

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2022

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 8/9/2022

Time: 8:00AM – 12:40PM

Present: Commissioners: Scott Miller - President; Charles Schwochow – Vice President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Others Present: Scott Williams, Phil Deluca, Peggy Courtney, Dave Thornberry, Conner Witt, Brayden Haar, Jack Dummering, Michael Russell, Kendal Rieman, Kay Reiter

(*action items)


AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 8/4/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Outside meetings will be discussed at the next session.			
Commissioners and Administrator Discussion	Commissioner Zimmerman had a call from Judge Fiser asking about the chair lift in Woodville Court. He talked to Facility Management to see what the estimated time was to finish the project. They are working on the door on the second floor before the lift can be used.	Russ Zimmerman		
	The City of Fremont had sent out a notice about the work being done on Park Avenue. They are replacing the curb on the street. The City was asked if they could put a curb in where the old drive is at 108 S Park. They agreed to create a change order and will invoice the county and have that worked done.	Theresa Garcia		

	Commissioner Miller had a chance to talk to the Library director about the new addition. There are going to be some great features in the new building. You will have the ability to print posters and make videos. There are many other features that will be great for the community.	Scott Miller		
* Then /Now Documents	One certificate was presented by the Sheriff's Office. Clerk was not notified of the travel request or the purchase. Two invoices make up this certificate. Vanessa Jarrett - \$72.06 John Johannsen - \$87.09	Sheriff	\$72.06 \$87.09	*Motion: Move to Approve certificate Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
* Personnel	None			
* Travel Requests	None			
Community Work Program (CWP)	Phil Deluca – CWP. Phil came in for his first regular meeting with the Commissioners. Last month's work order report was reviewed. He helped with moving election boxes for Board of Elections. He has done a couple of cemeteries in the past week. They are pulling weeds at Countryside Manor. They also helped load the PPE from EMA and took them to the Health Department for the Community give away. They will be working at the County Fair and the Clyde Fair. He had members on his crew that were able to repair two mowers.	Phil Deluca - Coordinator		
Visitors Bureau	Peggy Courtney – Visitors Bureau. Peggy came in for her regular meeting with the Commissioners. See attachment for agenda items. Dave Thornbury came in with Peggy to talk about the holiday lights on the courthouse. He talked to Dave Rojas in Oak Harbor who has had experience with this type of display. He is very excited to help with the program. He suggested we focus the first year on a mega tree. They are looking for donations from different local merchants. Fremont Federal Credit Union are considering assisting with the cost. They would like to order the lights as soon as possible in order to get them in time for this year. The commissioners approved additional funds for the Visitors Bureau on their recovery fund project to assist with this project. Peggy wanted to talk about the tours and courthouse security. It will be difficult with big groups to hold them up front and then get them in the basement. The Commissioners suggested she meet with	Peggy Courtney – Executive Director Dave Thornbury – Marketing Director		

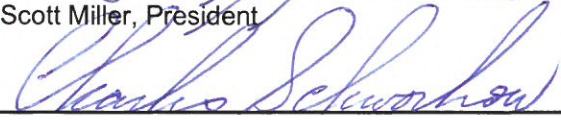
	<p>courthouse security and work with them on a plan. They are working on the blacktop for the recovery funding project. They wanted to run electric for the signs prior to completing the black top. They are going to have this run prior to laying the black top. The solar eclipse event is April 8, 2024. They are working on different events and talking to individuals about what they can do for the event. They plan on setting up a display in the commissioner's tent at the fair.</p>			
IT	<p>Conner Witt and Brayden Haar – IT. Conner came in for the regular meeting with the Commissioners for IT. See attachment for agenda items. . Brayden Haar came in with Conner to review projects. They are finishing up switching over the emails to the new program. The dark fiber project is moving forward but they are waiting for some AEP issues. The Auditors office is working on the program to allow departments to reach New World systems from the outside. Brayden has been working with Pioneer to set up the new Court Management system. Engineer's office is still testing the new phone system to see if it will work countywide. Phishing campaign that went out only had 37% participation. They are helping with the last storm damage claim. There were several switches that were taken out.</p>	<p>Conner Witt- IT Specialist Brayden Haar – IT Specialist</p>		
* Resolutions	<p>None</p>			
Public Open Session	<p>Citizens Attendees – Scott Williams Media Attendees – none Elected Officials – none</p>			
Regional Airport Authority	<p>Michael Russell – Manager. Michael asked to come in to talk to the Commissioners about their business plan. Kendal Rieman came in as the treasurer of the airport and Kay Reiter came in as a board member along with Michael to review the airports financials. The first item was to discuss the airport payroll and that their staff should be paying into OPERS and not social security. They have been working with OPERS to get this switched over. It looks like they may have to pay almost \$100,000.00 to turn this around. The next subject is cost sharing projects. Most FAA projects they will cover 90% of the projects and ODOT will cover the 10%. ODOT will only be covering 5% in the future. The ramp repair project is one of the next big projects and their cost share will be approximately</p>	<p>Michael Russel – Manager Kendall Rieman – Treasurer Kay Reiter – Board Member</p>		

	<p>\$70,000.00. They also will have a snow plow and the weather station that they will have cost sharing expenses. Basic operations costs were reviewed along with the increase in cost sharing and revenue collection was reviewed.</p> <p>Commissioner Miller did reiterate the Airport needs to transition into paying into OPERS. He also gave his summary on revenue and expenses. They really need to have help selling the infrastructure.</p>			
Sheriff	<p>Chris Hilton – Sheriff. Sheriff came in for his regular meeting with the Commissioners. The boat is done and they will be able to pick it up and hopefully in the water before the end of the season. Detective Arp has been selected to attend the FBI academy. It is a top training for law enforcement. Food costs for the jail are increasing more than they thought. He is working on some cost saving measures. He is working with Tina Anderson on a therapy dog that will stay at dispatch center and will also be working with the inmates. The dog has worked in the prison in the past and it has shown to be a great assets for jails. Sheriff sent three staff members to attend the National Sheriff Association sponsored event to share a jail program called IGNITE. The program assists inmates with receiving their GED and other education. It helps change the mind set on many inmates. It will be a great program. He is also preparing for the county fair.</p>	Chris Hilton - Sheriff		
Sandusky County United Way	<p>Jill Simpson – United Way. Jill asked to come in to talk to the Commissioners about supporting the united way campaign. Bethany Brown came in with Jill supporting the program. They are supporting multiple programs with in the county. Some of these program are programs run by county departments. Jill reviewed some of the programs and how they assist the community. Campaign kick-off is coming up on September 13th. The Commissioners agreed to help market the campaign.</p>	Jill Simpson - Director		
* Adjournment (12:40pm)	With business completed for the day the meeting was adjourned.			<p>* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes - 3</p>

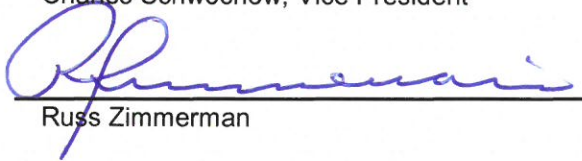
Signature of:



Scott Miller, President

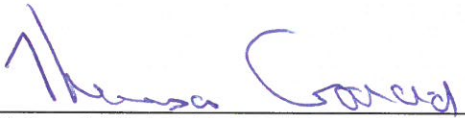


Charles Schwochow, Vice President



Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



712 North Street, Suite 102 – Fremont, OH 43420 – 800-255-8070 – www.sanduskycounty.org

Commissioner Meeting Agenda – August 9, 2022

1. Courthouse Lights Project
2. Jail Tours/Courthouse Security
3. Relief Grant Funds project
 - Blacktop
 - Electrical
4. Solar Eclipse Apr. 8, 2024
5. Sandusky County Fair Booth

8/9/2022

Current / Ongoing Projects:

- Hosted email migration
 - Splice email migration project started.
 - Microsoft licensing - \$10/month without desktop applications, \$23/month with desktop applications
 - 13 w/ Office and 35 w/o Office - EMS = 40, EMA = 2, IT = 6
 - New pricing from Dell - \$7.96/month without desktop applications, \$17.79/month with desktop applications
- Dark fiber – Ohio Telecom to start running fiber this month
- Application hosting (Akamai) – Auditor trial under way
- Jail backups
 - Jamin is being moved to a new virtual server
 - tape library & tapes were bought. Need to remove old equipment for room to install
- County network/phones
 - Additional bandwidth – jail bandwidth ordered, awaiting parts for installation
 - Finished replacing all of the countryside network equipment. 3 of the switches were struck by lightning the week after they were installed.
- Clerk of Courts – all users migrated to new servers, old servers being decommissioned.
 - Court management system – Pioneer was on sight last month to get the project moving
 - Document management system – work with Perry Corp. to update software and licensing
- Treasurer – new payment processing system initial call – requested higher level of security
- SC Engineer
 - Phone system – demo phones setup, working through configuration
 - Audio/video system – Wide Area Media quote approved, waiting on equipment
- Cybersecurity –
 - SentinelOne currently installed on roughly 250 endpoints, have approximately 300 more to migrate
 - MDR – compared Tyler with Artic Wolf, Artic Wolf is a much more mature and complete security platform
- Anti-phishing – new campaigns and training implemented
- EMA – finished setting up smart board
 - Avtec radio console – setup backup console and radio equipment
- SCSO
 - AVTEC radio console – working on temporary auto-aid system
 - 911 phone system – backup service needs setup, need to schedule with vendor
 - Radio systems – getting quotes for replacement systems to allow all county agencies to communicate on single radio
 - CAD/RMS/JMS – ProPheonix, Motorola and Justice Data Solutions demos completed. Tyler demo scheduled for 4/21/22
- EMS – virtual fax working well, may migrate other stations
- IT – New password solution (keeper) to replace n-able product
- City of Fremont
 - Setting up two factor authentication and network security log and reporting
 - Fremont Police – Installed backup equipment and worked with Unitrends to get it configured
 - Backups Installed backup equipment and worked with Unitrends to get it configured
 - Dark fiber – contract has been signed with Ohio Telecom
 - WTP & WRC – Installed backup equipment and worked with Unitrends to get it configured
 - WTP – Upgrading water software on 8/15
 - Security – security station setup and operational
 - Sentinel One – all endpoints migrated from Carbon Black to Sentinel One

SUMMARY

Research, Support to County Airports in OH

Sandusky County Regional Airport (SCRA) is considered a general aviation (GA) airport due to size and volume of traffic; and a component unit of the county government for the purpose of fiscal reporting. SCRA is a transportation enabler, supporting local agricultural endeavors, community industrial companies and their contract vendors, and emergency management services by providing aviation services for the conduct of their business. SCRA currently houses major contributors to emergency management services – LifeFlight and ProMedica air ambulance services, and Ohio State Patrol airplane surveillance – that provide invaluable assistance to the local community and Sandusky County. Our current footprint provides expedited service to the local business community by providing aviation services for business aircraft without delays or concerns over congestion; and has great potential to the county for future business opportunities, especially for logistics and transportation options that can be expedited by aviation. Due to location, ease of accessibility to the local community, and willingness of staff to provide information and coordination for local amenities, SCRA is gaining more recognition as one of the best kept secrets for GA airports.

The challenges of maintaining this recognition, however, have created an excessive financial burden on SCRA. While the Airport Authority has established and maintained multiple types of funding for the airport - through generated revenues, and federal and state grant programs - to continue improvements and maintain operating costs in a self-sufficient manner, the increasing costs of goods sold, local matching funds requirements and airport operations have far exceeded what the airport can generate without assistance.

A “governmental component unit” is a legally separate organization for which the elected officials of the primary government are financially accountable.

As we have researched this topic – most county airports are considered component units, and therefore receive some kind of stipend/annual support from their primary governments. Some appear to be loans, others an actual budget; amounts vary from airport to airport. There is nothing requiring the primary government to support with set funding, only that those governing bodies assume liability of financial support should the governmental component be unable to meet requirements for operations. According to our research, Pike County Regional Airport is the only one 100% supported by their primary government, to include funding for capital improvement matches; with Warren County Airport next for operating costs plus minor maintenance. Many county governments are actively supporting their respective county airports with funding for operations, insurances, maintenance and improvements.

CY 2020 Audit Findings:

Ashtabula County - \$110K operating

Clinton County - \$20K

Coshocton County - \$159,421

Fairfield County - \$14,732

(CY21) Geauga County - \$2,598 grant, \$553,035 loan for airport improvements

Hardin County - \$30K

Henry County - \$15K, \$134,190 loan

Knox County - \$147,062 operating grant

Licking County - \$41,181

Madison County - \$54,680






Ottawa County - \$106,430

Scioto County - \$3837, \$94,451 operating

Union County - \$673 grant, \$215,362 loan

Williams County - \$78K operating, \$27,500 for airport improvements

8/9/2022

Name	Signature	Contact Information
Scott Williams		419-355-7638
Hayle Reitz		419-355-6392
MICHAEL RUSSELL		419-547-0131
Kendall Rieman		419 463 7585
Jill Simpson		419-334-8938
Bethany Poyou	