

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2022**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 6/28/2022

Time: 8:00AM

Present: Commissioners: Scott Miller - President; Charles Schwochow – Vice President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Others Present: Dan Carson, Kelly Askins, Lisa Kuelling, Tom Fullen

(\*action items)

**AGENDA ITEMS**

**BRIEF DESCRIPTIONS / ACTION STEPS:**

**PERSON RESPONSIBLE:**

**MOTION / VOTE**

**DOLLAR AMOUNT:**

Call to Order Pledge of Allegiance (8:00am)  
 \*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices

The 6/23/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.

Scott Miller, President  
 Scott Miller  
 Charles Schwochow  
 Russ Zimmerman

\*Motion: Move to Approve minutes  
 Moved by: Charles Schwochow  
 2nd: Russ Zimmerman  
 Yes – 3

Review of External board / Meetings Attended by Commissioners

Commissioner Miller attended the Northwest Commissioners and Engineers Association meeting with County Engineer Carlos Baez. There was good attendance. There were many topics covered. The first topic was on workforce and issues retaining and hiring employees. They discussed the options of automation in some areas. They talked about the gas tax holiday and what affect it may have on the general public and the revenue stream for roads and bridges. ODOT is receiving money from the Federal Government for bridges. Auglaize county presented documentation on procedures their county, in collaboration with the Townships, will follow when anyone requests to put wind or solar fields in. There is a major complex being built near Cridersville with housing, medical, shopping, dining and sports venues being included.

Scott Miller

	<p>Commissioner Zimmerman and Administrator Garcia attended a meeting along with Chief Hasting and Assistance Jail Administrator Justin West to discuss jail funding. There were five counties represented along with representatives from the Governor's office and local representatives from the house and senate. Each county talked about issues they face. The biggest issue was funding and where to get financing for jails. The mental health issue is the biggest concern. Jails are not built nor do they have the accommodations to deal with mental health.</p>	<p>Russ Zimmerman Theresa Garcia</p>		
	<p>Commissioner Zimmerman attended the Town Hall meeting in Woodville. The attendance was very low. There was some great information shared. Commissioner Zimmerman felt these would have better attendance if it was in the evening. Woodville informed the group they have generators that will cover the whole town. Gibsonburg noted they had a good homecoming event last weekend. Gibsonburg is hosting the Great Big Gibsonburg Lemonade Stand. They will have many events and will allow kids to set up a table to sell lemonade, drinks, crafts, etc. to possibly raise money for camp or other events. Representative Click talked about programs happening at the State level.</p>	<p>Russ Zimmerman</p>		
<p><b>Commissioners and Administrator Discussion</b></p>	<p>Commissioner Zimmerman stopped at the Woodville County Court to check on the progress of the new chair lift. The Commissioners had all stopped last week and this was a follow-up visit.</p>	<p>Russ Zimmerman</p>		
	<p>Gibsonburg parade was this past weekend. There was quite a few participating in the parade. Senator Reineke and Representative Click both walked in the parade too.</p>	<p>Scott Miller Russ Zimmerman</p>		
	<p>Commissioner Miller asked about the progress on the courthouse security plan. The agreement with Garman Miller was approved and the time for the walk through needs to be scheduled.</p>	<p>Scott Miller</p>		
	<p>Administrator Garcia asked to go into executive session to discuss personnel issues related to employment and compensation of public employees.</p>			


	<p>At 11:44am Commissioner Zimmerman moved to enter executive session to discuss personnel matters regarding employment and compensation of public employees.</p> <p>At 11:59am Commissioners exited executive session.</p>			<p>*Motion: Move to enter executive session Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3</p> <p>*Motion: Move to exit executive session Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3</p>
<p>* <b>Then /Now Documents</b></p>	<p>Two certificates were presented by the Commissioners' Office. First certificate, a PO was not obtained because we were waiting for the new fund to be set up, second certificate, PO was missed by clerk. Three invoices make up this certificate. Gillespie Engineering - \$2,356.25 and \$1,021.90 Chamber of Commerce - \$250.00</p> <p>One certificate was presented by Facility Management. The PO was made by IT and Board of Elections and FM was never notified or involved. One invoice makes up this certificate. Virtual Technologies - \$731.50</p> <p>Two certificates were presented by Common Pleas Court. First certificate, Judge purchased food for jurors and no PO was in place, second certificate, parties were sent for drug screen and PO was not in place. Two invoices make up these certificates. John Ickes - \$27.09 Sandusky County TASC - \$16.00</p>	<p>Commissioners</p> <p>Facility Management</p> <p>Common Pleas</p>	<p>\$2,356.25 \$1,021.90 \$250.00</p> <p>\$731.50</p> <p>\$27.09 \$16.00</p>	<p>*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3</p>
<p>* <b>Personnel</b></p>	<p>None</p>			
<p>* <b>Travel Requests</b></p>	<p>None</p>			
<p><b>Dog Kennel</b></p>	<p><b>Kelly Askins – Dog Kennel.</b> Kelly came in for her regular meeting with the Commissioners. See attachment for agenda items. Dog license collection is moving along. Impound is up. This usually happens when the weather is nicer. She has received many calls due to heat with animals left in vehicles or outside without shelter. She is getting closer to finding an enclosure for the dogs in the new truck. There was</p>	<p>Kelly Askins – Dog Warden</p>		

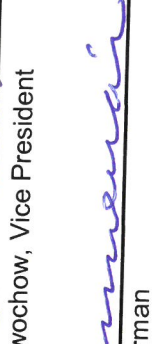
	damage done to the cover over the outside kennels in December and it needs to be repaired. There are five humane cases going to court. Beat the heat had a good response.				
<b>EMA/911</b>	<u>Lisa Kuelling – EMA/911.</u> Lisa came in for her regular meeting with the Commissioners. See attachment for agenda items. It is a busy part of the year for EMA and 911. Grant applications have been submitted. Several meetings were attended and annual reports have been submitted. Lisa reviewed the public outreach programs as well as trainings that were attended or hosted. She has conducted plan reviews and updates for schools and hospitals. Upcoming events were reviewed.	Lisa Kuelling - Director			*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
<b>* Resolutions</b>	2022 - 184 ENTERING INTO CONTRACT WITH MOTOROLA SOLUTIONS, INC. FOR SOFTWARE, HARDWARE, MAINTENANCE AND PROFESSIONAL SERVICES FOR THE COMMUNICATION CENTER 911 CAD, SANDUSKY COUNTY SHERIFF'S RECORDS AND JAIL MANAGEMENT SYSTEMS.	Commissioners			
	2022 - 185 APPROVING THE 2022 DITCH MAINTENANCE PROGRAM AS SUBMITTED BY THE COUNTY ENGINEER DRAINAGE COORDINATOR	Ditch Maintenance			*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – Dan Carson, News Messenger. Tom Fullen, Eagle 99 Elected Officials – none				
<b>Family Children First Council</b>	<b>Stacey Gibson - FCFC.</b> Stacey came in for her regular meeting with the Commissioners. They are staying very busy. The biggest concern right now is the Ohio Rise Program. The program will be effective July 1, 2022 it is a specialized managed care program. It is making some of the services they provide Medicaid eligible. The fear is it may take some local control away from families they are currently helping. Referral numbers are still increasing. Funding has been steady and they continue to get funds from Ohio DD.	Stacey Gibson - Director			

<p><b>Sheriff</b></p>	<p>Sheriff was at the annual Sheriffs Association meeting and was unable to attend.</p>			
<p><b>TASC/EM</b></p>	<p><b>Phil Collision – TASC/EM.</b> Phil came in for his regular meeting with the Commissioners. See attachment for agenda items. The OHMAS grant for 22-23 has been renewed. Phil is totaling expenses uncompensated by the grant to submit to the Mental Health Board to possibly be reimbursed. Referrals are increasing. They are assisting the Health Department with a grant they received. Covid procedures are still in place for clients. The new lab testing equipment is up and running. Commissioners asked if he had crossed trained staff on the new equipment. He currently only has one employee trained to run labs. Commissioners directed Phil to get someone trained as back up to run labs so he is not holding any testing up. Phil will make this happen. Electronic Monitoring (EM) is staying steady as well. He is working on a solution for those on EM that are not paying for the services and what the recourse is.</p>	<p>Phil Collison - Administrator</p>		
<p><b>* Adjournment (12:00pm)</b></p>	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn          Moved by: Russ Zimmerman          2nd: Charles Schwochow</p>

**Signature of:**

  
 Scott Miller, President

  
 Charles Schwochow, Vice President

  
 Russ Zimmerman

**Board of County Commissioners, Sandusky County Ohio**

Attest: Jenny Loren  
~~Clerk to the Board~~ County Administrator Clerk

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

**County Commissioner's Meeting**  
**Dog Warden's Office**  
 June 28<sup>th</sup>, 2022

<u>2022 Dog License Sales</u>	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	10,676	9384
1 Year Dog License Late	207	695
1 Year Partial License	74	0
3 Year Dog License	223	183
3 Year Dog License Late	12	17
3 Year Partial License	8	0
Dangerous Dog License	15	14
Duplicate License	20	38
Kennel License	23	23
Kennel License Extra	18	20
Permanent Dog License	35	29
Service Dog License (Free)	0	0
Transfer In	10	11

**Kennel Census**

June 2022

Impounded- 40  
 Redemptions- 22  
 Adoption- 16  
 Euthanized- 0  
 Transfer- 0

May 2022

Impounded- 43  
 Redemptions- 25  
 Adoptions- 12  
 Euthanized- 2  
 Transfer- 1

**Kennel Incidents**

June 2022

Aggression- 1  
 Community Asst. - 2  
 Bite- 15  
 Humane- 23  
 RAL- 48  
 Sick/Injured- 0  
 No License- 2

May 2022

Aggression- 2  
 Community Asst. - 1  
 Bite- 11  
 Humane- 27  
 RAL- 27  
 Sick/Injured- 0  
 No License- 2

Requested graphs and charts are attached.





### Scheduled/Completed Trainings

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff.

### To Discuss

I am still trying to find a company for a quote for the dog containment that will be installed in the new truck where the back seat is. Recently reached out to a new company, just waiting to hear back from them.

We are still on hold for purchasing a second vehicle until the dealerships get vehicles in.

Bathroom remodel- approved and work order entered.

Outdoor kennel roof.

Un-renewed Licenses: 1013

Comparison: From 12/1/20 through 6/27/2021, we had sold 7415 licenses. So we are 1,969 ahead of where we were last year as of now.

### Events

The 5<sup>th</sup> Annual Beat the Heat Event was held June 16<sup>th</sup> at 1pm in the parking lot of the Sandusky County Fairgrounds. It was windy and partly cloudy, but we still caught high temperatures and were able to get our message out.

T shirts for fundraisers for both the SDF and the Alpha Project ongoing.

### Humane Related

Humane Related Welfare Checks-  
Unfounded- 8  
Pending- 3  
Education Needed- 12  
Charges Filed- 4  
In Court- 5

### Questions?



**Sandusky County TASC  
Progress Report to County Commissioners**

March 2022

Our grant from OHMAS was renewed and will be submitted this week or the following week. It will begin on 07/01/2022 through 06/30/2023. There were no changes to this cycle.

Our current grant has been invoiced and are working on determining our uncompensated funds for MHRSB.

Our clients through the County Court 1 Drug has been decreasing due to individual choosing not to participate.

Our number of referrals continue increasing in this quarter. Continuing to see primary drugs of choice to be Fentanyl and Methamphetamine.

Current Caseload is over 60 clients with 8 referrals pending assessment.

Holly is out on FMLA for approximately 12 weeks, beginning on 06/17/2022.

We will be partnering with the Health Department doing SBIRT to assist with a Grant that they received.

Clients still instructed to call prior to coming in, so we can screen them and minimize traffic in facility. We are continuing providing services in person, began this on 6/7/2021. Masks are now by choice. We are receiving masks from EMHA. There are no changes in the near future with this policy.

We are continuing the process of billing with Medicaid, there have been delays in the process. This is a statewide issue, not specific to our agency. Reimbursement continues improving. Some agencies may be trending to clearinghouses for billing. The new system and new providers begin 07/01/2022.

The new providers were announced for Managed Care they are United Health Care; Molina and Care Source; new providers are: Humana; AmeriHealth Caritas; Anthem Blue Cross/Blue Shield. We are in the process of entering into agreements with all providers.

Electronic Monitoring has increased since the courts have resumed seeing clients. Attached is the year to date report for EM. Three staff are capable of taking care of EM. We currently have 20 enrollees on GPS and 7 on SCRAM. Our Monthly Average for GPS is approximately 20 enrollees and 6-9 on SCRAM (Alcohol monitoring).

Respectfully submitted,

Phil Collison, TASC Administrator



Month 2022	Jan	Feb	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
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Payroll													
Commissioner's Office													\$0.00
Croghan Bank													\$0.00
Verizon	\$50.86	\$50.86	\$50.86	\$50.84	\$50.84								\$254.26
Engler Printing													\$0.00
Hilly Office Supply													\$0.00
Satellite Tracking of People LLC	\$2,622.00	\$2,370.25	\$2,175.50	\$1,581.75	\$1,995.00								\$10,744.50
Offender Reimbursement													\$0.00
Ohio Alcohol Monitoring System	\$1,812.50	\$1,946.50	\$2,306.50	\$1,914.00	\$2,092.50								\$10,072.00
<b>Total Expenses for the Month:</b>	<b>\$4,485.36</b>	<b>\$4,367.61</b>	<b>\$4,532.86</b>	<b>\$3,546.59</b>	<b>\$4,138.34</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21,070.76</b>
<b>Collection for the Month:</b>	<b>\$7,882.50</b>	<b>\$7,304.50</b>	<b>\$9,065.00</b>	<b>\$5,191.00</b>	<b>\$6,592.00</b>								<b>\$36,035.00</b>

Courts	Male	Female	Completed	Violated	Active	Days	PROFIT / LOSS
Common Pleas	26	7	10	9	13	1764	
County Court #1	12	5	10	1	6	800	
County Court #2	7	3	8	1	1	407	
Fremont Municipal Court							
Juvenile Court	7	4	6	2	4	363	
Other Courts							
<b>Total</b>	<b>52</b>	<b>19</b>	<b>34</b>	<b>13</b>	<b>24</b>	<b>3334</b>	<b>\$14,964.24</b>

<b>Total Offender - hooked-up - 20</b>	<b>71</b>
<b>Total Jail Time Saved</b>	<b>3334</b>
<b>Saving The County</b>	<b>\$216,710</b>

Days 3,334 1 Day Jail = 3 Days Electronic Monitoring  
 Price per Day \$65.00 Daily rate for jail  
**\$216,710**



EMA  
June 28, 2022  
9:00 A.M.

**Grants: 2021-2022**

- A.) EMPG-FY21-July 21-June 22-
- B.) LEPC-application submitted-Waiting on award announcement
- C.) HMEP-applied for-cover Hazmat training identified costs for Public Safety
- D.) Homeland Security-still awaiting grant roll out

**Meetings:**

Most meetings are virtual, some are now in person  
EMA Region  
EMAO Region  
Regional Healthcare Coalition Calls  
Homeland Security regional meeting  
Sand. Co. LEPC  
Sand. Co. Regional Planning  
Sand. Co. Fire Association  
Sand. Co. Hospital/Healthcare-COVID  
Sand. Co. Dept. Head Mrg  
EMAO-Education Committee  
EMAO-Regional  
EMA-State  
EMA-State-COVID-19-Thurs  
Cybersecurity Regional Planning Committee  
NW Ohio Healthcare Coalition Steering Committee  
NW Ohio Regional Hazmat Conference Committee  
Sandusky County Drone Team  
911-Fire Guidecard Committee  
State 911 Director/Coordinator  
State 911 Executive Committee  
Conference calls with Frontier-911 Communications  
Goodwill-Davis Besse –SOG Review  
Goodwill-Davis Besse-Plan Review  
Homeland Security/Communications Committee  
Dam Failure Meeting  
Ironman  
Safety Town  
WTOL Channel 11-Drone Team Interview

**Reports:**

- A.) EMPG Qtr. Report due 7/10/2022
- B.) Davis Besse Qtr. Report Due 7/10/2022
- C.) LEPC Yearly Fiscal Report-Due 7/30/2022
- D.) 911 Audit-6/24/22
- E.) 911-WGAF Report Due 8/17/22
- F.) BSIR-Due 7/20/22
- G.) Work Plans-Completed-FY21-6,7,8 Qtr. Due 7/10/2022





- H.) FCC Report-5/6/22
- I.) FCC-911 Survey-5/23/22

**Public Outreach:**

Keeping safe during hot heat/high temperatures  
Weather Awareness  
COVID-19 information outreach  
COVID-19 At home self-test kit-Public Distribution for Households/Businesses

**Trainings Provided/Hosted/Attended:**

SKYWARN-4/6/22  
APCO/NENA Conference-4/10, 4/11, 4/12, 4/13/22  
EMA Spring Conference-4/28/22  
EMAO Spring Conference-4/28/22  
Attorney General Office-Ethics-4/13/22  
Goodwill-Davis Besse SOG Training-4/6/22  
Mitigation Webinar-New Federal Regulations-5/12/22  
Emails sent to departments for virtual training opportunities  
MS1-Promedica-9/22/22  
Hazmat Awareness-6/11/22  
Confined Space-6/18/22  
Hazmat for Dispatchers-8/8/22

**Emergency/Disasters:**

- A.) COVID-19-EOC has resumed into Monitoring and Assessment as of 3/21/22 @ 4pm
- B.) High Wind Event-6/13/22 (PM) & 6/14/22
- C.) High Heat Event-6/15 & 6/16

**Community Plan Reviews/Updates:**

- A.) School Plans-Should all be Completed-Uploaded into State System
- B.) Walk Thru of new Fremont Ross School-4/4/22-DB Plan
- C.) Promedica-HVA Review 4/7/22
- D.) Board of DD-HVA Review-6/8/22
- E.) DWART-Review-Due 8/30/2022
- F.) 2024 Solar Eclipse Mtg-7/13/22

**Exercises:**

- A.) Evaluated-Seneca Co. LEPC Exercise-6/22/22
- B.) FEMA/NRC-Sand. Co. will be conducting the MS1 exercise at Promedica-10/13/22

**911 System-**

- A.) Working on new EMD Software-EMS/Fire/Law



**Communications-**

- A.) Working on changes to MARCS Radio Templates for the County

**EOC-Logistics-**

- A.) Countywide PPE Distribution Day-8/5/22  
B.) EMA continues to provide support to Health Dept. on COVID-19 needs, as well as Director continues to work in Joint Command with Health Commissioner  
C.) EMA will continue to stay the lead on COVID-19 self-test kit distribution.

**Misc.-**

- A.) Lg. Event Building (Fair)-Project pushed till 2023. Concrete may be poured in the fall  
B.) 4/6/22-Keegan Enterprises Walk-Thru

**Drone Response Team-**

Meet monthly and trains on the 3<sup>rd</sup> Saturday of the month

A.) Community Events-

- a. 6/25/22-Juneteenth Event
- b. 6/25/22-Gibsonburg Homecoming
- c. 6/22/22-Fremont-Community Fly Day (Community Cookout)
- d. 6/17/22-Storm Cell footage
- e. 6/16/22-Ballville Overwatch-Electric Lines
- f. 6/14/22-Mutual Aid—Richland Co.-Damage Assessment-Tornado
- g. 6/11/22-Mutual Aid-Seneca Co.-Active Shooter
- h. 6/10/22-Clyde PD-High Speed Chase/Persons Chase
- i. 6/5/22-Fremont-Overwatch--Roger Young Park-Kids gathering
- j. 5/31/22-Ballville-Overwatch-Water Rescue
- k. 5/27/22-Fremont-Overwatch-High School-Fighting
- l. 5/24/22-Fremont Reservoir flight inspection
- m. 4/10/22-Sand. River-Check
- n. 4/9/22-Graupel (snow pellets)
- o. 4/4/22-Birchard Library Expansion Project
- p. 4/2/22-Walleye Fishing





