
**March 22, 2022**  
**9:00 A.M.**

**Grants: 2021-2022**

- A.) EMPG-FY21-July 21-June 22-
- B.) LEPC-application submitted-Awarded in April/May 2022
- C.) HMEP-applied for-cover Hazmat training identified costs for Public Safety
- D.) Homeland Security-application proposals w/guidance should be rolled out soon

**Meetings:**

Most meetings are virtual, some are now in person

EMA Region  
Regional Healthcare Coalition Calls  
Homeland Security regional meeting  
Local Healthcare/Hospital Calls  
LEPC  
Sand. Co. Regional Planning  
EMAO-Education Committee-Fall/Winter Conference  
EMAO-Regional  
EMA-State  
EMA-State-COVID-19-Thurs  
EOC-briefings-As needed  
Cybersecurity Regional Planning Committee  
NW Ohio Healthcare Coalition Steering Committee  
NW Ohio Regional Hazmat Conference Committee  
Sandusky County Drone Team

**Reports:**

- A.) EMPG Qtr. Report due 4/10/2022
- B.) Davis Besse Qtr. Report Due 4/10/2022
- C.) LEPC Yearly Fiscal Report-Due 7/30/2022
- D.) 911 Audit-will be coming due again in May
- E.) 911-WGAF Report Due 8/17/22
- F.) BSIR-Due in April
- G.) Work Plans-Completed-FY21 4<sup>th</sup> & 5<sup>th</sup>. Qtr. 6<sup>th</sup> Qtr. Due 4/10/2022

**Public Outreach:**

COVID-19 information outreach  
COVID-19 At home self-test kit-Public Distribution for Households/Businesses

**Trainings Provided/Hosted/Attended:**

Cyberclasses through TEEX  
911-Continuing Education Training  
DB Trainings being held  
Emails sent to departments for virtual training opportunities  
MS1-Promedica-Sept. 22, 22

Hazmat Trainings-Gibsonburg Fire has approached about funding. Have received award for Dispatcher Hazmat, and Tech/Ops class

**Emergency/Disasters:**

- A.) COVID-19-EOC has resumed into Monitoring and Assessment as of 3/21/22 @ 4pm

**Community Plan Reviews/Updates:**

- A.) School Plans being reviewed and signed off on
- B.) EOP completed-Due 12/31/21
- C.) Davis Besse Plan-Being distributed
- D.) Hazmat Plan completed-due 10/17/22
- E.) DWART-Review-Due 8/30/2022
- F.) Solar Eclipse Mtg-7/13/22

**Exercises:**

- A.) FEMA/NRC-Sand. Co. will be conducting the MSI exercise at Promedica-10/13/22

**911 System-**

- A.) Working on new EMD Software-EMS/Fire/Law

**Communications-**

- A.) None at this time-projects

**Logistics-**

- A.) EMA continues to support community with PPE needs. Now PPE can be distributed for the good of the community-Will be looking at countywide distribution days in partnership with Health Dept.
- B.) EMA continues to provide support to Health Dept. on COVID-19 needs, as well as Director continues to work in Joint Command with Health Commissioner
- C.) EMA will continue to stay the lead on COVID-19 self-test kit distribution.

**Misc.-**

- A.) Lg. Event Building (Fair)-Concrete to be poured next week-partnership with Co. Engineers. Building has to be completed prior to Fair 16x24 with radios, weather capability and back up 911.
- B.) Walked through new EMS building
- C.) Appreciation bonuses-hour for hour EMA declared disaster timeframe based off of county policy/allowable expense. EOC is closed so can now be paid out. Bonus is better than hour for hour pay.

## **Sandusky County TASC Progress Report to County Commissioners**

March 2022

Our grant from OHMAS will be opening soon, this current cycle will no longer use a DUNS number but rather a SAM number. We will have to apply for that number.

We will have to complete all of our MOU's for the upcoming grant, I will begin those first week of April and get sent out to our community partners.

Will be billing \$ 1041.00 for ATP funds. This is for drug court clients through County Court 1. Monies can be used for very specific needs. We had 9 clients at beginning of the quarter. This is a voluntary program for the offenders. Numbers have been decreasing due to clients completing program.

Our number of referrals are increasing in this quarter. Continuing to see primary drugs of choice to be Fentanyl and Methamphetamine.

Current Caseload is over 60 clients with 12 referrals pending assessment.

Lance, Holly and myself will be attending a SBIRT training on 3/28/2022, sponsored by the Health Department as a part of their grant. This tool is used a quick interview to determine if individual is in need of treatment. Can use for individuals calling in for screening services.

Recently had a meeting with DJFS, Mircea and myself to discuss confirmation testing for clients disputing a positive result in our lab. Outcome is that MHRSB will pay for the clients that qualify, based on sliding scale fee. These will be for Fentanyl and Methamphetamine only. Client will be able to have 4 done in month period. This past quarter we sent out 3 and 2 were confirmed and 1 is still pending.

Clients still instructed to call prior to coming in, so we can screen them and minimize traffic in facility. We are continuing providing services on person, began this on 6/7/2021. Still making clients wear masks. We are receiving masks from EMHA. There are no changes in the near future with this policy.

We are continuing the process of billing with Medicaid, there have been delays in the process. This is a statewide issue, not specific to our agency. Reimbursement continues improving. Some agencies may be trending to clearinghouses for billing. Paramount continues to be an issue with billing.

The new providers were announced for Managed Care they are United Health Care; Molina and Care Source; new providers are: Humana; AmeriHealth Caritas; Anthem Blue Cross/Blue Shield. We are in the process of entering into agreements with all providers.

Our new workstations are installed and are working well. We recently ordered a Fortinet router, it is on backorder and will be installed when it arrives. This should make a current with all IT concerns.

We have switched all of our clients into our new EHR and the old system is available on all desktops will be kept on site for retrieval of old records.

Electronic Monitoring has increased since the courts have resumed seeing clients. Attached is the year to date report for EM. Three staff are capable of taking care of EM. We currently have 18 enrollees on GPS and 7 on SCRAM. Our Monthly Average for GPS is 20-26 enrollees and 6-9 on SCRAM (Alcohol monitoring).

Our annual audit with the Mental Health Board was completed this past week. This audit is for determining our compliance with state standards. The final report will not be complete until June or July.

Respectfully submitted,

Phil Collison, TASC Administrator

Month 2022	Jan	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
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Commissioner's Office	\$0.00												\$0.00
Payroll	\$0.00												\$0.00
Croghan Bank	\$50.86												\$50.86
Engler Printing	\$50.86												\$101.72
Hilly Office Supply	\$2,370.25												\$2,370.25
Satellite Tracking of People LLC	\$1,812.50												\$1,812.50
Offender Reimbursement	\$1,946.50												\$1,946.50
Ohio Alcohol Monitoring System	\$4,485.36												\$4,485.36
Total Expenses for the Month:	\$7,882.50	\$7,304.50											\$15,187.00
Collection for the Month:	\$4,367.61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,367.61
<b>PROFIT / LOSS</b>													<b>\$8,852.97</b>
Courts Due													\$3,759.00
Total													<b>\$6,334.03</b>

Courts	Male	Female	Completed	Violated	Active	Days
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Common Pleas	16	4	5	3	13	713
County Court #1	8	4	5	0	7	391
County Court #2	5	2	3	0	4	167
Fremont Municipal Court	3	2	4	1	1	262
Juvenile Court	32	12	17	4	25	1533
Other Courts						
<b>Total</b>	<b>44</b>	<b>20</b>	<b>44</b>	<b>7</b>	<b>44</b>	<b>1533</b>

Total Offender - hooked-up - 20

Total Jail Time Saved

Saving The County

Days 1,533 1 Day Jail = 3 Days Electronic Monitoring

Price per Day \$65.00 Daily rate for jail

\$99,645



Quarterly Meeting with County Commissioners  
Stacey Gibson, Director  
March 22, 2022

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**FCFC Funding and Contracts Update**

- FY 2 ODDDD Early Intervention Additional Funding; Contract Amendment with SCPH (\$6,260)
- FY21 Strong Families Safe Communities Amendment (\$4,000)
- FY23 Ohio Capacity Building Fund Allocation (\$15,750)
- CY22 Health Partners MOU (\$500)
- FY22/FY23 Early Intervention ARPA Funding; Contracts with SCPH (\$15,332) and SCBDD (\$7,775)
- Contract with Ottawa County FCFC for Wraparound Services

**Wraparound Service Coordination**

As of the end of February, there were 17 open Wraparound cases, five new referrals, and 0 cases closed for the month.

Ottawa County FCFC Director and Wraparound Coordinator has resigned, we have entered into a contract with them to assist in families enrolled in Wraparound through September 2022.

**MSY- Ohio Department of Medicaid**

Wraparound currently has 2 youth utilizing the state's MSY funding and one youth was successfully discharged in January. Sandusky County has utilized a total of \$106,946.70 thus far in SFY22.

**Plans of Safe Care**

Currently collaborating with JFS and SCPH in the development of a plan of safe care approach for families in need. Plans of Safe Care is a coordinated multi-systems approach to address the needs of substance exposed or affected infants and their families.

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**2022 FCFC Meeting Dates**

Sandusky County Family and Children First Council Meetings  
are held on the first Thursday of every other month at 7:30am.

February 3, 2022
April 7, 2022
June 2, 2022
August 4, 2022
October 6, 2022
December 1, 2022

2511 Countryside Drive, Suite A  
Fremont, Ohio 43420  
(p) 419.307.1541 (f) 419.332.2156

