

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2022**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 4/12/2022

Time: 9:00AM – 11:20AM

Present: Commissioners: Scott Miller - President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Others Present: Peggy Courtney, Dave Thornbury, Ron Hiser, Adam Darr

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (9:00am)	Commissioner Schwochow was not in session today. Session began at 9:00am as the Commissioners attended an Elected Officials meeting at 7:30am.	Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 4/7/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Russ Zimmerman		*Motion: Move to Approve minutes Moved by: 2nd: Yes – 2 (Schwochow absent)
Review of External board / Meetings Attended by Commissioners	Outside meetings will be discussed at next session			
Community Work Program	Commissioners canceled CWP meeting due to the Elected Officials meeting this morning.			
Visitors Bureau	<b>Peggy Courtney and Dave Thornbury – Visitors Bureau.</b> Peggy and Dave came in for their regular meeting with the Commissioners. See attachment for agenda items. They updated the Commissioners on the recovery funding project at the fairgrounds. They met with the County Engineer and the Facility management director on the parking lot project. The big question was	Peggy Courtney – Executive Director Dave Thornbury – Marketing Director		

	<p>whether they needed to worry about drainage issues. They are hoping once the parking lot is done they can move the fence and gates and still be able to clean up the corner of the property and put up a new sign. They just signed off on the State Auditor agreed upon procedures and there were no issues. Jail tours start up tomorrow. The ribbon cutting event went well.</p>			
<b>Facility Management</b>	<p><b>Ron Hiser – Facility Management.</b> Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. The energy efficiency rebates aren't what they used to be but he is still applying for as many as we are eligible for. He is still working on a fire alarm system at the Health Department. Security cameras are installed at the service center and they are working on the monitors. The awning for the drive through at the service center is in and will be installed when the weather is better. Ron is helping out with the Visitors Bureau project on the parking lot. He has given his opinion on the water runoff and drainage. The lease for JFS at the service center is being reviewed to be more streamlined. He needs to work on a boiler issue at the jail and furnace issue at Clyde Court.</p>	Ron Hiser - Director		
<b>* Then /Now Documents</b>	<p>One certificate was presented by the Board of DD. A PO request was not submitted for the training. One invoice makes up this certificate. OACB MRDD - \$25.00</p> <p>Two certificates were presented by Common Pleas Court. Cases were referred to mediation without a PO request, and investigation services were approved by court and no PO was requested. Two invoices make up these certificates. John Brikmanis Atty. At Law - \$750.00 Ace Investigations - \$2,500.00</p> <p>One certificate presented from 911. PO was available, however, the invoice was not paid out and had to be split for the 2021 and 2022 years. Sandusky County EMA - \$20,000.000</p>	<p>Board of DD</p> <p>Common Pleas</p> <p>911</p>	<p>\$25.00</p> <p>\$750.00 \$2,500.00</p> <p>\$20,000.00</p>	<p>*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)</p>
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			

* Resolutions	2022 - 110 ESTABLISHING AND APPOINTING A MEMBER TO DRUG OVERDOSE & SUICIDE FATALITY REVIEW COMMITTEES	Commissioners		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
	2022 - 111 AUTHORIZING THE SANDUSKY COUNTY AUDITOR TO ALLOCATE FUNDS TO THE CITY OF CLYDE FROM THE COUNTY MOTOR VEHICLE LICENSE TAX FUND	City of Clyde		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
	2022 - 112 APPROVING SUPPLEMENTAL APPROPRIATIONS TO FCFC HELP ME GROW CONTRACT/PURCHASED SERVICES (\$17,000.00) DUE TO NEW FUNDING RECEIVED; and to WRAPAROUND CONTRACT/PURCHASED SERVICES (\$40,000.00) AND SUPPLIES (\$17,000.00) DUE TO INABILITY TO CARRY OVER FUNDS AS ORIGINALLY ANTICIPATED	FCFC	\$17,000.00 \$40,000.00 \$17,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
	2022 - 113 APPROVING APPROPRIATION TRANSFER FOR JJC FROM CONTRACT SERVICES TO CAPITAL OUTLAY (\$7,000.00)	JJC	\$7,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
	2022 - 114 APPROVING APPROPRIATION TRANSFER FOR DJFS PUBLIC ASSISTANCE (\$5,000.00) AND WORKFORCE (\$5,000.00) FOR UPCOMING ANTICIPATED EXPENSES	DJFS	\$5,000.00 \$5,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Schwochow absent)
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			

	Adam Darr CEO of ActivePure came in to talk to the Commissioners regarding the product he has for air quality and purification. Adam gave a presentation packet on his products to the Commissioners for review. Adam went through some statistics and answered questions.	Adam Darr - CEO		
<b>* Adjournment (11:20am)</b>	With business completed for the day the meeting was adjourned.			<b>* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 2 (Schwochow absent)</b>

Signature of:

Scott Miller, President

Charles Schwochow, Vice President

Russ Zimmerman

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio



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712 North Street, Suite 102 – Fremont, OH 43420 – 800-255-8070 – [www.sanduskycounty.org](http://www.sanduskycounty.org)

### **Commissioner Meeting Agenda – April 12, 2022**

1. Relief Grant Funds project – blacktopping
2. State Audit Agreed Upon Procedures
3. Jail Tours



# Sandusky County Commissioners Agenda



## Topics of Discussion for the meeting Dated April 12th 2022

1. We are working on securing rebates for our next energy efficient project at the Board of Health.
2. We are working on securing quotes for a fire alarm system at the Board of Health.
3. We are securing quotes for new exterior lighting at the BOH, BOE, and Clyde Court.
4. The State Street location is in the design stages.
5. We met with Warner Mechanical for the health department. They are developing a time line and entering submittals for this project.
6. Sheriff Office project is finishing up, we had the fire alarm training 4/7/2022 and are finalizing contractor invoicing.
7. Communication center new lobby work and restroom is finishing up. Close out and Final inspection this week. They have a couple of countertops to install to complete the project.
8. The renovation of the parks office is back on track. We met with AEP and the contractor to install the new service and emergency generator system. Rough framing for the walls are complete and the electrical and data are being installed.
9. Exterior cameras at the Service Center are installed. I.T. will install the DVR the first week in April. Remaining monitors will be installed as soon as they are shipped.
10. We have received the awning for the service center and will install it in-house.
11. Central purchasing is finishing the process of creating the inventory list in our work order program... Facility Dude. They sent out a letter to the department heads to set up requesters.
12. The water damage at the board of health has been addressed by Cousino's Restoration. We met with the insurance provider and they are developing the scope of work to complete the renovations.
13. Our own Sandusky County housekeeping will start April 11<sup>th</sup> at all Sandusky County Offices.
14. We met with the Visitors Bureau to discuss new blacktop and fencing options. S.C. engineers supplied estimate and are looking into storm water solutions.
15. We are securing pricing for the a New sign for Service Center
16. Lease reconciliation with Service Center. (10 year average). We met with their CFO and have come to a principal agreement, lease will need to be amended.
17. Boiler issues at the Sheriff Office furnace issues at the Clyde court.

